

St. Petersburg College  
**Bachelor of Applied Science in Management and Organizational Leadership**  
 Admissions Checklist

Students will be eligible for admission to the Bachelor of Applied Science in Management and Organizational Leadership at St. Petersburg College by submitting the following:

- ❑ Official transcripts showing all of the following:
  - Completion of a regionally-accredited A.S. degree in a business-related discipline, such as [Business Administration](#), [Financial Services-Banking](#), [Hospitality & Tourism Management](#), [Insurance Services](#), and [Parks & Leisure Services](#)
  - OR**
  - Completion of a regionally-accredited A.A. degree or non-business-related A.S. degree AND 15 credits of business-support coursework (see list below).

Approved Business-Support Coursework for students with AA degrees	Total Credits Completed
Financial Accounting, ACG 2021*	
Business Law I (BUL 2241) OR Legal Environ. of Business (BUL 2131) **	
Any lower division courses (1000 or 2000 level) with the BUL prefix	
Any lower division courses (1000 or 2000 level) with the ECO prefix	
Any lower division courses (1000 or 2000 level) with the ENT prefix	
Any lower division courses (1000 or 2000 level) with the FIN prefix	
Any lower division courses (1000 or 2000 level) with the GEB prefix	
Any lower division courses (1000 or 2000 level) with the MAN prefix	
Any lower division courses (1000 or 2000 level) with the MAR prefix	
CGS 1100 Microcomputer Applications	

\*Prerequisite to the required Financial Management course, FIN 3403.

\*\*Either course is an acceptable prerequisite to the required Advanced Legal Environment of Business course, BUL 3310.

- ❑ Official transcripts from high school(s) (or GED). Students who have submitted transcripts that document a fully accredited associate's, bachelors or higher degree are not required to submit a high school transcript, unless it documents completion of 2 consecutive years of one foreign language.
- ❑ Official transcripts from all colleges attended.
- ❑ Completion of all college-preparatory coursework.
- ❑ Completion of a minimum of fifteen (15) semester hours of transferable [general education coursework](#).
- ❑ Cumulative grade point average of at least 2.0 in all postsecondary coursework.
- ❑ SPC Application
  - New SPC students
    - Go to [MySPC](#), click on the "Apply for Admission" link on the left side of the page, complete the online application, and pay the \$40 application fee.
      - If you have completed an Associate's Degree, select "BAS" as your degree, and "Management & Organizational Leadership" as your major.
      - If you have not yet completed an Associate's Degree, select the appropriate degree (AA or AS) when completing the application. During your final semester of your Associate's degree, apply for graduation and submit the "Bachelor Programs" application in MySPC.
  - Returning/Current SPC students
    - Logon to [MySPC](#) and complete the "Bachelor Programs" Application near the bottom of the page. Students who were last enrolled at SPC more than 12 months ago are required to verify their [residency](#) status for tuition purposes.
      - If you have completed an Associate's Degree, select "BAS" as your degree, and "Management & Organizational Leadership" as your major.
      - If you have not yet completed an Associate's Degree, select the appropriate degree (AA or AS) when completing the application. During your final semester of your Associate's degree, apply for graduation and submit the "Bachelor Programs" application in MySPC.