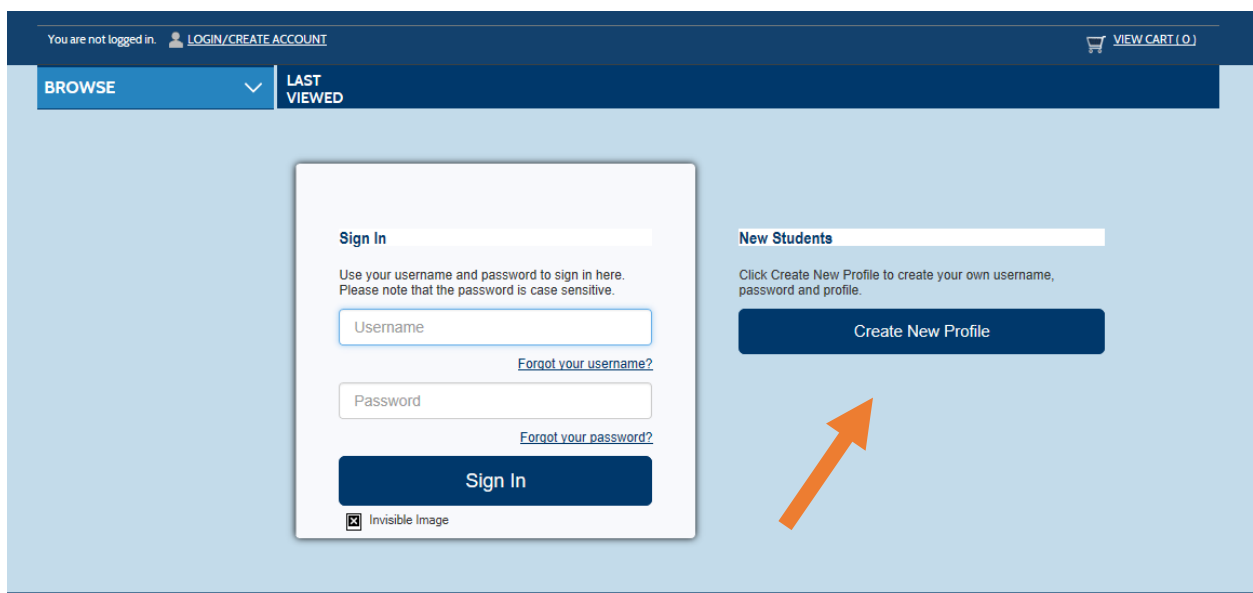


Creating a Lumens Profile

1. Link to Lumens webpage

<https://spcollege.augusoft.net/>

2. Click "LOGIN/CREATE ACCOUNT" in the upper left corner and then "CREATE NEW PROFILE"



The screenshot shows the Lumens website interface. At the top, a dark blue navigation bar contains the text "You are not logged in." followed by a user icon and the link "LOGIN/CREATE ACCOUNT". On the right side of the navigation bar is a shopping cart icon and the text "VIEW CART (0)". Below the navigation bar, there are two main sections: "BROWSE" with a dropdown arrow and "LAST VIEWED". The main content area is light blue and features a white "Sign In" form on the left and a "New Students" section on the right. The "Sign In" form includes a heading "Sign In", instructions to use a username and password, and fields for "Username" and "Password". Below these fields are links for "Forgot your username?" and "Forgot your password?". A dark blue "Sign In" button is at the bottom of the form. The "New Students" section has a heading "New Students", instructions to click "Create New Profile", and a dark blue "Create New Profile" button. An orange arrow points to the "Create New Profile" button. At the bottom left of the form area, there is a small icon and the text "Invisible Image".

3. Complete the required fields. Please note your social security number is required to complete your profile and access your SPC account and classes.

STEP-1 STEP-2 STEP-3

Username* Username: minimum 6 characters

Password* Password: minimum 8 characters, must contain a number and any two of the following three: upper case, lower case, special characters (for example: ()-{}!@\$%^&*)

Strength
□□□□

Re-enter password*

Password hint*

Identity Verification Question* None specified ▼

Identity Verification Answer*

E-mail* [Privacy Policy](#)

Re-enter E-mail*

First name*

Middle Name

Last name*

4. Click the drop down and select your agency/department. If your agency is not listed, leave field blank.

STEP-1 STEP-2 STEP-3

Birthdate* mm/dd/yyyy
00/00/0000

Company None specified ▼

If your company is not available in the list, select ** Add Company ** and you will be prompted to add your company's information after submitting this form.

In the "Birthdate" field be sure to use your actual birthday

STEP-1 STEP-2 STEP-3

Birthdate*
00/00/0000

Company

If your company is not available in the list, select
** Add Company ** and you will be prompted to add
your company's information after submitting this form.

In the "Health Care License Number" field input your FC DICE number with the FI State Fire College. If you do not have a FC DICE number, leave field blank.

STEP-1 STEP-2 STEP-3

Educational Level

Gender Female Male

How you heard about us

Job Title
Type or area of employment.

E-mail Preference Yes No
Receive course related info via e-mail?

Employer


Ethnicity

Individual with Disabilities Yes No

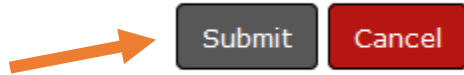
Social Security Number

Health Care License Number

SPC PeopleSoft Student Number



5. Once all information has been completed click "Submit"



6. Now that you have created a student account in Lumens, you can register for classes! Please note your username and password for future registrations.