

St. Petersburg College  
**Bachelor of Science in Business Technology Education (6-12)**  
Admissions Checklist

Students will be eligible for admission to the Bachelor of Science in Business Technology Education (6-12) at St. Petersburg College by submitting the following:

- SPC Application
  - New SPC students should
    - Go to [MySPC](#), click on the “Apply for Admission” link on the left side of the page, complete the online application, and pay the \$40 application fee.
  - Returning SPC students should
    - Logon to [MySPC](#) and complete the Baccalaureate Application by clicking on the “Apply-BS/BAS/ Upper Div Cert” link found in the middle of the page. In addition, students who were last enrolled at SPC more than 12 months ago, are required to verify their residency status by resubmitting the [hard-copy of the general SPC application](#) (the \$40 application fee is waived).
  
- Official transcripts from high school(s) (or GED). Students who have submitted transcripts that document a fully accredited associate’s, bachelor’s or higher degree are not required to submit a high school transcript, unless it documents completion of 2 consecutive years of one foreign language.
  
- Official transcripts from college(s) currently or previously attended.
  
- Completion of all college preparatory coursework.
  
- Cumulative grade point average of 2.5 on a 4.00 scale in all postsecondary coursework.
  
- Completion of the following state mandated prerequisites<sup>1</sup> with a grade of “C” or better:
  - EDF 1005 Introduction to Education
  - EDF 2085 Teaching Diverse Populations
  - EME 2040 Introduction to Educational Technology
  - Accounting
    - ACG 2021 Financial Accounting
    - OR
    - ACG 2001 & ACG 2011 Applied Financial Accounting I & II
  - 3 credits of additional business administration electives
    - Any course that begins with the following prefixes-CGS, FIN, MAN, or MAR
  
- Official transcripts showing completion of an A.A. degree or 60 credits from a regionally accredited institution.
  
- Passing test scores from all sections of the General Knowledge (GK) Test (see the following site for more information [www.fl.nesinc.com](http://www.fl.nesinc.com)). If the College-Level Academic Skills Test (CLAST) was taken prior to 7/1/ 2002, passing scores can also be used to meet this requirement (CLAST exemptions are not accepted).

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<sup>1</sup> The following requirements have been removed as of the 09-10 Common Prerequisite Manual and are no longer required for entering students: ECO 2013 (Principles of Macroeconomics) and ECO 2023 (Principles of Microeconomics).