



# 2009-10 Verification Worksheet

Financial Assistance Services ~ Post Office Box 13489 ~ St. Petersburg, FL 33733-3489  
PHONE: 727-791-2485 ~ FAX: 727-791-2495 ~ Email [Verification@spcollege.edu](mailto:Verification@spcollege.edu)

Student's name: \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ SPC ID#: \_\_\_\_\_ Phone: \_\_\_\_\_

Your application was selected for review in a process called "Verification." In this process, SPC will compare information from your application with signed copies of 2008 U.S. Federal Income Tax forms, or with W-2 forms or other financial documents. The law requires us to ask for this information before awarding Federal aid. If there are differences between your application information and your financial documents, SPC will need to make corrections.

**You are required to complete all appropriate sections of this form and submit it to Financial Assistance Services with required documentation. If you do not complete this form or submit all of the required documents requested, we will not be able to complete the processing of your financial aid.**

## What you should do:

1. Collect pertinent financial documents (signed 2008 U.S. Federal Income Tax forms, W-2 forms, etc.).
2. Complete and sign this worksheet and submit it and the requested tax returns, along with any other requested documents to SPC.

### 1. Household information

Write the names of all household members in the space(s) below. Also, write in the name of the college for any household member who will attend at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

**DEPENDENT STUDENTS:**

List the people in your parent(s) household, including yourself (even if you don't live with your parents), your parents (**including stepparents**), and other people who live with your parents **and for whom your parents provide more than half of their support from July 1, 2009 through June 30, 2010.**

**INDEPENDENT STUDENTS:**

List the people in your household, including your spouse if you have one, your children and other people who live with you **and for whom you provide more than half of their support from July 1, 2009 through June 30, 2010.**

<u>Full name</u>	<u>Age</u>	<u>Relationship</u>	<u>College</u>
		SELF	St. Petersburg College

### 2. Tax filers – Complete this section

Submit a **signed** copy of your 2008 U.S. FEDERAL INCOME TAX RETURN. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or from the Internal Revenue Service at 800-829-1040. Be sure to request a tax return transcript that lists all tax information.

**DEPENDENT STUDENTS:**

Submit a **signed** copy of your and your parents' 2008 U.S. Federal Income Tax Return.

**INDEPENDENT STUDENTS:**

Submit a **signed** copy of your and your spouse's 2008 U.S. Federal Income Tax Return.

