

# BOT *Highlights*

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July 21, 2009

## PRELIMINARY MATTERS

The Board adopted retirement resolutions for Sharon H. Coil, Women on the Way/Social Sciences, Clearwater Campus, and Johanna Fowler, International Programs, Clearwater Campus. In addition, Ms. Coil, who was in attendance, was presented with an SPC plaque in appreciation for her work with Women on the Way.

Representatives of Progress Energy Corporation – Ms. Laura Whitted and Ms. Nancy Loehr – presented to the College an oversized rebate check for \$40,356 in recognition of energy conservation initiatives. They commended SPC staff for being both proactive and an example in energy efficiency.

Mr. J.C. Brock, Campus Executive Officer, Allstate Center, presented a special plaque to President Kuttler from the City of Cabo Rajos on behalf of the island of Puerto Rico for recognition of his leadership and efforts in partnership with law enforcement. Trustee Deveron Gibbons spoke to his own experience as part of the SPC delegation to Puerto Rico and commended Mr. Brock and his staff for their impressive efforts, which he said always results in a partnership arrangement. He said it is good to see SPC taking the lead in providing law enforcement training in Puerto Rico.

## PRESIDENT'S EVALUATION

Trustees addressed the results of President Kuttler's 2008-2009 Evaluation, which highlighted the president's innovative nature, his ability to keep SPC as the leading community college in the nation, and his fiscal management in always looking out for the College's best interests. The Board expressed appreciation to the president and to the staff who work so hard in support of the president, and accepted the evaluation as presented.

## ANNUAL ORGANIZATIONAL MEETING

The annual organizational meeting took place, with the election of Mr. Terrence E. Brett as chairman and re-election of Mr. Kenneth P. Burke as vice chairman for FY 2009/2010. The Board further voted to continue holding its regular and special meetings on the third Tuesday of

each month at 8:30 a.m. in the EpiCenter Conference Room, unless otherwise designated and agreed upon. Alternate meeting dates were scheduled for a week later in the case of continuation or inclement weather necessitating emergency closing of the College. All meeting dates/times/locations are subject to change upon Board vote. Mr. Gibbons was thanked for his leadership in chairing the Board through 2008-09.

## REPORT FROM THE BOARD ATTORNEY

Board Attorney Joseph H. Lang, as a member of the State's Community College Foundation, presented checks totaling \$6,706 (\$1,574 from Dream Makers, and \$5,132 from Helios Education Scholarship) on behalf of the Foundation's Executive Director, Ms. Judy Green, to Mr. Paul Hanna, Executive Director of the SPC Foundation, Inc. He said these funds are part of the State Foundation's annual distribution to community colleges.

## BIDS, EXPENDITURES AND CONTRACTS

The Board accepted the following Quarterly Reports as information only: (1) Exempt and Non-Exempt Purchases Not Exceeding \$250,000 Each; and (2) Contract Items Not Exceeding \$250,000. The Board approved continuation of an agreement with Thomas H. Gregory of Gregory, Sharer & Stuart, PA for consultant/internal auditing services.

## GRANTS/RESTRICTED FUNDS CONTRACTS

The Board authorized applications for and acceptance of grant funding (if awarded) from: (1) U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for a Solicited Proposal: National Project on Law Enforcement Suicide Prevention Education and Training; (2) U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for National Initiatives: Enhancing Law Enforcement Executive Session on Police Leadership; (3) U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for Congressionally Recommended Awards (Regional Community Policing Institute); (4) U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for Congressionally Recommended Awards (National Terrorism Preparedness Institute); (5) U.S.

Department of Defense, National Guard Bureau, for the Department of Military Affairs and Florida National Guard; (6) U.S. Department of Health and Human Services, Health Resources and Services Administration, for a Congressionally Directed Grant, Orthotics and Prosthetics Program; and (7) U.S. Department of Education, Office of Postsecondary Education, for a Congressionally Directed Grant, Healthcare Informatics Education Program

### **CAPITAL OUTLAY (Money that can be spent only on construction projects)**

The Board accepted, as information only, the Quarterly Report on Construction Contract Approvals Not Exceeding \$250,000. Approval was given by the Board for the following: (1) Disposition of Surplus or Obsolete Property (Survey #522); (2) Annual List and Quarterly Selection of Pre-Qualified Small Contractors, Revision #13; (3) One-Year Renewal for Test and Balance Firms and Material Testing Firms for Professional Services; (4) Draft Capital Improvement Program (CIP) for FY 2010-2011 through 2014-2015; (5) Certificate of Final Inspection and Release of Final Payment and Change Order #2, Project 186-Y-05-8, HVAC (Heating, Ventilating and Air Conditioning) System Upgrades, Health Education Center; and (6) Phase III Construction Documents and Change Order #1 (Proposal Request #7), Project 186-Y-08-4, Parking Lot Expansion, Seminole Campus. In addition, the president was given authorization to proceed with negotiations on the church property available for purchase adjacent to the Clearwater Campus and to obtain an appraisal on the property so the Board could decide on its possible acquisition if negotiations were favorable.

### **CREDIT CURRICULUM CHANGES**

**EFFECTIVE TERM I, 2009-2010:** The Board approved **addition** of the following courses: DIG 2039 Studio Production and Direction; DIG 2251 Sound for Media; DIG 2309 Introduction to 3D; DIG 2312 ActionScript; ECP 3703 Managerial Economics; EVR 1328 Natural Resources Conservation and Management; MAN 3619 Logistics Management; MUC 1603 Analysis of Song Lyrics; MUM 1623 Electronic Music: Synthesis and Sampling I; MUM 1662 Live Sound Reinforcement Techniques; MUM 1942 Internship: Sound Engineering I; MUM 2640 Post Production Sound; MUM 2700 An Introduction to the Business of Music; MUM 2702 Promoting and Merchandising Musicians; MUM 2945 Internship: Sound Engineering II; MVV 2327 Pop Vocal Style II; NUR 2903

Nursing Independent Study; QMB 3200 Quantitative Methods for Business. The Board approved **changes** in the following courses: BUL 3310 Advanced Legal Environment of Business; DIG 2116 Advanced Digital Image Editing; DIG 2132 Electronic Media Design; ETI 3116 Quality Management; EVT 3402C Materials and Processes with Lab; EVT 4094 Technological Design; EVT 4294C Information and Communication Technology with Lab; FIN 3324 Principles of Commercial Bank Management; FIN 3345 Introduction to Credit Analysis and Loan Structures; ISM 3232 Software Essentials; ISM 4220 Network Technologies for Information Professionals; LEI 2949 Co-Op Work Experience; MAN 3303 Leadership and Management Practices; MAN 3534 Business Architecture and Process Modeling; MAN 3784 Sustainability in Natural Environment: Air, Water, Land, Climate and Biodiversity; MAN 4801 Business Plan Strategies; MAS 4203 Number Theory; MAS 4301 Introductory Abstract Algebra; MUM 2037 Pop Vocal Style; NUR 3145 Pharmacology in Nursing Practice; PCB 3043C Ecology with Lab; PCB 4674 Adaptation in Plants and Animals; PHT 1217 Physical Therapy Principles and Procedures; PHT 1217L Physical Therapy Principles and Procedures Laboratory; PHT 1801L Physical Therapy Clinical Practice I; RED 4335 Reading in the Content Area; SLS 1711 Peer Classroom/Lab Tutoring and Proctoring. The Board approved **addition** of the following program: BS degree: Business Administration (BUS). The Board approved **changes** in the following programs: AS degrees: Business Administration (BUS); Digital Arts, Media and Interactive Web Design (DIG); Drafting and Design Technology (DRAFT); Engineering Technology (ENG); Music Industry/Recording Arts (MIRA); Physical Therapist Assistant (PTA); BAS degrees: Banking (BANK); Health Services Administration (HSA); International Business (INTBUS); Management and Organizational Leadership (MGTORG); Sustainability Management (SUSMGT); Technology and Management (TMGT).

**EFFECTIVE TERM II, 2009-2010:** The Board approved **addition** of the following course: RET 2244 Life Support. The Board approved **changes** in the following course: DEH 1710 Biological Chemistry and Applied Nutrition. The Board approved **deletion** of the following course: EMS 2551 Advanced Cardiac Life Support. The Board approved **changes** in the following program: AS degree: Respiratory Care Technology (RESC).

**LIBERACE! THE KING OF BLING EXHIBIT AT FLORIDA INTERNATIONAL MUSEUM**

The Board approved a proposed traveling exhibit of *Liberace! The King of Bling* to be housed at the Florida International Museum (FIM) from Feb. 5 to May 12, 2010 as part of the College's obligation to the State to use the FIM space for cultural purposes through Dec. 2010. Authorization was provided for a backup guarantee from auxiliary funds for a Foundation loan to cover expenses associated with the exhibit.

**UPDATE ON STIMULUS FUNDS UTILIZED IN COLLEGE BUDGET**

Dr. Doug Duncan, Vice President, Administrative/Business Services & Information Systems, presented an update regarding stimulus funds utilized in the College budget. He explained a document outlining the Project Award Notifications to St. Petersburg College under the State Fiscal Stabilization Fund Program, noting this is in follow up to the budget presented in May and in response to the Board's desire for further information on how the stimulus package affected SPC. He noted that the one-time stimulus money, which comes through the State and had to be applied for, will reimburse funds used to cover increased adjunct costs due to growing enrollment, as requested by the State. He shared an implementation plan that balances the College's revenues and expenses without the stabilization funds figured in. Trustees inquired about projected funding for increased enrollment over the next few years. President Kuttler stated that a tentative budget has already been passed, within staff, for next year and figures in a four percent reduction in funding.

Later in the meeting, Mr. Burke shared a Fox Business News video clip that included a lengthy interview with Dr. George Boggs, president of the American Association of Community Colleges, and discussing President

Obama's proposed 10-year plan of \$12 billion for community colleges.

**PRESIDENT'S RETIREMENT ANNOUNCEMENT**

At the close of the meeting, President Kuttler distributed to the trustees his message of his intent to retire, which was addressed to the St. Petersburg College family, as well as an additional letter addressed to the Board regarding same. He requested that the terms of his retirement be worked out in negotiation, acknowledging it would take months to find a replacement. He read his message to the College family aloud and highlighted portions of his letter to the trustees, adding that he celebrates this opportunity with excitement, and he feels now is the right time to make the transition.

On behalf of the Board, Chairman Brett expressed gratitude for the president's lifetime of service to St. Petersburg College. The Board asked to be given time to reflect on this new development before moving toward search firms or forming any recommendations. They highlighted several possible approaches, noting each would have advantages and disadvantages, and recommended it would be very helpful if College staff could assist by providing materials to the trustees in regard to presidential transitions, as well as researching case scenarios from other institutions who have sought a long-term president.

The Board agreed to hold a Workshop on Tuesday, August 11, 2009, 8:30 a.m., at the EpiCenter to begin investigating how to move forward in the presidential selection process.

**CONFIRMATION OF NEXT BOARD MEETING**

The Board confirmed its next regular meeting for Tuesday, August 18, 2009, 8:30 a.m., at the EpiCenter.