

**Physical Therapist Assistant Associate in Science Program
Admission Requirements Checklist
(Meeting minimum requirements does not guarantee admission)**

Term	Applications Accepted	Application Review	Student Notified By MySPC E-Mail
Fall	March 1 - May 15	May 16 – July 31	**Please see below**

****Please refer to page 2 for a detailed description of the selection process.****

HEC Requirements

- Complete the [St. Petersburg College Admission Application](#) and pay the non-refundable fee.
***Note to Returning Students:** If you have not enrolled in courses in the six previous semesters, you will need to complete the online [Readmission Application in MySPC](#). You will be asked if you want to complete the readmission process when you log in to MySPC. Failure to do so will prohibit or delay your course enrollment.
- Submit official, unopened (sealed) high school transcript(s) or GED transcripts. We do not accept unofficial copies or official copies that have been opened. Applicants who have earned an Associate in Arts, Associate in Science, Associate in Applied Science, Baccalaureate, or higher degree from a regionally accredited institution are waived from this requirement.
- Submit official, unopened (sealed) transcripts from all regionally accredited colleges and/or universities. We do not accept unofficial copies or official copies that have been opened.
- Students must demonstrate they are at college level in Writing, Reading, and Math either through appropriate test scores, or through appropriate course completion.
- Students must have a cumulative 2.0 GPA.

Program Requirements

- Current enrollment at SPC or completion of the following courses with grades of “C” or better:
 - BSC 2085 and BSC 2085L Human Anatomy and Physiology 1 and Lab
 - PHI 1600 Applied Ethics
 - HSC 1531 Medical Terminology
 - Computer/Information Literacy Competency
- Must have a *minimum* of 2.50 GPA on a 4.00 scale in all the Physical Therapist Assistant program general education and support courses completed at the time of application.
- Complete a *minimum* of 24 hours of observation, volunteer service or work experience in a physical therapy department verified by a Physical Therapist or a Physical Therapist Assistant. This requirement must be completed in at least two different types of clinical settings. Some hours must be completed in **inpatient** (Hospital/skilled nursing facility, inpatient rehab facility) and some hours must be completed in **outpatient** (sports medicine, private practice). Please collect the following information while completing your observation hours:
 - **Name of Facility**
 - **Date**
 - **Time Spent**
 - **Name of Health Provider**
 - **Provider’s License**

The Health Programs Application will provide you the opportunity to input this required information as you complete the application. This requirement must be completed within at least two years of the application due date.
- Submit the Health Programs Application: <https://web.spcollege.edu/hec/application/apply>

Selection Criteria

Due to enrollment limitations, meeting minimum requirements does not guarantee admission.

When the number of eligible applications exceeds program availability, selective criteria is used to determine which applicants are offered admission. This criterion is based on a point system using the pre-entry GPA. In addition points are awarded for completion of pre-entry, general education and support coursework. Tied scores are ranked by random drawing.

- **29 points** may be awarded based on the number of health program pre-entry, general education and support courses completed. (DEP 2004 is not included into the selection criteria calculation.)
- **40 points** may be awarded based on the health program GPA grades earned from pre-entry courses. (A course with a grade of P will be assigned the letter value of a student's program GPA for selective admission, excluding the computer competency. EX: a 3.6 program GPA would be assigned a B for calculation purposes.)
- **30 points** may be awarded based on participation in academic group interview. **The interviews will be held during the middle of June.** The interview will include a writing component and a group discussion. Applicants who do not participate in the interview component of the admissions process will not be considered for admission. Applicants must receive a minimum total score of 24 to be eligible to move forward in the admissions process.
- **All application requirements must be satisfied by the close of the application window (except courses being taken during the summer semester at SPC).** All transcripts must be received by St. Petersburg College at least 30 days prior to the application deadline to ensure evaluation and consideration.
- **Current enrollment in Summer courses at SPC (SPC only) will be included in the admissions calculation.**

Selection Process

To provide applicants with the most amount of time to make crucial academic decisions about their future, we have altered our admission process as follows:

- **May 16** (or first business day after the window closes) – All applicants will receive an Admissions Timeline e-mail summarizing the process
- **June 1** – All applicants will receive one of the following three e-mails:
 - 1) E-mail for Incomplete applicants (Students whose file was incomplete due to missing transcripts, missing coursework, or other absent application requirements.)
 - 2) E-mail notifying applicants whose PTA Admissions GPA is below 3.5 indicating they will not be offered admission to the program. Historically, no one has been admitted to the PTA program with an admissions GPA below a 3.5. Thus, if you fall into that category, you will be notified by June 1 that you have not been offered admission to the program. This provides you with more than two months to create secondary plans for your future education.
 - 3) E-mail for applicants with a PTA Admissions GPA of 3.5 or higher indicating they will be offered the opportunity to participate in the interview segment of the application process.
- **Mid-June:** PTA Interviews for all applicants who received an invitation (e-mail #3).
- **Late-June:** All interviewees will receive an e-mail in this time frame. The e-mail will be one of the following:
 - 1) E-mail for candidates with an Interview score below 24 indicating they will not be offered admission to the program. Historically, no one has been admitted to the PTA program with an Interview score below 24. Thus, if you fall into that category, you will be notified in late June that you will not be offered admission to the program. This provides you with an extra month to create secondary plans for your future education.
 - 2) E-mail for candidates with an Interview score of 24 or above indicating they will continue in the application process with final notification after the Summer term ends.
- **Late-July:** SPC Summer Term ends
- **Late-July:** Acceptance and Denial e-mails sent to all applicants who are still in the running.
- **End of July:** Mandatory Program Orientation

On average, approximately 150 - 200 students apply for admission each application period. Of these, typically 34 are accepted. The average GPA for acceptance varies based on the pool of applicants, but typically falls between **3.7 and 3.8**.

Program Information

The PTA classes run 3 ½ days a week. Students are on campus at HEC either Mondays or Wednesdays 8:30 a.m. - 2:15 p.m. for an all day lab. Tuesdays and Thursdays students are on campus at HEC 8:30 a.m. - 11:15 a.m. for lecture and will stay one of those days for another lab until 3:30 p.m., the other day students will leave at 11:15 a.m. Open lab is scheduled for Fridays. In addition, there are three times during the two year period where the student goes out on clinical affiliation. The first clinical is 5.5 weeks in the Summer after the student’s Freshman year, the second is 5 weeks in January of their Sophomore year, and the third is 5.5 weeks in mid-March of the same year. Each clinical requires 40 hours a week, and may include weekend and/or early morning/evening hours – some financial, work schedule and child care planning is required to accommodate these periods of time.

Accessibility Services St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own [technical standards](#) which all students must meet with or without an accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact the Health Education Center (HEC) Accessibility Services (AS) at 727-341-3721 or <http://go.spcollege.edu/Accessibility/> even if you are registered with another campus.

Estimated Costs

* ¹ Tuition	**Physical & Immunizations	Drug & Background Check	Uniforms, Special Equipment Lab Fees & Other Costs	Textbooks	National Exam & License Fees	Total
\$4,694	\$665	\$188	\$525	\$850	\$730	\$7,652

*[Tuition](#) is estimated using the Florida resident rates. Out-of-state residents will have higher tuition fees.

¹Tuition is for core coursework only. General Education and Support courses are not included.

** These are high estimates; actual costs will vary depending on health insurance coverage.

Ensuring Course Requirements are Satisfied

*It is the student's responsibility to make sure transfer coursework meets the course requirements for SPC.

Courses that transfer in as "Elective" 1999, 2999, 3999 or 4999 prefix do not satisfy requirements. The student may request Alternate Satisfaction for the specific course to see if the course will meet the specific requirements.

Ex: If speech transfers in as: SPC 1999 it does not meet the requirement for speech. If an alternate satisfaction is requested and approved the speech requirement would be met.

To initiate the alternate satisfaction request/review process:

St. Petersburg College
SPC
Alternative Satisfaction Survey

Before you begin filling out this form, be sure to have the following available to upload:

- 1 - The syllabus of the course you wish to use to satisfy an SPC course (PDF or Word formats only).
- 2 - If the course was completed at another institution, an unofficial or official transcript (PDF or Word formats only).

Complete the Alternative Satisfaction Survey, which is now active at <https://web.spcollege.edu/survey/21215>:

Evaluating/Posting Transfer Credit to Your SPC Records

Direct questions regarding transfer credit evaluation to transcript.evaluator@spcollege.edu

****Students need to send an email from their SPC email address and include the following information when contacting Central Records:**

Student Name and SPC Student ID Number

Course prefix, number, title and term/year completed as it appears on student's original transcript

St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information visit spcollege.edu/eao/

PRE-ENTRY REQUIREMENT (10 credits) - May not be satisfied by an Associate in Arts or higher degree. (Competitive GPA Calculated from these 9 credits (computer competency is excluded))	CREDIT POINTS
BSC 2085- Human Anatomy & Physiology I	3
BSC 2085L- Human Anatomy & Physiology Laboratory I	1
HSC 1531- Medical Terminology	2
PHI 1600 – Applied Ethics or (PHI 1602H)	3
Computer/Information Literacy Competency Requirement (no minimum credit) <i>(Not included in competitive GPA)</i>	1
SUPPORT COURSES (10 credits) - May not be satisfied by an Associate in Arts or higher degree. (Not included in competitive GPA)	
BSC 2086 - Human Anatomy & Physiology II	3
BSC 2086L - Human Anatomy & Physiology Laboratory II	1
DEP 2004 – Developmental Psychology of the Life Span (not included in selection criteria calculation)	0
PSY 1012_ – General Psychology or (Honors)	3
GENERAL EDUCATION COURSES (12 credits) - May be satisfied by an Associate in Arts or higher degree. (Not included in competitive GPA)	
ENC 1101- Composition I or (Honors)	3
**Humanities/Fine Arts Approved Course (select courses may also satisfy the World View Requirement)	3
Speech Communication	3
Mathematics - One college level course	3
CREDIT HOUR TOTALS	29
<u>GPA CALCULATOR</u> (Pre-entry GPA multiplied by 10 = GPA Points) 4.0 GPA x 10 = 40	
CREDIT POINTS + GPA POINTS + INTERVIEW POINTS) = TOTAL POINTS	
Credit Points (Course completion) DEP 2004 not included	29
GPA Points (Calculated from the 9 credits of pre-entry coursework)	40
Academic Interview	30
Total points possible	99

**Please note that you will need to satisfy the World View Requirement for graduation purposes. The World View Requirement is waived with a prior AA or higher degree.

**St. Petersburg College
Physical Therapist Assistant
Experience/Observation Record
Minimum 24 Hours**

*(The 24 hours must be completed by observing at least **TWO different types** of clinical agencies e.g. hospital, public schools, home healthcare. In some cases hospitals may encompass several types of settings (inpatient, skilled nursing, and outpatient.)*

*****Applicants are to dress in accordance with the dress code of the facility of attendance. Please inquire when calling to arrange your appointment. *****

This form is for informational purposes only and does not need to be sent to the Health Education Center. You will have the opportunity to input the information you collect on this form in the Health Programs application at the time of submission.

I. Observation

Facility	Date/time spent	Name of Health Provider	License number
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

II. Work experience (volunteer)

Facility	Date/time spent	Name of Health Provider	License number
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

III. Work experience (paid employment)

Facility	Date/time spent	Name of Health Provider	License number
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Confidentiality of patient records: According to the HIPPA guidelines, information regarding the names of individuals and / or treatment they are undergoing must be treated in strict confidence and must not be communicated in any manner. Any unauthorized viewing, discussion or disclosure of an individual's healthcare information could result in litigation and / or prosecution.

St. Petersburg College - Physical Therapist Assistant Program

	Participant Name: _____			Date: _____	Interviewer: _____		
		0-1 Points	2 Points	3-4 Points	5 Points	Notes	SCORE
1	Appearance and	Choice of clothing is inappropriate (torn, unclean, wrinkled, offensive); Poor grooming (messy hair, dirty finger nails, dirty face, etc.); gum chewing; offensive tattoos; multiple/prominent body piercings	Clothing choice is not appropriate for job interview (T-shirt, tank top, low-cut top/dress, shorts, excessive jewelry); gum chewing; prominent or excessive tattoos or body piercings	Appropriate clothing (business casual: collared shirt/ polo, khaki slacks) for this type of interview; well groomed; no gum in the mouth	Professional attire (business suit/jacket, and tie), appropriate for any job interview; well groomed; no gum in the mouth	write down attire of applicant; substantiate scores	
	Communication	Minimal command of the English language; poor grammar, low voice, mumbles; little or no eye contact, constant fidgeting; very nervous, exhibits nervous habits (nail-biting, playing with hair, giggling, lip biting, etc.)	Very soft voice; hard to hear or loud overbearing voice; speaks in monotone; moderate command of the English language; minimal eye contact; some nervousness	Proper grammar; appropriate voice level; does not mumble; good eye contact	Varies voice level, very clear voice, no mumbling; excellent vocabulary; maintains eyes contact with group; looks around entire room and at different group members; demonstrates confidence		
2	Participation	Lack of interest; does not participate; separates from group; did very little of the task	Minimal participation, somewhat uninterested, does not really care about the project	Active participant in project. Occasionally shared ideas.	Participated fully , shared tasks equally with teammates. did his/her fair share, demonstrated an interest in completing the project to the best of the team's ability. High energy		
3	Leadership and	Bossy, overbearing; insists on having things his/her way; thinks his/her way is the best and only way; Timid, appears to have a lack of confidence	Passive; offers minimal input to solving the problem	Takes part in discussion; offers ideas; listens to others; brings energy to team	Tries to include everyone in the decision-making process; asks for input from others; encourages team mates; accepts and listens to the ideas of others; willing to put aside differences for the good of the team		
	Maturity	Moody; sulks; pouts; gets angry or upset; displays negative attitude	Shy; timid; appears to have a lack of confidence; appears frustrated	Demonstrates confidence; able to accept feedback without having feelings hurt; mature	Very confident; outgoing; works well with others; controls emotions; displays positive attitude		
4	Listening and	Appears bored; does not really pay attention when others speak; interrupts others when they speak	Gets distracted easily; no eye contact with speaker	Listens; occasional eye contact; some response to demonstrate he/she heard and understood what was said	Good listener; good eye contact with others when they speak; clearly demonstrates he/she heard and understood what was said		
	Respecting	Ignores others when they speak; makes fun of others' ideas; interrupts others; inappropriate facial expressions	Shows minimal interest in the ideas and opinions of others; inappropriate facial expressions	Demonstrates respect for others; listens; respects others' ideas and opinions; courteous	Asks others for their opinions and ideas; always willing to listen to others' ideas and opinions; consistently demonstrates respect for others; courteous		

St. Petersburg College - Physical Therapist Assistant Program

	Participant Name: _____			Date: _____	Interviewer: _____		
	Writing Skills	0-1 Points	2-3 Points	4 Points	5 Points	Notes	SCORE
5	Spelling and grammar	4 or more errors	2-3 errors	1 error	No spelling or grammatical errors		
6	Organization and Content	Lacks organization; no flow to writing; no evidence of coherent thought processing; no evidence of ability to reflect, comprehend, or synthesize adequately to translate the goals of the group interview process to the written assignment.	Some evidence of organization; beginning evidence of coherent thought processing; minimal evidence of ability to reflect, comprehend, or synthesize adequately to translate the goals of the group interview process to the written assignment.	Coherent paragraph/s; demonstrates thought and demonstrates moderate/good ability to reflect, comprehend, and apply concepts learned in the interview process to the written assignment.	Well written sentences and paragraphs; thoughts flow smoothly with clarity and coherence; strong evidence of reflection, comprehension, and application skills.	When grading: Substantiate your scoring with comments on the written assignment, please elaborate!	
						TOTAL SCORE	