

Academic and career help

Advising

Services — Academic advisors are available to help current and prospective students make academic and career choices. No appointment is necessary; open during all registration hours. The Caruth Health Education Center advises students interested in health programs at SPC.

Locations:

Allstate Center

Room 100.....341-4419

Caruth Health Education Center

Administrative offices341-3687

Clearwater Campus

Administration Building.....791-2496

St. Petersburg/Gibbs Campus

Administration Building..... 341-4345

SPC Downtown

Administration Building.....341-4248

Seminole Campus

UPC 105.....394-6234

Tarpon Springs Campus

Administration Building.....712-5761

Tutoring/Academic support

Free tutoring — Need to review the basics? Need more help with a course?

SPC's **Learning Commons/Learning Support Centers** tutorial services may be for you. Each campus offers students free tutoring in math, reading, writing, accounting, natural sciences and computer science. Some campuses offer foreign language tutoring; check with the communications department on your campus. Each campus also offers a computer lab that provides tutoring in computer literacy and word processing, plus computer-assisted instruction.

Tutoring/Academic support and computer labs

For more information, call or drop by:

Caruth Health Education Center

Learning Support Center
HE 199..... 341-3724

Clearwater Campus

Learning Support Center
Language Arts Building..... 791-2674

Hours:

Monday-Thursday..... 7:30 a.m.-9 p.m.

Friday 7:30 a.m.-4 p.m.

Saturday..... 10 a.m.-5 p.m.

Computer labs are located in LA-100 Learning Support Center and Business Technology Building.

St. Petersburg/Gibbs Campus

Academic Resource Commons
TE 200 341-3512
341-3511

Hours:

Monday-Thursday..... 7:30 a.m.-9:30 p.m.

Friday & Saturday..... 7:30 a.m.-3 p.m.

Computer labs are located in TE 200 – Academic Resource Commons.

Seminole Campus

Math tutoring
Learning Commons/TL 104 394-6133
Tutoring hours in Math, Reading, Writing, Digital Media:
Contact 727-394-6133 for current schedule.

SPC Downtown

Learning Support 341-4249
Call for current schedule.

SPC Midtown

Learning Support Center
Math, reading and writing (tutoring) DC 251 341-7156
Call for current schedule.

Tarpon Springs Campus

Library, FA 154 712-5729
Hours:
Monday-Thursday..... 8:30 a.m.-8:30 p.m.
Friday 8:30 a.m.-2 p.m.
Sunday 1-5 p.m.

Computer labs — Computers are available for student use, free of charge, for SPC students who hold an SPC or UPC Student ID card. Convenient lab hours fit most students' schedules. You'll find computer labs at these locations:

Clearwater Campus

LA-100 Learning Support Center and Business
Technology building

St. Petersburg/Gibbs Campus

Academic Resource Commons
TE 200

SPC Downtown

Information Commons
DC 255

Seminole Campus

Learning Commons/Collaborative Commons
TL 104/UP 192

Tarpon Springs Campus

Information Commons and Library

Academic and career help

Career Guidance

Career Development Services — Offer career exploration and college transfer information. They also provide current job listings, résumé writing assistance and employer literature and applications. Some of the centers' resources include:

College Source — offers access to full-text college catalogs.

Choices — a computerized career assessment program.

WorkNet Pinellas — www.worknetpinellas.org, a place for students to post their résumés on the Internet to be matched to openings posted by employers.

Cooperative Education Program (COOP) — Provides students with the opportunity to earn college credit while working in part- or full-time positions related to their field of study.

Experiential Learning (ELP) — Students can receive degree-related credit for knowledge they have gained through experiences outside the college. Assessment is completed by faculty members. Up to 45 credit hours may be earned.

The Career Development centers can be contacted at:

Clearwater Campus

AD 115 791-2680

St. Petersburg/Gibbs Campus

AD 121 341-4338

SPC Downtown

DC 201 and 201A.....341-7975

341-2631

SPC Midtown

.....341-7156

Seminole Campus

UP 104, Advising Desk394-6188

Tarpon Springs Campus

AD Building..... 712-5761

SPC Career Development Services

Mission — The mission of the SPC Career Development Services department is to guide SPC students, alumni and members of the community in career selection and planning and employment assistance and job development. Our goal is to help each individual achieve a higher level of career success consistent with each person's goals, values and needs.

Services — Services are tailored to help individuals:

- Learn more about their interests, skills, values and personality style.
- Select a career goal matching their personality style.
- Select a college major in line with their career goal.
- Prepare a résumé and employment cover letters.
- Prepare for an interview.
- Find employment while in college or after graduation.
- Find occupational information or labor market data.
- Find an internship or cooperative education experience.

For immediate assistance — SPC students are invited to visit our 24/7 online Career Development Services Web site for immediate access to a wide variety of career information and assistance, including our online Job Bank where full- and part-time job opportunities, volunteer positions and internships may be found. Log into MySPC and select "Career Development Services." Once at our Web site, click Site Map for a listing of all services.

Assistance via traditional and high-tech options — Information and assistance may be obtained via a personal, one-to-one meeting, or if you prefer by phone, e-mail or online chat.

Internships & Cooperative Education programs — Internships and cooperative education are programs specifically designed to provide college students with practical work experience while attending college. Cooperative education experiences provide students with an opportunity to earn college credit while working in their field of study.

Employers in need of new employees, interns and volunteers — The SPC Job Bank is a free employment advertising service offered by St. Petersburg College to employers who wish to hire St. Petersburg College students or graduates. Employers with a need for employees (full-time, part-time, temporary, internship, etc.) are invited to post help wanted ads in our online Job Bank as a means of reaching our student body of more than 60,000.

For more information or to request assistance

SPC students and alumni — visit our online Career Development Services Web site for immediate assistance (log into MySPC), or contact any campus for an appointment.

Non-students — please contact any campus to inquire about services. See phone numbers above.