

# BOT *Highlights*

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JANUARY 18, 2011

## **PRESENTATION OF RETIREMENT RESOLUTIONS**

The Board adopted retirement resolutions for Ronald B. Galvagni, Instructional Assistant, St. Petersburg/Gibbs Campus; and Carol A. Vassillion, Building Supervisor, Allstate Center. Mr. Galvagni was in attendance and, joined by family and colleagues, received his resolution as presented by Chairman Burke and President Law.

## **PROVOST REPORTS**

Mr. J.C. Brock, Campus Executive Officer, Allstate Center, featured the College's proposed Continuity of Operations Plan (COOP), as mandated by Florida Statute, including its process for final approval and submission to the State Department of Education in March 2011. Dr. Conferlete Carney, Provost, Tarpon Springs Campus (TS), featured the Learning Support Commons (LSC). Dr. Jim Olliver, Provost, Seminole/eCampus, featured the Seminole Campus (SE) Learning/Collaborative Commons. Ms. Yvonne Ulmer, Campus Executive Officer, Downtown/Midtown Center, featured a "Celebration of Firsts" as part of the sites' Master Planning for Future Growth, including Faculty, Food Services, Financial Aid, Disability Services, Fitness, Learning Support Commons/Tutoring Center, and Veterans Services, all in correlation to President Law's 7/24 Initiative.

## **ENROLLMENT REPORT**

Dr. Pat Rinard, Associate Vice President of Enrollment Management, Academic & Student Affairs, presented the Spring Semester Enrollment Overview, a report the president asked be shared with the Board at the start of every semester based on opening day unduplicated headcount of credit students. Dr. Rinard shared presentations on who is here for Spring 2011 overall, who is here from FTIC (First Time in College) for Spring 2011, and the latest tracking of the Fall 2010 FTIC Cohort.

## **EXPENDITURES AND CONTRACTS**

The Board accepted, as information only, the following: (1) Quarterly Report of Exempt and Non-Exempt Purchases Not Exceeding \$325,000; and (2) Quarterly Report of Contract Items Not Exceeding \$325,000.

## **GRANTS/RESTRICTED FUNDS CONTRACTS**

The Board authorized applications for and acceptance of grant funding (if awarded) from: (1) WorkNet Pinellas – Operation Life Skills "Dare to Soar" Grant; (2) National Forensic Science Technology Center – Video Production and Post Production Services; and (3) Florida Department of Education – Expanded Common Placement Testing Proposal for 2010-11.

## **CAPITAL OUTLAY**

The Board accepted, as information only, the Quarterly Report of Construction Contract Approvals Not Exceeding \$350,000. The Board approved the following: (1) Amendment #1 to the ARC3 Architecture, Inc. Contract for Miscellaneous Architectural Services Collegewide; (2) Amendment #1 to the Griner Engineering, Inc. Contract for Miscellaneous Mechanical Engineering Design Services Collegewide; (3) Quarterly Selection of Pre-Qualified Small Contractors; (4) Lease Agreement between SPC and the Honorable C.W. Bill Young, Member of the U.S. House of Representatives, for a Lease of Office Space at the Seminole Library Addition, Seminole Campus; and (5) Amendment #1 to the Lease Agreement between The Florida Orchestra, Inc. and SPC in Partnership for Advancement of Educational Programs and Long-Term Lease of Facilities at SPC's Downtown Center. Postponed was Amendment #1

to the Lease Agreement between SPC and Pinellas County Osteopathic Medical Society for a Lease of Office Space at the District Office.

**CONFIRMATION OF NEXT MEETING**

The Board confirmed its next meeting as Tuesday, February 22, 2011, 8:30 a.m., at the Clearwater Campus (SS 160).

**ANNUAL MEETING OF THE GOVERNING BOARD OF THE ST. PETERSBURG COLLEGIATE HIGH SCHOOL**

In accordance with requirements of the law for Governing Boards of charter schools, the trustees met as the Governing Board of the St. Petersburg Collegiate High School (SPCHS) as Principal Starla Metz and Curriculum Specialist Dr. Ian Call presented the following agenda items for review and approval: Highlights and Goals, SPCHS Proposed Budget; and SPCHS Audit. The Board approved the proposed budget and audit as presented.