

# Service of Non-Enforceable Judicial Process

The Southeastern Public Safety Institute takes great pleasure in announcing another offering in the 40-hour training series entitled *Service of Non-Enforceable Judicial Process*.

This training is the result of the cooperative effort of the Sixth Judicial Circuit Court, the Pinellas County Sheriff's Office and St. Petersburg College.

## Curriculum Review

- I. Judicial System
  - Federal, state and county
  - Supreme, circuit and county courts
  - District Court of Appeals
- II. Overview of statutes and Florida Rules of Civil Procedures
- III. Functions of the Office of the Clerk of the Courts in the commencement of a civil action
- IV. Who may serve process
- V. How process is served:
  - Service on a minor
  - Service on incompetent persons
  - Service on prisoners
  - Service on partnership
  - Service on domestic, limited partnership
  - Service on nonresidents doing business in the state
  - Service on private corporations
  - Service on dissolved corporations
  - Service on public agencies and officers
  - Service on the state
  - Service on labor unions
  - Service on statutory agents
  - Service on Sunday
- VI. The return of services
- VII. Scenarios on service of process
- VIII. Other types of documents
- IX. Review of materials
- X. Examination and critique

## Seminar Presenters

Rene M. Bauer, Esq., has been an assistant state attorney in Pinellas County since May 2000. Her undergraduate and law degrees are from the University of Florida.



Russell S. Aloï, owner of Invex Investigations, Inc., St Petersburg, conducts civil and criminal investigations for attorneys and supervises the firm's process servers. Before moving to Florida in 1978, he was with the Fairfax County, Va., police department.

## Who Should Attend

This program has been designed for individuals who are seeking appointment as a civil process server pursuant to Florida State Statute 48.021(2).

## Appointment Process

To be appointed, the applicant should apply at the Pinellas County Sheriff's Office, 4400 140<sup>th</sup> Avenue, Suite 200, Clearwater. Those individuals who qualify and have received a certificate from this training may be appointed.

**REGISTRATION WILL NOT BE ACCEPTED AT THE DOOR. REGISTER EARLY!**

**NOTE: Fees are refundable only if a student withdraws 16 days before the first day of the seminar. Withdrawal from class must be made in person at the Allstate Center, Room 200, 3200 34th St. S, St. Petersburg.**

## General Information

- Dates:** Feb. 19 & Feb. 26: Friday-6-10 pm  
Feb. 20 & Feb.27: Saturday-8am-5 pm  
Feb. 21 & Feb.28: Sunday-8am-5pm
- Dates:** June 11 & June 18:Friday-6-10 pm  
June 12 & June 19:Saturday-8am-5 pm  
June 13 & June 20: Sunday-8am-5pm
- Fee:** \$226.14
- Location:** St. Petersburg College  
Allstate Center  
3200 34th St. S  
St. Petersburg
- Enrollment:** Limited to 30 attendees.  
**NO** exceptions!
- Parking/Entrance:** Please use student parking while on campus.
- Advance Registration:** To assure a confirmed seat, please contact the registration clerk at (727) 341-4516 for details.
- Facilitator:** Randolph B. Lewis  
(727) 341-4518 - Office  
(727) 341-4547 - Fax  
(727) 341-4516 - Registration
- REGISTER EARLY!**  
**DEADLINE** Seven days prior to class

## St. Petersburg College SEPSI Advance Registration of Seminar Applicants

**Fees are refundable only if a student withdraws 16 days before the first day of the seminar.**  
**In the space provided below, please print the names of those who will be attending the announced program.**

Name of Attendee	SSN or DOB	E-mail for confirm	Telephone Number
_____	_____	_____	( ) _____
_____	_____	_____	( ) _____
_____	_____	_____	( ) _____

Address: \_\_\_\_\_  
City/State Zip: \_\_\_\_\_

**FEE INCLUDES CLASS MATERIALS. Agency will be billed if fees are not paid when attendees arrive.**

**Return to:** Southeastern Public Safety Institute  
St. Petersburg College  
3200 34<sup>th</sup> Street South Room 200  
St. Petersburg, FL 33711  
(727) 341-4516 or fax (727) 341-4547

**PLEASE: NO CASH PAYMENTS**  
Check/Money Order Only — To St. Petersburg College  
 Check enclosed  
 Credit Card #: \_\_\_\_\_ Exp. \_\_\_\_\_  
(SPC accepts Visa, Master Card and American Express)

Name of Seminar Service of Non-Enforceable Judicial Process  Feb.  June

St. Petersburg College is dedicated to the concept of equal opportunity. The college will not discriminate on the basis of race, color, religion, sex, age, national origin, or marital status, or against any qualified individual with disabilities, in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this rule, the college will not tolerate such conduct. Should you experience such behavior, please contact the director of EA/EO at (727) 341-3261; by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; or by e-mail at eao\_director@spcollege.edu.

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# **Southeastern Public Safety Institute**

**Presents**

## ***Service of Non-Enforceable Judicial Process***

***Feb. 19-28, 2010 or  
June 11-20, 2010***

***40 hours***

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This course of training has been approved by the Florida Criminal Justice Standards and Training Commission under provisions of §943.14(4.9) and §943.25(8) Florida Statutes.

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Register today!  
Call  
(727) 341-4516

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Mail the  
registration  
form inside

**OR**



Fax your  
registration; dial  
(727) 341-4547