

**STUDENT SUPPORT SERVICES PROGRAM - ADVISORY BOARD MEETING**  
**DATE: Thursday, October 11, 2018      Time/Place: 3:30 p.m. – 4:30 p.m. in SA 114**

**Members Present:** George Carbart, Jenelle Thompson, Michelle Christie, Antonio Seay, Gemma Valentina

**Absent Members:** Roland Martens, Frances Cato, Jessie Williams, Maria Climes, Joseph Chaney, Rebecca Ashley-Munoz, Jennifer Galley, Aliyah Eberhart, Alex Ferreria

<b>Topic</b>	<b>Discussion/Recommendations</b>	<b>Action</b>
Greetings	<b><u>George Carbart-</u></b> Called the meeting to order at 3:43 p.m. and greeted everyone. There were introductions for the new members.	Introduction completed
Summer of Success 2018 Report	<b><u>George Carbart:</u></b> Gave an overview of the 6-week SOS program. Gave an explanation of My learning plan and focus 2. Told members to inform any high school students who are seniors to apply for the program next year  There was a possibility of SOS being added to the Midtown/Downtown campuses but will wait a year and hopefully begin in 2020. Currently SOS is offered at the following campuses: Clearwater, Gibbs, Seminole and Tarpon Springs.	Handed out SOS 2018 report for review
SSS Annual Performance Report Update	<b><u>George Carbart:</u></b> Explained what the APR report is and that we submit this report once every year. The department of Education funds the SSS Program and they want to know yearly what happened to the previous year students. SSS serves 160 students each year but this year will be serving 167. As of now the SSS Program is only located at the Gibbs and Clearwater campuses.	Handed out SSS APR for review
SSS New Brochures 2018-2019	<b><u>George Carbart:</u></b> Mentioned that there are not a lot of changes within the program, the qualifications are still same as far as being first generation, low income or have a documented disability.	Handed out the new SSS brochures
SSS Success Notes Newsletter	<b><u>George Carbart:</u></b> Gave an overview of the new Retention Services newsletter and the updates. Talked about the promotion of Keith Windom to Student Support Advisor from his OPS position as the Student Support Specialist. There is now an opening for the OPS position for the Clearwater campus for a new Student Support Specialist.	Handed out SSS success notes newsletter
SSS 2018-19 Goals/Objectives for the Department of Education	<b><u>George Carbart:</u></b> Reviewed the rules from the Department of Education that SSS must follow. Students must return and be enrolled from fall to fall semesters. Students must have a good academic standing of the students with a 2.0 GPA or better. Certain percentages of students must graduate from SPC with their Associates as well as transfer to 4-year institutions.	

<p>SSS Program Calendar of Events 2018-2019</p>	<p><b><u>George Carbart:</u></b> Gave an overview of the events that are happening and upcoming for the Gibbs and Clearwater campuses. Mentioned that Michelle Christie who is a part of the SSS Advisory Board, led the GTE Financial Seminar that took place earlier in the day.</p>	<p>Handed out SSS program of events for Gibbs and Clearwater campuses</p>
<p>SSS Board Member Goals for 2018-19</p>	<p><b><u>George Carbart:</u></b> Talked about the career/job opportunities that the board members can share with SSS students, to help them find work after college.</p> <p>Asked the board members to let him know of jobs that are hiring and give information so that the SSS students can apply Scholarships/Financial Assistance / Foundation Office</p> <p><b><u>Gemma Valentina:</u></b> Expressed her satisfaction with the SOS and SSS Program and said that one of the students from the recent SOS group is now her part time employee.</p> <p><b><u>Gemma Valentina:</u></b> Asked if she knew people that are hiring or are looking for volunteers if she could send them to the SSS staff.</p> <p><b><u>George Carbart:</u></b> Told her that she can send all information to him and he will make sure students are informed about jobs that are hiring. As well as getting with the SPC Career Services to help students with their resumes and getting prepared or finding new jobs.</p> <p><b><u>George Carbart:</u></b> Asked the board members to recommend business locations that the 2019 SOS students can visit and to let him know of any companies or business that are willing to give students a tour.</p> <p><b><u>George Carbart:</u></b> Informed the members of the cultural events that are an addition to the SSS tours, which now includes taking students to museums such as the Dali or Ringling as well as the aquarium.</p>	
<p>Questions and Answers</p>	<p><b><u>Antonio Seay:</u></b> Asked if the SSS Program can do out of state trips as well.</p> <p><b><u>George Carbart:</u></b> Explained that the SSS Program is allowed to do out of state trips, if the Department of Education allows it. This is something that he would need to write into next year's grant as this year has already been submitted for approval.</p>	
<p>Next Meeting</p>	<p>Thursday, March 21, 2019</p>	<p>Meeting adjourned at 5:10 pm</p>