

St. Petersburg College
College of Nursing
Advisory Committee Meeting Minutes
Date: September 12, 2013
Time: 9:17am

Members Present: Susan Baker – SPC, Allison Chen – SPC, Dr. Mary Jean Etten- Hospice, Kerry Carlisle – Florida Department of Health in Pinellas County , Debbie Covert – Morton Plant Mease, Jacqueline Munro – BayCare, Tina Spagnola – All Children’s Hospital, Anabelle Locsin – Menorah Manor, Melissa Brickner – BayPines, Krista Fusari – SPC, Cindy Stehlin – HCA Network

Topic	Discussion	Action/ Outcome/Person Responsible/ <i>Timeframe</i>
<p>Welcome</p> <p>Call to order by the chairperson</p> <p>Introductions</p>	<p>Dr. Baker welcomed the Advisory Committee members to the College of Nursing’s Advisory Committee Meeting. She thanked them for being supportive and enthusiastic about St. Petersburg College and the College of Nursing. Dr. Baker also made the introduction of New BSN Assistant; Melissa Sharp.</p> <p>T. Spagnola called the meeting to order.</p> <p>All Advisory Board members introduced themselves.</p>	<p>Informational</p> <p>Meeting came to order</p> <p>Informational</p>
<p>State of SPC & Baccalaureate Programs</p>	<p>I. The College Experience; initiated by Dr. Law began about a year ago. The College Experience looks at making students successful by utilizing 5 components:</p> <p>1st component – The Early Alert system which identifies students having difficulties early in the semester. The Instructor alerts the Advisor who contacts students to identify problem and get necessary resources to the student. Student keeps the same advisor through their tenure at SPC. There are meetings every Wednesday morning for updates – So far, there have been outstanding results: 80% of students are successful with this program. This will be included in all classes in the coming year. SPC is looking at new learning management systems to incorporate the Early Alert System more effectively. The current program utilized; Angel, is being replaced. SPC is looking at <u>Desire to Learn</u> vs. Canvas for the replacement, with Desire to Learn as the front-runner at this point.</p> <p>2nd component –Advising and Career Counseling. Students must meet with a face-to-face advisor to track progress. Students are also offered career</p>	<p>Informational</p> <p>Informational</p> <p>Informational</p>

	VII. TEAS Test – SPC Administrators looked at how many current students would not have passed the test that are already in the program. Number was too great to enact any changes at this time.	Informational
State of HEC	<p>Dr. Nicotera is unable to attend and Dr. Baker gave the State of HEC report.</p> <p>I. New: Degree in Health Sciences AS – students in prerequisites for nursing that are in PR code without a degree program, SACS questioned. Students will now be placed in the AS Health Sciences degree program so that students will still have graduation options in the event their major program does not work out for them. They will be able to get a degree in Health Sciences.</p> <p>II. Orthotics & Prosthetics department is about to get major grant to build prosthetics for veterans. This will allow the program to have more patient models and the ability to donate more prosthetics to veterans.</p> <p>III. Enrollment in most HEC programs has increased this year. Respiratory Therapy is the only program lacking in enrollment. With a new program director, enrollment is expected to increase in the next year.</p>	<p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>
Minutes of April 4, 2013 meeting	All Children’s Update – simulators used for parent teaching is future, not current. Meeting Minutes approved with update.	Minutes of April 4 th meeting were approved along with the All Children’s update.
Employer Graduate Survey completion	To be completed at the end of this meeting.	Please complete and turn in at the end of this meeting.
Status of the CON	<p>I. Enrollment in the College of Nursing is continuing to increase, and SPC is trying to meet needs of partners through relationships, recommendations through IOM. The program is also actively searching for Full-Time and Part-Time faculty. Any special requests to move staff forward through BSN, please let Dr. Baker know. Looking at revamping admissions for Nursing – Dr. Nicotera was successful in getting BSN admissions to stay within the department instead of through the Generalists.</p> <p>II. CON is constantly recruiting for both ADN and BSN faculty. Mary Lou VanCott retired in July and Sandy Campbell retiring in December. Jeff Briggs replaced VanCott for BSN. He was Adjunct Faculty for ADN before taking VanCott’s position. Additionally, Catherine Crumbs retired in July; though she is still tutoring SPC students at Pinellas County Urban League. Alexis Perry is also retiring in December.</p>	<p>Informational</p> <p>Informational</p>

	<p>How many times should students be permitted to take this exam? - Currently there is no official limit. CON would like the Advisory Board’s input. – Faculty consensus is 3 attempts. Advisory Board agrees with faculty, with course specification.</p> <ul style="list-style-type: none"> – Other colleges/universities require students to retake a semester if they do not pass the EOP testing. It was suggested that SPC look at independent study course. <p>V. Faculty – Currently there are 3 empty Full-Time positions (1 day, 2 evening), and 5 empty Part-Time positions; please send any candidates our way.</p> <p>Faculty is working hard to cover all courses, and out of classroom support has not gone down – virtual tutoring session is part of that initiative. Virtual tutoring sessions are recorded and accessible to all students.</p>	<p>Advisory Board Members discussed various options with regards to testing and came to an agreement with SPC faculty to limit the amount of retakes to 3 per student.</p> <p>SPC is recruiting Faculty positions for the ADN program and asks the Advisory Board members to support by encouraging potential applicants to apply for positions.</p>
<p>Status of: RN to BSN</p> <p>Enrollment</p> <p>Recruitment/Retention</p> <p>Faculty</p>	<p>I. Enrollment - The BSN program currently has 635 students in the program and 234 students taking pre-requisite classes. 80% of the students are online. The face-to-face introductory BSN courses are completely full; those classes have 23 students in general, with a max of 46 students. Each section has over 40 students enrolled. All other non-introductory face-to-face courses are full enrollment as well.</p> <p>There has been a 14% increase in enrollment this fall. Thank you to all for bringing students to the program. Again, we are always seeking quality faculty to teach our students.</p> <p>II. Recruitment/Retention - SPC recognizes how important online education has become. On Sept 20th there will be a meeting for the revitalization of online courses with an end goal of presenting a plan to the BOT by end of November. There are many things with regards to online courses that need to be changed nationally. This will greatly affect BSN, due to the fact that 80% of our students are online students. Our Full-Time faculty teaches both face-to-face courses, as well as online courses and our adjuncts teach online courses only. Full-Time faculty are responsible for all course development.</p> <p>Academic dishonesty is an issue with online courses. SPC is looking for methods to ensure that the student doing the work is the student enrolled in the course; this will address the issues of cheating, collusion, and plagiarism. The degree of dishonesty is huge. SPC is adopting the Turn-It-In program, in which students submit work to Turn-It-In to be evaluated for accuracy prior to submitting to SPC for grading. This has been a positive development for students, and has been helpful for students that do not understand plagiarism. SPC has methods of keeping track of academic honesty to see how many</p>	<p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>

	<p>offenses a student has to help determine sanctions throughout a student's tenure at SPC, and not just within a specific program.</p> <p>III. Faculty - Several members of RN to BSN Faculty have been looking into options for getting students to graduate quickly without integrity fluctuations. They have looked at other schools and surveyed students and have come up with plan to present to Dr. Law. The recommendation is to change from Dynamically Dated 5 ½ week courses to 8 week modmester courses. Students could potentially take 4 courses a semester instead of 3 courses in a semester as it is currently. This is also expected to help with retention because of the additional time students will have to get through courses. We are waiting to present this information to Dr. Law in the near future.</p> <p>Additional adjunct faculty are needed for BSN online program.</p> <p>IV. Other: Continuing Education - Have Advisory Board members received continuing education marketing in the mail? - Some have not seen it recently. Also, pricing of Continuing Education courses could potentially present issues for newly graduated nurses.</p>	<p>Informational</p> <p>Informational</p> <p>Informational</p>
Job Market Statistics/Trends	<p>Menorah Manor – Anabelle Locsin - Currently skill nursing and rehab full. Some needed in the rehab unit in Clearwater – 85% occupancy, so still in need of staffing. LPN, RN, CNA needed.</p> <p>Other information to be included in reports from attending members.</p>	<p>Informational</p> <p>Informational</p>
Advisory Committee Concerns and/or Recommendations	To be included in the reports from attending members.	Informational
Reports from Attending Members	<p>Menorah Manor – Anabelle Locsin – facility will be completing the entire EMR interface process by next year. Physicians will be last; they are starting E-Script.</p> <p>All Children's Hospital – Tina Spagnola – The hospital hired 20 new graduate nurses in August, however, there will be no new grads hired in November to ensure a balance of new and experienced staff. Hospital will reevaluate in March.</p> <p>New grads must be BSN graduates; ADN must commit to obtain BSN degree within 3 years. Flu immunization – all employees must have flu (not parents or visitors). The hospital is not asking for proof, but is relying on schools to vet that information to students. The rule is Flu shot or nothing; staff will no longer be wearing masks if they haven't received the vaccination. Individuals may only opt out for religious or health reasons; and they will be required to wear a mask.</p> <p>Students with medical reasoning are asked not to come in due to identification issues. Students have until December 1, 2013 to comply. Dr. Baker – if hospitals</p>	<p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>

	<p>in final year of nursing school and will incorporate NCLEX preparation.</p> <p>Hospice - Dr. Etten – Hospice currently has 1700 patients. Suncoast names have been changed. New CEO has incorporated an added focus of returning patients home; 90% census in all facilities.</p> <p>PACE program – a new program in Pinellas Park/Largo. New building for 130 incoming; 220 anticipated in next year or so. Hospice would like to bring in students. A wide variety of services are offered. Also, organization received a new \$250, 000 grant for development. Physicians at locations to evaluate needs of patients. Would also like to have a student in that setting as well. Creating pools of nurses in care centers. JCO accreditation prep on-going.</p> <p>FL Department of Health in Pinellas County – Kerry Carlisle – Currently there are 2 open positions; school health for RN and RN for maternity. A pediatric clinic opened in August and hours are Monday – Friday from 8:30am – 5:30pm at the Downtown St. Pete location.</p> <p>North East High School offers services for uninsured individuals and families as part of the Low-income pool that is grant funded.</p> <p>SPC students must be fingerprinted at location; cost is\$40.50 and requires a check for each student. Preceptorship for RN to BSN students would be ideal.</p> <p>Rapid HIV Day on Wednesdays.</p> <p>Saturday, September 14th, 8:30am – 12:30pm vision screening that will provide glasses; downtown location.</p>	<p>Informational</p> <p>Informational</p> <p>Informational</p>
Announcements	No additional announcements at this time.	Informational
Next Meeting Date	Currently no date set. Dr. Baker will send potential dates out to group.	Informational
Advisory Committee Evaluation	All members to complete before leaving meeting	Thank you for taking the time to complete the evaluation.

Meeting adjourned at 10:55am
Respectfully submitted,
Melissa Sharp; Recorder