

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES September 20, 2016

EPICENTER MEETING ROOM (1-453)
13805 -58th STREET N.
Largo, FL

REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Gary Graham (*Attending*)
 - 2. Jennie Orama (*Attending*)
 - 3. Leta Carreira (*Not Attending*)
 - 4. Suzanne Carvell (*Not Attending*)
 - 5. John Chapin (*Not Attending*)
- B. Recognitions/Announcements
 - 1. Florida College System Foundation Presentation – Dr. Tom Furlong, Trustee, Florida College System, Mr. Joe Lang, Trustee Emeritus; Florida College System, Mr. Braulio Colón, Vice President and Program Director, Post - Secondary Education, Helios Education Foundation, Mr. Nick Kouris, Senior Manager of Market Development, Florida Blue, Ms. Frances Neu, Vice President, Institutional Advancement, Foundation Executive Director

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of August 16, 2016 (*Action*)

V. MONTHLY REPORTS

- A. Board Attorney
- B. General Counsel

VI. STRATEGIC FOCUS AND PLANNING

A. STUDENT SUCCESS AND ACHIEVEMENT

1. Online Revitalization – Dr. Susan Colaric, Associate Vice President, Online Learning and Services (*Presentation*)

B. STUDENT SERVICES - NONE

C. BUDGET AND FINANCE

1. Monthly Financial Report – Ms. Janette Hunt, Budget and Compliance Director (*Presentation*)
2. 2016-17 Budget – Mr. Brian Miles, Vice President Administrative/Business Services and Information Technology, Ms. Janette Hunt (*Presentation*)

D. ADMINISTRATIVE MATTERS

1. Human Resources
 - a. Personnel Report (*Action*)
 - b. Health Insurance Plan – Ms. Desiree Woroner, Director, Human Resources (*Presentation/Action*)
2. Construction
 - a. Green Living Demonstration Center – Mr. Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services (*Action*)

E. ACADEMIC MATTERS

1. Credit Curriculum Changes (*Action*)
2. Workforce and Professional Development Curriculum Changes (*Action*)

F. STRATEGIC PRIORITIES

1. Quality Enhancement Plan Update - Dr. Jennifer Haber, Associate Professor, Communications, Ms. Heather Roberson, Academic Director, Center of Excellence for Teaching and Learning (*Presentation*)
2. Enrollment Strategy Plan I – Mr. Mark Strickland, Provost, Seminole Campus, Mr. Jimmy Chang, Dean of Mathematics (*Presentation*)

VII. CONSENT AGENDA

- A. OLD BUSINESS (items previously considered but not finalized) – NONE**

B. NEW BUSINESS

1. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. Florida State University – High Risk Delinquent and Dependent Youth Educational Research Project (*Action*)
2. OTHER
 - a. Renewal of Pre-Qualified Contractors for Small Construction Projects (*Action*)
 - b. Demolition of the Clearwater Administration Building (*Action*)
 - c. Textbook Affordability (*Action*)

VIII. INFORMATIONAL REPORTS – NONE

IX. PUBLIC ACCESS/UNAGENDAED ITEMS

X. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing - NONE

XI. PRESIDENT’S REPORT

XII. NEXT MEETING DATE AND SITE

October 11, 2016, Downtown Campus

XIII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting September 20, 2016, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: September 9, 2016

[Confirmation of Publication](#)
[Notice of meeting](#)

St. Petersburg College Board of Trustees
Collective Bargaining Workshop
(Information)

September 20, 2016

Agenda

1. Collective Bargaining – Mr. James Crosland and Ms. Denise Heekin; Bryant, Miller, and Olive PA's (Presentation)

St. Petersburg College
Board of Trustees
Financial Report as of August 31, 2016

Janette Hunt
September 20, 2016

Revenue Focus as of August 31, 2016

Revenue Type	Budget	Actual	Actual to Budget %
Tuition & Out of State Fees	\$56,560,516	\$23,181,638	41%
Community College Program Fund (CCPF) – State Appropriation	\$51,695,712	\$8,662,356	17%
Lottery – State Appropriation	\$16,693,508	-	0%
Performance Funding	\$3,652,774	\$608,796	17%
Operating Cost of New Facilities (OCNF)	\$128,429	-	0%
Learning Support Fee	\$1,834,042	\$727,944	40%
Distance Learning Fee	\$3,814,485	\$1,522,828	40%
Technology Fee	\$2,818,596	\$1,139,839	40%
Lab Fees	\$1,714,401	\$744,897	43%
Industry Certifications	\$150,000	-	0%
Other Revenue	\$5,397,200	\$264,686	5%
Other Student Fees	\$1,622,007	\$161,313	10%
Fund Transfers In	\$3,556,839	-	0%
Stabilization Reserve	\$2,173,009	-	0%
PO Rolls & Accruals	\$2,291,443	-	0%
Total Revenue	\$154,102,961	\$37,014,293	24%

Expense Focus as of August 31, 2016

Expense Type	Budget	Actual	Actual to Budget %
Personnel & Benefits			
Instructional/Faculty	\$28,899,727	\$5,349,812	19%
Administrative	\$10,275,180	\$1,669,800	16%
Career (Non-Instructional)	\$21,729,661	\$2,512,373	12%
Professional	\$15,874,846	\$1,843,953	12%
Adjunct/Supplemental	\$14,341,325	\$841,325	6%
Other Professional OPS	\$766,481	\$35,686	5%
Non-Instructional OPS & Overtime	\$2,459,839	\$301,534	12%
Student Assistants	\$428,000	\$75,582	18%
Health Insurance	\$11,854,547	\$2,224,245	19%
Other Benefits	\$11,700,854	\$2,064,983	18%
Total Personnel & Benefits	\$118,330,460	\$16,919,295	14%
Total Current Expense	\$32,341,920	\$4,616,321	14%
Total Capital Expense	\$3,430,581	\$529,552	15%
Total Operating Costs	\$154,102,961	\$22,065,167	14%
Total Remaining Funds (Surplus/Deficit)		\$14,949,126	

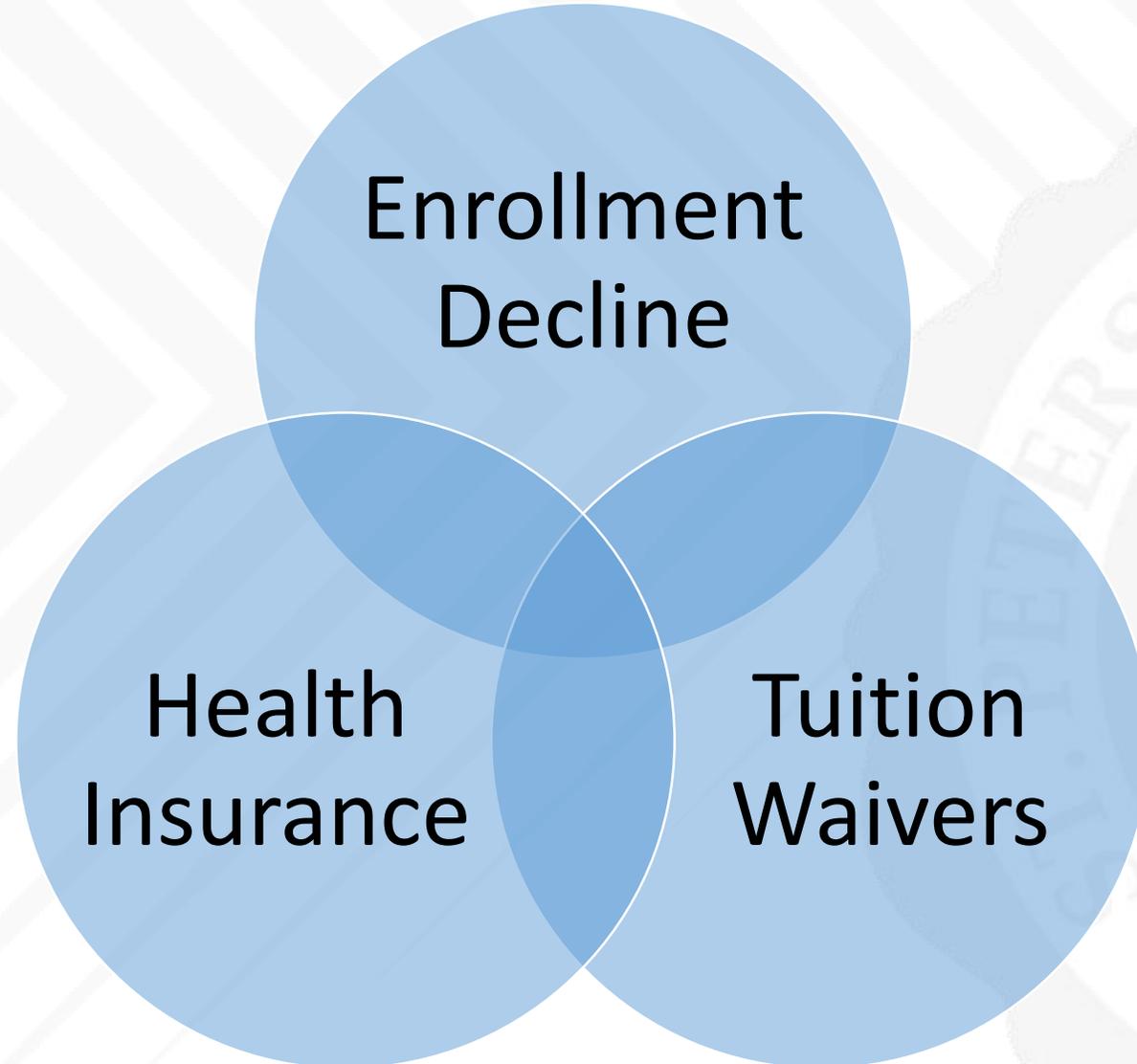
Operating Budget Trends



St. Petersburg College
Board of Trustees
Budget Plan

Brian Miles
September 20, 2016

Budget Plan



**Enrollment
Decline**

**Health
Insurance**

**Tuition
Waivers**



Budget Plan

Then

\$3.6M Performance Funding

\$1.8M Restore Base

\$1.1M Strategic Initiatives

\$700K Health & Stabilization Reserve

\$0 Balance

Now

\$3.6M Performance Funding

\$1.8M Restore Base

\$400K Strategic Initiatives

\$1.4M Tuition Waivers

\$0 Balance

Budget Plan

\$1.9M Tuition Decrease (3.6% Enrollment Decline)

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graph TD; A["$1.9M Tuition Decrease (3.6% Enrollment Decline)"] --> B["Reduce Travel by $300K"]; B --> C["Reduce Current Expenses by $1.1M"]; C --> D["Apply $800K Salary Lapse"]; D --> E["$300K Balance"];
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Reduce Travel by \$300K

Reduce Current Expenses by \$1.1M

Apply \$800K Salary Lapse

\$300K Balance

Questions?



September 20, 2016

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Employee Health Insurance Plan- Update and Recommendations

Approval is sought to make changes to the 2017 Health Insurance Plan based on increased claim spend.

Since 2012, the college has enjoyed relatively low percentages of change in claim spend from year to year. The college has been able to cover its expense with adequate levels of employee and institution contributions.

In 2016 and 2017, however, the college anticipates higher percentages of change in claim spend, resulting in shortfalls between contributions and expenses. In 2016, the college projects a claim spend increase of 8.2% resulting in a \$1 million shortfall; in 2017, the college projects a claim spend increase of 2.7% resulting in a \$1.5 million shortfall.

To adjust for these increases, the college recommends using some of its health insurance cash balance. In 2016, the college recommends using \$1 million; in 2017, the college recommends using \$500,000.

The balance in 2017 can be covered through changes in the Health Insurance Plan, including:

- Increasing the number of salary contribution tiers above \$65,000 and adding \$10 per month to each employee's contribution amount, regardless of tier level;
- Increasing retiree contributions to help cover the high cost of retiree claim spend;
- Increasing prescription co-pays from \$10/\$20/\$35 to \$10/\$30/\$50;
- Reducing dental coverage and adding a buy-up option; and
- Implementing prescription prior authorization and step therapy tiers.

The college's Health Insurance cash balance is currently \$6.5 million. These changes are supported by the Insurance Committee and will help stabilize the Health Insurance cash balance for the future.

Brian Miles, Vice President, Administrative/Business Services & Information Technology; and Desiree Woroner, Director of Human Resources Development, recommend approval.

Within Reach

St. Petersburg College

SPC

Employee Health Insurance



Plan Update

*Presented to
SPC Board of Trustees*

September 20, 2016

Calendar Year Claim Spend

	2012	2013	2014	2015	2016 (projected)	2017 (projected)
Average Enrollment	1,312	1,375	1,395	1,420	1,429	1,429
Average Membership	2,314	2,516	2,557	2,611	2,628	2,628
Total Claims	\$13,231,448	\$13,995,035	\$14,707,026	\$15,426,275	\$16,695,000	\$17,145,000
Total Per Member/Year	\$5,718	\$5,562	\$5,752	\$5,908	\$6,353	\$6,524
% Change vs. Prior Year		-3%	3%	3%	8.2%	2.7%

Sources: Aetna Integrated Informatics; Brown & Brown Insurance

Recap of Trends

- **Top conditions:** hypertension, hyperlipidemia, depression
- **High-dollar claims:** 1.6% of population, 39% of total claims paid
- **Overall plan membership:**
 - 55% female, 45% male
 - Average age is 40
- **High deductible plan membership:** up 52%
- **Retirees:**
 - 2.9% of overall plan membership (73 enrollees)
 - Medical: up 32.1% (\$1.1M to \$1.4M)
 - Inpatient: up 256% (\$63K to \$216K)
 - › Spinal, Osteoarthritis, Cancer

Sources: Aetna Integrated Informatics; Brown & Brown Insurance

Projections & Considerations

Projected claim spend increase from CY15 to CY16: 8.2%

- CY16: projected \$1M shortfall
 - College to cover entire shortfall from cash balance
 - Projected cash balance will be \$5.5M

Projected claim spend increase from CY16 to CY17: 2.7%

- CY17: projected \$1.5M shortfall
 - College to cover \$500k from cash balance; make \$1M in plan changes
 - Projected cash balance will be \$5M
 - Self Insurance Safe Harbor Requirement is 17% (~\$3M)
- CY18: balanced Health Insurance spend

Sources: Aetna Integrated Informatics; Brown & Brown Insurance

Summary of Recommendations

- CY17 Plan Changes:
 - Increase salary contribution tiers, plus \$10 \$228,187
 - Increase retiree contributions \$115,116
 - Increase Rx co-pay to \$10/\$30/\$50 \$ 84,000
 - Reduce dental coverage/add buy-up \$150,000 (min)
 - Implement Rx prior authorization/step therapy \$100,000 (min)
\$677,303 (min)
- Lower Stop-Loss Limit From \$350k to \$250k (pending)
- Reserve \$300K in budget plan to help achieve CY17 goal

Within Reach

St. Petersburg College

SPC

Employee Health Insurance

QUESTIONS

Summary of Recommendations

St. Petersburg College

Delivered on: 09/19/2016

Action Steps for 2017 Plan Savings	Estimated Annual Savings vs. Current
Add additional EE salary tiers/increase Retiree contribution amounts	\$354,038
Change Rx copay to \$10/\$30/\$50	\$84,000
Implement Core/Buy-Up menu for Dental	\$150k-\$600k contingent upon final enrollment

Addl. Recommended Plan Modifications	Potential Cost Avoidance
Implement Prior Auth/Step Therapy protocols* *cost savings based on existing population, grandfathering changes context to prevention of future cost increase	\$100k-\$150k
Add fully-insured retiree options* *claim savings based upon 12 month utilization	\$14k per retiree exiting group plan

Employee Contribution Modeling: Added Tiers + Illustrative Retiree Rates

St. Petersburg College

Delivered on: 09/19/2016

OA Select HSA	Enrollment by income tier								EE Contribution										Hybrid			
	<\$25k	\$25k-\$35k	\$35k-\$45k	\$45k-\$55k	\$55k-\$65k	\$65k-\$75k	\$75k-\$85k	\$85k+	Pre 65 Retiree	Post 65 Retiree	Total	<\$25k	\$25k-\$35k	\$35k-\$45k	\$45k-\$55k	\$55k-\$65k	\$65k-\$75k	\$75k-\$85k		\$85k+	Pre 65 Retiree	Post 65 Retiree
EE	27	68	29	25	32	14	7	7	0	0	209	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$550.60	\$500.00	
EE+SP	4	14	10	7	4	1	2	2	0	0	44	\$123.58	\$130.42	\$137.28	\$144.10	\$150.94	\$170.94	\$190.94	\$210.94	\$1,211.32	\$881.73	\$1,050.60
EE+CH	5	9	8	2	1	2	1	0	0	0	28	\$105.96	\$112.80	\$119.66	\$126.48	\$133.32	\$153.32	\$173.32	\$193.32	\$1,211.32	\$881.73	\$1,050.60
Family	4	10	14	13	13	9	7	12	0	0	82	\$184.90	\$191.74	\$198.60	\$205.42	\$212.26	\$232.26	\$252.26	\$272.26	\$1,651.79	\$1,500.00	\$1,512.86
Total	40	101	61	47	50	26	17	21	0	0	363	\$2,034	\$5,438	\$5,400	\$4,182	\$3,816	\$2,708	\$2,391	\$3,759	\$0	\$0	
Annual PEPY												\$24,405	\$65,262	\$64,806	\$50,185	\$45,798	\$32,495	\$28,692	\$45,108	\$0	\$0	
												\$610	\$646	\$1,062	\$1,068	\$916	\$1,250	\$1,688	\$2,148	#DIV/0!	#DIV/0!	
OA Select																						
EE	10	126	129	58	47	41	23	35	17	23	509	\$10.00	\$17.10	\$38.44	\$45.54	\$52.66	\$62.66	\$72.66	\$82.66	\$619.86	\$500.00	
EE+SP	3	44	41	15	17	26	12	26	5	17	206	\$246.72	\$253.82	\$275.16	\$282.26	\$289.38	\$309.38	\$329.38	\$349.38	\$1,363.69	\$881.73	\$1,119.86
EE+CH	3	15	20	13	15	16	12	8	0	0	102	\$221.84	\$228.96	\$250.28	\$257.38	\$264.50	\$284.50	\$304.50	\$324.50	\$1,363.69	\$881.73	\$1,119.86
Family	6	18	25	15	33	25	22	29	0	0	173	\$447.78	\$454.90	\$476.24	\$483.32	\$490.44	\$510.44	\$530.44	\$550.44	\$1,859.58	\$1,500.00	\$1,612.60
Total	22	203	215	101	112	108	69	98	22	40	990	\$4,192	\$24,945	\$33,152	\$17,471	\$27,547	\$27,926	\$20,947	\$30,536	\$17,356	\$26,489	
Annual PEPY												\$50,308	\$299,343	\$397,823	\$209,652	\$330,558	\$335,111	\$251,369	\$366,429	\$208,273	\$317,873	
												\$2,287	\$1,475	\$1,850	\$2,076	\$2,951	\$3,103	\$3,643	\$3,739	\$9,467	\$7,947	
Choice POS II																						
EE	0	1	3	3	1	4	5	6	2	9	34	\$156.40	\$163.52	\$184.86	\$191.94	\$199.06	\$209.06	\$219.06	\$229.06	\$651.34	\$500.00	
EE+SP	0	0	1	1	1	4	3	8	0	4	22	\$393.36	\$400.48	\$421.80	\$428.90	\$436.02	\$456.02	\$476.02	\$496.02	\$1,432.95	\$881.73	\$1,151.34
EE+CH	0	0	0	0	1	0	0	0	0	0	2	\$364.86	\$371.98	\$393.32	\$400.40	\$407.52	\$427.52	\$447.52	\$467.52	\$1,432.95	\$881.73	\$1,151.34
Family	0	0	0	1	1	0	0	0	0	0	2	\$703.86	\$710.98	\$732.32	\$739.40	\$746.52	\$766.52	\$786.52	\$806.52	\$1,954.03	\$1,500.00	\$1,657.93
Total	0	1	4	5	4	9	8	14	2	13	60	\$0	\$164	\$976	\$1,744	\$1,789	\$3,088	\$2,523	\$5,343	\$1,303	\$8,027	
Annual PEPY												\$0	\$1,962	\$11,717	\$20,929	\$21,469	\$37,054	\$30,280	\$64,110	\$15,632	\$96,323	
												#DIV/0!	\$1,962	\$2,929	\$4,186	\$5,367	\$4,117	\$3,785	\$4,579	\$7,816	\$7,409	
Total PEPY	62	305	280	153	166	143	94	133	24	53	1,413	\$74,713	\$366,567	\$474,345	\$280,766	\$397,825	\$404,660	\$310,342	\$475,647	\$223,905	\$414,196	
												\$1,205	\$1,202	\$1,694	\$1,835	\$2,397	\$2,830	\$3,302	\$3,576	\$9,329	\$7,815	

Grand Total PEPY **\$3,422,967**
Difference From Current **\$2,422**
Difference From Current (Active Only) **\$354,038**
Difference From Current (Retiree Only) **\$238,922**
\$115,116

Plan Alternatives & Estimated Decrements

St. Petersburg College

Delivered on: 09/19/2016

CURRENT ACTIVE MENU

ALTERNATES

	OPEN ACCESS SELECT HMO	CHOICE POS	ALT (HMO)	ALT (POS)
	Network		Network	Network
Deductible:	\$250/\$350/\$275/\$500	\$250/\$350/\$275/\$500	\$250/\$350/\$275/\$500	\$250/\$350/\$275/\$500
Embedded Deductible:	N/A	N/A	N/A	N/A
Calendar or Policy Year:	Calendar	Calendar	Calendar	Calendar
Coinsurance:	0%	0%	0%	0%
Maximum Out-of-Pocket: (Includes Deductible):	\$1,500 (\$3,000 Family) Yes	\$1,500 (\$3,000 Family) Yes	\$1,500 (\$3,000 Family) Yes	\$1,500 (\$3,000 Family) Yes
(Includes Copay):	Yes	Yes	Yes	Yes
(Includes Rx):	Yes	Yes	Yes	Yes
PHYSICIAN SERVICES				
Office Visit	Deductible + \$30	Deductible + \$30	Deductible + \$30	Deductible + \$30
Specialist	Deductible + \$45	Deductible + \$45	Deductible + \$45	Deductible + \$45
Chiropractic	Deductible + \$30	Deductible + \$30	Deductible + \$30	Deductible + \$30
HOSPITAL/ EMERGENCY SERVICES				
Inpatient Hospital	Deductible + \$250	Deductible + \$250	Deductible + \$250	Deductible + \$250
Emergency Room	Deductible + \$150	Deductible + \$150	Deductible + \$150	Deductible + \$150
Urgent Care	Deductible + \$30	Deductible + \$30	Deductible + \$30	Deductible + \$30
Outpatient Surgical Facility	Deductible + \$100	Deductible + \$100	Deductible + \$100	Deductible + \$100
Ambulatory Surgery Center:	Deductible + \$100	Deductible + \$100	Deductible + \$100	Deductible + \$100
DIAGNOSTIC SERVICES				
Lab, X-Ray & Diagnostics Outpatient:	\$0	\$0	\$0	\$0
Lab, X-Ray & Major Diagnostics Outpatient: (CT, PET, MRI, MRA)	\$0	\$0	\$0	\$0
PREVENTIVE ADULT WELLNESS	\$0	\$0	\$0	\$0
PRESCRIPTION				
Deductible:	Calendar Year Deductible	Calendar Year Deductible	Calendar Year Deductible	Calendar Year Deductible
Tier 1:	\$10	\$10	\$10	\$10
Tier 2:	\$20	\$20	\$30	\$30
Tier 3:	\$35	\$35	\$50	\$50
Tier 4:	N/A	N/A	N/A	N/A
Mail Order Prescription:	2x's Copay (90 day supply)			
Prior Auth/Step Therapy	Not Included	Not Included	Incl.	Incl.
LIFETIME MAXIMUM	Unlimited	Unlimited	Unlimited	Unlimited
	Out-of-Network	Out-of-Network	Out-of-Network	Out-of-Network
Deductible:	N/A	\$500 (\$1,500 Family)	N/A	\$500 (\$1,500 Family)
Coinsurance:	N/A	30%	N/A	30%
Maximum Out-of-Pocket:	N/A	\$3,000 (\$9,000 Family)	N/A	\$3,000 (\$9,000 Family)
Per Occurrence Deductible (Inpatient):	N/A	\$250	N/A	\$250
Per Occurrence Deductible (Outpatient Surgery)	N/A	N/A	N/A	N/A

Dental Plan Design: Recommended Menu

St. Petersburg College

Delivered on: 09/19/2016

AETNA CURRENT / RENEWAL

AETNA ALTERNATE 3

	Aetna		Aetna	
	PPO NETWORK	NON-NETWORK	PPO NETWORK	NON-NETWORK
NETWORK:				
PROVIDER ACCESS:				
COINSURANCE PERCENTAGE:	100% / 90% / 60% / 50%	100% / 80% / 50% / 50%	100% / 80% / 50% / 50%	50% / 50% / 50% / 50%
DEDUCTIBLE (FAMILY MAX):	\$50 (\$150 Family)	\$50 (\$150 Family)	\$75 (\$225 Family)	\$75 (\$225 Family)
DEDUCTIBLE WAIVED FOR PREVENTATIVE?:	Yes	Yes	Yes	Yes
PERCENTILE OF UCR:	Negotiated Fee	80th	Negotiated Fee	80th
CALENDAR YEAR MAX:	\$2,000		\$1,500	
ORTHODONTIC LIFETIME MAXIMUM:	\$2,500		\$1,500	
INCLUDES ADULT ORTHO:	Yes		Yes	
ROUTINE EXAMS:	Benefit Level Preventive	Frequency 2 per year	Benefit Level Preventive	Frequency 2 per year
CLEANING:	Preventive	2 per year	Preventive	2 per year
FLUORIDE TREATMENTS:	Preventive	1 per year, under age 16	Preventive	1 per year, under age 16
X-RAYS (BITEWINGS):	Preventive	1 set per year	Preventive	1 set per year
X-RAYS (FULL MOUTH):	Preventive	1 per 3 years	Preventive	1 per 3 years
X-RAYS (OTHER):	Preventive	1 per 3 years	Preventive	1 per 3 years
SEALANTS:	Preventive	1 per 3 years, under age 16	Preventive	1 per 3 years, under age 16
FILLINGS:	Basic		Basic	
ORAL SURGERY (SIMPLE):	Basic		Basic	
ORAL SURGERY (COMPLEX):	Basic (Major-Impacted Tooth)		Basic (Major-Impacted Tooth)	
ROOT CANAL THERAPY:	Basic (Major-Molars)		Basic (Major-Molars)	
PERIODONTAL SCALING:	Basic		Basic	
PERIODONTAL SURGERY:	Major	1 per quadrant per 3 years	Major	1 per quadrant per 3 years
CROWNS:	Major		Major	
BRIDGES:	Major	1 per 8 years	Major	1 per 8 years
DENTURES:	Major	1 per 8 years	Major	1 per 8 years
IMPLANTS:	Major		Major	
WAITING PERIODS:	None		None	
LATE ENTRANT PENALTIES:	12 months Basic & Major, 24 months Ortho		12 months Basic & Major, 24 months Ortho	
ALLOWS ANNUAL OPEN ENROLLMENT:	Yes		Yes	
INCLUDES ROLLOVER:	No		No	
EMPLOYER CONTRIBUTION:	100%		100%	
EMPLOYEE PARTICIPATION:	100%		100%	
RATE GUARANTEE:	2 Years		2 Years	

Dental Plan Cost: Core/Buy-Up Scenario 2 (Core plan maintain current EE contributions)

St. Petersburg College

Delivered on: 09/19/2016

Buy Up (Current)	Enrollment	Illustrative Rate	EE Contributions	as % of illustrative rate	ER Net Costs	Enrollment	Illustrative Rate	EE Contributions	as % of illustrative rate	ER Net Costs
EE	813	\$37.90	\$0.00	0%	\$37.90	813	\$34.39	(\$17.19)	50%	\$17.19
EE+SP	302	\$71.99	(\$16.58)	23%	\$55.41	302	\$65.72	(\$48.53)	74%	\$17.19
EE+CH	125	\$71.99	(\$16.58)	23%	\$55.41	125	\$61.69	(\$44.49)	72%	\$17.19
Family	<u>348</u>	<u>\$95.11</u>	<u>(\$31.50)</u>	33%	<u>\$63.61</u>	<u>348</u>	<u>\$115.55</u>	<u>(\$98.35)</u>	85%	<u>\$17.19</u>
Total	1,588	\$94,652	(\$18,042)		\$76,610	1,588	\$95,728	(\$68,423)		\$27,305
Annual		\$1,135,820	(\$216,500)		\$919,320		\$1,148,739	(\$821,077)		\$327,662
PEPY		\$715	(\$136)		\$579		\$723	(\$517)		\$206
Core (New Plan - Alt 3)										
EE						813	\$29.08	\$0.00	0%	\$29.08
EE+SP						302	\$55.58	(\$16.58)	30%	\$39.00
EE+CH						125	\$52.16	(\$16.58)	32%	\$35.58
Family						<u>348</u>	<u>\$97.71</u>	<u>(\$31.50)</u>	32%	<u>\$66.21</u>
Total						1,588	\$80,951	(\$18,042)		\$62,910
Annual							\$971,415	(\$216,500)		\$754,915
PEPY							\$612	(\$136)		\$475

Available Retiree Options

St. Petersburg College

Delivered on: 09/19/2016

CURRENT RETIREE MENU

NEW RETIREE OPTION

	OPEN ACCESS SELECT HMO	CHOICE POS	Traditional Choice
	Network	Network	Network
Deductible:	\$250/\$350/\$275/\$500	\$250/\$350/\$275/\$500	Medicare Part A: \$1,216 Medicare Part B: \$147
Embedded Deductible:	N/A	N/A	N/A
Calendar or Policy Year:	Calendar	Calendar	Calendar
Coinsurance:	\$0	\$0	20% (Part B)
Maximum Out-of-Pocket:	\$1,500 (\$3,000 Family)	\$1,500 (\$3,000 Family)	N/A
(Includes Deductible):	Yes	Yes	N/A
(Includes Copay):	Yes	Yes	N/A
(Includes Rx):	Yes	Yes	N/A
PHYSICIAN SERVICES			
Office Visit	Deductible + \$30	Deductible + \$30	20% (Part B)
Specialist	Deductible + \$45	Deductible + \$45	20% (Part B)
Chiropractic	Deductible + \$30	Deductible + \$30	20% (Part B)
HOSPITAL/ EMERGENCY SERVICES			
Inpatient Hospital	Deductible + \$250	Deductible + \$250	
Emergency Room	Deductible + \$150	Deductible + \$150	
Urgent Care	Deductible + \$30	Deductible + \$30	
Outpatient Surgical Facility	Deductible + \$100	Deductible + \$100	
Ambulatory Surgery Center:	Deductible + \$100	Deductible + \$100	
DIAGNOSTIC SERVICES			
Lab, X-Ray & Diagnostics Outpatient:	\$0	\$0	
Lab, X-Ray & Major Diagnostics Outpatient: (CT, PET, MRI, MRA)	\$0	\$0	
PREVENTIVE ADULT WELLNESS	\$0	\$0	
PRESCRIPTION			
Deductible:	N/A	N/A	N/A
Tier 1:	\$10	\$10	
Tier 2:	\$20	\$20	
Tier 3:	\$35	\$35	
Tier 4:	N/A	N/A	
Mail Order Prescription:	2x's Copay (90 day supply)	2x's Copay (90 day supply)	2x's Copay (90 day supply)
Prior Auth/Step Therapy	Not Included	Not Included	Not Included
LIFETIME MAXIMUM	Unlimited	Unlimited	Unlimited

Days 1-60: \$1,216 Medicare Part A deductible
Days 61-90: \$304 per day each benefit period (3)
Days 91 and after (within which is included a 60 day lifetime reserve) \$608 per "lifetime reserve day" after day 90, each benefit period

20% (Part B)
20% (Part B)

\$0

N/A

\$3,700 ICL, \$10/\$20/\$35,\$4.950k gap,
\$10/51%/51%(Generic)/40%(Brand), Catastrophic -
greater of \$3.3 or 5% (Generic) \$8.25 or 5% (Brand)

2x's Copay (90 day supply)

Not Included

Unlimited

	Current	Renewal	Current	Renewal	Medical Pharmacy Total
Pre-65 Retiree	\$598.01	\$619.86	\$684.90	\$651.34	\$353.67
Pre-65 Retiree+1	\$1,196.02	\$1,363.69	\$1,369.80	\$1,432.95	\$75.56
Pre-65 Family	\$1,728.25	\$1,363.69	\$1,979.36	\$1,432.95	\$429.23
Post-65 Retiree	\$340.87	\$500.00	\$390.39	\$500.00	
Post-65 Retiree+1	\$681.73	\$881.73	\$780.79	\$881.73	
Post-65 Family	\$985.10	\$881.73	\$1,128.24	\$881.73	

Commercial "comp" rates for retirees estimates based upon 2016 illustrative premiums

Plan designs as listed not intended as comprehensive summaries, carrier plan documents will be provided

"Commercial" medical rates + medicare part D premiums estimates provided by Aetna underwriting and subject to change



TEXTBOOK AFFORDABILITY REPORT

September 30, 2016

Florida Statute 1004.085

Florida Statute 1004.085 was amended effective July 1, 2016. The statute requires that the Board of Trustees at each Florida College System institution report to the Chancellor, beginning in 2016 and by September 30 of each year, the textbook and instructional materials selection process. Specifically, general education courses with a wide textbook cost variance and high-enrollment courses; specific initiatives of the institution designed to reduce the costs of the textbooks; policies implemented to meet the requirement of textbook information posting 45 days before the class begins; the number of courses and course sections that were not able to meet the textbook and instructional materials posting deadline for the previous academic year; and any additional information determined by the chancellors.

Textbook Initiatives and Practices

College Textbook Affordability Task Force

Textbook affordability and efforts to reduce student spending on textbooks are important issues for St. Petersburg College. The Textbook Affordability Task Force was created to address these issues. (See Appendix A for the April meeting minutes.) The minutes include discussion on a variety of recommendations to help direct our efforts to make textbooks more affordable. All Deans and Chairs are encouraged to review the recommendations and to work with faculty as decisions are made regarding textbooks, technologies, and other tools for delivering learning material to students. Based in part on the textbook survey referenced in the minutes (Appendix B), faculty and departments are sensitive to affordability and take cost into consideration when making textbook-related decisions. Our goal is to encourage faculty and departments to be even more aggressive in looking for and implementing best and emerging practices to make textbooks more affordable without reducing quality.

As part of its work, the Task Force made several sets of recommendations, each aimed at a different constituency: students, the bookstore, eLearning, faculty, and the Library. The themes of the recommendations are to promote choice in format that best fits the student's learning style and budget, ranging from textbook rentals to eBooks. Examples of cost saving options include: open source textbooks, which are peer-reviewed and offered free to students in PDF format; using textbooks for at least three years; rental textbooks where students return books at the end of the course; and using open source materials in lieu of a textbook. The next meeting of the Task Force will be held on November 16, 2016.

Current Practices

Price Match Program

The College's current bookstore vendor, Barnes & Noble, provides for price matching on textbooks advertised or offered from a local brick-and-mortar bookstore or online retailer (e.g. Amazon or BN.com). If a customer finds a lower price on textbooks within seven days of purchasing, the bookstore will refund the price difference. The price match program includes purchase and rental pricing, provided the rental term period (number of days available) is comparable.

Textbook Rental Program

The College's current bookstore vendor, Barnes & Noble, offers a variety of choices in textbook rentals. Note-taking and highlighting are acceptable. Students can keep the books for the entire term. Each rental is tracked and the vendor reminds students of their return deadlines. New book rental prices are typically between 35%-50% lower than the outright purchase price.

Availability of Used Texts

Consistent focus on meeting textbook adoption deadlines allows appropriate time for the bookstore vendor to source as many used textbooks as possible. Used textbooks are often the most cost-effective solution for the student. Currently, 83% of our titles are available used.

Open Education Resources (OER)

OER are teaching, learning and research resources that reside in the public domain or have been released under an open intellectual property license with online homework, interactive/adaptive content, instructor/student resources, printed textbooks and other course tools and resources. This allows for increased equity, money savings, and relevant and high-quality content. The Textbook Affordability Task Force encourages both faculty and library personnel to identify possible OER options that are of equivalent or superior quality compared to commercial textbooks.

Textbook Longevity

During the last academic year, the College utilized the same textbooks 71% of the time, decreasing costs to students.

Textbook and Instructional Material Selection and Posting

Textbook Selection

The textbook selection process starts at the faculty committee level. The committee carefully reviews options, including types of delivery, while soliciting any and all feedback from other faculty, including both full-time and adjunct faculty. Merit, quality and cost are taken into account when textbooks are considered for adoption. Recommendations on adoptions are then submitted to the department by the full-time faculty; where there are no full-time faculty, recommendations are made by adjunct faculty. Those selections, where possible, are done in agreement with full-time faculty from other SPC campuses. The Deans review final textbook selections. The ISBNs are then procured so that the department offices can enter the textbook orders into the bookstore system.

Textbook and Instructional Material Posting

During academic year 2015-16, the college achieved a 97% success rate of meeting the 30-day textbook information posting requirement. In Fall 2016, 98% of the textbook information was posted within 45 days (Appendix D).

The following is further information regarding the timeliness of posting instructional material:

- New course sections added before the semester starts because of enrollment. In cases where deans added new sections by activating the tentative status of the courses, book orders were viewed as late because the sections were added within the 30-day window.
- A change in textbook adoption occurred within the 30-day window because of a change involving the publisher, resulting in the final book order being submitted late with the bookstore. Or the original order was placed in time, but was cancelled due to the publisher not having enough copies; therefore, a new order was placed to include a newer edition of the textbook.
- In a few cases, book orders were submitted late due to delays with obtaining Package ISBN numbers as a result of the publisher's ISBN system failure.

Textbook Policy

The college bookstore will start the textbook and instructional material adoption process by formally presenting the college-wide calendar of adoption due dates to the Academic Deans each year during the second week of January. The Deans will notify faculty and staff of the calendar and will ensure that all adoptions are entered into the SPC bookstore website by the established bookstore deadline for each semester. Faculty and Academic Departments shall adopt textbooks and instructional materials for their courses by updating the course information in the SPC Bookstore website no less than 45 days prior to the first day of class. Courses which are added after the 45-day deadline shall adopt the material as soon as possible. The posted item must include the International Standard Book Number (ISBN) for each required textbook; or other identifying information, which at a minimum should include the title, author(s), publisher, edition number, and any other relevant information necessary to identify the specific textbook(s).

Business Services will work in conjunction with the bookstore and college staff to provide digital reminders to assist deans in tracking adoptions to ensure that all are entered into the college website no less than 45 days prior to the first day of class.

APPENDICES

Appendix A

Textbook Affordability Meeting Minutes April 5, 2016

Minutes

TUESDAY, APRIL 5, 2016

3:00 – 4:30PM

CLEARWATER CAMPUS ES 303

MEETING CALLED BY	Dr. Joseph Smiley																	
TYPE OF MEETING	Textbook Task Force Meeting – April 5, 2016																	
FACILITATOR																		
NOTE TAKERS	Dr. Joseph Smiley																	
TIMEKEEPER																		
ATTENDEES	<p>In Attendance:</p> <table> <tr> <td>Bonnie Kesler</td> <td>Brian Miles</td> </tr> <tr> <td>Kim Wolff</td> <td>Doug Duncan</td> </tr> <tr> <td>Nydia Nelson</td> <td>Joseph Smiley</td> </tr> <tr> <td>Sunita Kumari</td> <td></td> </tr> <tr> <td>Meg Delgato</td> <td>Absent:</td> </tr> <tr> <td>Ian Call</td> <td>Tom Philippe</td> </tr> <tr> <td>Martha Campbell</td> <td>Brian Brillinger</td> </tr> <tr> <td>Jonathan Steele</td> <td>Lillian Tunceren</td> </tr> </table>		Bonnie Kesler	Brian Miles	Kim Wolff	Doug Duncan	Nydia Nelson	Joseph Smiley	Sunita Kumari		Meg Delgato	Absent:	Ian Call	Tom Philippe	Martha Campbell	Brian Brillinger	Jonathan Steele	Lillian Tunceren
Bonnie Kesler	Brian Miles																	
Kim Wolff	Doug Duncan																	
Nydia Nelson	Joseph Smiley																	
Sunita Kumari																		
Meg Delgato	Absent:																	
Ian Call	Tom Philippe																	
Martha Campbell	Brian Brillinger																	
Jonathan Steele	Lillian Tunceren																	

Agenda topics

- **A. Call to Order**
 1. Meeting called to order at 3:05pm.
- **B. Introductions**
 1. All present provided introductions.
- **C. Review and Adoption of the Agenda**
 1. The agenda was reviewed and a motion was made by Bonnie Kesler and seconded by Kim Wolff that the agenda be adopted for the meeting; the motion passed and the agenda was approved. The chair requested that the agenda allow for new item/issues to be considered by the group as needed.
 2. The chair reviewed the statement reflecting the charge of the Task Force.
 3. Meeting folders were distributed and reviewed, folder items included:
 - a. College-wide textbook survey
 - b. Textbook Survey Results Summary and Raw Data
 - c. Learning Resource Center Textbook Affordability Efforts (CL)
 - d. Social & Behavioral Sciences Textbook Affordability Efforts
 - e. Textbook Task Force Recommendations Template
 - f. Licensing/Student Fee Model Features
- **D. Faculty Considering Affordability Options**
 1. An online survey was administered to faculty to gather input about their experiences and thoughts regarding two general topics:
 - a. The **use of College Textbooks strategies** to make college textbooks more affordable.
 - b. The **services** provided to students and faculty by our **campus bookstores**.

Professor Kumari gave an overview of the survey, including a discussion of the survey and a summary of the results from the survey. The results of the survey provide information on how we can help support faculty in providing quality learning material at the lowest possible price. The following were shared:

--**OER** is currently used by a quarter of the respondents and the main concerns relate to reliability, quality, accuracy, accessibility, and how easily OER content can be aligned and transferable to MLOs of the courses.

--**E-books** are mostly offered as an option to students, but not made mandatory.

--**Reduced-cost options** is heavily used by the respondents (about 80%) as a cost saving measure for the students. It includes customized, loose-leaf and rentals with a main concern on the resale value of these items from the student point of view.

--**College Bookstore** layout, staff, and website were favorably rated. Almost everyone (about 90%) had the **ISBN number** of the required text in their Syllabus document, but very few had (about 15-20%) included the **College Bookstore Information** in the same document.

Dr. Campbell discussed the need to update faculty on OER options.
 2. Other Affordability Options
 - a. The group discussed how the course redesign process can be an excellent opportunity to consider alternative solutions to using textbooks. Dr. Smiley discussed how two current course redesign groups, PSY and SYG, were selecting alternatives; PSY will design an online book to offer to students at no cost and SYG is considering an open educational resource. Kim Wolff noted that the library is actively involved in the PSY textbook development and that it is a model process. The library provides support by helping to identify options to consider for such textbooks.
 - b. The group discussed the Student Fee Model as an option for delivering textbooks and learning material. A handout summarizing this model was reviewed, and it was noted that the model would generally have the college pay a licensing fee to a publisher or content provider to have agreed-upon access to course books, materials and technologies; the College would in turn collect a fee from students to purchase the rights to the content in textbooks and material. Dr. Duncan discussed what has to be considered in implementing such model.

- **E. Sample Department Efforts**
 1. Kim Wolff discussed a handout listing a variety of practices the learning centers are currently using to promote access and affordability for students. The library has added EBSCO's Curriculum Builder, branded "Library on Demand" by SPC, to enable faculty to integrate Library Licensed content into any course. Demonstrations of the tool have begun for faculty and IDTs. Dr. Campbell emphasized the importance of putting detailed information in the syllabus about the textbook.

 2. Dr. Smiley discussed a handout listing a variety of practices used in Social Sciences, including allowing students to use older editions.

- **F. Task Force Recommendations**
 1. Faculty Considering Affordability Options
 - a. Deans to provide faculty with expected textbook order timelines for the entire academic year.
 - b. Deans to encourage faculty to include the following information in the course syllabi
 - ISBN number
 - College Bookstore URL
 - Considering and allowing students to use older editions of the textbooks
 - c. Faculty to check with publishers all possible options (e.g. loose-leaf, e-book, etc.) to offer their textbooks at an affordable price.

 2. COR Development and Textbook Purchases
 - a. Direct faculty/COR team to the library to identify possible textbook/OER options that would not compromise quality from a regular textbook.

 3. Learning Resources
 - a. Deans and Librarians to encourage faculty to put a copy of their textbooks on reserve in the campus libraries.
 - b. Librarians to compile OER resources to share with faculty via LibGuides, CETL Workshops and/or OLS Workshops.

 4. Development of Best Practices for Cost Reduction
 - a. Deans to encourage faculty to compile and share "Best Practices for Cost Reduction."
 - b. Request that CETL encourage faculty to submit "Best Practices for Cost Reduction" that can be housed at the CETL Blog.

ADJOURNMENT

The Chair thanked Task Force members for their attendance and support. There being no other business before the group, a motion was made and seconded that the meeting be adjourned at 4:40pm.

Appendix B

Textbook Affordability Bookstore Survey 2016 Summarized Results

Summary of 2016 Open Education Resources (OER) and Bookstore Survey

1. OER are currently used by a quarter of the respondents and the main concerns relate to reliability, quality, accuracy, accessibility, and how easily OER content can be aligned and transferable to main learning objectives of the courses.
2. E-books are mostly offered as an option to students, but not made mandatory.
3. Cost of new textbooks was the number-one concern.
4. Reduced-cost options are heavily used by the respondents (about 80%) as a cost saving measure for the students. Options include customized loose-leaf materials and rentals with a main concern on the resale value of these items from the student point of view.
5. College bookstore layout, staff and website were favorably rated.
6. Almost everyone (about 90%) had the ISBN number of the required text in their syllabus document, but very few had (about 15-20%) included the college bookstore Information in the same document.
7. Streamline the faculty textbook entering process.
8. Devote more store real estate to textbooks.

Appendix C

Courses with a Wide Textbook Cost Variance (Variance based on 25% and above New Price)

Term	Dept	Course	Sec	Author	Title	Edition	Publisher	ISBN-13	New Price	Used Price	Rent New	Rent Used
F16	IDS	1106	3372	AARON & FOWLER	MYWRITINGLAB STAND ALONE CARD W/D2L		PEARSON	9781323083086	\$70.80			
F16	IDS	1106	3372	CONRAD	HEART OF DARKNESS-UNABRIDGED,THRIFT ED.	90	DOVER	9780486264646	\$2.50	\$1.90	\$2.00	\$0.50
F16	IDS	1106	3372	FOWLER	LITTLE,BROWN HANDBOOK,MLA UPDATE ED.	13TH 17	PEARSON	9780134586335	\$122.80	\$92.10	\$91.50	\$73.70
F16	IDS	1106	3372	SHAKESPEARE	RICHARD III,UPDATED EDITION	96	S+S	9780743482844	\$6.00	\$4.50	\$3.90	\$2.70
F16	IDS	1106	3374	MATTHEWS	EXPERIENCE HUMANITIES,V.I-TEXT	(8TH)14	MCG	9780077494704	\$213.65	\$160.25	\$138.85	\$96.15
F16	IDS	1106	3374	MATTHEWS	READINGS IN WESTERN HUMANITIES,V.I	8TH 14	MCG	9780077494728	\$92.00	\$69.00	\$59.80	\$41.40
F16	IDS	1106	3374	ROBERTS	SHORT HISTORY OF THE WORLD	93	OXF	9780195115048	\$19.95	\$14.95	\$17.95	\$9.00
F16	ENC	1102	0321	MAYS	NORTON INTRO.TO LIT.,SHORTER	12TH 16	NORTON	9780393938920	\$86.65	\$65.00	\$56.30	\$39.00
F16	ENC	1102	0981	FOWLER	LITTLE,BROWN HANDBOOK	12TH 12	PEARSON	9780205213078	\$121.40	\$91.05	\$109.25	\$48.55
F16	SPC	1017	1693	BEEBEE	COMMUNICATION: PRIN FOR A LIFE >ACCESS<		PEARSON	9780133933031	\$86.65	\$65.00		
F16	SPC	1017	0725	ADLER	ESSENTIAL COMMUNICATION		OXF	9780190609818	\$38.95	\$29.20	\$35.05	\$23.35
F16	SPC	1065	0702	ADLER	COMMUNICATING AT WORK	11TH 13	MCG	9780078036804	\$199.00	\$149.25	\$159.20	\$89.55
F16	SPC	1065	2692	BEEBE	BUSINESS+PROFESSIONAL COMM.-TEXT	2ND 13	PEARSON	9780205028993	\$112.65	\$84.50	\$90.10	\$50.70
F16	SPC	1608	0940	VALENTINE	UNDERSTANDING SPEECH COMMUNICATIONS LL	1ST	BVT PUB	9781627515559	\$56.65	\$42.50		
F16	SPC	1608	0843	OSBORN	PUBLIC SPEAKING GUIDEBOOK	08	PEARSON	9780205563920	\$129.60	\$97.20	\$103.70	\$58.30
F16	ECO	2013	0232	SCHILLER	ECONOMY TODAY	14TH 16	MCG	9780078021862	\$349.00	\$261.75	\$226.85	\$157.05
F16	ECO	2013	0234	BADE	MACROECONOMICS + MY ECON LAB >LLF<		PEARSON C	9781323332849	\$189.40	\$142.05		
F16	PSY	1012	0662	HOCKENBURY	DISCOVERING PSYCHOLOGY DSM-5 UPDATED	6TH 14	MAC HIGHER	9781464163494	\$168.00	\$126.00	\$151.20	\$67.20
F16	PSY	1012	0656	HOCKENBURY	DISCOVERING PSYCHOLOGY (LOOSELEAF)	7TH 16	MAC HIGHER	9781464176944	\$126.00	\$94.50	\$113.40	\$75.60
F16	PHI	1010	0575	KLEINMAN,PAUL	PHILOSOPHY 101		ADAMS MED	9781440567674	\$16.00	\$12.00		
F16	PHI	1010	0982	MITCHELL	ROOTS OF WISDOM	7TH 15	CENGAGE L	9781285197128	\$127.50	\$95.65	\$82.90	\$57.40
F16	HUM	2210	1930	SAYRE	REVEL FOR THE HUMANITIES VI LLF PKG	1	PEARSON C	9781323121689	\$124.25			
F16	HUM	2210	0390	FIERO	HUMANISTIC TRADITION,V.I.:PREHISTORY...	7TH 15	MCG	9781259360664	\$218.35	\$163.75	\$141.95	\$98.25
F16	HUM	2233	2224	FIERO	HUMANISTIC TRADITION,V.II:EARLY MODERN	7TH 15	MCG	9781259351686	\$218.35	\$163.75	\$141.95	\$98.25
F16	HUM	2233	1314	SAYRE	REVEL FOR THE HUMANITIES V2 >PKG<		PEARSON C	9781323121696	\$124.25	\$93.20		
F16	REL	2300	1220	ELLWOOD	MANY PEOPLES,MANY FAITHS	10TH 14	TAYLOR	9780205797110	\$135.95	\$101.95	\$88.35	\$61.20

Term	Dept	Course	Sec	Author	Title	Edition	Publisher	ISBN-13	New Price	Used Price	Rent New	Rent Used
F16	REL	2300	0674	VANVOORST	RELG:WORLD-W/ACCESS	3RD 17	CENGAGE L	9781305660441	\$75.00			
F16	EVR	1001C	4231	WITHGOTT	ESSENTIAL ENVIRONMENT-W/ACCESS	5TH 15	PEARSON	9780321984456	\$161.00	\$120.75		
F16	EVR	1001C	4263	WITHGOTT	ESS ENVIRONMENT ALC+MOD PKG		PEARSON	9780134096520	\$124.05	\$93.05		
F16	PHY	1053	1256	CUTNELL	WILEY PLUS- PHYSICS - STUDENT PKG >I<	10TH	WILEY	9781118981382	\$171.35			
F16	PHY	1053	0616	GIANCOLI	PHYSICS:PRIN.W/APPL.	7TH 14	PEARSON	9780321625922	\$289.60	\$217.20	\$231.70	\$130.30
F16	AST	1002	1708	PALEN	UNDERSTANDING OUR UNIVERSE (LOOSELEAF)	2ND 15	NORTON	9780393124309	\$81.20	\$60.90	\$73.10	\$16.25
F16	AST	1002	2918	BENNETT	COSMIC PERSP.(LOOSE)W/MAST.ASTRO.ACCESS	7TH 14	PEARSON	9780321840950	\$150.75			
F16	BSC	1083	2513	MARIEB	ESSEN.OF HUMAN ANAT.+PHYS.-W/ACCESS	11TH 15	PEARSON	9780321918758	\$196.00			
F16	BSC	1083	0094	TORTORA	PRIN.OF HUMAN ANATOMY	13TH 14	WILEY	9781118344996	\$264.00	\$198.00	\$237.60	\$105.60
F16	OCB	1000C	0564	CASTRO	MARINE BIOLOGY	10TH	MCG	9780078023064	\$237.00	\$177.75	\$154.05	\$106.65
F16	OCB	1000C	1343	KELLS	FIELD GUIDE TO COASTAL FISHES	11	HOPKINS F	9780801898389	\$27.00	\$20.25	\$21.60	\$5.40
F16	OCB	1000C	1343	WITHERINGTON	FLORIDAS LIVING BEACHES	07	INGRAM PUB	9781561643868	\$21.95	\$16.45	\$17.55	\$4.40
F16	OCE	2001	1243	GARRISON	OCEANOGRAPHY (LOOSELEAF)	9TH 16	CENGAGE L	9781305254282	\$183.00		\$164.70	
F16	OCE	2001	0566	GARRISON	OCEANOGRAPHY	9TH 16	CENGAGE L	9781305105164	\$287.00	\$215.25	\$186.55	\$129.15
F16	AMH	2020	0019	OAKES	OF THE PEOPLE,VOL.2:SINCE 1865	2ND 14	OXF	9780199924684	\$105.95	\$79.45	\$95.35	\$42.40
F16	AMH	2020	1466	BOYER	ENDURING VISION,V.II	8TH 14	CENGAGE L	9781133945222	\$236.00	\$177.00	\$212.40	\$94.40
F16	ARH	1000	2722	DEWITTE	GATEWAYS TO ART:UNDERSTAND.VISUAL ARTS	2ND 15	NORTON	9780500292037	\$142.65	\$107.00	\$92.70	\$64.20
F16	ARH	1000	0024	FICHNER-RATHUS	UNDERSTANDING ART-TEXT	10TH 13	CENGAGE L	9781111838300	\$249.65	\$187.25	\$224.70	\$99.85
F16	BSC	1005C	3242	SINGH-CUNDY	DISCOVER BIOLOGY (LOOSELEAF)	6TH 15	NORTON	9780393906110	\$118.55	\$88.90	\$106.70	\$71.15
F16	BSC	1005C	3257	SINGH-CUNDY	DISCOVER BIOLOGY-W/INQUIZITIVE ACCESS	6TH 15	NORTON	9780393936728	\$169.35	\$127.00		
F16	ENC	1101	0270	PEARSON	PEARSON WRITER-ACCESS CARD >CUSTOM<	13	PEARSON C	9781269385466	\$29.60			
F16	ENC	1101	0267	SCHMIDT	LEGACIES:FICTION,POETRY,DRAMA,NONFIC.	5TH 13	CENGAGE L	9780495898030	\$188.00	\$141.00	\$169.20	\$84.60
F16	HUM	1020	3325	EURIPIDES	THREE PLAYS OF EURIPIDES:ALCESTIS...	74	NORTON	9780393093124	\$19.45	\$14.60	\$15.55	\$8.75
F16	HUM	1020	3325	HESSE	SIDDHARTHA	08	STERLING	9781593083793	\$6.95	\$5.20	\$6.25	\$3.15
F16	HUM	1020	3325	VOLTAIRE	CANDIDE OR OPTIMISM	46	WILEY	9780882951003	\$11.95	\$8.95	\$9.55	\$5.40
F16	HUM	1020	4447	JANARO	ART OF BEING HUMAN >LLF PKG< >ACCESS<		PEARSON C	9781323427712	\$127.15			
F16	HUM	2270	0403	ARMSTRONG	GREAT TRANSFORMATION	06	PENG RAND	9780385721240	\$17.95	\$13.45	\$11.65	\$8.10
F16	HUM	2270	0400	KLEINER	GARDNER'S ART...:NON-WESTERN...-TEXT	13TH	CENGAGE L	9780495793434	\$199.00	\$149.25	\$129.35	\$89.55
F16	MAT	1033	0506	MILLER	INTERMEDIATE ALGEBRA-EBOOK+ALEKS CODE	2ND 10	MCG	9780077409746	\$128.00	\$96.00		
F16	MAT	1033	0477	TOBEY	INTERMEDIATE ALGEBRA-W/MYMATLAB	8TH 17	PEARSON	9780134266398	\$236.80			
F16	STA	2023	0754	PEARSON	MYSTATLAB STUDENT ACCESS CODE CARD	10	PEARSON	9780321694645	\$121.15			
F16	STA	2023	0769	BLUMAN	ELEMENTARY STATISTICS-W/CD+FORMULA CARD	8TH 12	MCG	9780077460396	\$254.35	\$190.75	\$228.90	\$101.75
F16	POS	2041	0626	BARDES	AMER.GOVERN.+POL...:ESSEN.2015-16+ACCESS	18TH 16	CENGAGE L	9781285853154	\$92.00			
F16	POS	2041	0634	OCONNOR	AMERICAN GOVT.-:2014 ELECTIONS+UPDATES	12TH 16	PEARSON	9780133913309	\$179.00	\$134.25	\$116.35	80.55

Appendix D

Adoptions Not Meeting the 30-Day Posting Requirement

The following is a list of courses in the previous academic year that did not meet the 30-day posting requirement:

Term	Department	Course	# of Sections	Author	Title	ISBN
Fall 15	ATE	3200	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Fall 15	ATE	3200	1	SEIBERT	COMP VET PRAC REG MAN + SAFETY ISSUES	2810050009469
Spring 16	ATE	3316	1	ACKERMAN	BLACKWELL'S FIVE-MINUTE VETERINARY...	9781118529249
Spring 16	ATE	3316	1	CHAMBLEE	FINANCIAL MANAGEMENT OF VET.PRACTICE	9781583261248
Summer 16	ATE	3615	1	PLUMB	VETERINARY DRUG HANDBOOK	9781118911938
Summer 16	ATE	3615	1	ROMICH	FUND.OF PHARMACOLOGY F/VETERIN...-W/CD	9781435426009
Spring 16	ATE	3616	1	MOORE	ONCOLOGY FOR VETERINARY TECH.+NURSES	9780813812762
Spring 16	ATE	3616	1	ORPET	HANDBOOK OF VETERINARY NURSING	9781405145534
Summer 16	ATE	3744	1	DORLAND	DORLAND'S...MEDICAL...-INDEX-W/CD+ACCESS	9781416062578
Summer 16	ATE	3744	1	ROMICH	ILLUS.GDE.TO VETERINARY MEDICAL...-W/CD	9781435420120
Fall 15	ATE	4711	1	BATTAGLIA	SMALL ANIMAL EMERGENCY+CRITICAL CARE	9781416028048
Fall 15	ATE	4711	1	KING	BSAVA MAN.OF CANINE+FELINE EMERGENCY...	9780905214993
Spring 16	ATE	2050C	3	PRYOR	GETTING STARTED:CLICKER TRAIN.FOR CATS	9781890948146
Summer 16	ATE	2638L	1	BASSERT	MCCURNIN'S CLINICAL TEXT.F/VET.TECHS.	9781437726800
Summer 16	ATE	2638L	1	REAGAN	VETERINARY HEMATOLOGY:ATLAS OF...-W/CD	9780813828091
Summer 16	ATE	2638L	1	SINK	PRACTICAL VETERINARY URINALYSIS	9780470958247
Summer 16	ATE	2638L	1	SIROIS	LAB.PROCEDURES F/VETERINARY TECHNICIANS	9780323169301
Fall 15	BCH	4024	1	TYMOCZKO	BIOCHEMISTRY:SHORT(LL)-W/LAUNCHPAD 6MO	9781319035723
Spring 16	BSC	2010	2	REECE	CAMPBELL BIOLOGY-MASTERING BIO.ACCESS	9780321939050
Fall 15	BSC	2086	1	MARIEB	HUMAN ANAT.+PHY.(COMP)W/ATLAS+CD+ACCESS	9780321696397
Fall 15	BSC	2086	1	MARIEB	HUMAN ANAT.+PHYSIOLOGY (LOOSELEAF)-PKG.	9780321799753
Fall 15	BSC	1084C	1	TORTORA	INTRO.TO HUMAN BODY	9781118583180
Fall 15	BSC	1084C	1	TORTORA	WILEY PLUS LEARNINGSPLACE CARD	9781118884096
Fall 15	BSC	2085L	1	AMERMAN	EXPLORING ANAT.+PHYS.IN LAB.(LOOSE)	9781617310560
Fall 15	BSC	2085L	1	ZAO	PHYSIOEX 9.0:LAB.SIM...W/UPDTD 9.1-PKG	9780321929648
Summer 16	BUL	3310	1	ELDRIDGE	ADV LEGAL ENVIRON OF BUS BUL 3310	9781305766532
Fall 15	CCJ	1020	1	FAGIN	CJ2015&VPK	9780134380872
Fall 15	CCJ	1020	1	PEARSON	COLLEGE OF PUBLIC SAFETY HANDBOOK	9781256407010

Spring 16	CHM	2210	1	MUSGRAVE	CHM 1025 SURVIVAL GUIDE	9781506633152
Summer 16	CHM	2210	1	MUSGRAVE	CHM 1025 SURVIVAL GUIDE	9781506633152
Summer 16	CHM	2211	1	MUSGRAVE	CHM 1025 SURVIVAL GUIDE	9781506633152
Summer 16	CJE	1202	1	BARTOLLAS	CRIME & DELINQUENCY	9781323031292
Summer 16	CJE	1202	1	PEARSON	COLLEGE OF PUBLIC SAFETY HANDBOOK	9781256407010
Fall 15	CJE	1202	1	BARTOLLAS	CJE 1202 EBOOK ACCESS/MYCJLAB/PEARSON WR	9781323184431
Fall 15	CJE	1202	1	BARTOLLAS	CRIME&DELINQUENCY PKG	9781323185247
Fall 15	CJL	2062	1	PEARSON	COLLEGE OF PUBLIC SAFETY HANDBOOK	9781256407010
Fall 15	CJL	2062	1	SCHMALLEGER	CJL 2062 EBOOK/MYCJLAB/PEARSON WRITER	9780134382739
Fall 15	CJL	2062	1	SCHMALLEGER/HAL	CRIMINAL LAW TODAY PKG	9781323184592
Fall 15	COP	3035	3	GADDIS	STARTING OUT W/PYTHON-W/ACCESS	9780133582734
Fall 15	COP	3035	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Summer 16	DEH	1000	1	DAVIS	SPCDHA16	9780803651470
Summer 16	DEH	1000	1	HARRIS	PRIMARY PREVENTIVE DENTISTRY	9780132845700
Summer 16	DEH	1720	1	HENRY	DENTAL HYGIENE	9780803625686
Summer 16	DEH	1720	1	WILKINS	CLIN.PRAC.OF DENTAL HYGIENIST-W/ACCESS	9781451193114
Summer 16	DEH	2802	1	DAVIS	SPCDH2802A16	9780803659148
Summer 16	DEH	2802	1	FINKBEINER	PRACTICE MANAGEMENT F/DENTAL TEAM	9780323171434
Summer 16	DEH	2802	1	FINKBEINER	PRACTICE MGMT.F/DENTAL...W/DVD-WKBK.	9780323171472
Fall 15	DEH	1003L	1	HENRY SCHEIN	MONTANA JACK SCALER RIGID	2818440015373
Fall 15	DEH	1003L	1		DENTAL HYGIENE PROGRAM MANUAL 2015	2810050005898
Summer 16	DIG	2109	1	BOTELLO	DESIGN COLLECT.REVEALED:...CS6-W/ACCESS	9781285843346
Summer 16	DIG	2109	1	LYNDA	LYNDA.COM ACTIVATION KEY >SEMESTER<	2818440016448
Summer 16	DIG	2311	1	ADOBE PRESS	ADOBE AFTER EFFECTS CS6 CLASSRM...-W/CD	9780321822437
Spring 16	EAP	200	1	HEINLE	PICTURE DICTIONARY	9781133563105
Spring 16	EAP	295	1	NADELL	VOCABULARY BASICS	9781591942351
Fall 15	EAP	395	1	AZAR	FUND.OF ENGLISH GRAMM.(W/O ANS.)-W/2CDS	9780132469326
Fall 15	EAP	395	1	JOHNSON	GROUNDWORK F/BETTER VOCABULARY	9781591942238
Fall 15	EAP	495	1	NIST	BUILDING VOCABULARY SKILLS	9781591941880
Summer 16	EAP	1595	1	AZAR	UNDERSTANDING+USING ENG.GRAMMAR-W/2 CDS	9780132333337
Summer 16	EAP	1595	1	KENNEDY	FINAL DRAFT LVL4 SB W/ONLINE WRIT. PACK	9781107495586
Spring 16	EMS	1119	1	COURSE PACKET	EMS 1119 PACKET	2810050002040
Spring 16	EMS	1119	1	LIMMER	EMERGENCY CARE	9780134024554
Summer 16	EMS	2602	1	PHALEN	12-LEAD ECG IN ACUTE CORONARY SYNDROMES	9780323080637
Summer 16	EMS	2602	1	PHALEN	12-LEAD ECG IN ACUTE-TEXT+POCKET REF.	9780323077859
Spring 16	EMS	2600C	1	AAOS	NANCY CAROLINE'S EMER.CARE IN...-V.1+2	9781449645861
Spring 16	EMS	2600C	1	TABER	TABER'S CYCLOPEDIA MED.DICT,INDEXED	9780803629776

Summer 16	ENC	15	1	HURSTON	THEIR EYES WERE WATCHING GOD	9780060838676
Fall 15	ENC	15	1	BUTLER	KINDRED	9780807083697
Spring 16	ENC	15	2	LANGAN	ENGLISH ESSENTIALS	9780073533322
Summer 16	ENC	25	1	HURSTON	THEIR EYES WERE WATCHING GOD	9780060838676
Spring 16	ENC	25	2	LANGAN	ENGLISH ESSENTIALS	9780073533322
Fall 15	ENC	25	1	BUTLER	KINDRED	9780807083697
Fall 15	ENC	27	3412	LANGAN	ENGLISH ESSENTIALS,SHORT VERSION	9781591944621
Fall 15	ENC	27	3413	LANGAN	ENGLISH ESSENTIALS,SHORT VERSION	9781591944621
Fall 15	ENC	1101	1	FOWLER	LITTLE,BROWN HANDBOOK	9780205213078
Spring 16	ENC	1101	1	SCHMIDT	LEGACIES:FICTION,POETRY,DRAMA,NONFIC.	9780495898030
Fall 15	ENC	1101	1	COOLEY	NORTON SAMPLER	9780393919462
Fall 15	ENC	1101	1	AARON & FOWLER	MYWRITINGLAB STAND ALONE CARD W/D2L	9781323083086
Fall 15	ENC	1101	1	COOLEY	NORTON SAMPLER-ACCESS	9780393923131
Fall 15	ENC	1101	1	KIRSZNER	PATTERNS F/COLLEGE WRITING	9780312676841
Fall 15	ENC	1101	1	PEARSON	NEW MYWRITINGLAB ACCESS CODE	9780205891450
Spring 16	ENC	1102	1	MAYS	NORTON INTRO.TO LITERATURE	9780393913385
Summer 16	ESC	1000C	2	TARBUCK	EARTH SCIENCE-MOD.MASTERINGGEOLOGY	9780321994899
Summer 16	ESC	1000C	2	TARBUCK+ LUTGEN	EARTH SCIENCE ALC&MOD MG ETX PKG	9780133885019
Fall 15	FSE	1150	1	FRITCH	FIRES OF CHANGE EXAMINATION	9780692402658
Fall 15	FSE	1150	1	PROTHERO	PURIFIED BY FIRE	9780520236882
Summer 16	GRA	1206C	1	LYNDA	LYNDA.COM ACTIVATION KEY >SEMESTER<	2818440016448
Summer 16	GRA	1206C	1	RABINOWITZ	EXPLORING TYPOGRAPHY	9781285176819
Fall 15	HIM	1000	1	BOWIE	ESSENTIALS OF HEALTH INFO.MGMT.	9781285177267
Fall 15	HIM	1000	1	GREEN	ESSENTIALS OF HEALTH INFO.MGMT.-LAB.MAN	9781285177359
Fall 15	HIM	2222	1	BUCK	2015 ICD-9-CM FOR HOSPITALS,VOLS.1,2+3	9780323352512
Fall 15	HIM	2222	1	SCHRAFFENBERGE	BASIC ICD-10 CM/PCS+ICD9-CM...-W/ACCESS	9781584265030
Spring 16	HIM	2510	2	SHAW	QUALITY+PERF.IMPROVEMENT IN HEALTHCARE	9781584264750
Spring 16	HIM	2510	2	SHAW	QUALITY+PERF.IMPROVEMENT IN HEALTHCARE	9781584264750
Spring 16	HIM	2810	1	BUCK	STEP-BY-STEP MEDICAL CODING 2016-PKG.	9780323393829
Fall 15	ISM	3232	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Fall 15	ISM	3232	1	VALACICH	ESSENTIALS OF SYSTEMS ANALYSIS+DESIGN	9780133546231
Spring 16	ISM	4212	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Spring 16	ISM	4212	1	HOFFER	MODERN DATABASE MANAGEMENT	9780133544619
Spring 16	ISM	4220	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Spring 16	ISM	4220	1	PANKO	BUSINESS DATA NETWORKS+SECURITY	9780132742931
Fall 15	ISM	4301	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Fall 15	ISM	4301	1	WALLACE	INTRODUCTION TO INFORMATION SYSTEMS	9780133571752

Spring 16	MAC	1105	2	PEARSON	MYMATHLAB-ACCESS	9780321199911
Spring 16	MAC	1105	2	BLITZER	COLLEGE ALGEBRA ESSENTIALS-TEXT	9780321833655
Fall 15	MAC	2233	1	PEARSON	MYMATHLAB-ACCESS	9780321199911
Fall 15	MAC	2233	1	BROOKS	ENHANCED WEBASSIGN-ACCESS	9780538738071
Fall 15	MAC	2233	1	LARSON	CALCULUS-W/ENHANCED WEBASSIGN ACCESS	9781285338231
Fall 15	MAC	2233	1	LARSON	CALCULUS,HYBRID-W/ACCESS	9781285095004
Fall 15	MAC	2233	1	BITTINGER	CALCULUS+ITS APPLICATIONS-W/ACCESS	9780321760005
Fall 15	MAC	2233	1	PEARSON	MYMATHLAB-ACCESS	9780321199911
Fall 15	MAC	2311	1	WEBASSIGN	ENHANCED WEBASSIGN..MTH+SCI.,MULTI-TERM	9781285858487
Summer 16	MAC	2311	1	LARSON	CALCULUS,HYBRID-W/ENHANCED ACCESS	9781305645028
Fall 15	MAC	2311	1	BROOKS	ENHANCED WEBASSIGN-ACCESS	9780538738071
Fall 15	MAC	2311	1	LARSON	CALCULUS-W/ENHANCED WEBASSIGN ACCESS	9781285338231
Fall 15	MAC	2311	1	LARSON	CALCULUS,HYBRID-W/ACCESS	9781285095004
Spring 16	MAN	3802	2	KAWASAKI	ART OF START	9781591840565
Spring 16	MAN	3802	2	KURATKO	PRIN OF ENTREPRENEURSHIP MAN 3802	9781305295087
Spring 16	MAN	4781	1	EPSTEIN	MAKING SUSTAINABILITY WORK	9781609949938
Spring 16	MAN	4781	1	ESTY	GREEN TO GOLD BUSINESS PLAYBOOK	9780470590751
Summer 16	MAN	4881	1	COHEN	INFLUENCE WITHOUT AUTHORITY	9780471463306
Summer 16	MAN	4881	2	THOMPSON	MAKING THE TEAM:GUIDE FOR MANAGERS	9780132968089
Fall 15	MAS	3105	1	LARSON	ELEMENTARY LINEAR ALGEBRA	9781133110873
Fall 15	MAS	3105	1	LARSON	ELEMENTARY LINEAR ALGEBRA-STUD.SOLN.	9781133111320
Fall 15	MAT	18	3	ALEKS	ALEKS FOR MAT 0018	9780077772871
Fall 15	MAT	18	3	CORONEL	DEVELOPMENTAL MATH >CUSTOM<	9781259278136
Fall 15	MAT	28	1	ALEKS	ALEKS FOR MAT 0028	9780077772857
Fall 15	MAT	28	1	CORONEL	DEVELOPMENTAL MATH >CUSTOM<	9781259278136
Spring 16	MCB	2010L	8	ULRICH	MCB 2010L LAB PACKET F15	9781506618951
Summer 16	MGF	1106	2	BLITZER	THINKING MATHEMATICALLY(LL)-W/MYMATHLAB	9780321999061
Summer 16	MGF	1106	2	BLITZER	THINKING MATHEMATICALLY-TEXT	9780321867322
Summer 16	MGF	1106	3	PEARSON	MYMATHLAB-ACCESS	9780321199911
Fall 15	MUL	1010	1	KAMIEN	GEN COMBO LL MUSIC: APPREC. BRIEF	9781259669279
Summer 16	MVK	1011	1	ALFRED	ALFRED FINGERPOWER BOOK LEVEL 2	9780757926945
Summer 16	MVK	1011	1	HARRISON	STUFF! GOOD PIANO PLAYERS SHOULD..-W/CD	9781423427810
Summer 16	MVK	1011	1	MANUS	FIRST BOOK OF SCALES,CHORDS	9780739012970
Summer 16	MVK	1011	1	PALMER	ALFRED'S..ADULT ALL-IN-ONE...LEV.1-TEXT	9780882848181
Summer 16	MVK	1011	1	PALMER	ALFRED'S..ADULT ALL-IN-ONE...LEV.2-TEXT	9780882849959
Summer 16	MVK	1011	1	RAMSAY	PIANO ESSENTIALS	9780876390498
Summer 16	MVK	1011	1	SNELL	PIANO REPERTOIRE: ETUDES LEVEL 1	9780849762130

Summer 16	MVK	1011	1	SNELL	PIANO REPERTOIRE: ETUDES LEVEL 2	9780849762192
Summer 16	MVK	1011	1	SNELL	PIANO REPERTOIRE: ETUDES LEVEL 3	9780849762222
Summer 16	MVK	1011	1	SNELL	PIANO REPERTOIRE:ETUDES LEVEL 4	9780849762239
Summer 16	MVK	1011	1	SNELL	PIANO REPERTOIRE:ROMANTIC+20TH CNT.LV.1	9780849762123
Summer 16	MVK	1011	1	SNELL	PIANO REPERTOIRE:ROMANTIC+20TH CNT.LV.2	9780849762185
Summer 16	MVK	1011	1	SNELL	PIANO: BAROQUE & CLASSICAL LEVEL 1	9780849762116
Summer 16	MVK	1011	1	SNELL	PIANO: BAROQUE & CLASSICAL LEVEL 2	9780849762178
Summer 16	MVK	1011	1	SNELL	PIANO: BAROQUE & CLASSICAL LEVEL 4	9780849762253
Summer 16	MVK	1011	1	SNELL	PIANO: ROMANTIC & 20TH CENTURY LEVEL 3	9780849762215
Summer 16	MVK	1011	1	SNELL	PIANO: ROMANTIC & 20TH CENTURY LEVEL 4	9780849762246
Summer 16	MVK	1211	1	BURNAM	DOZEN A DAY PREPARATORY BOOK	9780877180241
Summer 16	MVK	1211	1	BURNAM	DOZEN A DAY,BOOK ONE	9780877180319
Summer 16	MVK	1211	1	OLSON	ESSENTIAL KEYBOARD REPERTOIRE,V.1-TEXT	9780882848570
Fall 15	MVK	1211	1	ALFRED	ALFRED FINGERPOWER BOOK LEVEL 2	9780757926945
Fall 15	MVK	1211	1	SCHAUM	FINGERPOWER LEVEL 3	9781936098095
Fall 15	MVK	1211	1	SNELL	PIANO REPERTOIRE: ETUDES LEVEL 1	9780849762130
Fall 15	MVK	1211	1	SNELL	PIANO REPERTOIRE: ETUDES LEVEL 2	9780849762192
Fall 15	MVK	1211	1	SNELL	PIANO REPERTOIRE: ETUDES LEVEL 3	9780849762222
Fall 15	MVK	1211	1	SNELL	PIANO REPERTOIRE:BAROQUE+CLASS.,LEV.3	9780849762208
Fall 15	MVK	1211	1	SNELL	PIANO REPERTOIRE:ETUDES LEVEL 4	9780849762239
Fall 15	MVK	1211	1	SNELL	PIANO: BAROQUE & CLASSICAL LEVEL 1	9780849762116
Fall 15	MVK	1211	1	SNELL	PIANO: BAROQUE & CLASSICAL LEVEL 2	9780849762178
Fall 15	MVK	1211	1	SNELL	PIANO: ROMANTIC & 20TH CENTURY LEVEL 3	9780849762215
Fall 15	MVK	1211	1	SNELL	PIANO: ROMANTIC & 20TH CENTURY LEVEL 4	9780849762246
Fall 15	NUR	3805	2	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Fall 15	NUR	3805	2	BLACK	PROFESSIONAL NURSING	9781455702701
Fall 15	NUR	3805	2	FRIBERG	CONCEPTUAL FOUND.:BRIDGE TO...PRACTICE	9780323299930
Fall 15	NUR	3805	2	HOUGHTON	APA:THE EASY WAY!-UPDATED F/APA 6TH ED.	9780923568962
Summer 16	NUR	4606	7	STANHOPE	PUBLIC HEALTH NURSING	9780323321532
Summer 16	NUR	4606	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Spring 16	NUR	4636	1	AM.PSYCH.ASSN.	PUBL.MAN.OF AM.PSYCH.ASSOC.(2ND+PRTG)	9781433805615
Spring 16	NUR	4636	1	STANHOPE	PUBLIC HEALTH NURSING	9780323321532
Summer 16	NUR	1001C	4	ELSEVIER	A16 LPN TRANS EBOOK PKG	9780323469074
Summer 16	NUR	1001C	4	ELSEVIER	A16 LPN TRANS P+E	9780323468770
Summer 16	NUR	1001C	4	ELSEVIER	A16 LPN TRANS PRINT	9780323468763
Spring 16	NUR	1001C	1	PEARSON	PEARSON NUR I W16	9780134465876
Spring 16	NUR	1021C	12	PEARSON	PEARSON NUR I W16	9780134465876

Spring 16	NUR	1021C	2	ELSEVIER	NUR I PRINT & EBOOK	9780323422529
Spring 16	OCB	1000C	2	KELLS	FIELD GUIDE TO COASTAL FISHES	9780801898389
Spring 16	OCB	1000C	2	WITHERINGTON	FLORIDAS LIVING BEACHES	9781561643868
Spring 16	PCB	3063	1	PIERCE	GENETICS ESSENTIALS	9781464190759
Spring 16	PCB	3063	1	PIERCE	GENETICS ESSENTIALS-LAUNCHPAD ACCESS	9781319020453
Spring 16	PCB	3063	1	PIERCE	GENETICS ESSENTIALS-W/LAUNCHPAD ACCESS	9781319065881
Fall 15	PGY	2800C	1	LONDON	SHORT COURSE IN PHOTOGRAPHY:DIGITAL	9780205998258
Spring 16	PHY	2048	1	GIANCOLI	PHYSICS F/SCI.+ENGINEERS(LOOSE)-W/ACCES	9780321712592
Spring 16	PLA	1104	1	PUTMAN	POCKET GUIDE TO LEGAL WRITING	9781401865979
Spring 16	PLA	2323	1	WEST	WEST'S FLORIDA CRIMINAL LAWS+RULES'16	9780314672285
Fall 15	PLA	2801	1	GARNER	BLACK'S LAW DICTIONARY	9780314613004
Fall 15	PLA	2801	1	STATSKY	FAMILY LAW-TEXT	9781435440746
Fall 15	PLA	4607	1	MARTY-NELSON	FLORIDA WILLS,TRUSTS+ESTATES	9781594606014
Fall 15	PRO	3505	1	LAW	EVIDENCE-BASED REHAB.:GUIDE TO PRACTICE	9781617110214
Fall 15	PRO	3505	1	LEVANGIE	JOINT STRUCTURE+FUNCTION-W/DVD	9780803623620
Fall 15	PRO	3000C	1	COURSEPACK	PRO 3000C LAB MANUAL	2818440010774
Fall 15	PRO	3000C	1	PROCOPY	PRO 3311C	2818440015236
Spring 16	PRO	3301C	1	COURSE PACKET	TRANSTIBIAL PROSTHETICS LAB MANUAL	2810050007526
Spring 16	PRO	3310C	1	PETERSEN	LOWER LIMB ORTHOTICS I LABORATORY MANUAL	2818440016820
Fall 15	PRO	3311C	1	HSU	AAOS ATLAS OF ORTHOSES+ASSISTIVE DEVICE	9780323039314
Fall 15	PRO	3311C	1	LUSARDI	ORTHOTICS+PROSTHETICS IN REHABILITATION	9781437719369
Fall 15	PRO	3311C	1	PETERSON	PRO 3311C	2818440015304
Fall 15	PRO	3311C	1	SEYMOUR	PROSTHETICS+ORTHOTICS	9780781728546
Fall 15	PRO	4001C	1	BORDEN INSTITUT	CARE OF THE COMBAT AMPUTEE	9780160840777
Fall 15	PRO	4001C	1	HSU	AAOS ATLAS OF ORTHOSES+ASSISTIVE DEVICE	9780323039314
Fall 15	PRO	4001C	1	LUSARDI	ORTHOTICS+PROSTHETICS IN REHABILITATION	9781437719369
Fall 15	PRO	4001C	1	SMITH	ATLAS OF AMPUTATIONS+LIMB DEFICIENCIES	9780892033133
Fall 15	PRO	4331C	1	BORDEN INSTITUT	CARE OF THE COMBAT AMPUTEE	9780160840777
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