

SPC St. Petersburg
College
COLLEGE OF HEALTH SCIENCES
Radiography Program

**Clinical Instructor/Faculty Luncheon & Meeting Minutes
December 5, 2018 1:00 p.m.**

Members Present:

John Fleming	Todd VanAuken	Deanna Stentiford	Alesha Heater
Deborah Laneau	Cynthia Baldree	Ephrem Brisard	Kris Antonio
Joseph Winiecki	Karen Lukasik	Howard Pleines	Shayna Reid
Linda Kelsey	Milica Gvozdenovic	Blair Brandemihl	Lori Bass
Stephen Weber	Mary Wise	Herb Williams	Howard Pleines
Heather Blackmon	Dominica Mitola-Smith	Kristen Lanza	

Members Not Present:

Dr. Robert Entel	Nick Antesberger	Megan Morris	James Maida
Karen Kreuter			

Agenda:

1. Twenty-four students matriculated into the program in January of 2017 and nineteen graduated for a final retention rate of 79%.

Action Plan: The job market continues to show improvement in our area. However, be sure to notify program staff of any job opportunities for new graduates at your respective facility.

2. Twenty-four first year students matriculated into the program this past January and nineteen remain for a retention rate of 79%.

Action Plan: The retention rate is above the program's benchmark of 75%, so no action is warranted at this time.

3. Our new second year students are eager to fill transporter and tech aid positions that will soon be vacated by our graduates currently working in these positions within your respective departments.

Action Plan: Please keep the program informed as any of these or similar positions become available.

4. Twenty-six new first year students will matriculate into the program starting on 1/14/19.

Action Plan: These students will be contacting our clinical settings to schedule their required eight hours of observation. It is recommended that they attend two facilities in four-hour time blocks and I would prefer that they observe general radiography procedures as opposed to the other imaging modalities. Please ensure that they wear proper attire. Additionally, this is an observation only experience with no hands-on interactions.

5. In order to encourage fellowship between the first year students and the second year students, we will continue our tradition of having a spring class picnic. It will be held at Philippe Park on 4/03/19.

Action Plan: All clinical instructors are invited and encouraged to attend the class picnic.

6. The dates for the **WCEC Orlando Student/Educator Seminar** will be from **February 5-8, 2019**. Students who do not attend the seminar will be required to attend clinic on their regularly scheduled days.

Action Plan: Note that the seminar occurs very early in the semester compared to previous years.

7. Bardmoor Emergency Center will be added to the Bardmoor Outpatient Imaging Center rotation for students attending Mease Dunedin Hospital.

Action Plan: Howard, Lori, Megan, and Dominica will work on a schedule to implement this addition to the program.

8. The following handouts were distributed:

- a) Second Year Clinical Objectives
- b) ACH Rotation
- c) Session II Student Clinical Rotations
- d) Faculty Clinical Schedules
- e) A Team Approach to Orientation Forms (**Please return to SPC as soon as possible.**)
- f) Competency Templates (to be distributed in January during the second week of clinic)

9. John announced the recipient of the fourth annual Outstanding Clinical Instructor Award. This year's award was presented to Joseph Winiecki from St. Petersburg General Hospital. Joe possesses a very natural teaching ability as evidenced by his consistently outstanding student evaluations. It is rare to see him without a student glued to his hip. This award could not have gone to a more deserving individual.

Action Plan: None.

10. Following a review of the program's site visit results, the JRCERT awarded the program an accreditation period of eight years. This is the maximum award granted by the JRCERT.

Action Plan: None noted.

11. The Subcommittee on Program Assessment (SPA) met in November of this year to conduct a comprehensive review of the following:

- a) Program Mission Statement
- b) Program Goals
- c) Student Learning Outcomes
- d) Program's Assessment Plan
- e) Program Effectiveness Template

The SPA concluded that all levels of program assessment are still relevant and reflective of community needs.

Action Plan: All levels of the program's assessment plan were approved by the advisory committee.

12. The SPA also conducted a thorough review of the final program assessment results and program effectiveness data for the **Class of 2017**. This analysis consisted of a systematic examination of the following:

- a) Assessment Plan Results (student learning outcomes & program effectiveness data)
- b) Clinic II Final Evaluation Outcomes
- c) Clinic V Final Evaluation Outcomes
- d) ARRT Results
- e) Graduate Survey Results
- f) Employer Survey Results

Action Plan: All data fell above the benchmark for each outcome and the group made no additional recommendations.

13. The program recently received notification that funding has been secured for the purchase of a flat panel image receptor and workstation.

Action Plan: John will secure the quotes to begin the process of purchasing this equipment.

14. After a discussion on modifications to the program's OR and repeat radiograph policies, the following changes will be implemented during Session II 2018/19:

The penalty for students who are not in compliance with the program's Radiograph Repeat Policy will be as follows:

1. On the first infraction, the student will lose a competency in the exam that they were performing.
2. On the second infraction, the student will lose a competency in the exam that they were performing, one letter grade will be deducted from their final clinical grade, and a 500-word paper on the importance of radiation protection will be submitted to the program director.
3. On the third infraction, the student will receive a final clinic grade of "F" and be immediately withdrawn from clinic. The student will then have to follow the readmission guidelines that are outlined in the Radiography Program Policies & Procedures Handbook.

The penalty for students who are not in compliance with the program's OR Direct Supervision Policy will be as follows:

1. On the first infraction, the student will lose a competency in the exam that they were performing, one letter grade will be deducted from their final clinical grade, and a 500-word paper on the importance of radiation protection will be submitted to the program director.
2. On the second infraction, the student will receive a final clinic grade of "F" and be immediately withdrawn from clinic. The student will then have to follow the readmission guidelines that are outlined in the Radiography Program Policies & Procedures Handbook.

Action Plan: These changes will be added to the student handbook and distributed to all vested parties next semester.

15. Student evaluations of faculty members, clinical instructors and hospitals/clinics were distributed and discussed. These evaluations are to be given to each department manager.

Action Plan: None noted.

The meeting was adjourned at 4:00 p.m.