

Bachelor of Science in Nursing Admission Requirements Checklist

The RN to BSN program begins every Fall/August, Spring/January, and Summer/May Term.
The program will accept applications continually throughout the year for the next available start date.

HEC Requirements

- Complete the [St. Petersburg College Admission Application](#) and pay the non-refundable fee.
***Note to Returning Students:** If you have not been enrolled in courses for **six** previous terms, you will need to complete the online [Readmission Application in MySPC](#). You will be asked if you want to complete the readmission process when you log in to MySPC. **Failure to do so will prohibit or delay your course enrollment.**
- Submit official, unopened (sealed) high school transcript(s) or GED transcripts. Unofficial copies or official copies that have been opened are not acceptable. Applicants who have earned an Associate in Arts, Associate in Science, Associate in Applied Science, Baccalaureate, or higher degree from a regionally accredited institution are waived from this requirement **unless documentation of your foreign language credits are on your high school transcript. Students who have documented completion of 2 years/credits of one foreign language in high school will need to submit their official high school transcript to Admissions and Records.**
- Submit official transcripts from all regionally accredited college(s) and universities currently or previously attended. Note: Transcripts from schools outside the U.S. must be evaluated by a [NACES approved agency](#).
- Students must have a cumulative grade point average of 2.00 on a 4.00 scale in all postsecondary coursework. Your Academic Standing can have an impact on your admission, enrollment, and financial aid eligibility. See the SPC [Academic Standing Policy](#) for details.

Program Admissions

- Submit official transcript showing completion of an AS (or AAS) Degree in Nursing from a regionally accredited institution listed at <https://ope.ed.gov/accreditation/Search.aspx> or a Diploma in Nursing from a program accredited by the Accreditation Commission for Education in Nursing/ACEN (formerly, National League for Nursing Accrediting Commission NLNAC) program listed at <http://www.acenursing.us/accreditedprograms/programSearch.htm>. SPC will transfer in only course work that was completed at a regionally accredited institution. We do not bring in credits from non-regionally accredited institutions, except for some Florida schools that participate in the [Statewide Common Course Numbering System](#) and are included on an approved list maintained by the Florida Department of Education.
- Your SPC transcript must reflect completion of at least 81 college-level credits upon admission to the upper division nursing program and satisfy all criteria on the current Admission Guide. To graduate with a Bachelor of Science in Nursing, students will complete 40 upper-division credit hours of RN to BSN coursework for a total of 121 credit hours.
- Submit your active, unrestricted, unencumbered (i.e. clear/active) RN license information. Note: This is to be kept current and unrestricted throughout the duration of the program. The RN to BSN Admission Application will provide the opportunity to input your required RN license information as you complete the application.
- Complete all AA degree [General Education Requirements](#) or prior regionally accredited AA, bachelors or higher degree earned in the US. International degree graduates should see an advisor regarding possible additional general education requirements.
- Complete the [Foreign Language Requirement](#) -Satisfaction of the requirement means that you have looked at your SPC transcript and confirmed that the foreign language requirement is posted as satisfied on your SPC transcript/advisement report.
- Complete the following State-Mandated Prerequisite Requirements with a grade of "C" or better:
 - BSC 2085 & 2085L* Human Anatomy & Physiology I (3 credits) and Lab (1 credit) or
*Acceptable substitutes: BSCX093C or BSC X093/X093L
 - BSC 2086 & 2086L** Human Anatomy & Physiology II (3 credits) and Lab (1 credit) or
**Acceptable substitutes: BSCX094C or BSC X094/X094L
 - MCB 2010 & 2010L*** Microbiology (3 credits) and Lab (1 credit) or
***Acceptable substitutes: MCBX013C, MCBX013/X013L, MCB X000/X000L, or MCB X004/X004L
 - STA 2023**** Elementary Statistics (3 credits) or
****Acceptable substitute: STAX014, STAX122, or STAX022

If you transferred an acceptable substitute for any of the state-mandated prerequisite courses listed above, your advisement report will be updated to reflect the alternate satisfaction/substitution within 2 to 3 weeks after the appropriate Dean's office completes the process. See the Alternative Satisfaction Survey process below.

- Students must read and acknowledge they are able to meet the [RN to BSN Technical Standards](#).
- Submit the Baccalaureate Health Admission Application for the RN to BSN Program at https://webapps.spcollege.edu/hec/app_ud/.

Selection Criteria

The RN to BSN program will accept applications continually throughout the year. Please apply once you complete all admission criteria and your SPC transcript reflects satisfaction of all lower division/prerequisite coursework requirements. Please allow up to four weeks for processing. All qualified students will be offered admission. However, availability of some courses may be limited, so you are encouraged to complete your application/criteria as soon as possible.

Evaluating Transcripts, Posting Transfer Credit to Your SPC Records, & Requesting Further Evaluation of Transfer Credit (Alternate Satisfaction)

All transcripts must be received and evaluated by St. Petersburg College by the application deadline to ensure consideration. It is the student's responsibility to ensure their application is complete. While Admissions and Records evaluates your official transcripts, we encourage you to use the SPC [transcript evaluation tool](#) to determine equivalencies of the program pre-entry courses you may have completed at your previous institution. Direct questions regarding transfer credit evaluation to transcript.evaluator@spcollege.edu. When contacting Admissions and Records, send the email from your SPC email account and include your Student Name, SPC Student ID Number, the course prefix, number, title and term/year completed as it appears on your original transcript.

It is the student's responsibility to make sure transfer coursework meets the course requirements for SPC. Courses that transfer in as "Elective" 1999, 2999, 3999 **do not satisfy SPC course requirements**. For example, if speech transfers in as: SPC 1999 it does not meet the requirement for speech. The student may request an **Alternate Satisfaction** for the specific course for further evaluation. If an alternate satisfaction is requested, then approved, the speech requirement would be met. Be prepared to upload the syllabus of the course you took AND *an official or unofficial transcript* from the college where the course was completed (both must be in PDF or Word format only). To initiate the alternate satisfaction request/review process complete the survey at <https://web.spcollege.edu/survey/21215>

Program Information

An admission status email will be sent to your SPC email address. Directions to access your SPC email can be found here: [Signing in to MySPC Email - tutorial](#). Additional MySPC tools can be reviewed at [MySPC Guide](#).

Please review your advisement report in MySPC, as only your advisement report will serve as your degree audit when your file is reviewed for admission to the upper division nursing curriculum. **To access your advisement report**, login to [MySPC](#), choose My Learning Plan, select Advisement tab, and then "Create a what-if scenario" then "Create New Report" for academic program: BS, academic plan: NURS-BS, and "Submit Report". A video tutorial is also viewable here: [What-If Scenario](#). If you have any questions about the outstanding requirements listed on your report, please [contact an advisor](#).

Accessibility Services St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own [technical standards](#), which all students must meet with or without an accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact the Health Education Center (HEC) Accessibility Services (AS) at 727-341-3721 or <http://www.spcollege.edu/future-students/admissions/accessibility-services-admissions> even if you are registered with another campus.

View the [RN to BSN webpage](#) for [Estimated Costs](#), [FAQs](#) and additional RN to BSN program information, including [RN to BSN Sample Course Schedules](#) and [Non-degree Seeking and Transient Student Admission and Registration Process](#).