

# MINUTES OF THE JANUARY 26, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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The Board of Trustees of St. Petersburg College met on Tuesday, January 26, 2021 at the St. Petersburg College EpiCenter, 13805 – 58<sup>th</sup> Street N., Clearwater, Florida. The following Board members were present: Chair Katie Cole, Vice Chair Bridgette Bello, Deveron Gibbons, Thomas Kidwell and Nathan Stonecipher. Also present were Tonjua Williams., President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

## NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, January 26, 2021, at the EpiCenter, Room 1-453, 13805 58<sup>th</sup> Street North, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu), or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu)

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

**21-001.** In accordance with the Administrative Procedure Act, the following Agenda was prepared:

## AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES  
JANUARY 26, 2021

ST. PETERSBURG COLLEGE  
EPICENTER (1-453)  
13805 58<sup>th</sup> Street N  
CLEARWATER, FL

**REGULAR MEETING: 9:00 A.M.**

**I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

**II. RECOGNITIONS**

- A. Presentation of Retirement Resolutions and Motion for Adoption
  - 1. Mr. Ted Rogers (*Attending*)
- B. SPC Spotlight
  - 1. New Associate Vice President Facilities Planning and Institutional Services

**III. COMMENTS**

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

**IV. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of November 17, 2020 (*Action*)

Board of Trustees' Strategic Planning Workshop of December 15, 2020 (*Action*)

**V. MONTHLY REPORTS**

- A. General Counsel

**VI. STRATEGIC FOCUS**

- A. Legislative Priorities
  - 1. Legislative Update - Mr. Chris Schoonover, Partner, Capital City Consulting (*Presentation*)
- B. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT
  - 1. Fall/Winter 2020 Overview and Spring 2021 Student Profile– Dr. Sabrina Crawford, Associate Vice President Institutional Research (*Presentation*)

**VII. CONSENT AGENDA**

# MINUTES OF THE JANUARY 26, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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## A. OLD BUSINESS (items previously considered but not finalized)

## B. NEW BUSINESS

### 1. ADMINISTRATIVE MATTERS

#### a. Human Resources

##### i. Personnel Report (*Action*)

##### ii. SEIU Adjunct Faculty Union Contract Ratification (*Action*)

#### b. Naming of Facilities

##### i. Ms. Leslie Honig – Pediatric Bay within the Simulation Center of Excellence in Nursing Education (*Action*)

#### c. Construction

##### i. Guaranteed Maximum Price (GMP), Project Number 265-S-20-3, Replace Facade LA Bldg., SPG (*Action*)

##### ii. Guaranteed Maximum Price (GMP), Project Number 265-C-19-3, Cooling Tower Replacement, SPG (*Action*)

##### ii. Guaranteed Maximum Price (GMP), Project Number 265-U-21-5, BB Roof Restoration, TS (*Action*)

##### iv. Guaranteed Maximum Price (GMP), Project Number 265-Y-19-2, Parking Lot Storm Drain Replacement, CL (*Action*)

### 2. GRANTS/RESTRICTED FUNDS CONTRACTS

#### a. U.S. Department of Defense – Innovation Bloc Grant (*Action*)

### 3. Other

#### a. Funding Transfer Request (*Action*)

## VIII. INFORMATIONAL REPORTS

### A. Direct Support Organization

#### 1. Leepa-Rattner Museum (LRMA) (*Information*)

#### 2. Institute for Strategic Policy and Solutions (*Information*)

#### 3. St. Petersburg College Foundation (*Information*)

### B. Palladium at St. Petersburg (*Information*)

### C. Operating Budget Report (*Information*)

### D. Quarterly Informational Report of Contract Items (*Information*)

### E. Quarterly Informational Report of Dell Financials (*Information*)

### F. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)

## IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

## **X. PRESIDENT'S REPORT**

## **XI. NEXT MEETING DATE AND SITE**

**February 16, 2021, EpiCenter, 1-453**

## **XII. ADJOURNMENT**

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting January 26, 2021, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

**\*No packet enclosure**

Date Advertised: January 15, 2021

# MINUTES OF THE JANUARY 26, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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## **21-002. Under Item I, Call to Order**

The meeting was convened by Vice Chair Bello at 9:03 a.m. The invocation was given by Mr. Stonecipher and was immediately followed by the Pledge of Allegiance.

## **21-003. Under Item II-A, Presentation of Retirement and Motion for Adoption**

Dr. Williams recommended adoption of retirement resolution for Mr. Ted Rogers. Mr. Rogers was in attendance, and joined by family and colleagues, received his resolution as presented by President Williams, who indicated he would be sorely missed.

Mr. Rogers thanked Dr. Williams, expressing how much he has enjoyed working at SPC with her and his colleagues and that he hopes to continue to assist with the program and the College in the future.

## **21-004. Under Item II-B, SPC Spotlight**

### 1. New Associate Vice President Facilities Planning and Institutional Services

Ms. Janette Hunt, Vice President, Finance and Business Operations introduced the new associate vice president of facilities planning and institutional services, Mr. Rodney Wheaton, who brings 20+ years of experience in facilities, planning, construction, and real estate.

Mr. Wheaton said the favorite part of his career has been the last 10 years working in educational facilities with Pinellas County School Board, allowing people the opportunity to give themselves a better future and improve their lives. He promised to spend the next years making SPC glad he was chosen for this role, building relationships with everyone, and creating a bright future together.

Dr. Williams recognized Dr. Diana Wright for her years of service, congratulating her on starting her own firm. She thanked Dr. Wright for her help to the SPC family, indicating that she is highly respected and regarded and will be sorely missed, and that she is looking forward to seeing her on the other side of the table.

## **21-005. Under Item III, Comments**

Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

- A. Board Chair
- B. Board Members

Ms. Bello indicated she had interaction with Community Foundation and learned about mental health certification. She is amazed at how they're able to pivot and make a difference in the community. She thanked them for all they do.

Mr. Gibbons congratulated Dr. Diana Wright on her next venture, adding that she is one of the most organized, well-respected, well-thought-of people in her industry. He thanked her for her high integrity and service to the College, indicating that she will always be a part of the SPC family.

### C. President

Dr. Williams offered the following comments:

- Thanked the marketing & communications team for the virtual MLK breakfast
- Recognized Tara Newsom for her work with food pantries and deliveries, a lot of which was done on the MLK Day of Service
- Dr. Matthew Sims, Humanities professor at SPC, wrote a book coming out in a few weeks: *Ancient Greeks on the Human Condition: Themes in the Writings of Homer, Aristophanes, Euripides and Thucydides*
- Thanked the Seminole campus for their work on serving the delegation last week, especially Mark Strickland and his team and Eric, noting that a lot was learned about what's happening in the state
- Shared that Dr. Jamelle Conner (VP, Student Affairs) was recognized as a Patriotic Employer by the Employer Support of the Guard and Reserve (ESGR), a U.S. Department of Defense program designed to promote collaboration between Reserve Component Service members and civilian employers, noting that this is a big deal, as SPC moves forward
- Recognized the Seminole campus's Phi Theta Kappa, who achieved five stars two years in a row
- Congratulated Dr. Katie Schultz (Executive Director, Grants Development) for receiving an \$85,000 Helios Education Foundation grant to help support the Helios Titan Achievement
- Congratulated the SPC marketing team for gold standard awards during the Association of Florida Colleges 2020 annual conference for article/story pitch, photography, magazine, landing page, television, and website; and received a bronze award for their Giving Tuesday social media work

### D. Public Comment pursuant to §286.0105 FS

Terrie Lee (former research scientist for the Department of the Interior, now adjunct faculty for SPC, Seminole's Natural Science Department and participant in the bargaining of the union contract) thanked the board for cooperating and ratifying the first contract, creating a published adjunct faculty roster, formally recognizing them as an integral part of the College's workforce. That roster had 723 names in the fall of 2019, teaching 1,600+ courses. COVID struck, and that workforce feverishly revamped over 800 classes to go online virtually overnight. In the fall of 2020, there were 56 fewer adjuncts to teach fewer classes. Administration has agreed to pay adjuncts \$150 for classes cancelled, providing modest compensation for their work. She looks

# MINUTES OF THE JANUARY 26, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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forward to continuing to work with administration and the BOT in the best interest of the entire SPC College community.

Jamaica Reddick (Service Employees International Union, lead organizer for the SPC adjunct union) thanked the BOT for passing the adjunct union's first contract last month at the highest rate in the state, and indicated that 164 adjuncts voted for this. She noted that many adjuncts were impacted by reduced enrollment last semester and hopes that all adjuncts impacted could receive some sort of restitution for \$150 course cancellation fee. She said "When we all stand together, we all benefit," and looks forward to continuing to build this relationship.

## **21-006. Under Item IV, Review and Approval of Minutes**

The minutes of the November 17, 2020 Meeting of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Gibbons moved approval of the minutes as submitted. Mr. Stonecipher seconded the motion. The motion passed unanimously.

The minutes of the December 15, 2020 Strategic Planning Workshop of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Gibbons moved approval of the minutes as submitted. Mr. Kidwell seconded the motion. The motion passed unanimously.

## **21-007. Under Item V, Monthly Reports**

Under Monthly Reports

- A. General Counsel-None

## **21-008. Under Item VI – A, Strategic Focus and Planning**

Under Strategic Focus and Planning:

### A. LEGISLATIVE PRIORITIES

- 1. Legislative Update - Mr. Chris Schoonover, Partner, Capital City Consulting  
(*Presentation*)

Mr. Schoonover provided an update from last year and 2021. The legislature is meeting in committees, and we'll have presentations from agencies on many topics. The governor will release his budget this week. Regular session begins March 2<sup>nd</sup> and concludes April 30<sup>th</sup>.

He reviewed the key Senate committee chairs, those who impact SPC.

He reviewed the key House committee chairs, highlighting Jay Trumbull (Panama City) with the Appropriations Committee and Rene Plasencia as the Chair of the Higher Education Appropriations Committee (Seminole County). Pinellas County Representative Chris Latvala serving as the Chair of the Education and Employment Committee.

His revenue report included:

- Deficits estimated by EDR for FY 21-22 (\$2.75 billion; \$357 million pro-rata cut to higher education); adjusted revenue impacts from COVID (improving, but still significant). The legislature this session will be dealing with the near-term deficit, making some tough decisions that will affect the college system. It is unknown if they will combine FY 2022-2023 and FY 2021-2022. They will monitor that and keep the BOT updated.
- COVID impacts to the legislative process include:
  - Senate: Still doing remote access to committee hearings, with public not allowed unless testifying as an invited guest, virtual meetings with legislators
  - House: Suggesting virtual meetings and allowing public to sit in
  - SPC legislative funding requests: The first objective to work with legislature to mitigate significant reductions to base operating; then why asking for two projects while fighting cuts? Because federal money is coming down and there will probably be another COVID package and want requests in the hopper early. Two have been submitted: #1: Titans Connect Midtown to enhance technology ability there, and #2: Southeastern Public Safety Simulation City, the first of its kind in Florida, and law enforcement is pushing this with us.

Mr. Schoonover invited questions.

Dr. Williams thanked Mr. Schoonover and added the following: The legislative requests also align with the governor's vision for Florida to be the #1 workforce state. The focus of Sen. Brandeis and the Collegiate High School made it to the governor's desk and there's a desire to move that forward this year too. Both of these projects will be gamechangers: Public safety will allow more students coming in because of simulated learning, and Digital Divide will help introduce students and residents to opportunities through technology. SPC is continuing to work with legislative delegates on funding for general revenue. The state budget will be more of decrease, decline, realignment, and the College is already starting to work on that, unsure at this point what the College's portion of the decline will be; looking for resources, anticipating further cuts in addition to the current holdback.

Mr. Stonecipher thanked Mr. Schoonover and asked if the projections for FY 21-22 factor in the federal funding that came in from the first round of COVID relief?

Mr. Schoonover indicated it was factored in and that the round could not be used per GLS to offset losses of state revenue; it had to directly impact COVID response. A lot was distributed to education, hospitals, and healthcare; and a lot didn't trickle down. The state is looking down the road, trying to be as fiscally conservative as possible. This amount is 100% general revenue, making it so difficult.

## **21-009. Under Item VI – B, Student Success and academic Achievement**

### **A. STUDENT SERVICES**

1. Fall/Winter 2020 Overview and Spring 2021 Student Profile– Dr. Sabrina Crawford, Associate Vice President Institutional Research (*Presentation*)

# MINUTES OF THE JANUARY 26, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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Dr. Crawford provided an overview of fall and winter terms, with a spring preview. She pointed to the success rates, with January being used for those with incomplete grades and good news in closing the achievement gap with black students, especially black males (up 3% due to the good work with the African-American initiative) and an increase in online success rate (1.1%). They are looking more carefully at them. This has been the trend the last few terms. Students in the 19-21-year-old age range are excelling in their AA and live online. Most support is needed for black females and part-time students.

Fall 2020 graduates were 60.7% female. 2,648 students, 2,843 degrees, indicating some had multiple degrees. SPC is proud of that work and excited to see 37.2% were minority students.

SPC supported 275 students in workforce e-graduates, with 267 completions in the fall. A rapid credentialing grant from the State of Florida allowed SPC to serve 293 students (to upskill unemployed or underemployed workers due to COVID).

Winter 2020 resulted a closing of the achievement gap, with an increase in black students of 12.9% and 4.9% females; but black males fell 6.8%. The increases indicate that shorter classes are better for their success. Early spring enrollment shows an increase of 2.3% headcount, with 35 classes (2,305 SSH).

The spring 2021 student profile reveals average age 27, 3/5 students are female, 7.4% increase in full-time course load (whether unemployed or trying to get degree quicker). All good signs for the College. Race/ethnicity reveals 40.9% minority. SPC is serving the community as best we can. Exceeded fall budget goal; so far, over the spring budget goal.

Dr. Williams commented that what appeals to her most is the 40.9% minority enrollment, and that the budget enrollment goals look good, but looking at year over year, enrollment is significantly down; about 12% down spring over spring. This time, the focus was on ensuring the budget matched the enrollment to balance. She continued with what is being done to increase that enrollment: 27 events planned this spring, monthly baccalaureate webinars, and based on the 4-week enrollment winter term, six-week 1 and six-week 2 classes will begin.

Ms. Bello asked if the goal was met regarding rapid credentialing. Dr. Crawford indicated it was. She added that SPC also received accolades from the State, highlighting the work of Mike Ramsey (Dean of Workforce Development) and his team in that area.

Ms. Bello extended congratulations on the movement of black males, indicating that it's been talked about for 12 years.

**21-010. Under Item VII – A, Old Business**

**NONE**

**21-011. Under VII-B, New Business**

1. ADMINISTRATIVE MATTERS

a. Human Resources

i. Personnel Report (*Action*)

ii. SEIU Adjunct Faculty Union Contract Ratification (*Action*)

Mr. Gibbons made a motion to remove the union issue from the consent and approve the rest of it. Mr. Stonecipher seconded.

The following discussion ensued:

Mr. Gibbons appreciates those who spoke about the union contract today and has made his stand clear, that it should be voted down for these reasons: 1. We're in the middle of a pandemic. We have employees who clean buildings and bathrooms, they're full-time faculty and others, who have a tremendous amount of work to do all the time and none in five years have received one raise. Adjunct faculty chose the union, but when they took this job, they knew it was a part-time job without benefits or rights. At any point, SPC could choose not to do the course and, therefore, not have them teach. He asked the board to reject this and send it back to continue to negotiate. 2. There are plenty of people during this time looking for jobs. Across Florida and this country, there are colleges and universities cutting back and we're talking about spending more. He indicated he is not opposed to unions; part of his family has worked with unions and they're good to a certain degree, to be used when people are being mistreated in the workforce. He talked about the history of unions, Fred Winters, and Dr. King. Unions should be used in proper context. He doesn't see this being in fairness to the rest of the College.

Mr. Stonecipher asked Mr. Gibbons what his proposed next step would be. Mr. Gibbons indicated he recommends sending the contract back for negotiation and meeting with counsel to give the president clear direction. They are to be accepted as a bargaining group, but their terms don't have to be accepted.

Mr. Stonecipher asked for confirmation that Mr. Gibbons's issue is the financial piece; and that the rest of the contract is agreeable. Mr. Gibbons confirmed that.

Ms. Bello asked for clarification: If the BOT disagrees with one piece, must they vote it down or can one piece be taken out? Dr. Williams responded that the entire agreement would be voted down.

Mr. Stonecipher indicated he agrees with a lot of Mr. Gibbons's comments and suggested that, if the agreement is voted down today, that the BOT in good faith would try to come up with a plan or timetable forward so the issue doesn't get kicked down the road for 12-18 months. Mr. Gibbons indicated agreement with that. Mr. Kidwell agreed this is great discussion and that more discussion, a plan moving forward, and a timeline would be in order. Mr. Gibbons indicated there may be problems with a timeline for a plan and negotiations. Mr. Stonecipher clarified that he was talking about a timeline for the BOT's responsibility only. Mr. Gibbons expressed a desire for three months for the College to get together. Dr. Williams indicated that she didn't think it will take that long.

# MINUTES OF THE JANUARY 26, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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Mr. Gibbons revised his motion to indicate that the College would take no more than 90 days to reply to the union with contract expectations.

Ms. Gardner indicated closed sessions, and that there was no risk on the College showing good faith to move forward and return to collective bargaining with the union. Mr. Gibbons indicated agreement with that and the three-month timeline. Mr. Kidwell concurred that good faith ranks higher than timeline.

Mr. Gibbons revised his motion is to vote this item down with a 90-day work period from the College to come up with a plan to negotiate in good faith with the faculty adjunct union.

Chair Cole expressed appreciation for Trustee Gibbons's comments, and confirmed that, although this agreement was received in November, with no board meeting in December, this was first opportunity for trustees to even discuss it.

Mr. Stonecipher seconded the motion. The motion passed unanimously.

b. Naming of Facilities

- i. Ms. Leslie Honig – Pediatric Bay within the Simulation Center of Excellence in Nursing Education (*Action*)

c. Construction

- i. Guaranteed Maximum Price (GMP), Project Number 265-S-20-3, Replace Facade LA Bldg., SPG (*Action*)
- ii. Guaranteed Maximum Price (GMP), Project Number 265-C-19-3, Cooling Tower Replacement, SPG (*Action*)
- iii. Guaranteed Maximum Price (GMP), Project Number 265-U-21-5, BB Roof Restoration, TS (*Action*)
- iv. Guaranteed Maximum Price (GMP), Project Number 265-Y-19-2, Parking Lot Storm Drain Replacement, CL (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. U.S. Department of Defense – Innovation Bloc Grant (*Action*)

3. Other

- a. Funding Transfer Request (*Action*)

The Board considered Items VII – B.1-3a. Mr. Gibbons moved approval. Mr. Stonecipher seconded the motion. The motion passed unanimously.

**21-012 Under XIII, Informational Reports**

**NONE**

- A. Direct Support Organization

1. Leepa-Rattner Museum (LRMA) (*Information*)
2. Institute for Strategic Policy and Solutions (*Information*)
3. St. Petersburg College Foundation (*Information*)

- B. Palladium at St. Petersburg (*Information*)
- C. Operating Budget Report (*Information*)
- D. Quarterly Informational Report of Contract Items (*Information*)
- E. Quarterly Informational Report of Dell Financials (*Information*)
- F. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)

**21-013. Under Item XI, Proposed Changes to BOT Rules Manual – Public Hearing - NONE**

**21-014. Under Item XII, President's Report**

Dr. Williams offered a walk-in item about an offer received recently for wetland property owned by SPC in Tarpon Springs. While other offers have come before, this is first time the offer is worth considering. She asked the BOT for permission to engage the organization through a letter of intent predicated on several things: Florida statutes, state regulations, board approval, broker's opinion of value, disposal work required, and approval of the spot. This permission now would allow investigation, questions, and answers prior to the February BOT meeting.

Mr. Stonecipher asked if a formal motion was needed. Dr. Williams indicated it was needed.

Mr. Gibbons made a motion to give Dr. Williams the authority to engage. Mr. Stonecipher seconded the motion. The motion passed unanimously.

Dr Williams elaborated on Mr. Schoonover's presentation regarding the CARES Act, indicating that the SPC received two rounds of funds to help support the College and students; they are one-time funds, and can't be used for personnel and recurring expenses. The first set of funds were very regulated and couldn't be used for lost revenue; only things highly aligned with COVID that could be proven COVID-related. They may start loosening up on that. SPC encumbered quite a bit of those funds on technology, library science, and learning resources. Half the money had to be spent directly on students for them to live off of or for support; SPC gave them \$500 each. The Foundation provided funding, as well. This time, the College received a \$29 million stimulus; of which \$6.4 million must go directly to students. The rest is for the institution. SPC delegates have attended three meetings to find out if regulations have loosened but, so far, nothing has been provided in writing. The other piece is waiting to see where SPC lands with the State before spending those funds. The last round of funds they provided a list of what can and can't be done with the funds.

Mr. Gibbons said he met with some presidents and VP staff and they are putting together a list of things that will look much different than before, and they are having discussions about how students have been impacted by colleges not having live classes, looking across the board to be sure nothing is missed. Historically Black Colleges and Universities (HBCUs), which doesn't include SPC, are looking at loans and allowing some of the money to be used for facility

# MINUTES OF THE JANUARY 26, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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management operations, because their facilities are getting old, noting that he assumes they will go down a checklist of things and look at universities and community colleges too, in silos, with HBCUs in their own silo because their buildings and facilities tend to be older with less funding from state and federal programs. He indicated he is not sure about the timing of that list and that SPC is looking at it in the smartest way.

Dr. Williams asked Mr. Gibbons if he would share the work SPC has done so far with those individuals. Mr. Gibbons answered that he wasn't sure he would be getting back in, but would provide the information for the individuals he knows. Dr Williams indicated that would be very helpful and reminded people that the 6% holdback is still around and that no one is certain, with the \$2.7 billion deficit with the State, that SPC will recoup that any time soon. She followed with the good news: Administration and faculty have made tremendous strides to downsize expenses, partner together, and be more efficient. She applauded them for that work and said that since there's still a long way to go to get through COVID issues and the impact, the College will be looking at further efficiencies and alignment to be prepared. She urged everyone to hang in there as everyone continues to move forward.

She shared that commissioners asked to meet with the college presidents to discuss what will happen going forward for the Florida College system. The VPs have been very involved in committees to ensure active participation by SPC. Many bills have been proposed, and those the College is keeping an eye on will be sent out to keep everyone apprised. She offered the bottom line: Everyone will have to tighten more and be more creative in course offerings. She thanked Dr. Liao Troth for offering those shorter terms and the recruitment effort.

## **21-015. Under Item XIII, Next Meeting Date and Location**

The Board confirmed its next meeting date and location as Tuesday, February 16, 2021 9:00 a.m., at the EpiCenter.

## **XII. ADJOURNMENT**

Having no further business to come before the Board, Vice Chair Bello adjourned the meeting at 10:08 am.

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**Tonjua Williams, Ph.D.**  
**Secretary, Board of Trustees**  
St. Petersburg College  
FLORIDA

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**Katherine E. Cole**  
**Chairman, Board of Trustees**  
St. Petersburg College  
FLORIDA

**Attachments  
Board Memos and  
Supplemental  
Materials**

**Board of Trustees Meeting  
January 26, 2021**

## II – B New AVP Facilities Planning & Institutional Services



### New AVP, Facilities Planning and Institutional Services



Rodney Wheaton is a native of Washington, D.C. and is a graduate of George Mason University.

For 18 years, Rod worked in residential, commercial, and government construction and facility management. He also worked in historical renovation projects throughout the Washington, D.C. greater metropolitan area.

In 2008 Rod went to work specializing in educational facilities. He began as a Project Manager for Prince William County Schools, where for six years he applied his knowledge in management, renovation, and facility planning.

Since 2015 he has acted as the General Manager of Facility Planning for the Pinellas County School system. For five and a half years, he has been in the District's Facility Planning, Design and Construction department, where he handled projects across the board in budgeting, planning, and educational facility work.

## VI – A.1 Legislative Session Update



### KEY DATES FOR 2021 Session

- Remaining Interim Committee Weeks 2021
  - January 25 – 29
  - February 1 – 5
  - February 8 - 12
  - February 15 – 19
- Regular Session Convenes
  - March 2, 2021
- Last Day of Regular 60-Day Session
  - April 30, 2021



## KEY SENATE COMMITTEE CHAIRS

- Appropriations Committee
  - Kelli Stargel (R) – Chair
  - Aaron Bean (R) – Vice Chair
- Education Appropriations
  - Doug Broxson (R) – Chair
  - Manny Diaz (R) – Vice Chair
- Education
  - Joe Gruters (R) – Chair
  - Shev Jones (D) – Vice Chair



## KEY HOUSE COMMITTEE CHAIRS

- Appropriations Committee
  - Jay Trumbull (R) – Chair
  - Lawrence McClure (R) – Vice-Chair
- Higher Education Appropriations
  - Rene Plasencia (R) – Chair
  - Amber Mariano (R) – Vice Chair
- Education & Employment Committee
  - Chris Latvala (R) – Chair
  - Stan McClain (R) – Vice Chair
- Early Learning & Elementary Education Subcommittee
  - Vance Aloupis (R) – Chair
- Secondary Education & Career Development Subcommittee
  - Stan McClain (R) – Chair
- Post-Secondary Education & Lifelong Learning Subcommittee
  - Amber Mariano (R) – Chair



## General Revenue Deficits Estimated by EDR



- FY 21- 22
  - \$2.750 Billion Deficit
    - \$357 million (-13%) pro-rata cut to higher education
- FY 22-23
  - \$1.899 Billion Deficit
- FY 23-24
  - \$927 Million Deficit



## COVID-19 IMPACT ACCESS TO LEGISLATIVE PROCESS



### FLORIDA SENATE

- Committee Meetings
  - Remote Public Testimony at Civic Center
  - Virtual Viewing via Florida Channel
  - In-person committee viewing online limited to those invited to present information to committee and media
- Virtual meetings with Legislators

### FLORIDA HOUSE

- Committee Meetings
  - Alternating Meeting Schedule
    - 2 days of meetings per committee week
  - Advanced registration for public testimony
  - Open to public - socially distanced seating
- No chamber or room reservation for external groups
- Virtual meetings encouraged



## SPC Legislative Funding Requests



### **Titans Connect: Bridging the Digital Divide at Midtown**

A hub for educational and community activities, technological updates at the center will amplify the college's ability to offer pathways to higher education and workforce training to community members of all ages.

**Budget:**

**\$618,448** – Technology upgrades, minor renovations, costs to improve and expand K-12 summer programming.

**\$56,036** – Staff support

**\$674,484** – **Total Cost**



### **Southeastern Public Safety Simulation City**

**Project highlights:**

- Establish a "Simulation City," the only one of its type in Florida, which will provide a realistic and immersive environment for law enforcement, fire and EMS professionals
  - Provide students with a training environment that encourages consideration of de-escalation tactics and methods that align agency cooperation
  - Enhance trainees' understanding of de-escalation techniques, diversity awareness, proper use of force, responder awareness and quality health care
- Total Cost: \$510,000**

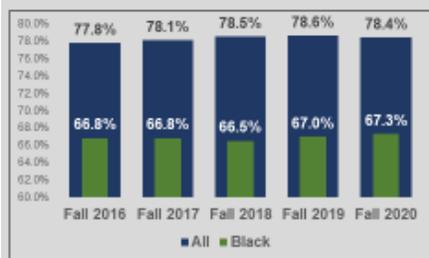
VI – B.1 Fall/Winter 2020 Overview and Spring 2021 Student Profile



Fall 2020 Preliminary Success Rates



Source: BAs of 1/1/21



The Story of our Traditional Age FTIC Students (19-21)

BEST IN



AA



LIVEONLINE

NEEDS SUPPORT

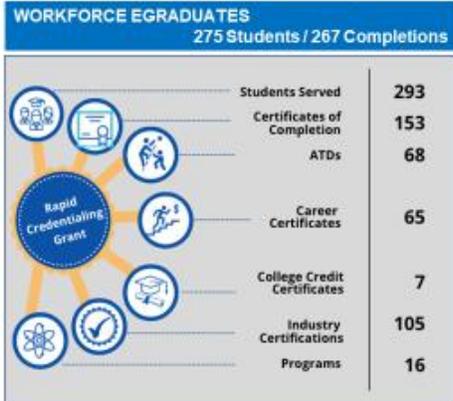
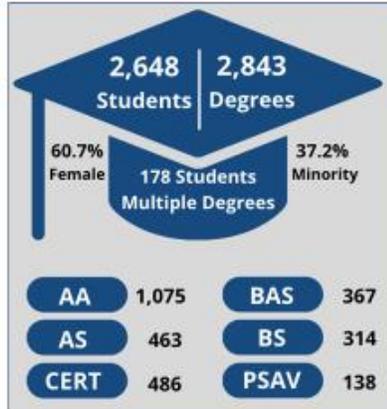


BLACK FEMALES

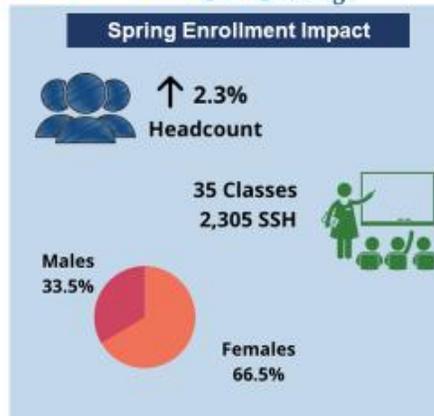


PART-TIME

## Fall 2020 Graduates



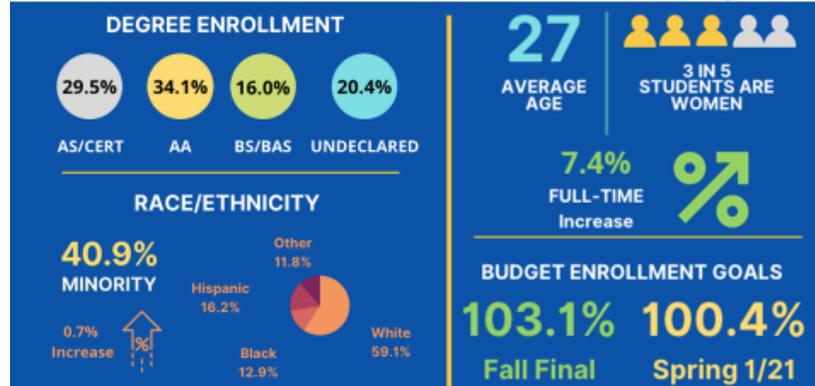
## Winter 2020 Overview



## Spring 2021 Student Profile

Source: BRIS of 1/13/21

SPC St. Petersburg College



## Enrollment Strategies

SPC St. Petersburg College

### SPRING ENROLLMENT

- Integrated marketing campaign (social, digital, print, web) to push 12 and 8 week classes
- 6W Gen Ed Pilot
- 8W2 section increase
- Dynamically Dated Gen Ed Best Class Pairs – Distributed to Advisors

### FUTURE ENROLLMENT

- 27 Career and Academic Community Events Scheduled for Spring
- Students applied not enrolled – Recruiters / Marketing
- Stop out campaigns – Lumina/LEAP and Recruiters
- LD grad appointments for Baccalaureate enrollment campaign – Tracy
- Monthly Baccalaureate Webinar – February First One
- Ongoing integrated marketing campaign
- AA campaign
- Unemployed workers – Rapid Credentialing Grant

# Questions ?

SPC



January 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Dr. Tonjua Williams, President   
**SUBJECT:** Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Cullers, Christina	Dr. BusSys&StudentAcctg	Admin Info Sys - HR & Finance	12/7/2020 - 6/30/2021
Lora Santana, Hector	AVP, Budgeting	Budgeting & Compliance	11/16/2020 - 6/30/2021
Young, Caroline	Assessment Director	College of Education	1/11/2021 - 6/30/2021
Weish, Joshua S	Sr Web Analyst/Programmer	Online Learning and Services	12/7/2020 - 6/30/2021

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Johns, Lolita E	Employment & Internship Coord	Associate Provost Office SPG	12/7/2020 - 6/30/2021
Ghozali, Colleen E	Career & Academic Advisor	Counseling & Advisement TS	11/9/2020 - 6/30/2021

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Stewart, Angelica	Security Officer	Campus Security SPG	11/16/2020
Graham, Joshua D	Administrative Svcs Specialist	Provost Office TS	11/9/2020

TRANSFER/PROMOTION Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Vygovskiy, Spartak	Sr Security Officer	Campus Security HC	11/9/2020
Stein, Caitlin N	Information Tech Specialist	Enrollment Management DO	12/7/2020
Echols, Chelsea B	Student Support Advisor	Financial Assistance Services	11/2/2020
Gant, Ernest J	PITCH Program Coord	Provost Office DT	11/16/2020

RENEWAL CONTRACT Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Dorash Senghbrachan	HR Manager, Employment & Compliance	Human Resources DO	4/1/2021 - 6/30/2021

FACULTY			
Name	Title	Department/Location	Effective Date
Watkins, Stephanie	Faculty, Instr-in-Charge	Baccalaureate Programs	1/11/2021
Shuler, Kristin	Faculty	Emergency Medical Services HC	11/2/2020
Alberts, Amelia H	Faculty	Natural Science CL	11/1/2021
Gamble-Harrell, Latrena T	Faculty	Nursing HC	1/4/2021

SUPPLEMENTAL Temporary			
Name	Title	Department/Location	Effective Date
Hart, Jennifer L	Faculty - supplemental	College of Education	1/11/2021
Jahosky, Michael T	Faculty - supplemental	Humanities & Fine Arts CL	1/6/2021

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Abadal, Lillian M	Adjunct Faculty	Early College/Dual Enrollment	1/11/2021
Alexander, Christina A	Adjunct Faculty	Humanities & Fine Arts TS	1/6/2021
Trevisani, Richard D	Adjunct Faculty	Natural Science CL	12/7/2020
Grahner, Rachel M	Adjunct Faculty	Social & Behavioral Science SE	11/1/2021
Keith, Aaron	Adjunct Faculty	Social & Behavioral Science SE	11/1/2021
Plunmer, Carla	Adjunct Faculty, Bach	College of Computer & Info Tech	11/1/2021
Session, Marcus J	Adjunct Faculty, Bach	College of Computer & Info Tech	12/7/2020
Chase, Ashley	Adjunct Faculty, Bach	Ethics CL	11/1/2021
Olsen, Elizabeth	Adjunct Faculty, HTF Nursing	Nursing HC	12/7/2020
Vanworp, Christina L	Adjunct Faculty, HTF Nursing	Nursing HC	12/7/2020
Brown, Kyle J	Contributed Service	Early College/Dual Enrollment	11/1/2021
Caventer, Deborah L	Contributed Service	Early College/Dual Enrollment	11/1/2021
Cooper, Lesley A	Contributed Service	Early College/Dual Enrollment	11/1/2021
Duszynski, Lisa	Contributed Service	Early College/Dual Enrollment	11/1/2021
Soto, Hannah	Contributed Service	Early College/Dual Enrollment	11/1/2021
Toscani, Kris J	Contributed Service	Early College/Dual Enrollment	11/1/2021
Weaver, Andrea	Contributed Service	Early College/Dual Enrollment	11/1/2021
Morgan, Joan C	OPS Career Level 1	Academic & Student Affairs	12/11/2020
Gina, Marsela	OPS Career Level 1	Natural Science SE	12/14/2020
O'Donnell, Sharon E	OPS Career Level 2	Academic & Student Affairs	1/6/2021
Wiley, Amy S	OPS Career Level 7	Human Resources	12/7/2020
Deminov, Boris	OPS Professional	Academic & Student Affairs	12/1/2020
Marshall, Steve	OPS Professional	Academic & Student Affairs	12/1/2020
Palmino, Stephanie J	OPS Professional	Academic & Student Affairs	12/1/2020
Fix, Stephanie J	OPS Professional	Humanities & Fine Arts TS	11/1/2021
Higgins, Debra A	OPS Professional	Provost Office SPG	1/4/2021
Zweifel, Scott M	Professional Trainer	Emergency Medical Services HC	11/15/2020

Jackie Sztyz, Chief of Staff, bringing the actions forward, recommends approval.

LH 01122021

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Dr. Tonjua Williams, President   
**SUBJECT:** SEIU Adjunct Faculty Union Contract Ratification

**Approval and ratification is sought to enter into a union contract with Service Employees International Union (SEIU), for a three year period.**

SEIU was certified as the exclusive representative of those in the bargaining unit (adjunct faculty), pursuant to the provisions of Chapter 447 of the Florida Statutes. The bargaining unit includes all part-time adjunct faculty that teach at least one credit course.

Collective bargaining sessions commenced in early March, 2020 and concluded in mid-November with a draft of a three year union contract covering the traditional terms and conditions of the adjunct faculty union, as well as provisions for periodic consultation and annual reopening of bargaining sessions regarding certain provisions and topics.

The College administrative team negotiated with adjunct faculty representing the union, along with its chief union negotiator, Rick Smith and union representatives/staff. Mark Levitt of the labor and employment firm of Allen Norton & Blue served as the College's chief negotiator, along with a bargaining team consisting of representatives of Academic Affairs, General Counsel's Office, Human Resources, and the President's Chief of Staff.

On December 11, 2020, the College was advised that the union contract was ratified by its eligible voting members. In accordance with the Florida Statutes, the written contract resulting from collective bargaining would then be ratified and executed by the Board of Trustees, if approved. Following full ratification, the union will begin membership administration, including dues collection, and the terms and conditions would go into effect.

**The College administrative team of Vice President, Academic Affairs, Matthew Liao-Troth; Dean, Susan Demers; General Counsel, Suzanne Gardner; Associate General Counsel, Mark St. Louis; and Chief of Staff, Jackie Skryd recommend approval and ratification.**

Attachment

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, President 

**SUBJECT:** Naming of Facilities – Pediatric Bay within the Simulation Center of Excellence in Nursing Education

**Approval is sought to name one pediatric bay within the Simulation Center of Excellence in Nursing Education (SCENE) in memory of Professor Leslie Honig**

In recognition of the philanthropic contributions made by the Honig Family. We are requesting name one pediatric bay within the Simulation Center of Excellence in Nursing Education (SCENE), located at SPC's Health Education Center in memory of Professor Leslie Honig and her outstanding contributions to education at St. Petersburg College.

Mrs. Honig came to St. Petersburg College in 2001 to work part-time as a clinical instructor in the Nursing Department. A short time later, she earned a full-time position teaching Theory, Pharmacology and Pediatric Nursing classes in addition to clinic instruction.

Her SPC mission was always student success and she spent countless hours of out-of-class time tutoring and supporting her students. In addition, she served tirelessly on the college's Curriculum Committee ensuring the Nursing curriculum was in alignment with accreditation standards. Her family wishes to continue Professor Honig's legacy through a plaque and mural in SPC's Health Education Center where she spent much of her time devoted to teaching nursing students.

In accordance with SPC Board of Trustees Rule #6Hx23-6.14, NAMING OF COLLEGE FACILITIES, the following college-wide committee was created to consider this naming opportunity:

Bridgette Bello, Trustee, Eric Carver, Provost, Louisana Louis, Dean, College of Nursing  
Jesse A. Turtle, VP Institutional Advancement, Executive Director, Foundation, Joanne Goot,  
Community Representative , Jeanne Seigel, Faculty, Virginia Schneider, Chair, Nursing

Bridgette Bello, Vice Chair, Board of Trustees and Tonjua Williams., President, and the above named committee members recommend approval.

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, President 

**SUBJECT:** Approval of Guaranteed Maximum Price (GMP), Project Number 265-C-19-3, Cooling Tower Replacement, SPG

**Authorization is sought to approve the Guaranteed Maximum Price (GMP) of \$797,290.93 and to issue all necessary purchase orders to Kenyon & Partners Inc. for Project Number 265-C-19-3, Cooling Tower Replacement, SPG.**

Kenyon & Partners Inc. was selected through the Continuing Service Contracts for Construction Management & Design Services as approved by the Board of Trustees on April 21, 2020.

Kenyon & Partners Inc. has submitted a GMP of \$797,290.93 for project 265-C-19-3.

Project Description: Replace cooling tower on the St. Petersburg/Gibbs campus.

The anticipated date for substantial completion is 150 calendar days from Notice to Commence being issued.

The College will utilize the Direct Purchase Program for this project to realize cost savings. This savings will be reported to the Board at the time of final accounting.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Diana Wright, Associate Vice President, Facilities Planning & Institutional Services.

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, President 

**SUBJECT:** Approval of Guaranteed Maximum Price (GMP), Project Number 265-S-20-3,  
Replace Facade LA Bldg., SPG

**Authorization is sought to approve the Guaranteed Maximum Price (GMP) of \$594,250.00 and to issue all necessary purchase orders to A.D. Morgan Corporation for Project Number 265-S-20-3, Replace Facade LA Bldg., SPG.**

ARC3 Architecture, Inc. has completed the 100% construction documents. A.D. Morgan Corporation was selected through the Continuing Service Contracts for Construction Management & Design Services as approved by the Board of Trustees on April 21, 2020.

A.D. Morgan Corporation has reviewed the 100% construction documents and submitted the GMP of \$594,250.00 for construction project 265-S-20-3.

**Project Description:** Removal of the existing thin brick surface and foam backboard and installation of a new stucco system on the LA Building of the St. Peter/Gibbs campus.

The anticipated date for substantial completion will be 90 calendar days from Notice to Commence being issued.

The College will utilize the Direct Purchase Program for this project to realize cost savings. This savings will be reported to the Board at the time of final accounting.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Diana Wright, Associate Vice President, Facilities Planning & Institutional Services.

January 26, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Approval of Proposal, Project Number 265-U-21-5, BB Roof Restoration, TS

**Authorization is sought to approve the Proposal of \$515,707.00 and to issue all necessary purchase orders to Garland/DBS, Inc. for Project Number 265-U-21-5, BB Roof Restoration, TS.**

Garland/DBS, Inc. was selected as part of the Master Intergovernmental Cooperative Purchasing Agreement (MICPA). Garland/DBS, Inc. has submitted a Proposal of \$515,707.00 for project 265-U-21-5.

Project Description: Restoration of the BB roof on the Tarpon Spring Campus with a single ply membrane roof system.

The anticipated date for substantial completion will be 12 calendar weeks from Notice to Commence being issued.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Diana Wright, Associate Vice President, Facilities Planning & Institutional Services.

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, President 

**SUBJECT:** Approval of Guaranteed Maximum Price (GMP), Project Number 265-Y-19-2,  
Parking Lot Storm Drain Replacement, CL

**Authorization is sought to approve the Guaranteed Maximum Price (GMP) of \$636,996.36 and to issue all necessary purchase orders to A.D. Morgan Corporation for Project Number 265-Y-19-2, Parking Lot Storm Drain Replacement, CL.**

A.D. Morgan Corporation was selected through the Continuing Service Contracts for Construction Management & Design Services as approved by the Board of Trustees on April 21, 2020.

A.D. Morgan Corporation has reviewed the 100% construction documents provided by Anderson Lane and submitted the GMP of \$636,996.36 for project 265-Y-19-2.

The anticipated date for substantial completion will be 84 calendar days from Notice to Commence being issued.

The College will utilize the Direct Purchase Program for this project to realize cost savings. This savings will be reported to the Board at the time of final accounting.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Diana Wright, Associate Vice President, Facilities Planning & Institutional Services.

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, President 

**SUBJECT:** Approval of a Guaranteed Maximum Price (GMP), Project Number 1707-Z-20-1, Remodel Business Tech - CL

**Authorization is sought to approve the Guaranteed Maximum Price (GMP) of \$3,072,187.39, data center equipment purchase of \$384,748.60, and to issue all necessary purchase orders to A.D. Morgan Corporation for Project Number 1707-Z-20-1, Remodel Business Tech – CL.**

A.D. Morgan Corporation was selected as the Design Build Contractor to remodel Business Tech at the Clearwater campus through a Selection Committee, as approved by the Board of Trustees on May 19, 2020.

Rowe Architecture, Inc. has completed the 100% drawings. A.D. Morgan Corporation has reviewed the drawings and submitted the GMP of \$3,072,187.39 for project 1707-Z-20-1.

The anticipated date for substantial completion will be 182 Calendar Days from Notice to Commence.

Authorization is also sought to approve the purchase of generator and data center equipment through state contract in the amount of \$384,748.60.

The College will utilize the Direct Purchase Program for this project to realize cost savings. This savings will be reported to the Board at the time of final accounting.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Diana Wright, Associate Vice President, Facilities Planning & Institutional Services.

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** U.S. Department of Defense – Innovation Bloc Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Defense, by St. Petersburg College for the Innovation Bloc Grant. Permission is also sought to accept an estimated \$223,622 in funding over a six-month period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

Supporting the goals of the Defense STEM Education Consortium (DSEC) the Department of Defense is seeking to fund projects that assist in broadening STEM literacy and developing a diverse and agile future workforce to power the United States' innovative defense infrastructure. Projects should engage students and educators in meaningful STEM experiences, serve students who are military-connected and under-represented in STEM and connect them to the STEM workforce.

SPC has submitted a proposal to support work-based learning opportunities that prepare well-educated and skilled employees for in-demand STEM careers. The goal of this initiative is to engage and retain underrepresented and veteran students enrolled in STEM-related pathways at SPC and provide them with meaningful career experiences. Activities of this program include job-readiness training and connecting underrepresented and veteran students to summer internships in STEM. Funding will support the students through career workshops, internship stipends and tuition costs.

The estimated period of performance will be from March 1, 2021 – August 31, 2021. The total project budget is projected to be \$223,622 over a six-month period, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Michael Ramsey, Dean of Workforce Development; Suzanne L. Gardner, General Counsel; Jason Krupp, Director of Career Connections recommend approval.

Attachment

ks011321

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** January 26, 2021

**Funding Agency or Organization:** U.S. Department of Defense

**Name of Competition/Project:** Innovation Bloc Grant

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 3/01/2021      **End:** 8/31/2021

**Administrator:** Michael Ramsey

**Manager:** Jason Krupp

**Focus of Proposal:**

1      The Department of Defense is seeking to fund projects that assist in broadening STEM literacy and developing a diverse and agile future workforce to power the United States' innovative defense infrastructure. SPC has submitted a proposal to prepare well-educated and skilled employees for in-demand STEM careers. Through this initiative, SPC will engage, serve and connect STEM students of underrepresented and veteran populations to the workforce through professional development and work-based learning.

2

3      This initiative will support the retention of underrepresented and veteran students enrolled in STEM pathways by providing job-readiness training and connecting them to the workforce through paid summer internships. Project activities will foster confidence in their skills, build relationships with peers and STEM experts, and cultivate a sense of belonging to the industry. Funding will support the students' professional and technical development so that they are prepared to effectively network with industry experts and perform at the highest level in the STEM workforce.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services for three years. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 21,622
Fringe	\$ 8,432
Travel	\$ 200
Participant Support Costs (Stipends, Tuition, Scholarships, etc.)	\$ 180,191
Supplies	\$ 2,300
Indirect Costs	<u>\$ 10,877</u>
<b>Total Budget</b>	<b>\$ 223,622</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 223,622

Total amount from funder:

\$ 223,622

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No  Yes

Voluntary match or cost sharing:

No  Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):

1. Student Success
2. Growth and Empowerment
3. Equity

Strategic Initiative(s):

1. Academic Excellence
2. Economic Mobility

January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President



**SUBJECT:** Funding Transfer Request

**Approval is sought to transfer \$453,172 from Fund 3 (Auxiliary) to Fund 2 (Student Activities) to comply with an Operational audit finding.**

St. Petersburg College has for many years funded athletic scholarships out of the student activities fees budget. The Auditor General's interpretation of State Statute is that these athletic scholarships must be funded from another source.

The audit period was for calendar year 2019, which had recorded athletic scholarships funded from the student activities fund totaling \$453,172. The recommendation from the audit is that the College reimburse the Student Activities fund that full amount.

Once funds are transferred, the College will be in full compliance. . The College has a plan going forward to fund athletic scholarships from a combination of financial aid fees and support from the Foundation.

Janette Hunt, Vice President Finance and Business Operations, Budgets and Compliance; Mike Meigs, AVP, Business & Financial Services, recommend approval.

## Leepa-Rattner Museum of Art (LRMA)

### January 2021 Report for SPC BOT

#### LRMA Fundraising

- The final six weeks of 2020 saw an increase in LRMA's fundraising. Total revenues came to \$73,090.08.

#### LRMA Collections:

- LRMA's latest exhibition *Abraham Rattner: French Watercolors* is on view now.
- *SPC Visual Arts Faculty Exhibition 2020* is on view through the end of January
- Upcoming exhibitions (February 20<sup>th</sup>) included:
  - *Jared Ragland & Cary Norton: Where You Come From Is Gone - Where You Come From is Gone* explores the importance of place, the passage of time, and the political dimensions of remembrance through the historical wet-plate collodion photographic process. Initially created during Alabama's bicentennial celebration and continued through a commission by the Leepa-Rattner Museum of Art, Jared Ragland and Cary Norton's large-scale images seek to make known a history that has largely been eliminated and make visible the erasure that occurred in the American South between Hernando de Soto's first exploitation of native peoples in the 16th century and Andrew Jackson's Indian Removal Act 300 years later.
  - *Leonard Baskin: Native American Portraits* - Leonard Baskin was a renowned American sculptor, illustrator, printmaker, writer and teacher. Throughout his career, he was committed to figurative art and the theme of human mortality. In the 1960s, Baskin was commissioned by the National Park Service to illustrate a handbook about Custer Battlefield, now known as Little Big-Horn Battlefield. To better understand the rich and complex history of the American Indians, Baskin drew inspiration from the past and present to create a series of raw and expressive portraits for the project. Many of his portraits are based on Frank A. Rinehart's photographs taken in 1898 at the Indian Congress and Trans-Mississippi International Exposition and feature notable leaders of the Apache, Assiniboine, Cheyenne, Comanche and Oglala Sioux Tribes including Geronimo, Kill Spotted Horse and Chief Push Aside. Drawing from two suites of lithographs Baskin created in 1972 and 1993, this selection of eleven portraits merge the past with the present and serve as a powerful reminder of the dignity, strength, and perseverance of human nature.
  - *About Face: Celebrating Diversity* - *About Face* celebrates diversity in contemporary American society through nine portraits that harness the strength and power of cultural identity.

## January Report for Spring 2021 ~



## INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

*January 2021*

### **Programs**

**January 29, 2021 1:00 pm to 2:00 pm**

#### **Economic Series I- Institute for Strategic Policy Solutions and Institute for Economic Evolution What's next for U.S. and Global Climate Policy and Action**

Join us as Representative Kathy Castor discusses the Clean Economy Jobs and Innovation Act (H.R. 4447). Rep. Castor is serving her seventh term representing Florida's 14th Congressional District. She will provide prospects and insights on clean energy and what it means under the Biden administration. You can view the flyer [here](#).

**February 18, 2021 (Time TBA)**

#### **Economic Series II- Institute for Strategic Policy Solutions and Institute for Economic Evolution Cultivating B Corps for people, planet, and prosperity**

With more than 3,500 B Corporations in the world and two successful B Corp initial public offerings in 2020, the "business as a force for good" movement is growing. B Corp Certification empowers corporate improvement through metrics that address long-term profitability, climate impact and social justice among others. How can Florida harness this momentum and compete globally by building an economic climate that promotes human flourishing and environmental health.

**February 19, 2021 (11:30 am to 1:00 pm)**

#### **Guardianship Series I- Institute for Strategic Policy Solutions, Fisher and Sauls and the Brennan Law Firm**

##### **What is a Guardianship and when is it appropriate?**

Part I of the series would explore the following issues regarding what is a guardianship, the types of guardianship, when it is appropriate and alternatives to guardianship. Most importantly it will evaluate policy issues related to guardianships.

#### **ISPS-Community Work- Partnership with the St. Petersburg Free Clinic and Urban League**

ISPS, the St. Petersburg Free Clinic, and Urban League completed a summary of needs on Pinellas County in light of COVID. The summary addresses non-profit concerns. We will present this information to [the Legislative Delegation on January 19, 2021](#). You can view the COVID Summary of Needs [here](#).

Kindly follow us on [Facebook](#) and [Instagram](#).

Kimberly G. Jackson, Esq.

Executive Director

ISPS

ST. PETERSBURG COLLEGE



INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

ENHANCE. EDUCATE. ENGAGE.

## Table of Contents

<a href="#"><u>ISPS Mission.....</u></a>	<a href="#"><u>3</u></a>
<a href="#"><u>Working Together South St. Petersburg Group.....</u></a>	<a href="#"><u>4</u></a>
<a href="#"><u>Objectives for the Group Overall.....</u></a>	<a href="#"><u>5</u></a>
<a href="#"><u>Executive Summary.....</u></a>	<a href="#"><u>6</u></a>
<a href="#"><u>Discussion Points.....</u></a>	<a href="#"><u>8</u></a>
<a href="#"><u>Participants.....</u></a>	<a href="#"><u>9</u></a>
<a href="#"><u>Summary of Meetings.....</u></a>	<a href="#"><u>12</u></a>
<a href="#"><u>Summary of Needs.....</u></a>	<a href="#"><u>13</u></a>



# ISPS Mission

The Institute for Strategic Policy Solutions at St. Petersburg College is dedicated to advancing academic excellence, community engagement, economic vitality and public understanding through high-quality, solutions-directed, non-partisan public policy programs. Its purpose is to enrich the education experience, engage with local government to promote unity and efficiency, facilitate economic activity, and involve citizens in their college and government.

ISPS seeks to educate the community in the following ways:

1. Promote student engagement
2. Enhance civic and community involvement
3. Serve as a center for public discourse
4. Identify economic initiatives

Visit us at <https://isps.spcollege.edu/> or Follow us on:



# Working Together South St. Petersburg Group



Watson Haynes  
President  
Pinellas County Urban League



Jennifer Yeagley, M.A.  
Chief Executive Officer  
St. Petersburg Free Clinic



Kimberly G. Jackson  
Executive Director  
Institute for Strategic Policy Solutions

# Objectives for the Group Overall

1. Foster connections among organizations working in and/or serving the South St. Petersburg community
2. Enhance support and access to relevant services for individuals in the community
3. Promote cross-sector collaboration

# Executive Summary

In November, the Institute for Strategic & Policy Solutions partners with the St. Petersburg Free Clinic and the Pinellas County Urban League to convene leaders across sectors whose service areas include South St. Petersburg, as well as Pinellas County more broadly, to better understand the landscape of community need at the current stage of the COVID crisis, encourage collaboration across organizations and prepare for emerging needs as we head into 2021.

The consensus of the group - which included nonprofit sector leaders, funding organizations, leaders in the faith community, elected officials and small business owners - was that meeting basic needs continues to be a critical priority; however, needs beyond the basics of food and shelter, are also at a critical stage.

For example, organizations like the St. Petersburg Free Clinic noted that numbers of individuals served in and through its food programs (through which the organization provides food directly to families, as well as distributes food to partners throughout Pinellas County to do the same) are nearly triple what they were a year ago. Organizations like People Empowering & Restoring Communities (PERC) noted the persistent need for shelter. However, Empath Health indicated that the need for grief counseling was at an all time high; Area Agency on Aging noted the need to address social isolation among seniors; and the City of St. Petersburg spoke to the digital divide among students and the need to ensure access. Additional specifics are further detailed in the following pages.

What we have learned is that COVID has vastly exacerbated a need for *all* services for not just those who are already traditionally underserved, but for those who may have been “holding on” and now find themselves in crisis. As Rev. Watson Haynes, CEO of the Pinellas County Urban League shared: they are seeing an influx of individuals who have been employed for decades, reaching out for services for the first time.

Amid this cacophony of current need is the looming housing crisis. As a result of federal programs drawing to a close, and local funders, whose COVID-related resources were in many cases linked to these federal stimulus programs, having exhausted their COVID crisis funds, the next emergency our community faces is the eviction of thousands of people who have been unable to keep up with their rent or mortgages who may soon face homelessness. Also looming is a mental health crisis, which is expected to coincide with the later stages of COVID as economic distress, isolation, and the ongoing unknowns as to when the crisis will end continue to pile onto those already grasping at scarce and dwindling resources.

The upcoming legislative session can offer critical relief to community across Florida, and specifically, Pinellas County. A coordinated plan that delivers real and immediate aid to individuals, additional funding and resources for service providers, stimulus to small businesses, and consistent communication to Floridians will make the difference in whether and when Pinellas County will recover - and thrive - beyond COVID.



## Discussion Points



- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• What are you seeing in terms of need at this stage of the COVID crisis?</li> <li>• What are you doing to meet that need: same work, new work, more communication, additional funding, new initiatives, etc.?</li> <li>• What do you need to continue effectively meeting current and emerging community needs?</li> </ul> | <ul style="list-style-type: none"> <li>• What are you seeing in terms of need at this stage of the COVID crisis?</li> <li>• What has changed about what you're doing to meet community need?</li> <li>• What post-COVID planning are you doing?</li> <li>• Have any successful collaborations been formed since our last meeting?</li> </ul> |
|--|--|



# Participants



Ann Marie Winter, Area Agency on Aging Watson Haynes, PCUL  
Melissa Meshill, Senator Jeff Brandes' Office  
Lisa Brody, Bay Area Legal Services  
Rebecca Nessen, Metro Inclusive Health  
Dorothy Myles, Pinellas Opportunity Council  
David Jezek, YMCA of St. Petersburg  
Micki Thompson, 2-1-1 Tampa Bay Cares  
Julie Rocco, Foundation for a Healthy St. Petersburg  
Jane Walker, Daystar  
Beth Houghton, Juvenile Welfare Board  
Dr. Bilan Joseph, Early Learning Coalition  
Shaina Bent, St. Petersburg Free Clinic  
Sheryl Zeitler, St. Petersburg Free Clinic  
Patty Sawyer, Pinellas Opportunity Council

Jessica Estevez, Foundation for a Healthy St. Petersburg  
Sylvia Acevedo, Gulf Coast JFCS  
Michael Jalazo, PERC  
Karen Davis-Pritchett, Empath Health  
Nikki Capehart, City of St. Petersburg  
Tiffany Reddick, Well for Life  
Jessica Lews, Former Rep Jennifer Webb's Office, Rep. District 69  
Duggan Cooley, Pinellas Community Foundation  
Rep. Michele Rayner, District 70  
Carl Lavender, Foundation for a Healthy St. Petersburg  
Ronnell Montgomery, St. Petersburg Chamber of Commerce  
Erik Smith, Inclusivity

## Area Agency on Aging

Seniors biggest needs are for food, utilities support, housing and, if not tech savvy, decreasing social isolation. AAA is focusing on meeting basic needs, like increased food delivery.

## Sen. Brandes' Office

Increase in need for social services across the board and in particular basic needs: rent payment, housing, utilities, wifi payment, food

## Bay Area Legal Services

Providing housing and eviction mitigation services. Changed language in materials to encourage people to contact them before they get evicted so they can try to prevent eviction from happening

## Pinellas County Urban League

Seeing a new type of need: folks with long-term employment and working history are suddenly unemployed and in need, where they haven't had need before. Working through the community to meet employment, education and other basic needs

## JWB

Stepping up to fund need where COVID CARES support isn't. Eventually this kind of "crisis" funding will drop off and the need for housing in particular will remain high. Concern about this as funding sources aren't readily available for individuals facing eviction.

## Metro Inclusive Health

Seeing an increase in need for behavioral health services. Implemented telehealth model/tele case management and using digital and social platforms to create connections

## Pinellas Opportunity Council

Providing emergency assistance for housing and other bills. Seeing critical need for basic needs and bills to be covered given significant increase in unemployment. Remote meetings with clients have increased efficiency.



#### **2-1-1 Cares**

Has provided 19M in direct assistance over the last six months. 11/13 was the last day to apply for COVID cares assistance.

#### **Empath**

Long term care workers are exhausted and burned out. There are many ongoing psycho-social needs among clients. Have been leveraging telehealth and social media. Working with VA on a food drive to meet veterans needs.

#### **GCJFCS**

In need of creative ways to support immigrants and/or refugees who do not have documents and need services.

#### **YMCA**

Child-care staff are burned out; maintaining necessary protocols is difficult. If anyone knows of anyone who could benefit from neighbor-to-neighbor holiday program, please refer to the YMCA. Working with more partners more broadly than before to meet complex client and community needs.

#### **PERC**

Need for hot food, rent and utilities. People are worried about all the support that will run out at the end of December.

#### **New Hope Baptist Church**

Need help to support their program providing housing for teens aging out of foster care. Providing rental, utilities and food assistance to neighbors. Also provide clothing first Saturday of every month.

#### **Inclusivity**

Focusing on racial equity amid pandemic and in particular the importance of flu shots and continued vigilance around COVID.

#### **SPFC**

Continuing to distribute significant amounts of food through We Help food pantry four days per week and delivering food to partners throughout the County. Continuing to increase scope of healthcare services as new patient numbers are increasing. Working on partnerships with American Heart Association and several area civic groups to meet neighborhood-based need.

## **Summary of Meetings**

### **October**

- To view the meeting transcript, click [here](#).
- To view the live chat transcript, click [here](#).

### **November**

- To view the meeting transcript, click [here](#).
- To view the live chat transcript, click [here](#).

# Summary of Needs

- Providing rapid support to mitigate evictions
- Behavioral health supports for adults and children (esp. children who have been in unstable home environments during COVID and are now back in school)
- Food distribution partners and access to nutritious food
- Financial support for expenses related to home repairs and home improvements
- Affordable childcare
- Financial support for the payment of HOA fees to avoid eviction
- Art supplies for The Well for Life's child/youth programs
- Innovative virtual programming solutions involving youth and families (burnout for online platforms is taking its toll)
- Need to engage whole families (parents and children) in supports for youth and children
- Access to digital technology
- Volunteers to support/mentor small business owners
- Loosening up of guidelines in terms of who can qualify for different types of community support
- The concern about worsening circumstances as the pandemic continues and after CARES funding expires on 1/1 was expressed by multiple partners.

# Pinellas Community Foundation

## Here are our thoughts and concerns for 2021:

- Food insecurity is on the rise – each of our food banks is letting us know that the number of people seeking help is increasing. More help will be needed in 2021, if this trend continues to hold.
- The CDC Moratorium on Evictions expires on 12/31/20. Unless renewed, there is likely to be a significant increase in eviction actions. We anticipate an increase in evictions in 2021, regardless of the status of the moratorium. Programs are in place through 12/30/20 to assist landlords and tenants in resolving issues, including the payment of back due rent, however, without continued assistance through 2021, evictions will continue at a faster pace than anticipated.
- The impact of COVID-19 on behavioral health is often unseen. Worries and concerns about healthcare and financial issues create the perfect storm that exacerbates and strains good mental health. Social distancing and isolation, although helpful in mitigating COVID-19, create greater behavioral health needs. 2021 requires decisive action from our community to continue addressing behavioral health needs, and if addressed, we can emerge from the pandemic with greater resilience.

# Gulf Coast Jewish Family & Community Services

## What are you seeing in terms of need at this stage of the COVID crisis?

•Like many of the organizations in the Tampa Bay area, Gulf Coast JFCS has continued to see the destabilizing impact of COVID. Clients who were once stable and self-reliant have found themselves having to reach out for help. We have seen job loss, depletion of community resources, closure of agencies that we rely on for our work (courts, SSA, USCIS, etc).

## What are you doing to meet that need: same work, new work, more communication, additional funding, new initiatives, etc.?

•We continue to lean in on the community for resources, private and public grants, and looking for new partnerships that can strengthen the foundation for the clients we serve.

## What do you need to continue effectively meeting current and emerging community needs?

•Financial resources to address the hierarchy of basic needs. Additionally, partnership with new employers, resources, including ones that help support staff dealing with this crisis.

## Needs on the horizon?

•These sorts of initiatives like the one spearheaded by Working Together in South St. Petersburg which offers the opportunity to leverage one another's resources, and shared experiences.



# Juvenile Welfare Board of Pinellas County



- Affordable housing
- All available flexibility with SNAP
- ALL available flexibility with Medicaid and CHIP
- Eviction moratorium
- Limited Unemployment benefits
- Appropriate public health strategies - masks, small size groups, etc

## Bay Area Legal Services, Inc.

### 2021 Anticipated Needs (What is on the horizon?)

- Continued funding for Eviction Mitigation efforts as a result of the COVID-19 pandemic. Housing stability and preservation is critical for individuals and families with children. With an anticipated end to Federal CARES ACT dollars, and a possible extension of the CDC Eviction Moratorium, continued funding to provide Eviction Mitigation and Assistance will be needed to prevent a local increase in homelessness
- Support for the work of Medical Legal Partnerships and the positive role that they can play in addressing social determinants of health that area serving as barriers to positive health outcomes for low income and marginalized communities

## YMCA of Greater St. Petersburg

The YMCA of Greater St. Petersburg has always been more than a building. The Y is about people – people from all backgrounds and walks of life who come together to improve their lives, nurture their families and strengthen their community. For more than a century, the Y has played an essential role in helping our community endure during times of uncertainty and societal strain. The current COVID-19 pandemic is another challenge that none of us will soon forget.

In Spring 2020, the YMCA of Greater St. Petersburg teamed up with other regional YMCAs, Feeding Tampa Bay, the St. Petersburg Free Clinic and OneBlood to respond to community needs. We found effective ways to use our collective resources to offer solutions to social voids and help our neighbors through food distributions, blood drives, outreach to isolated seniors and child care for essential workers. We moved several programs to virtual platforms, including our YReads literacy program and key health initiatives such as the Diabetes Prevention Program and Delay the Disease Parkinsons' Program. Although we closed all our locations for more than two months (March-May) to protect the health of our community, we continued to serve kids and families in need through our three YMCA Preschool Academies and YMCA Youth Relief Care for Essential Workers Camp. And even after reopening, the YMCA of Greater St. Petersburg continues to adjust services based on the ongoing pandemic and economic impacts of 2020.

A growing need for our organization is to keep up with the demand for safe, high-quality and affordable child care. While we have the facilities and programs in place to meet the needs, staffing is becoming a greater challenge.

As the largest child care provider in the city of St. Petersburg, offering a nurturing environment for children to learn, grow and develop is a top priority for our organization. Our ability to deliver this vital need is contingent upon hiring and retaining qualified staff. The child care and teaching industry has been greatly impacted by the pandemic, with many industry professionals leaving the field. For those who remain, added demands are leading to burnout. Our current child care and early childhood development team members worked tirelessly -- often working extended hours -- during the spring lockdown, throughout the summer and into the present day with little to no breaks. In summary, competition for good talent has increased and additional resources are needed to acquire and retain staff.

The YMCA of Greater St. Petersburg moves into 2021 with a continued overall focus on youth development, healthy living, and social responsibility. We believe everyone should have access to Y programs and services that help them learn, grow and thrive. There are significant economic and health disparities in our community and we seek to use our influence to convene partners and leverage resources to ensure equitable access for all.



## Empath Health

- Additional funding and increasing the number of permitted enrollees for the PACE ( Program of All Inclusive Care for the Elderly). Many families or residents may be hesitant to place their loved one in a Skilled Facility/Nursing Home. The PACE Program provides services for people 55 and over that have a chronic condition and is eligible for Medicaid/Medicare. The services include Primary Care, Rehabilitative services ( PT/ST/OT), socialization through the Adult Daycare Center and in home support.
- Creative and innovative ways to partner with making our EPIC food pantries more available when people cannot safely travel to our physical pantry and/or our bldgs. need to close. Access to funding that allows for partnerships with delivery services for free or at a greatly reduced rate
- Greater use of and access to technological resources, if clients unable to come to office for support (EPIC and Community Counseling)
- Recruitment and Retention of healthcare staff, (especially RNs), it is essential to have access to PPE ( N95 mask in all sizes) and vaccines
- Flexibility of funders to recognize the impact that the pandemic is having on attaining goals and not being penalized
- Subsidizing the cost for people impacted by grief/loss due to the pandemic that cannot afford the \$20 counseling fee
- Partnering with other community based agencies to utilize our counseling center to support their communities with their grief/loss issues related to the pandemic.





**The Institute for Strategic Policy Solutions has been convening conversations on COVID to collect data and gauge the community's needs. We will continue to work with our community partners in the next year to further our mission on providing solutions-directed discussions.**

Visit us at <https://isps.spcollege.edu/> or Follow us on:



# ST. PETERSBURG COLLEGE FOUNDATION BOARD REPORT 12/31/20

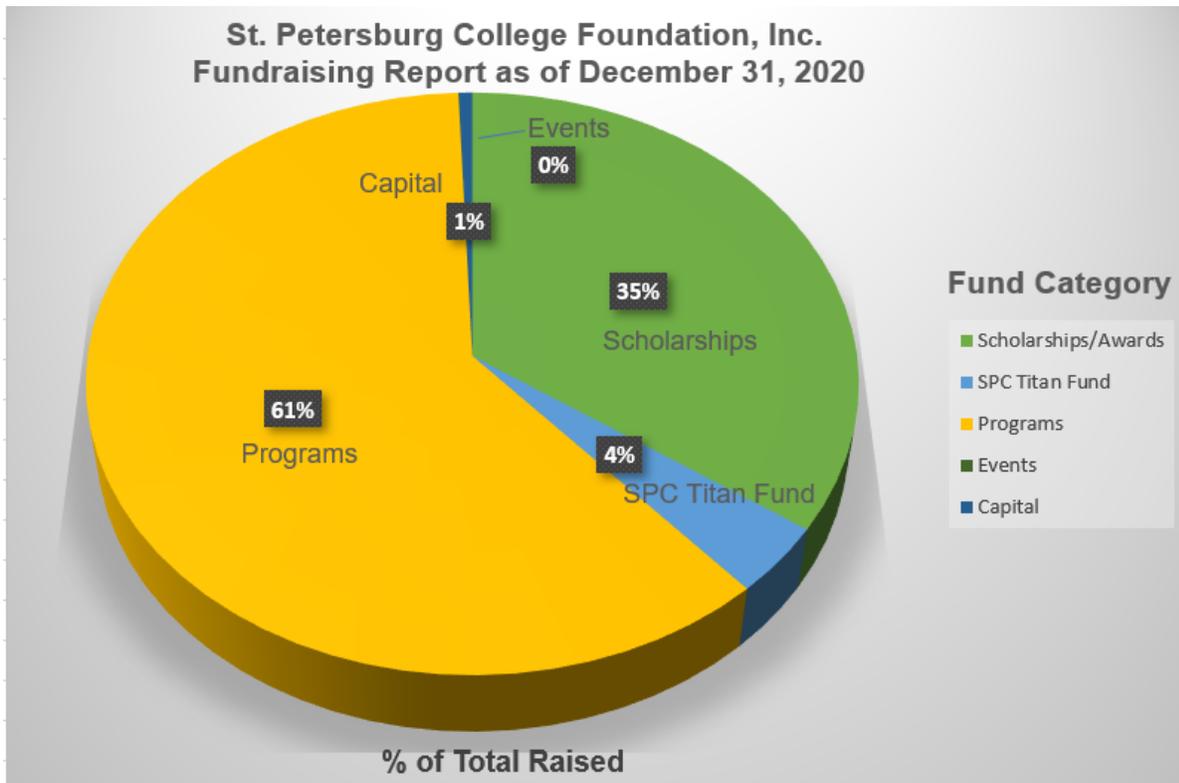
**Board Members:** Joseph G. Blanton, Jaclyn Boland, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll, Beth Horner, Bill McCloud, Mike Meigs (Treasurer), Steven R. Shepard (Chair), Shan Shikarpuri, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning (Vice Chair) and Tonjua Williams

## Fundraising Report

**Fundraising Goal;** As of December 31, 2020, the Foundation has raised over \$3.2 million in donor contributions. Of this amount:

- \$1,118,981 was raised for SPC student scholarships
- \$1,968,113 for College program support.
- \$124,251 for the SPC Titan Fund

The donations received through December 31, 2020 met 104% of the Foundation’s fundraising goal for the fiscal year ending March 31, 2021.



As of December 31, 2020, the Foundation provided the following support to SPC:

- \$1,635,511 in scholarships to SPC students.
- \$1,298,590 in program support, providing support to such programs as
  - Palladium Theater
  - College of Nursing
  - College of Education
  - Fire Science Department
  - Alumni Association Awards
  - SPC Institute for Strategic Policy Solutions
  - Cecil B. Keene Summer Program
  - Leepa Rattner Museum of Art
  - Students Trip to Tallahassee

**Current Highlights:**

- Helios Education Foundation - \$85,000 to support the Helios Titan Achievement Program.
- KnowBe4 USA - \$45,000 in-kind gift to support the Cybersecurity Resilience Certificate Program.
- Thomas Free - \$\$37,000 of which \$10,000 designated to support the EMS Scholarship for EMT & Paramedics and \$27,000 designated as the initial gift toward the purchase of the Fire Engine Apparatus Truck.
- Suncoast Credit Union Foundation - \$10,000 to support the Suncoast Credit Union Initiatives including SPC Nurses Pinning Ceremony, Women on the Way Program, Giving Tuesday Virtual Student Concert and the Summer Bridge Program.
- Kate Tiedemann and Ellen Cotton - \$10,000 to support the SPC Titan Fund for Corona Virus expenses.
- Philip and Marilyn Benjamin Family Philanthropic Foundation, Inc. - \$10,000 to support the Dr. Philip Benjamin Memorial Scholarship Fund.
- Florence Weigle Trust - \$7,346 to support the Florence C Weigle Scholarship Fund.
- Father Michael T. O'Brien – Pledged \$25,000 and made his initial gift of \$2,000 to create the Bishop Robert N. Lynch Pinellas Hope Scholarship Fund.
- The Foundation hosted a donor stewardship event to recognize Dr. and Mrs. Gerald Whittaker on December 2, 2020.
- The Foundation hosted a Virtual Student Concert to thank generous donors for their Giving Tuesday donations on December 8, 2020.

## **Palladium Board Report**

### **January 2021**

1. The Palladium continues to provide virtual performances based on our experience in the fall, we know our audiences will not buy tickets when the positivity rate is above five percent.
2. The Palladium has several programs featuring local performers offered for at home viewing in January and February as part of our ***Palladium Live*** series. We continue to add shows to that list.
3. Our partnership with WUSF Radio continues with *Side Door Live* concerts. We aired a concert on December 4<sup>th</sup>, December 24<sup>th</sup> (a special holiday concert) and January 8<sup>th</sup>. These are one-hour audio concerts we recorded with local musicians in our Side Door cabaret prior to the pandemic.
4. The second draft of the architectural and acoustic study of Hough Hall will be provided this month. Once provided, we will review and share with our major donors and peers such as the Florida Orchestra and St. Petersburg Opera for their input.
5. The Palladium's new website and new box office software are both set to go live by January 18<sup>th</sup>.

January 26, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

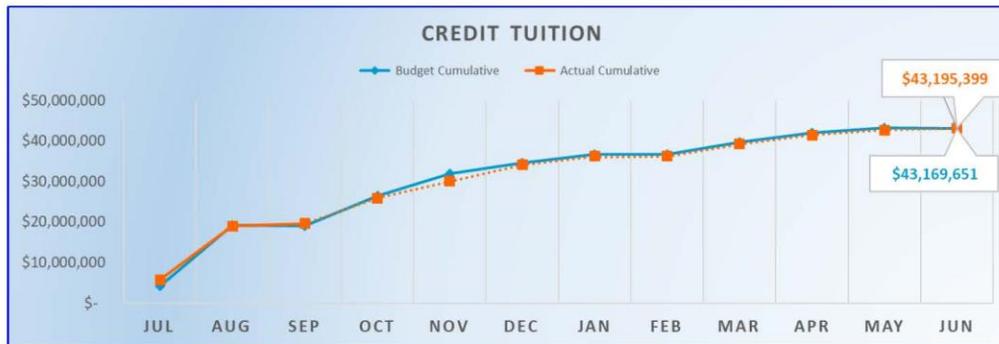
**SUBJECT:** Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections

**The FY20-21 fund 1 operating budget report through December 31, 2020 is attached.**

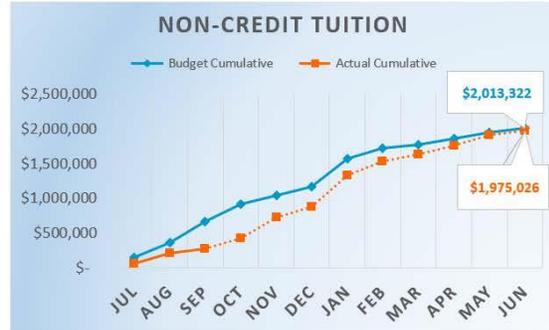
As of December 31, 2020, the overall revenue is \$75.6M, which represents 54% of the operating budget. Personnel expense represents 76.5% of the annual operating budget. As of this report date, personnel expense totals \$52.8M or 49.3% of the total budget. Instructional personnel expenses account for \$43.6M and \$9.2M for Administration personnel expenses. Current and capital expense totals \$11.3M (36.7%) and \$97K (4.8%), respectively. Net balance of revenue less expense is \$11.4M.

**Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.**

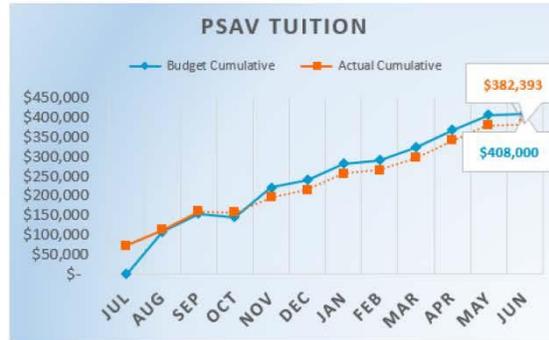
**Credit Tuition Revenue** – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of December 31, 2020, the tuition projection is \$26K above the budgeted amount.



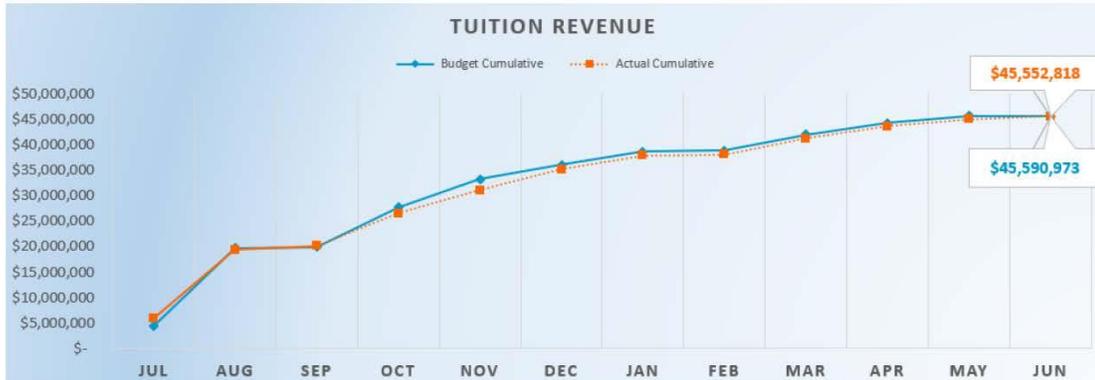
**Non-Credit Tuition Revenue** – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of December 31, 2020, the tuition projection is \$38.2K below the budgeted amount.



**Postsecondary Adult Vocational Tuition Revenue** – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of December 31, 2020, the tuition projection is 26K below the budgeted amount.



**Total Tuition Revenue** - The chart below displays the total operating tuition budget to the trending projected amount. As of October 31, 2020, the overall tuition projection is \$38.1K below the budgeted amount.



Janette Hunt, Vice President, Finance and Business Operations; and Hector Lora, AVP, Budgeting, recommend approval.

Attachment



**St. Petersburg College**  
**Operating Budget Report**  
**December 31, 2020**

	Budget	Actual	% of YTD
<b>Revenue</b>			
Student Tuition	\$ 45,590,973	\$ 35,202,476	77.2%
State Appropriation - FCS	\$ 62,444,891	\$ 28,387,227	45.5%
State Appropriation - Lottery	\$ 10,481,424	\$ -	0.0%
State Appropriation - Performance Funding	\$ 2,490,328	\$ 795,485	31.9%
Learning Support Access Fee	\$ 1,448,167	\$ 1,032,042	71.3%
Distance Learning Fee	\$ 3,596,130	\$ 4,501,620	125.2%
Technology Fee	\$ 2,230,419	\$ 1,681,806	75.4%
Lab Revenue Fees	\$ 1,902,742	\$ 1,085,690	57.1%
Industry Certifications	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 4,964,169	\$ 2,336,247	47.1%
Other Student Fees	\$ 732,800	\$ 297,255	40.6%
Fund Transfers In	\$ 2,000,000	\$ 323,572	16.2%
Reserve	\$ 1,424,212	\$ -	0.0%
<b>Total Revenue</b>	<b>\$ 140,006,255</b>	<b>\$ 75,643,420</b>	<b>54.0%</b>

	Budget	Actual	% of YTD
<b>Personnel &amp; Benefits</b>			
Instructional/Faculty-Full time	\$ 23,746,044	\$ 12,658,289	53.3%
Administrative & Professional	\$ 24,429,658	\$ 11,745,668	48.1%
Career Service (includes OT)	\$ 17,667,689	\$ 8,285,446	46.9%
Adjunct	\$ 7,931,912	\$ 4,221,785	53.2%
Supplemental	\$ 4,258,982	\$ 2,597,081	61.0%
Other Personal Services (OPS)	\$ 1,686,557	\$ 594,863	35.3%
Student Assistants	\$ 422,851	\$ 78,163	18.5%
Health Insurance	\$ 14,228,379	\$ 6,140,461	43.2%
Other Benefits	\$ 12,372,915	\$ 6,482,616	52.4%
Other Personnel Expenses	\$ 304,955	\$ -	0.0%
<b>Total Personnel &amp; Benefits</b>	<b>\$ 107,049,942</b>	<b>\$ 52,804,372</b>	<b>49.3%</b>

<b>Current Expense</b>			
Bad Debt/Unemployment	\$ 945,600	\$ (46,469)	-4.9%
Insurance (Non Health)	\$ 2,688,420	\$ 1,854,975	69.0%
Repairs & Maint	\$ 979,626	\$ 409,199	41.8%
Scholarships/Fee Waivers	\$ 2,639,842	\$ 1,281,640	48.5%
Services and Fees	\$ 4,434,188	\$ 1,954,871	44.1%
Materials and Supplies	\$ 3,889,122	\$ 1,205,052	31.0%
Travel	\$ 394,947	\$ 16,543	4.2%
Utilities	\$ 5,195,058	\$ 2,519,853	48.5%
Other Current Expense	\$ 6,118,037	\$ 266,088	4.3%
Tech Expense/Licensing	\$ 3,627,486	\$ 1,870,022	51.6%
<b>Total Current Expense</b>	<b>\$ 30,912,326</b>	<b>\$ 11,331,775</b>	<b>36.7%</b>

<b>Capital</b>			
Computer Refresh Leases	\$ 1,753,697	\$ 52,030	3.0%
Capital Purchases	\$ 290,290	\$ 45,271	15.6%
<b>Total Capital</b>	<b>\$ 2,043,987</b>	<b>\$ 97,302</b>	<b>4.8%</b>

<b>Total Operating</b>	<b>\$ 140,006,255</b>	<b>\$ 64,233,449</b>	<b>45.9%</b>
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<b>Balance</b>	<b>\$ -</b>	<b>\$ 11,409,971</b>	
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January 26, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Quarterly Informational Report of Contract Items

1. This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.
2. **Section A: Program Related Contracts**
3. Agreement with **American Medical Response, Inc.** to provide clinical experience to students in the Emergency Medical Services Program. The Agreement will commence as soon as possible and continue for a period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on November 2, 2020. Department—Emergency Medical Services
4. Amendment to the Affiliation Agreement with **BayCare Health System, Inc. (BCHS)** to add the Clinical Medical Assistant Program which will allow Clinical Medical Assistant students to obtain clinical experience through BCHS hospitals, facilities, and affiliates. The Amendment will commence as soon as possible and is coterminous with the current Agreement which is through September 19, 2021. There is no cost to the College. This item was approved by Matthew Liao-Troth on November 4, 2020. Department—Workforce Education/Allied Health
5. Affiliation Agreement with the **Florida Department of Health, Brevard County** to provide clinical experience to students in the Health Services Administration baccalaureate program. The Agreement will commence as soon as possible and continue for the period of three years. This item was approved by Matthew Liao-Troth on December 1, 2020. Department—College of Health Sciences
6. Affiliation Agreement with the **Florida Department of Health, Orange County Health Department** to provide clinical experience to students enrolled in the Health Services Administration program. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College. This item was approved by Matthew Liao-Troth on December 15, 2020. Department—College of Health Sciences

7. Affiliation Agreement with **HCR Healthcare, LLC** to provide clinical experience to students enrolled in the Physical Therapist Assistant program. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 30, 2020. Department—Physical Therapist Assistant
8. Affiliation Agreement with **Sarasota Memorial Health Care System** to provide clinical experience to students in the BAS Health Services Administration Program. The Agreement will commence as soon as possible and continue unless terminated by either party. This item was approved by Matthew Liao-Troth on October 9, 2020. Department—College of Health Sciences
9. Affiliation Agreement with **St. Petersburg Skin & Laser Center, LLC** to provide clinical experience for one clinical medical assistant student. There is no cost to the College. The Agreement will commence as soon as possible and continue upon completion of the student's externship. This item was approved by Michael Ramsey on December 9, 2020. Department—Allied Health, Workforce Education
10. Affiliation Agreement with **Wake Forest University Baptist Medical Center and its subsidiaries and affiliates** to provide clinical experience to students enrolled in the Health Services Administration program. The Agreement will commence as soon as possible and continue through November 30, 2023 and thereafter automatically renew for two additional 1-year terms. There is no cost to the College. This item was approved by Matthew Liao-Troth on November 23, 2020. Department—Health Services Administration

**Section B: Contracts above \$100,000 (\$100,001-\$325,000)**

11. Agreement with **Collegiate Enterprise Solutions, LLC dba The Registry** to provide a consultant to perform the duties of the Interim Associate Vice President of Human Resources position. The Agreement will commence on October 19, 2020 and continue through June 30, 2021. The anticipated cost to the College for this period, which includes the Registry fee and consultant's fee is \$107,000. This item was approved by the President on October 19, 2020. Department—President's Office
12. Agreement(s) with **Enterprise Fleet Management** that will allow for the leasing and maintenance of multiple vehicles to be used collegewide over the period of five years. In addition, the Agreement(s) provide for the installation and use of telematics devices in the leased vehicles. The anticipated cost to the College over five years for leasing, maintenance and telematics is approximately \$258,341.40. The College will also need to enter into an Agreement with a wireless service provider for use of the telematics devices. The Agreements will commence as soon as possible and continue for the period of five years. This item was approved by the President on October 6, 2020. Department—Facilities Services
13. Agreement with **SpearMC Management Consulting, Inc.** to provide consulting services to implement PeopleSoft Personnel Action Functionalities into SPC PeopleSoft HCM 9.2 application. The Agreement will commence as soon as possible and continue through June

30, 2021. The cost to the College for this period is anticipated to be \$199,660. This item was approved by the President on October 13, 2020. Department—Information Technology—AIS

**Section C: Contracts above \$50,000 (\$50,001-\$100,000)**

14. Amendment to the Agreement with **Calltower, Inc.** for licenses that will add an additional 1,675 staff members to the Microsoft Teams cloud phone user environment. Currently, there are 75 staff members in Information Technology using this cloud-based system. The additional cost to increase licenses under this Agreement will be \$69,656.40 through September 2, 2021. This item was approved by Janette Hunt on December 18, 2020. Department—Information Technology
15. Agreement with **Microsoft Corporation** to continue the Microsoft Premier Services including consulting, training and support for the period of one year. The Agreement covers necessary technical consulting, training and support for current SPC Microsoft related projects such as SharePoint, SQL, etc. The Agreement will commence on November 1, 2020 and continue for the period of one year. The cost to the College for this period will be \$75,775. This item was approved by Mike Meigs for Janette Hunt on October 13, 2020. Department—Information Technology
16. Modification to the Agreement with **Ricoh Americas Corporation** which provides for staffing services and equipment for the College's Marketing & Strategic Communications Department. This modification will revise certain terms of the Master Service Agreement and extend the Agreement for an additional 4 months through March 23, 2021 at a cost to the College of \$59,438.40. Thereafter, the Agreement will automatically renew for additional 4-month periods unless terminated in writing with 30 days' notice. This item was approved by Jesse Turtle on October 26, 2020. Department—Marketing & Strategic Communications
17. Agreement with **Sierra-Cedar, Inc.** to provide PeopleSoft Campus Solutions 9.2 functional testing from January 4, 2021 through March 19, 2021. The cost to the College for this Agreement will not exceed \$77,000. This item was approved by Janette Hunt on December 15, 2020. Department—Information Technology – Business Services
18. Modification to the Agreement with **Sierra-Cedar, Inc.** to provide PeopleSoft (PS) Administrative Support consulting services on a time and expense basis. Services will be performed on a remote basis as requested and may relate to PeopleTools for PS HCM, PS Finance, Campus Solutions, and iHub; PS Cloud Manager configuration; PUM application; and assisting with database clean up using Sierra Cedar's database split utilities. The Agreement was approved through December 31, 2020 at a cost of \$73,980. This modification will extend the Agreement through March 31, 2021 at an additional cost not to exceed \$39,600. This item was approved by Janette Hunt on December 16, 2020. Department—Information Systems – Business Services
19. Agreement with **Waste Pro of Florida, Inc.** to lease a 30 cubic yard reconditioned self-contained compactor with cart dumpster for the Seminole Campus. The Lease will

commence as soon as possible and continue for the period of five years. The anticipated cost to the College per year is \$12,600 for a total estimated cost over five years of \$63,000. This includes the monthly cost for the compactor (\$550 per month), plus pull and return costs and disposal charges of \$42.15 per ton. This item was approved by Janette Hunt on December 16, 2020. Department—Facilities Services

**Section D: Contracts above \$10,000 (\$10,001-\$50,000)**

20. Agreement with **Brown & Brown of Florida, Inc.** to provide actuarial services for review of medical insurance, wellness, healthcare reform, compliance, insurance renewals, RFP services, filing and COBRA support. The Agreement will commence January 1, 2021 and continue through December 31, 2021. The cost to the College for this Agreement will be \$45,000. This item was approved by Tonjua Williams on December 11, 2020. Department—Human Resources
- 21.
22. Agreement with **CAE Healthcare, Inc.** to provide support and maintenance for the CAE iStan and Apollo Nursing for the period of one year. The cost to the College for this Agreement will be \$10,429. The Agreement will continue through December 30, 2021. This item was approved by Matthew Liao-Troth on November 4, 2020. Department—College of Nursing
23. Agreement with **Copperhead Charities, Inc.** for the use of the Tarpon Springs Campus parking lots on April 23 – May 2, 2021 during the Cooperhead Charities Championship Golf Tournament held at Innisbrook Inn and Resort. The College will receive \$5,000 for the use of its parking area and facilities. Additionally, under a separate Agreement, Copperhead Charities will also donate \$37,400 to the SPC Foundation, which will be used for Tarpon Springs Campus student scholarships. The Copperhead Charities will also be using the Tarpon Springs Facilities on April 23 through April 28, from the hours of 6am – 9pm each day as a rapid COVID testing site for their players, staff and officials. This item was approved by Jamelle Conner on December 7, 2020. Department—Golf Tournament Operations
24. Agreement with **Economic Modeling, LLC of Moscow, Idaho** to conduct an economic impact study that includes an Economic Impact Analysis (EIA) and an Investment Analysis (IA). The EIA will examine the direct and indirect multiplier effects that occur as the College, its employees, and students spend money in the region, as well as the economic benefits generated by past students who live and work within the regional community. The IA indicates the strength of the College as an investment from the perspectives of students, taxpayers, and society as whole and projects various benefits into the future, discounts them to current dollars, and compares the present values with the costs of generating the benefits. The Agreement will commence as soon as possible and is anticipated to continue through project completion. The cost to the College for this Agreement will be \$15,000. This item was approved by Matthew Liao-Troth on December 8, 2020. Department—Institutional Effectiveness
25. Agreement with **Laurie Hill** to provide professional consulting services including marketing, sales, and business development for the College’s Collaborative Labs. The

Agreement will commence as soon as possible and continue through June 14, 2021. The College will pay the consultant \$23,500, inclusive of expenses incurred, over the period of the Agreement. In addition, the consultant will be paid a commission of 10% based on the gross contract price for any business for which the engagement occurs pursuant to the terms of the Agreement. The commission amount is anticipated to be \$15,600. Based on the foregoing, the total anticipated costs for this Agreement are \$39,100. This item was approved by the President on December 3, 2020. Department—Collaborative Labs

26. Agreement with **Intrado Interactive Service** for the renewal of SchoolMessenger Complete for the period of one year. The cost to the College for the renewal period will be \$27,000. Thereafter, the Agreement will automatically renew for successive one-year periods unless either party provides 30 days' written notice prior to the end of the current term. This item was approved by Janette Hunt on November 20, 2020. Department—Information Technology
- 27.
28. Gift Agreement and Memorandum of Understanding (MOU) with **KnowBe4, Inc.** to enhance educational opportunities for students, specifically to train 1,001 students as Cyber Resilient Professionals and to develop a Cyber Resiliency Program. KnowBe4, Inc. will provide an in-kind gift to the College's Foundation in the amount of \$41,081 in licensing to KnowBe4's security awareness testing and training platform and \$4,500 in consulting services equating to a total value of \$45,581. The donation will allow the College to add courses into its course curriculum and to establish a cybersecurity program for students. The Gift Agreement and MOU will commence upon execution and continue for the period of three years. This item was approved by Matthew Liao-Troth on November 24, 2020 and Jesse Turtle on December 2, 2020. Departments—Academic Affairs and SPC Foundation, Inc.
29. Agreement with **Network for Teaching Entrepreneurship (NFTE)** to provide the rights to use NFTE curriculum materials for the new Entrepreneurship Program to be offered through the College's Workforce Education Department. The cost to the College for this Agreement will be \$25,000. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by the President on October 22, 2020. Department—Workforce Education
30. Agreement with **Optimal Resume** to continue the Optimal Resume Career Learning Modules for another year. The cost to the College for this Agreement will be \$11,419. The Agreement will commence December 14, 2020 and continue through December 13, 2021. This item was approved by Janette Hunt on December 4, 2020. Department—Career Connections
31. Agreement with **Jean E. Pierce** to provide professional services and project management in order to identify organizational resources, challenges and opportunities to establish a successful multi-year strategic plan that develops a plan of economic improvement and self-sufficiency for Black/African males through successful completion of their academic pathways from K-12 through postsecondary education. The project will commence as soon as possible and continue through May 2021. The cost to the College for this Agreement

will be \$37,548. This item was approved by Jamelle Conner on December 18, 2020. Department—Retention Services

32. Agreement with **Savills, Inc.** whereby Savills will perform strategic real estate analysis services and provide a broker value of opinion (BoV), related to nine of the College's properties. The cost to the College for the BoVs will be \$13,500. The Agreement will commence as soon as possible and continue through project completion, estimated to be approximately 90 days from Savills' receipt of necessary data from the College. This item was approved by Janette Hunt on December 17, 2020. Department—Finance and Business Operations
33. Agreement with **Transworld Systems, Inc.** to provide pre-collection services on past due student accounts at a cost of \$8.90 per account. The College anticipates approximately 5,000 accounts during the Agreement period. The cost to the College will be \$44,500; however, Transworld provides a performance guarantee, which meets or exceeds a minimum collection rate of two times the order amount. Transworld will pay the College the difference if the collections do not meet the required threshold. The Agreement will commence as soon as possible and the accounts purchased can be used within 24 months of the contract effective date. This item was approved by Janette Hunt on October 6, 2020. Department—Business Office, DO
34. Agreement with **Turnitin, LLC** to renew the subscription to Turnitin service, which allows educational institutions to check student work for possible textual matches against internet-available resources and its own proprietary database. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for the Agreement will be \$41,931. This item was approved by Matthew Liao-Troth on November 26, 2020. Department—Learning Resources
35. Agreement with the **U.S. House of Representatives** to continue to lease space at the Seminole Campus for **Congressman Charlie Crist**. The Agreement will commence on January 3, 2021 and continue through January 2, 2023. The anticipated annual revenue to the College under this Agreement will be \$10,680. This item was approved by Janette Hunt on December 8, 2020. Department—Finance & Business Operations
36. Agreement with **Wellround Provider Group, P.A. and Mantra Health, Inc.** to provide Telemental Health and Related Technology Professional Services to SPC students seeking mental health assistance. The Agreement will commence as soon as possible and continue through June 30, 2021. Thereafter, the Agreement will automatically renew for subsequent academic years unless terminated by either party with 30 days' written notice. The discounted costs for Year 1 are expected to be approximately \$46,890. Thereafter, if renewed, the fees will increase as agreed to by the parties. Additional approval to continue the Agreement after the first year will be sought at that time. This item was approved by Jamelle Conner on October 30, 2020. Department—Student Affairs

37.

38.

**Section E: Contracts below \$10,000**

39. Agreement with **Broadway Play Publishing, Inc.** to provide a performance license for a live nonprofessional stage production of *On the Verge or The Geography of Yearning* to be performed by the Theater/Fine Arts Department on October 22-25, 2020. The cost to the College for this Agreement will be \$400. This item was approved by Matthew Liao-Troth on September 4, 2020. This item is being included on this Report as it was not included on the previous report. Department—Theater/Fine Arts
- 40.
41. Agreement with **Caldwell Management Solutions** to design and/or facilitate a variety of business and organizational development courses and workshops and provide participant materials. The specific courses provided will be as agreed to by the parties. The courses may be provided to leaders, teams, students, and staff through the College's Workforce Institute. The Agreement will commence as soon as possible and continue through June 30, 2021. The anticipated cost to the College during this period will be \$2,000. This item was approved by Michael Ramsey on December 17, 2020. Department—Workforce Education
- 42.
43. Agreement with the **City of Clearwater** for the use of the Clearwater Campus parking lot and the first floor of the library as a distribution point for emergency food and water supplies in the event of a hurricane. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Stan Vittetoe on October 14, 2020. Department—Provost Office
- 44.
45. Agreement with the **Community Foundation of Tampa Bay, Inc.** to establish a collaboration framework to advance the work plan of grants or contracts obtained relating to the Complete Tampa Bay Program, including the sharing of data in accordance with the Family Education Rights and Privacy Act. There is no cost to the College. The Agreement will commence upon execution and continue for one-year periods unless terminated by either party. This item was approved by Jamelle Conner and Matthew Liao-Troth on November 10, 2020. Departments—Student Affairs; Academic Affairs
- 46.
47. Mutual Confidentiality Agreement with **Duke Energy Business Services, LLC** whereby the parties intend to have discussions regarding a possible transaction between Duke Energy and SPC involving potential supplemental lineman training programs. The parties agree to maintain confidentiality of Confidential Information as defined in the Agreement. The Agreement will commence on October 20, 2020 and continue for the period of one year unless terminated by either party. There is no cost to the College associated with this Agreement. This item was approved by Michael Ramsey/Matthew Liao-Troth on October 19, 2020. Department—Workforce - Information & Innovative Technology
- 48.
49. Agreement with **Elsevier BV** to renew the online access to Critical Care Nursing Clinics of North America; Nursing Clinics of North America; Radiology Clinics of North America; Veterinary Clinics of North America: Small Animals Practice; and the Journal of the American Dental Association. The Agreement will commence as soon as possible and continue through December 31, 2021. The cost to the College for this Agreement will be \$5,101.37. Department—Learning Resources
- 50.

51. Agreement with **Films Media Group aka Infobase Learning** to continue to provide access to the films on demand Physical Therapy collection for streamed video content to support the Physical Therapist Assistant Program. The Agreement will commence as soon as possible and continue through December 31, 2021. The cost to the College will be \$891.45. This item was approved by Matthew Liao-Troth on November 16, 2020. Department—Learning Resources
52. Agreement with **Howard Technology Solutions** to provide for the purchase and installation of AV equipment on the St. Petersburg/Gibbs Campus. The Agreement will commence as soon as possible and continue through equipment installation. A one-year services agreement for the equipment is included. The cost to the College will be \$4,648. This item was approved by Janette Hunt on October 12, 2020. Department—Information Systems—AS
53. Agreement with **Howard Technology Solutions** to provide for the installation of 2-way interactive technology in a College of Business (COB) classroom at Epi-Tech. The equipment was previously located at the University Partnership Center (UPC) in a classroom that is under renovation. The UPC and COB will use the EpiTech classroom. The cost to the College for this Agreement will be \$6,181. The Agreement will commence as soon as possible and continue through project completion. This item was approved by Janette Hunt on December 18, 2020. Departments—Facilities Planning & Institutional Services and Information Systems
54. Agreement with **IBM Corporation** for a license to the IBM SPSS Statistics Base Academic for 15 concurrent users and a license to the IBM SPSS Custom Tables Academic for one authorized user. The licenses will also include technical support. The Agreement is for the period of one year at a cost to the College of \$8,497.33. This item was approved by Matthew Liao-Troth on November 10, 2020. Department—University Partnership Center
55. Agreement with **Innovative Learning Center, LLC** to provide Third Party Evaluation services to the College associated with the Biomedical Engineering Technology – Pathways to Medical Device Manufacturing, Networking, and Cybersecurity (BMET) Program, a project that is funded by the National Science Foundation. The Agreement will continue through August 31, 2021 at a cost to the College of \$8,000. This item was approved by Matthew Liao-Troth on October 19, 2020. Department—Natural Sciences
56. Agreement with the **Institute for Economic Evolution (IEE)** to partner with the College’s Institute for Strategic Policy Solutions to develop and plan an upcoming virtual series on the topic of Economics. IEE will provide speakers and panelists, payment for the speaker honoraria, identify sponsors and partners, and provide marketing. The College will serve as the host of the event series. The Agreement will commence upon execution and continue through June 1, 2021. The cost to the College for this Agreement will be \$5,000. This item was approved by Jamelle Conner on December 7, 2020. Department—Institute for Strategic Policy Solutions

57. Agreement with **Intercultural Advocacy Institute** for the continued use of certain rooms at the Tarpon Springs Campus. The renewal period will be from January 19, 2021 through January 18, 2022. The anticipated revenue to the College for this Agreement will be \$3,210.74. This item was approved by Janette Hunt on November 6, 2020. Department—Provost Office
58. Agreement with **JJCI Resource Development Services, Inc.** to provide a Title III Strengthening Institutions Workshop. The date of the Workshop is yet to be determined. The cost to the College for this Agreement will be \$2,500. This item was approved by Jesse Turtle on November 10, 2020. Department—Grants Development
59. Agreement with **John King Music, LLC** to provide a solo acoustic performance via Zoom. The concert will be held on November 20, 2020. This item was approved by Jamelle Conner on November 6, 2020. Department—Student Life & Leadership
60. Agreement with **John King Music, LLC** to provide a solo acoustic performance via Zoom for faculty, staff and students. The performance will be held on January 20, 2021. This item was approved by Jamelle Conner on November 30, 2020. Department—Student Life and Leadership
- 61.
62. Agreement with **Learning Sciences International, LLC** to provide a subscription to its iObservation products including the full package for Marzano Protocol + Library, the iObservation Fidelity Module Building License, and the iObservation Fidelity Module Building Session Manager Individual License for use at the Collegiate High School SP/G. The cost to the College for this Agreement will be \$1,140. The Agreement is for the period of one year. This item was approved by Matthew Liao-Troth on December 9, 2020. Department—St. Petersburg Collegiate High School
63. Agreement with **Mansfield Power & Gas, LLC** whereby Mansfield will transport natural gas for the eight TECO accounts with the College. The Agreement will commence as soon as possible and continue for the period of two years. The estimated cost to the College over the two-year period is \$15,501.12. This item was approved by Janette Hunt on December 8, 2020. Department—Plant Operational Expense/DO
64. Agreement with **Motorola Solutions, Inc.** to provide maintenance and repairs for radios used in the Fire Science Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$558.09. This item was approved by Matthew Liao-Troth on December 10, 2020. Department—Fire Science
65. Agreement with **National Employers Council d/b/a People Systems** to continue to audit unemployment claims and monitor refunds from the state. The Agreement will commence January 1, 2021 and continue through December 31, 2021. The cost to the College for this Agreement will be \$4,800. This item was approved by the President on October 22, 2020. Department—Human Resources
- 66.

67. Agreement with **Orkin Pest Control** to provide pest control at the Clearwater Campus Library. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College will be \$5,376. This item was approved by Janette Hunt on November 20, 2020. Department—Custodial Services
68. Agreement with **Ovid Technologies, Inc.** to provide a renewal subscription to various electronic products to support the Nursing, Health Services Administration, and Dental Hygiene programs. The Agreement will commence June 30, 2021 and continue for the period of one year. The cost to the College will be \$791. This item was approved by Matthew Liao-Troth on December 14, 2020. Department—District Library
69. Agreement with **Phillies Florida, LLC** whereby the College will provide access to the two northern parking lots on the Clearwater Campus for fan parking during Phillies Spring Training home games. The Agreement will commence as soon as possible and continue through the end of spring training. In exchange, Phillies Florida will provide in-kind, stadium Billboard outfield signage and two season tickets during the season. There is no cost to the College associated with entering into this Agreement. This item was approved by Janette Hunt on December 8, 2020. Department—Finance & Business Operations
70. Intergovernmental Agreement with the **Pinellas County School Board** to establish and update collegiate high school programs in dual enrollment for the next school year. The Agreement is for an annual period and is to be executed prior to January 1st of each year. This Agreement is pursuant to Florida Statutes 1007.273 which requires colleges to work with their school districts for this purpose. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 26, 2020. Department—University Partnership Center
71. Renewal of Agreement with **Pinellas Police Standards Council (PPSC)** for the use of space at the Allstate Center to provide the Police Applicant Screening Service (PASS). Since all recruits entering the law enforcement and corrections academies must be cleared through PASS, the housing of PASS at the Allstate Center continues to be a major advantage to the College's academy programs. Given the foregoing benefits to the College, there is no charge to PPSC for the use of the space. The College also provides janitorial services, four desktop computers and computer support services. The Agreement will commence on October 1, 2020 and continue for the period of one year. This item was approved by Janette Hunt on August 31, 2020. This item is being included on this Quarterly Report as it was not included on the previous report. Department—General Administration/SEPSI
72. Agreement with **R2B2 Stem, LLC** to provide 16 hours of instruction in Innovation and Invention with Robotics and Engineering to advance the skills in Engineering Design, Robotics, and Programming. The Agreement will commence as soon as possible and continue through completion of the instruction. The cost to the College will be \$1,600. This item was approved by Jamelle Conner on December 7, 2020. Department—Tampa Bay Bridge to Baccalaureate

73. Agreement with **Springshare, LLC** to continue to provide LibGuides, a template-driven content management system, for use in the College's libraries. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$3,568. This item was approved by Matthew Liao-Troth on November 18, 2020. Department—Learning Resources
74. Agreement with **St. Pete Catalyst** for the purchase of advertising on the St. Pete Catalyst website, social media sites, mobile applications and/or digital newspapers, and/or on its other media/platforms. The Agreement will commence on January 15, 2021 and continue for the period of one year. The cost to the College will be \$12,000, which includes an Impact Council Membership and associated benefits. This item was approved by Mark Strickland on January 4, 2021. Department—Institute for Strategic Policy Solutions
75. Agreement with **Tagboard** to provide basic platform subscription products including license, programming platform, graphics, templates, content organization, and core features as well as support services. These products are for use on the College's website, landing pages and social media projects. The Agreement will commence as soon as possible and continue for the period of two years. The cost to the College for this period will be \$7,500. This item was approved by Jesse Turtle on December 8, 2020. Department—Marketing & Strategic Communications
76. Agreement with the **U.S. House of Representatives** to continue to lease space at the Tarpon Springs Campus for Congressman Gus Bilirakis. The Agreement will commence on January 3, 2021 and continue through January 2, 2023. The anticipated annual revenue to the College under this Agreement will be \$9,975. This item was approved by Janette Hunt on December 14, 2020. Department—Finance & Business Operations
77. Agreement with the **U.S. House of Representatives** to continue to lease space at the Midtown Campus for **Congressman Charlie Crist**. The Agreement will commence on January 3, 2021 and continue through January 2, 2023. The anticipated annual revenue to the College under this Agreement will be \$1,755. This item was approved by Janette Hunt on December 8, 2020. Department—Finance & Business Operations
78. Agreement with **Unity Technologies ApS** whereby the College will participate in the Academic Alliance Program and Unity will provide the College a license and certification package that will allow SPC's College of Computer and Information Technology to offer Unity's Certified Programmer/Certified Expert courses to students. The package includes Unity Certified Instructor for up to five educators; Unity Courseware for thirty students; and Certification for thirty students. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College, which has been discounted for this first year of participation, will be \$4,000. This item was approved by Matthew Liao-Troth on October 8, 2020. Department—College of Computer & Information Technology
79. Agreement with the **University of South Florida** to develop one consolidated Memorandum of Understanding for USF locations (Tampa, Sarasota, St. Petersburg) whereby USF and the College will continue to offer degrees through the University

Partnership Center at SPC. The Agreement will commence as soon as possible and be ongoing. There is no cost to the College associated with entering into this MOU. This item was approved by Matthew Liao-Troth on November 23, 2020. Department—University Partnership Center

80. Agreement with the **University of South Florida** to continue the collaborative partnership with the College to fulfill the mission of the Pinellas Access to Higher Education (PATHe) program, which is funded by the State of Florida. The goal and vision of the PATHe program is to provide equitable, flexible, and attainable pathways to promote access to higher education and to increase the number of students attaining post-secondary degrees in Pinellas County, thereby creating avenues of economic mobility for students, filling skill gaps, meeting workforce needs, and improving the overall economic health of Pinellas County. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Jamelle Conner on October 1, 2020. Department—Enrollment Services
81. Agreement with the **University of South Florida** and seven other FCS institutions to continue the partnership to work together to expand the two-plus-two baccalaureate graduation path model known as the FUSE Program. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College. This item was approved on October 8, 2020 by Jamelle Conner. Department—Student Affairs
- 82.
83. Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items not exceeding \$325,000.
84. Suzanne Gardner, General Counsel, recommends approval.

January 26 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Tonjua Williams, President   
**SUBJECT:** Quarterly Report of Dell Financial agreements

**Section B: Major Technology Contracts**

1. Agreements with **Dell Financial Services, LLC** to lease UPC battery backup units, network equipment, and virtual / cloud based equipment to support various academic and administrative departments college wide. The lease, **entered into between September 30, 2020 and December 16, 2020** are for a period of 36-60 months. The cost to the College is expected to be approximately \$492,885.12. Should the College opt to purchase the equipment, if applicable, at the end of the lease term, the purchase option price would be an additional \$4.00. Based on the foregoing, the total cost to the College for these lease agreements will not exceed \$492,889.12. Should funds not be appropriated to continue the leases for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated with 60 days written notice prior to the end of the current fiscal period. These items are being reported to the Board based on its approval of the 2020-2021 Budget on June 16, 2020 (Janette Hunt).

January 26, 20210

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, President 

**SUBJECT:** Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 2 (currently \$35,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee's Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President's designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms "SBE", "BOT" and "ITB" stand for the State Board of Education, the St. Petersburg College Board of Trustees, and Invitation to Bid, respectively.

**The listing is by Purchase Order Number:**

1. **P.O. #111200 – Pinellas Suncoast Transit Authority** – This is in the amount of \$61,913.31 for unlimited transit access. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption I: "Single source...". **Recommended** by Jamelle Conner, Vice President of Student Affairs.
2. **P.O. #111265 – SpearMc Management Consulting Inc.** – This is in the amount of \$199,660.00 for consulting services to implement PeopleSoft functions. **Authority:** RFP SPC 01-20-21 **Recommended** by David Creamer, CTO.
3. **P.O. #111278– Microsoft Corp.** – This is in the amount of \$75,775.00 for support services and fees. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: "Information Technology..." **Recommended** by David Creamer, CTO.
4. **P.O. #111282– Alan Jay Ford Lincoln Mercury Inc** – This is in the amount of \$75,632.00 for police vehicles. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: "Purchases at ..." **Recommended** by Marie Couch, Career Connections.

5. **P.O. #111293– Transworld Systems Inc** – This is in the amount of \$44,500.00 for pre-collection billings. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption, D. State of FL CFO contract. **Recommended** by Mike Meigs, Associate Vice President of Finance and Business Operations
6. **P.O. #111311– Southport Truck Group**– This is in the amount of \$191,300.00 for a Freightliner truck. **This is grant funded. Authority** Florida Sheriff’s contract FSA20-VEH18.0 **Recommended** by Jason Krupp, Career Connections.
7. **P.O. #111345– Enterprise FM Trust**– This is in the amount of \$56,510.28 for leasing and maintenance of several vehicles. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by Olin Conrad, Facilities Manager.
8. **P.O. #111401– Ricoh Americas Corp.** – This is in the amount of \$59,438.40 for two print shop employees. **Authority:** Continuation of RFC ID: 17014 **Recommended** by Jesse Turtle, Vice President of Institutional Advancement
9. **P.O. #111419– Collegiate Enterprise Solutions LLC.** – This is in the amount of \$107,000.00 for interim AVP HR consultant fees. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G : “Professional services ...” **Recommended** by Tonjua Williams, President.
10. **P.O. #111425– Fitrev INC.** – This is in the amount of \$86,089.00 for fitness equipment. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by Jason Krupp, Career Connections.
11. **P.O. #111433– Singlewire Software LLC.** – This is in the amount of \$51,760.00 for Informacast maintenance. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology...” **Recommended** by David Creamer, CTO.
12. **P.O. #111456– PC Solutions & Integrations INC.** – This is in the amount of \$41,334.00 for phone equipment. **This is grant funded Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption, D, Volusia CTP-750CN. County contract. **Recommended** by David Creamer, CTO.
13. **P.O. #111489–Hillsborough Community College.** – This is in the amount of \$44,137.12 for Reach-Out program expenses. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services **Recommended** by Misty Kemp, Executive Director of Retention Services.
14. **P.O. #111490–State College of FL Manatee- Sarasota.** – This is in the amount of \$44,137.12 for Reach-Out program expenses. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services **Recommended** by Misty Kemp, Executive Director of Retention Services.

15. **P.O. #111491–University of South Florida.** – This is in the amount of \$41,661.27 for Reach-Out program expenses. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services. **Recommended** by Misty Kemp, Executive Director of Retention Services.
16. **P.O. #111560–Hill, Laurie L.** – This is in the amount of \$39,100.00 for professional consulting services. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G : “Professional services ...” **Recommended** by Andrea Henning, Executive Director, Collaborative Labs
17. **P.O. #111576–Sierra-Cedar Inc.** – This is in the amount of \$77,000.00 for tech support for PeopleSoft. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology...” **Recommended** by David Creamer, CTO.
18. **P.O. #111583–Turnitin LLC.** – This is in the amount of \$41,931.00 for plagiarism detection database access. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption B. Educational. **Recommended** by Matthew Liao-Troth, Vice President of Academic Affairs
19. **P.O. #110943A–Thyssenkrupp Elevator Corp.** – This is in the amount of \$41,672.88 for college-wide elevator maintenance and service. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption, D, NCPA CONTRACT #02-43 **Recommended** by Gary Falasca, Director of Facilities Services
20. **P.O. #111353A–Wellround Provider Group PA.** – This is in the amount of \$44,890.00 for mental health services for students. **Authority:** SPC#13-19-20 **Recommended** by Jamelle Conner, Vice President of Student Affairs

**Change Orders listed in numeric order:**

N/A

**Summary of Vendors Appearing More Than Once (exclusive of change orders)**

N/A

**For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing**

All non-exempt purchases exceeding the Category Two threshold amount [\$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

**The following are exceptions to competitive solicitations:**

- A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.
- B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.
- C. Library books, reference books, periodicals, and other library materials and supplies.
- D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.
- E. Food.
- F. Services or commodities available only from a single or sole source.
- G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes of this paragraph, "professional services" shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.
- H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college's information technology plan.
- I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Two threshold [\$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.

**(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)**

This Quarterly Informational Report was compiled by Thomas Russell, Director of Procurement, Asset Management and Auxiliary Services.