



Documentation & Investigative Report Writing/ Court Room Testimony



The first portion of this course will cover the importance of report writing. The second portion will cover court room testimony. The course is designed for the officers and Investigators. The presenter will provide the student with videos and scenarios of documented cases.

This course is taught by retired Metropolitan Police Department Investigative Supervisor, Bill Wagner. Mr. Wagner has 37 years of law enforcement experience and specialized in investigating violent crimes. Mr. Wagner is a recognized trainer in criminal investigations, case management and defense proofing techniques. He is a past deputy director of Criminal Investigations Training at the Prince Georges Municipal Police Academy and teaches nationally on the local and federal level.

Course topics include:

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|---------------------------------|--|
| Improvement of Writing skills | Public Speaking |
| Proper documentation | Defense proofing testimony |
| Follow-up Investigative reports | Case Preparation |
| Rules of writing | Stand Presentations |
| Organization techniques | Expert testimony vs. common experience |

GENERAL INFORMATION

- DATE/TIME:** November 2-4, 2009 8am-5pm
- LOCATION:** SPC Allstate Center, 3200 34th Street South, St. Petersburg, FL. 33711
- FEES:** \$271.19 **Trust Funded for Region IX officers**
Region IX priority registration from May 11-June 8, 2009
- REGISTRATION:** By Phone: (727) 341-4500 or by Fax: (727) 341-4547
- DRESS POLICY:** Casual clothing is recommended. Shorts, tank tops and/or offensive T-shirts are unacceptable attire.
- COORDINATOR:** Rosanne Beck (727) 341-4411

St. Petersburg College

SEPSI

Advance Registration of Seminar Applicants

In the space provided below, please *print* the names of those who will be attending the announced program.

Name of Attendee	SSN or DOB	Agency	Telephone Number
_____	_____	_____	() _____
_____	_____	_____	() _____
_____	_____	_____	() _____

Signature: _____ Department/Agency: _____

Agency Administrator: _____ Address: _____

Title: _____ City/State/Zip: _____

FEE INCLUDES CLASS MATERIALS. Agency will be billed if fees are not paid when attendees arrive. Failure to comply for Trust Funded courses will result in agencies and/or individual officers not being able to reserve seating in future trust fund training.

Return to: Southeastern Public Safety Institute
St. Petersburg College
P. O. Box 13489
St. Petersburg, FL 33733-3489
(727) 341-4500 or Fax (727) 341-4547

PLEASE: NO CASH PAYMENTS
Check/Money Order Only — To St. Petersburg College
 Check enclosed Invoice
 Credit Card #: _____ Exp. _____
(SPC accepts Visa, Master Card and American Express)

Name of Seminar Documentation & Investigative Report Writing/Court Room Testimony

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