

St. Petersburg College
Bachelor of Applied Science in Health Services Administration
 Admissions Checklist 2011-2012

Students will be eligible for admission to the Bachelor of Applied Science in Health Services Administration at St. Petersburg College by completing the following:

- ❑ Submit [official transcripts](#) showing one of the following:
 - Completion of an A.S. degree of at least sixty (60) credits from a regionally accredited institution in a health-related discipline, such as:

Dental Hygiene	Health Information Management	Human Services: Social Services Option	Physical Therapy Assistant
Emergency Medical Services	Healthcare Informatics	Medical Laboratory Technology	Radiography
Funeral Services	Human Services: Alcohol/Substance Abuse Option	Nursing	Respiratory Care

OR

- Completion of an A.A. degree of sixty (60) credits from a regionally accredited institution AND a health-related Certificate or Applied Technology Diploma (ATD)* such as:

Addiction Studies	Maternal and Child Health	Paramedic
Funeral Arts	Medical Coder	Youth Development Professional
Healthcare Informatics		

*Certificate or ATD must include at least 15 transferable college-level credits in a health-related discipline. The above list includes programs offered at SPC. Students transferring with other health-related post-secondary credentials will also be considered for admission.

- ❑ Submit [official transcripts](#) from high school(s) to document completion of foreign language. Student who did not earn foreign language credits in high school may be required to earn college-level foreign language credits before graduation. For more information, read the [foreign language requirements](#).
- ❑ Submit official transcripts from all colleges attended.
- ❑ Completion of all college preparatory coursework.
- ❑ Completion of a minimum of fifteen (15) semester hours of transferable [general education coursework](#).
- ❑ Minimum cumulative grade point average of 2.00 on a 4.00 scale in all post-secondary coursework.
- ❑ SPC Application
 - New SPC students
 - Go to [MySPC](#), click on the “Apply for Admission” link on the left side of the page, complete the online application, and pay the \$40 application fee.
 - If you have completed an Associate’s Degree, select “BAS” as your degree, and “Health Services Administration” as your major.
 - If you have not yet completed an Associate’s Degree, select the appropriate degree (AA or AS) when completing the application. During your final semester of your Associate’s degree, apply for graduation and submit the “Bachelor Programs” application in MySPC.
 - Returning/Current SPC students
 - Logon to [MySPC](#) and complete the “Bachelor Programs” Application near the bottom of the page. Students who were last enrolled at SPC more than 12 months ago are required to verify their [residency](#) status for tuition purposes.
 - If you have completed an Associate’s Degree, select “BAS” as your degree, and “Health Services Administration” as your major.
 - If you have not yet completed an Associate’s Degree, select the appropriate degree (AA or AS) when completing the application. During your final semester of your Associate’s degree, apply for graduation and submit the “Bachelor Programs” application in MySPC.