

St. Petersburg College  
**Bachelor of Science in Business Administration**  
 Admissions Checklist

Students will be eligible for admission to the Bachelor of Science in Business Administration at St. Petersburg College by submitting the following:

- SPC Application
  - New SPC students should
    - Go to [MySPC](#), click on the “Apply for Admission” link on the left side of the page, complete the online application, and pay the \$40 application fee.
  - Returning SPC students should
    - Logon to [MySPC](#) and complete the Baccalaureate Application by clicking on the “Apply-BS/BAS/ Upper Div Cert” link found in the middle of the page. In addition, students who were last enrolled at SPC more than 12 months ago, are required to verify their residency status by resubmitting the [hard-copy of the general SPC application](#) (the \$40 application fee is waived).
- Official transcripts from high school(s) (or GED). Students who have submitted transcripts that document a fully accredited associate’s, bachelors or higher degree are not required to submit a high school transcript, unless it documents completion of 2 consecutive years of one foreign language.
- Official transcripts from college(s) currently or previously attended.
- Completion of all college preparatory coursework.
- Completion of a minimum of fifteen (15) semester hours of transferable [general education coursework](#).
- Cumulative grade point average of 2.00 on a 4.00 scale in all postsecondary coursework.
- Completion of the following state mandated prerequisites:
  - ACG 2021 Financial Accounting
  - ACG 2071 Managerial Accounting
  - CGS 1100 \*Microcomputer Applications
  - ECO 2013 \*Principles of Macroeconomics
  - ECO 2023 Principles of Microeconomics
  - MAC 2233 \*Applied Calculus I
  - STA 2023 \*Elementary Statistics

\*Applies towards general education requirements
- Official transcripts showing one of the following:
  - Completion of an A.S. degree of sixty (60) credits from a regionally accredited institution in one of the following business disciplines: International Business, Financial Services, or Business Administration.

OR

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| <ul style="list-style-type: none"> <li>○ Completion of an A.A. degree or 60 credits from a regionally accredited institution. However, students admitted without an A.S. in a business discipline are required to complete the state mandated pre-requisites listed above and 15 credits of business support coursework (see list below) before enrolling in upper-division courses.</li> </ul> |
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Choose 15 Credits in Business Related Coursework	Total Credits Completed
Any lower division courses (1000 or 2000 level) with the MAN prefix	
Any lower division courses (1000 or 2000 level) with the MAR prefix	
Any lower division courses (1000 or 2000 level) with the FIN prefix	
Any lower division courses (1000 or 2000 level) with the GEB prefix	
Any lower division courses (1000 or 2000 level) with the PHI prefix	
Any lower division courses (1000 or 2000 level) with the BUL prefix*	
OST 2335 Professional Communication Skills	

\*Note: One lower division BUL course is required as a prerequisite to BUL 3130, which is part of the major.