

## Engineering Technology Advisory Board Minutes

September 16, 2016 10am-11am

950 Lake Carillon Dr, Saint Petersburg, FL, United States

Members Present: Lara Sharp (SPC), Becky Burton (BAMA), Jill Flansburg (SPC), Michelle Hintz-Prange (TSE), Tim Nemes (Hydro-Dyne), Jerry Custin (UTBMA), Michael Smith (BryCoat), Susan Biszewski-Eber (SPC)

Members Absent: John Chapin, Brian Bell, Dan Bloom, David Reese, Dean Rock, Donald Houdek, Edwin Homan, Eric LeTourneur, Greg Lewis, Greg Seay, Ken Conforti, Lisa Maciolek, Lou Gilli, Marcos Cabrera, Matthew Smith, Mike Brewster, Nathan Myhre, Peter Buczynsky, Steve Askew, Steve Heppler, Tina Brudnicki, Dennis Daniels, Gary Breton, Chris Baumann, Jack Berg,

1. Elect a Board Chair—tabled for next meeting
2. Program Update
  - a. The Biomedical Systems Subplan of the Engineering Technology AS degree is going to be daggered. There is historically low enrollment and with the new Biomedical Engineering Technology AS degree, the subplan isn't needed. Current students will have three years to complete the program. Last day to enroll in the program will be recommended for May 5, 2017.
  - b. Susan Biszewski-Eber told the group about the DOL Apprenticeship grant consortium that SPC belongs to. She also asked for more industry input into what curriculum should be included in the Industrial Management AS degree that is currently run by the Business department. The need for soft skills training was a common theme. Some of the skills mentioned were: trainable (work ethic), dependable (shows up for work), has conflict resolution skills, some principles of management and leadership training.
  - c. Lara Sharp mentioned to the group that one of the College's goals is to include more soft skills training into courses with help from the Career Services group. Career Services provides classes on etiquette, social media, networking, and job readiness. It was also suggested that the employers visit classrooms to actively engage students about being ready to work and to talk about their companies.
  - d. Engineering Technology and FloridaTRADE sponsored a networking event for students looking for internships and full time employment in August. The event was two days for the students. The first day included sessions on resume writing, preparing for an interview, and developing the "elevator speech". The second day was an open networking function at the Collaborative Center for Emerging Technologies at SPC with students and employers. Over half the attendees got interviews the next day. Engineering Technology plans to do it again in Spring 2017.
3. Board member recruitment/meeting times
  - a. Michael Smith volunteered to help recruit more members for the advisory board.
  - b. The group decided to meet once a quarter starting January 2017.
  - c. A doodle poll will be sent out to find out the best time to meet in January.