

Date: August 6, 2008
To: Distribution
From: Carol Weideman/Jesse Coraggio
Subject: MISATFOR Meeting July 2008

The [agenda](#) for the MISATFOR meeting is attached along with [minutes](#) from April MISATFOR meeting. Detailed minutes and corresponding handouts from this current meeting are attached. Some items of interest are highlighted below:

- **College readiness assessment** will be done in the high school. Students with certain ACT/SAT and FCAT scores will be designated 'college ready.' For those students who do not meet these criteria, the CPT will be given (by the local community college) and remediation will be done by the high school when needed.
- **New Race/Ethnicity report for IPEDS:** Colleges will need to resurvey students and employees. This new reporting structure is mandatory for 2010-11. The ethnicity question (are you Hispanic?) must be asked first, then the race question. For employees, the 'unknown' option is not allowed.
- John Opper described the role of the **Distance Learning Consortium**. He mentioned that the Florida Distance Learning Consortium Catalog must be located on all college websites (this is required by HB7105).
- Colleges were asked to review the **proposed edits for the PECO list** ([Handout 10](#)).

Upcoming MISATFOR meetings:

- **Clearwater Beach Hilton, October 30-31** (September meeting is shifted to October and the November meeting is cancelled due to budgetary constraints)
- **Spring 2008:** There are usually two meetings in February and April. One meeting will probably be cancelled. More information will be provided.

Keynote Address: Workforce Education ([Handout 1](#))

Loretta Costin spoke about the four areas of focus for workforce education:

- Preparing students for college and careers
- Reducing the number of students who need remediation when they enter college
- Industry certification as the 'gold standard'
- Programs aligned with business and industry needs

ARM Keynote Address: The Changing Education Pipeline ([Handout 2](#))

Jay Pfeiffer gave a presentation on the changing education pipeline. He discussed college readiness based on ACT, SAT, CPT scores and the new graduation rate calculation proposed by Margaret Spelling. Florida will use an adjusted cohort method which allows the cohort for one high school to be adjusted by removing students who are located at another high school.

College readiness assessment will be done in the high school. Students with certain ACT/SAT and FCAT scores will be designated 'college ready.' For those students who do not meet these criteria, the CPT will be given (by the local community college) and remediation will be done by the high school when needed.

FETPIP Update

Trinia Condo presented information on the updates to FETPIP ([Handout 3](#)) and the new format for outcomes reporting ([Handout 4](#)).

Legislative Update ([Handout 5](#))

Debbie Fitzpatrick discussed the various bills passed during the legislative session that affect the Community Colleges and Technical Centers. SB1716 creates the State College System. HB7105 defines student fees allowed for distance learning classes.

IPEDS

Judith Thompson presented an update on IPEDS in [Handout 6](#). The biggest issue facing the colleges is the new race/ethnicity format. Colleges will need to resurvey students and employees. This new reporting structure is mandatory for 2010-11. The ethnicity question (are you Hispanic?) must be asked first, then the race question. For employees, the 'unknown' option is not allowed.

The IPEDS reporting schedule was reviewed ([Handout 7](#)).

Distance Learning Consortium

John Opper described the role of the distance learning consortium. He mentioned that the Florida Distance Learning Consortium Catalog must be located on all college websites (this is required by HB7105).

Perkins Update

Tara Goodman and Mark Baird provided the update ([Handout 8](#)). The Business Rules for implementation were discussed ([Handout 9](#)).

Facilities Database

Colleges were asked to review the proposed edits for the PECO list ([Handout 10](#)).

A short presentation was given on the verification reports that are generated for the Facilities database ([Handout 11](#)).

Personnel Database (PDB)/Annual Personnel Record (APR)

The Personnel Database Revision Committee issued a memo summarizing its recommendations ([Handout 12](#)). This committee only focused on reviewing those data elements specifically related to personnel; the data elements related to course scheduling were not included in this review. The committee recommends the following:

- Changing all informational ‘errors’ to informational ‘edits’
- Utilize the APR for IPEDS
- Use PDB for all state reporting purposes and publications
- Collect PDB for non-instructional personnel on annual basis
- Narrow the focus of the APR to include only information needed for IPEDS
- Prepare a workshop with HR Council to explain the elements of the PDB and to review PDB and FACT Book reports

PDB Verification reports were reviewed ([Handout 13](#)). Several data elements will be dropped from the APR based on the findings listed above ([Handout 14](#)).

Integrated Database (IDB)

OPPAGA requested the 2007-08 Room-Space Utilization reports. A copy of their request is located in [Handout 15](#).

Student Database (SDB)

The EF2 Verification Report was reviewed ([Handout 16](#)).

Updated definitions are being used for ‘need-based’ financial aid. This affects DE3102 and DE3206. The Life Long Learning definition used in DE3010, DE3011 and DE3018

has been updated. Fee waiver categories have been updated: Victims of wrongful incarceration added and Katrina victims deleted (DE1032 and DE3006). The residency status of dual enrollment students is not tracked by the community colleges; therefore DE1004 should be reported as X (unknown or not reported) for all dual enrollment students (See memo from Judith Bilsky, pages 13-14 of ([Handout 17](#))).

Performance Based Funding

The results for 2007-08 are summarized in [Handout 18](#).

Frequency Analysis

Judith Thompson reviewed the frequency analysis reports that are prepared for some data elements in the databases. She focused on data elements in the SDB in [Handout 19](#). The state is proposing adding warning levels to the frequency analysis based on comparisons to prior year data. Several strategies were presented. Any approach that is implemented will need to allow for variations among colleges, table values, etc.

Budget and Appropriations for Community Colleges

Patti Askins reviewed the community college budget for the coming year ([Handout 20](#)). She also reviewed Financial Reporting ([Handout 21](#)) and the ICS to CIC transition ([Handout 22](#)). There was heated discussion about the ICS to CIC transition. Patti is asking for feedback from colleges.

Accuplacer and Institutional Reporting

Jim Cashion, consultant to College Board, gave a presentation on the use of the Accuplacer reporting functions in [Handout 23](#).

Division of Community College Update

Nancy Copa discussed the requirement for high school students to be tested for college readiness using the FCAT, ACT/SAT or CPT in [Handout 24](#). She also mentioned that the FCAT pilot will add one additional school this fall and this program will continue for one additional year.