

MINUTES OF THE JANURY 21 2025 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Under Item VI – A, Old Business

NONE

Under VI-B, New Business

The Board considered Items VI – B.1a – VI – B.5d.

Chair Butts shared that Agenda Item VI – B.4a was pulled from the agenda as additional time was still needed to review the agreement.

Mr. Gibbons moved that item VI - B.5d, Authorization to Close on 3200 34th Street S Property, be taken up for discussion. He further moved to approve the remaining items on the consent agenda. Ms. Cole seconded the motion. The motion passed unanimously

Chair Butts then opened the floor for discussion on item VI – B.5d.

Mr. Gibbons noted that he discussed the topic with the governor's office who thought the item could not be re-reviewed, but that is inaccurate information if they are giving authorization today. Also, he noted that several community members came out opposed to the end user of this site. And finally in his 22 years on board, it has never given authorization to close on anything without the board seeing the final contract, which has not happened.

Chair Butts confirmed with General Counsel Mia Conza that the information given to the representative in the governor's office was that the board had approved of it, and that it was a requirement for Dr. Williams to execute the closing per the contract. Ms. Conza confirmed.

Trustee Gibbons shared he got specific information from a specific person in the governor's office when he sent the item to them, and they sent it back that it was not what they were told. Trustee Gibbons shared that he wished to vote individually.

Ms. Hunt clarified that there are two issues: 1. The board approved Dr. Williams to move forward and the property was unnecessary for educational purposes, 2. Dr. Williams has the authority to move forward, negotiate and sign a contract. This piece is specific to during negotiations, the buyer requested the authorization to close, typically done closer to the closing date. The contract is a separate piece.

Mr. Gibbons reiterated that is not what was articulated and understood by the individual in the governor's office.

Ms. Hunt indicated that in her history, this being the fifth property, only resolution to close has been shared with the trustees, not the contract.

Mr. Gibbons indicated previous presidents gave either individual session and/or the contract to review as fiduciaries.

Chair Butts indicated trustees would not receive a copy of the contract after consulting with the General Counsel's office. He shared that if Trustee Gibbons chooses to, he could come to Ms. Conza's office to review the contract and ask any questions he may have. Chair Butts indicated that the authorization lists a dollar amount in the contract. It was negotiated in good faith, and the Board's expectation is that when it comes time to execute the closing of the property, it will be executed at this contract price.

Mr. Gibbons indicated timelines are also important in the contract.

Mr. Gibbons moved approval to accept VI-B.5d. Ms. Cole seconded the motion. One Opposed. The motion passed.

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)

2. ACADEMIC MATTERS

- a. Proposed Academic Calendar for 2025-2026 (*Action*)
- b. General Education Course Offerings (*Action*)

3. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. Florida Department of Education – Equipment Upgrade and Modernization Grant (*Action*)
- b. Florida Department of Education- Prepping Institutions, Programs, Employers, and Learners Through Incentives for Nursing Education (PIPELINE) (*Action*)
- c. Florida Department of State – Palladium Theater Renovation – Phase II (*Action*)
- d. Florida Department of Military Affairs, Florida National Guard Counterdrug Program – Multijurisdictional Counterdrug Task Force Training (MCTFT) (*Action*)

4. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000

- a. Proposal and Agreement with Pinellas Suncoast Transit Authority for Training Services (*Action*) [Removed]

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5. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

- a. Certificate of Final Inspection/Project Acceptance, 337 Multiple Campuses Access Control (*Action*)
- b. Certificate of Final Inspection/Project Acceptance, 337 Multiple Campuses Camera Upgrades (*Action*)
- c. Certification of Final Inspection/Project Acceptance, Deferred Maintenance Roof Projects (*Action*)
- d. Authorization to Close on 3200 34th Street S Property (*Action*)

Under VII, Informational Reports A.

Direct Support Organization

1. Institute for Strategic Policy and Solutions (*Informational*)
 2. St. Petersburg College Foundation (*Informational*)
- B. Palladium at St. Petersburg College (*Informational*)
- C. Leepa Rattner Museum of Art (*Informational*)
- D. Fiscal Year 2024-2025 College General Operating Budget Report with Tuition Revenue (*Informational*)
- E. Quarterly Informational Report of Contract Items (*Informational*)
- F. Quarterly Informational Report of Approval of Deferred Maintenance Project Change Orders (*Informational*)

Under Item VIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, February 18, 2025 9:00 a.m., at the SPC Gibbs Campus

XI. ADJOURNMENT

Having no further business to come before the Board, Chair Butts adjourned the meeting at 10:23am.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Jason Butts
Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments

**Board Memos and
Supplemental Materials**

Board of Trustees Meeting

January 21, 2025



Grants' Department Accomplishments

Dr. Gretchen Mullin-Sawicki

Board of Trustees Meeting
January 21, 2025



Department Overview

The **Grants Department** at SPC supports the College in securing and implementing grants from government and private sources to assist in achieving SPC's strategic objectives. The department is awarded an average of **\$10,664,000 million** in grants annually and manages a large portfolio of grant funded programs with an average of **\$25 million in grants annually**. Currently managing **31** grants.

Working with SPC leadership, deans, provosts, faculty and program staff, along with funders and external partners, the department supports the college's innovative strategies using data-informed strategies to address our strategic pillars of success:

- **Deliver Excellence in Teaching & Learning**
- **Drive Economic Advancement**
- **Strengthen Our Community**





Department Strategic Goals

1. Increase grant funding resources to support SPC's mission and values.
2. Diversify grant funding resources to support SPC's mission and values.
3. Effectively manage resources and risk for optimal grant management.
4. Increase funder and program engagement through funder mentoring opportunities, workshops, webinars and meetings for relationship building.



Key Performance Indicators

1. Grant Funding Resources: Number of grants submitted annually (30) with Win Rate 50-60% (NSF-25%);
2. Diversify Resources: Submit 3-5 grant opportunities to new funders or new funding programs with existing funders;
3. Manage Resources and Risks: Conduct internal audits, develop and implement internal controls (risk rubrics, communication, PD);
4. Increase Funder Engagement: Increasing our collaboration and quality of partnerships (3 new collaborations for grant submissions annually).



Department Services

Pre-Award Phase:

- Researching and identifying potential funding sources
- Developing proposals with college staff, faculty, partners
- Writing applications, including risk-mitigation review, supplementals

Award Phase:

- Supporting programmatic and fiscal management of awarded grants, focus on compliance and reporting

Post-Award Phase:

- Reporting, and closeout and post-closeout auditing of files



Grant Portfolio- 21

(Competitive, Allocation, Reoccurring, Subrecipient Grants)

Federal

- National Science Foundation (5)
- U.S. Department of Education (3)
- U.S. Department of Health and Human Services
- U.S. Economic Development Administration

State

- Florida Department of Commerce
- Florida Department of Education (8)
- Florida Department of Economic Opportunity
- Florida Education Fund
- University of Central Florida Research Foundation
- Veteran's Florida

Local

- City of St. Petersburg
- City of Clearwater
- Juvenile Welfare Board

Foundation

- AARP/U.S. Dept. of Labor
- Bank of America
- Duke Energy Foundation
- Helios Foundation
- National Association of Community College Entrepreneurs
- Nuts Bolts and Thingamajigs
- Sodexo Swipe Out Hunger Foundation
- VentureWell



Grant Topic Areas

- **Deliver Excellence in Teaching & Learning** (Geospatial/ AI curriculum, STEM transfer, History and Civics Academies, Entrepreneurship, Nursing Retention, Early Childhood Education, Cleanroom & Semiconductor, Music and Firefighting Academy equipment, Teacher Apprenticeship)
- **Drive Economic Advancement** (SMART Lab, Blue Economy conference, Job Placement, Short-term workforce training) • **Strengthen Our Community** (Digital Literacy, College Outreach, Mental Health First Aid Training, Senior Citizen workforce training)



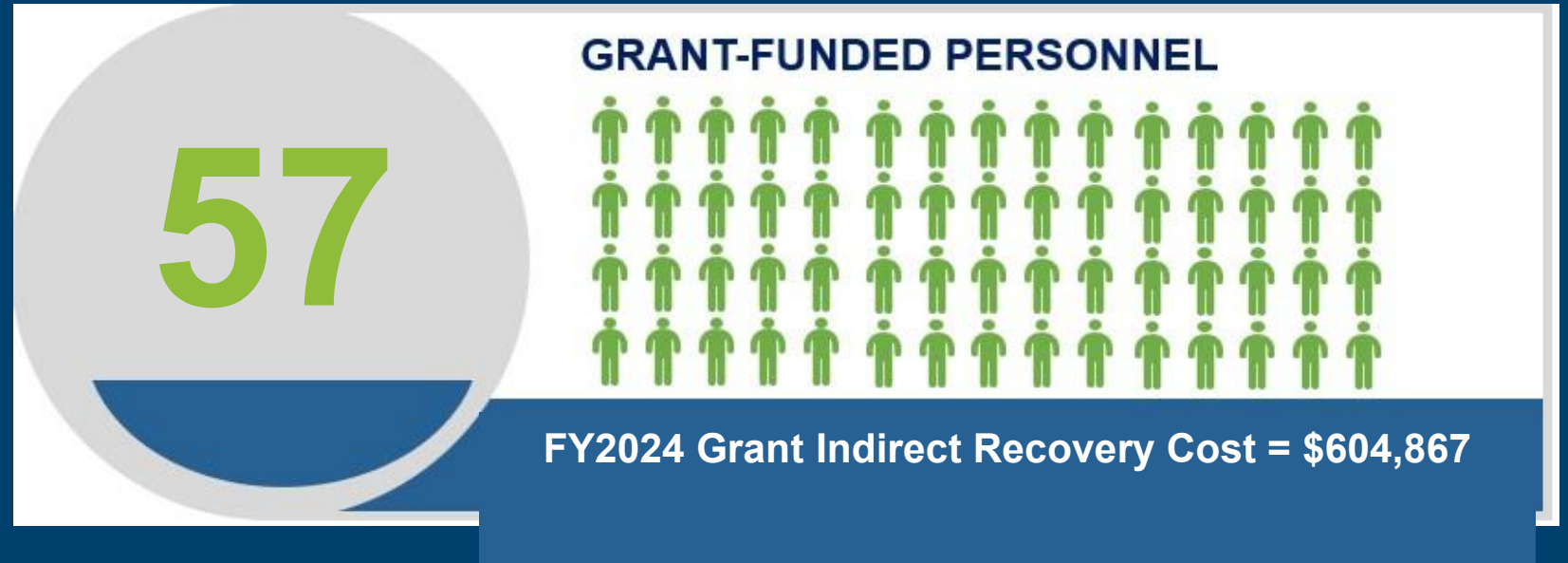
Grant Program Impact

For the 31 grants currently managed which support program participants, by the end of the grant close outs, **18,290** participants will have been directly served/impacted by these grants.



Grant Financial Impact

- FY 24:
\$6,538,700
(14 awarded)
- FY 25:
\$15,320,999
(16 awarded, as of 1/7)




Indirect cost recovery allows SPC to get reimbursed for **overhead expenses** that support grant projects but aren't directly tied to them, like administrative salaries, utilities and infrastructure. \$604,867 was added to SPC's Operating Budget in FY24.



Community Collaboration

- Tampa Bay Regional Consortium
 - USF & Partner proposal writing
 - Asset Mapping for the Region
- Florida Council for Resource Development
 - Joint proposal submissions
 - Grant Trends and Troubleshooting
- Work with 97+ Community Partners (BRM)
 - Letters of Commitment- Job Placement, Outreach



Grant Writing Workshop!

This intro to grant writing webinar will provide an overview of basic elements of a grant proposal to build your grant writing capacity.

Presented by SPC's Grants Development Department.

JOIN US
January 10th
from 11:00 AM
- 12:00 PM

- ✓ Join us virtually
- ✓ Learn how to find grant opportunities
- ✓ [Click here to register](#)

100% Free



Local, State, Federal Agency Relationships

SPC St. Petersburg College

SPC Grants Development maintains relationships with Federal, State, and local agencies and organizations as grant collaborators, partners, and supporters:



SPC St. Petersburg College

SPC Grants Development maintains relationships with employers in the Greater Tampa Bay Area as grant collaborators, partners, and supporters:





Continual Grant Program Improvement

- Developed a comprehensive **online grant orientation course**, scheduled for deployment this Spring.
- Conducted a thorough revision of the **Grant Management Handbook** to ensure compliance with updated Office of Management and Budget (OMB) Federal mandates. Included **Responsible Use Guidelines for Artificial Intelligence**.
- Instituted a recurring monthly **Grants Open Office Hour Initiative**, held on the final Wednesday of each month to facilitate direct communication and inquires

- Engaged in the **National Science Foundations CCPI-STEM Mentoring Program** and **DOL SCC Learning cohort** to foster collaborative learning and professional growth.



The Grants' Team



Gretchen Mullin-Sawicki



Kevin Leary



Jess Sager



Kristina Renaud



Brittaney Hall



Next Steps

1. Portfolio Building

NSF Advancing Information STEM Learning (AISL), NSF Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM), Lowe's Gable Grant, US Department of Commerce National Oceanic and Atmospheric Administration (NOAA), Jobs for the Future, United Way Suncoast

2. Optimize workflows and processes

Audit current workflows (GSS)

Move to 100% digital platforms (TEAMS) to enhance service delivery and program management

Leverage AI consistently (Tech Tools biweekly)

3. Enhance collaboration and partnerships

Shovel-Ready Projects

Subrecipient Go-To



St. Petersburg College Associate Degree Transfer Update

Matthew Liao-Troth, Ph.D.

Vice President

Academic Affairs

BOT Meeting January 2025



Program Completions at SPC

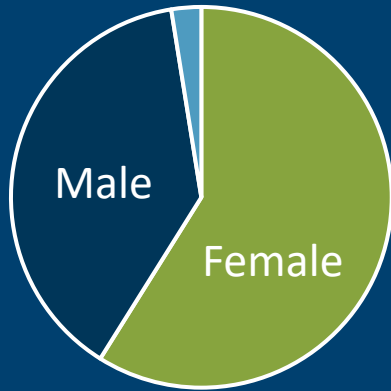
By Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
AA	3216	3158	2703	2529	2422
AS	1061	1137	1022	952	852
ATD	104	116	94	66	49
BAS	623	731	647	611	602
BS	626	676	509	490	446
CERT	1114	1200	1096	1049	1087
PSAV	169	238	188	141	211
Total	6913	7256	6259	5838	5669

AA leads to transfer for a baccalaureate degree, everything else leads to a job

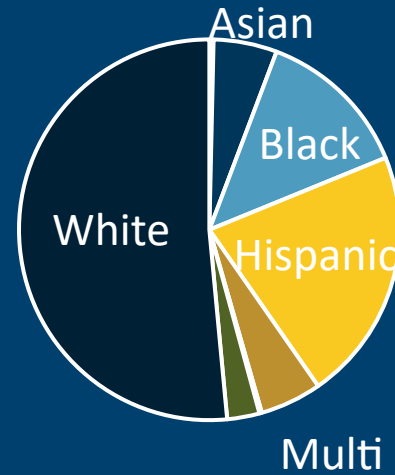


9,869 AA Students at SPC in Fall 2024

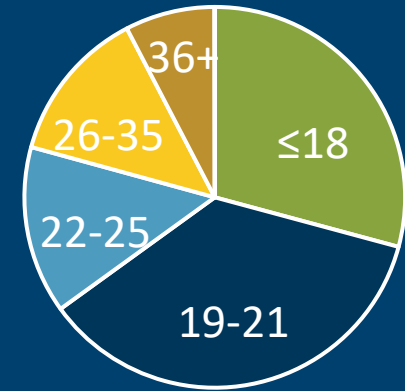
Sex



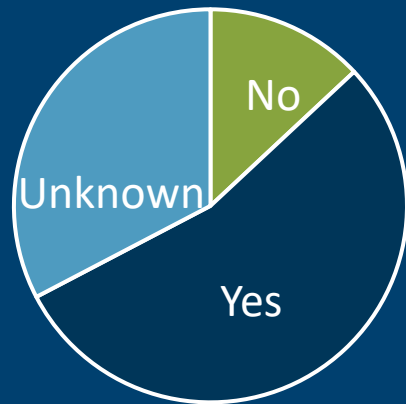
Race/
Ethnicity



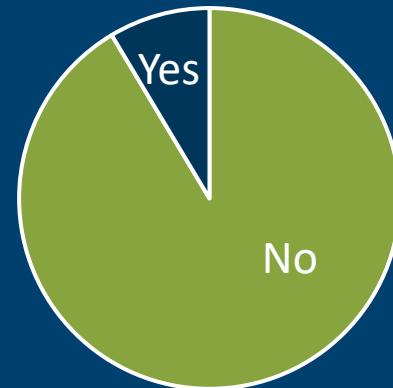
Age



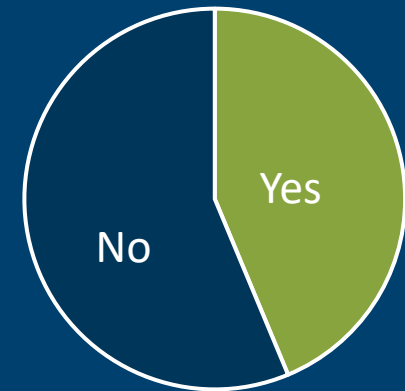
Pell?



Dual
Enrollment?



Full-time?





AA Students at SPC on a Campus or Center in Fall 2024

Campus/Center by Modality	Blended	Face to Face	Independent Study
Clearwater	381	1904	-
DT/MT	60	266	-
Seminole	234	762	-
SP Gibbs	239	1826	22
Tarpon Springs	285	1320	1

Counts of students on campus; duplicate individual students across campuses and categories



State University System (SUS) Transfer

- *F.S. 1007.23 Statewide Articulation Agreement* guarantees admission to a Florida SUS University, **but not guaranteed major/program admission**, for AA graduates in good standing
- **Three Current** articulation guaranteed major/program admission:

Partner Institution	Articulation Year	Number of Degrees Articulated	Location	Number of Active Students	Number of BA/BS Graduates
University of South Florida (USF) FUSE	2016	30 16	Tampa St. Pete	353	520
Florida A & M University (FAMU) IGNITE	2018	7	Tallahassee	173	35
New College of Florida (NCF) TRANSFORM	2023	6	Sarasota	2	NA



Transfer Student Feedback



The Florida College Access Network (FCAN) is designed to help strengthen the alignment between Industry and Learning (SAIL to 60% initiative).

FCAN facilitates and promotes access, transfer, and completion

FCAN utilized SPC's FUSE initiative with USF as a statewide example via an interview with SPC graduate Kyli Grote, SPC to USF FUSE transfer student:

<https://www.youtube.com/watch?v=vKRCbk4ZjuA>



SPC Students' SUS Transfer Success Rates via Aspen/CCRC data

- State University System Institutions receiving more than 30 SPC AA transfer students who started in Fall 2014 full time (and not dual enrolled) and finished a baccalaureate degree at the transfer institution by summer 2020 (a.k.a., six-year graduation rate)

Institution	# AA Transfers	# Completed Baccalaureate Degree	%
USF	332	247	74%
UCF	49	37	76%
UF	40	32	80%



FSU

37

32

86%

The national average of completing the bachelor degree within six years of starting community college is 14 to 16% (CCRC)

SUS Transfer is Not for Everyone

- Family obligations in Pinellas County
- Unable to be a full-time student for family or work obligations
- Costs of moving away from home
- Not all applied degrees are found in the SUS
- Older students, working adults, and parents of young children do not always find the support systems or peer networks they want or need at an SUS



UPC: Our Initial Transfer Solution

- SPC's University Partnership Center (UPC):
 - Established in 1998 to expand College offerings in Pinellas County
 - Hosted programs on site at EpiCenter and Seminole Campus
 - Focused on specific programs, rather than institutions
 - Interest from partners expanded from baccalaureate programs to graduate programs
 - Over time, most partnership programs transitioned to online programs instead of on-site
- Current Non-SUS Baccalaureate Transfer Programs via UPC:
 - Daytona State College (Engineering Technology, Electrical Engineering Technology, Information Technology)
 - Embry-Riddle Aeronautical University (Aeronautics, Aviation Business)
 - Saint Leo University (Accounting, Marketing, Psychology)



SPC Transfer (2+2)

- SPC was the first state college to offer a baccalaureate degree (2002) and awards more bachelors degrees than any other FCS institution
- **SPC currently offers more than 20 BAS and BS baccalaureate degrees**, for AA and AS graduates
- Since 2017, between 25% and 28% of AA+AS graduates enroll at SPC for a baccalaureate degree within three years of graduation
- A total of 20,037 have completed a baccalaureate at SPC through fall 2024, of which 11,648 completed their 2+2 at SPC



More SPC Associate Graduates now Transfer to SPC than to all of SUS

SPC Bacc Transfers	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year % Change*
SPC to SPC (2+2)	572	548	531	489	483	Down 17.6%
SPC AA+AS to SUS	651	588	532	444	446	Down 31.5%

Transfer data is for Fall Term starts for comparison purposes; *Pandemic had significant impact but all SUS transfer down 25.8%



State University System Transfer Improvement

- Commissioner Diaz and Chancellor Rodriguez have been working collaboratively with the SUS and SCS to **review and strengthen Florida's AA transfer process** and student success
- Commissioner's Summit of all SUS and SCS Presidents and Board Chairs in May 2024



State University System Transfer Challenges

- **Not all students wait to earn the AA degree before transferring to their university of choice.** Students who transfer *before* completing the AA are much harder to track, and not as successful as they are “falling between the cracks” of how the system was designed
- Lack of a common statewide student record database shared by institutions
- National Student Clearinghouse database does not include course level information and has a time lag for student records as institutions submit data
- Inconsistent major pre-requisites and degree requirements at SUS institutions so different tracks for the same major at different institutions
- Students can complete a “general” AA and then transfer to an SUS, but are not able to enroll in their intended major (major/program admissions is separate from institutional admission)



SPC's Transfer Improvement Strategies

- Best practice sharing via Aspen/CCRC's *Unlocking Opportunity Network* (focusing on Community College 3.0: placement and transfer) which has informed our *Better Jobs, Better Lives, Better Communities* strategic plan
- Enrolling all AA students (including dual enrollment students) into program transfer plans and case managing them through the process
- Collaborated with Pinellas County Schools to add *Career & Life Planning* course (SLS 1301) in fall 2024 as a dual enrollment course at the high schools to better prepare students for majors and course planning
- Expanding SUS guaranteed program admission pathways (i.e., FUSE, IGNITE, Transform)
- Expanding non-SUS program admission pathways and improving student awareness of these options



Questions?



Thank you!

January 21, 2025

MEMORANDUM

Correa, Amelia
Gil, Crisnely

Campus Safety Officer
Sr Administrative Svcs Speelst

Campus Security SPG
Associate Provost Office AC

11/2/2024
11/16/2024

Kowley, John F Senior Facilities Specialist Maintenance Services SE 12/14/2024 **TO:**
 Board of Trustees, St. Petersburg College

FROM: Tonjua Williams Ph.D., President



SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional

Name	Title	Department/Location	Effective Date
Bauer, Lauren K	Coord, StudentLife&Leadership	Student Activities SE	12/3/2024
Coder, Aaron M	Career & Academic Advisor	Counseling & Advisement SPG	11/12/2024
De La O, Lyssa	Nursing Skills Facilitator	Nursing HC	11/12/2024
Fokianos, Kara E	Career & Academic Advisor	Counseling & Advisement SPG	11/12/2024
Franchi, Anthony A	Instruct Design Specialist	Online Learning and Services	11/4/2024
Irvine, Todd K	Assistant Dean	Social & Behavioral Science SP	12/2/2024
LaMantia, Lauren	Career & Academic Advisor	Counseling & Advisement TS	11/12/2024
McDonald, Tabatha	Mgr of PresComm&PublicAffairs	Marketing & Strategic Comm	12/2/2024
Morgan, Michele K	SPC Foundation Controller	Resource Development	10/21/2024
Senn-Busingye, Symantha	Career & Academic Advisor	Student Support Services SE	9/30/2024
Victores, Carmen	Career & Academic Advisor	Counseling & Advisement TS	11/18/2024
Williams, Jodi L	Project Coordinator	NTPI/WMD Grant - AC	11/17/2024

TRANSFER/PROMOTION Budgeted Administrative & Professional

Name	Title	Department/Location	Effective Date
Bredbenner, Monique	Accessibility Svcs Coordinator	Provost Office HC	12/7/2024
Crawford, Austin D	Student Support Manager	Student Services	10/12/2024
Hall, Linnea	B2B Alliance Project Mgr	Student Services	12/7/2024
Kruger, Wayne D	AssocVP,Fin Asst Svcs	Student Services	11/16/2024
Miele, Morgan	(Acting) Student Supp Manager	Associate Provost Office SPG	11/30/2024
Phoenix, Teresa L	Systems Analyst	Administrative Information Sys	12/9/2024
Showers, Denotra L	Associate Provost, SPG	Associate Provost Office SPG	11/30/2024
Swan, Kimberly	Accessibility Svcs Coordinator	Associate Provost Office DT	11/16/2024

HIRE Budgeted Career Service

Name	Title	Department/Location	Effective Date
Bouknecht, Lynne A	Learning and Develop Partner	Human Resources	10/28/2024
Duncan, Justin D	Sr Library Svcs Technician	Learning Resources	11/2/2024
Eversole, April	Accounting Support Specialist	Accounts Payable	10/28/2024
Green, Carol A	Payroll Specialist	Payroll	10/21/2024
Hart, Anna	Laboratory Specialist	Natural Science SPG	11/4/2024
Helton, Laura	Executive Admin Svc Specialist	President Support	10/21/2024
Houle, Denise	Security Officer	Campus Security SE	11/18/2024
Hoyt, Eugene W	Facilities Supervisor	Facilities&Institutional Svcs	10/21/2024
LaFortune, Brenden J	Instructional Supp Specialist	Learning Resources	10/12/2024
Vuillemot, Gerald	Sr Security Officer	Campus Security	10/21/2024

TRANSFER/PROMOTION Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Maldonado, Jacqueline C	Administrative Svcs Specialist	Student Activities CL	9/28/2024
Mundorff, Shaylin A	Student Support Advisor	SSS TRIO Grant	10/19/2024
Perrotta, Stepheny N	Academic Records Specialist	Admissions & Central Records	9/28/2024
Reyes-Contreras, Noraima M	Sr Administrative Svcs Assist	Natural Science SE	11/30/2024

RENEWAL CONTRACT Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date

FACULTY			
Name	Title	Department/Location	Effective Date

SUPPLEMENTAL Temporary			
Name	Title	Department/Location	Effective Date
Bogan, Jerrosha	Project Deliverable-Flat Amt	Workforce & Prof Development	12/3/2024
Bowhall, Bryan	Faculty - supplemental	Humanities & Fine Arts SE	10/14/2024
Coder, Aaron M	Faculty - supplemental	Communications CL	11/12/2024
Culmer, Shantell	Faculty - supplemental	Human Services HC	12/9/2024
Goethals, Kelley	Faculty - supplemental	Humanities & Fine Arts SE	10/14/2024
Gonzalbez, Nina	Faculty - supplemental	Humanities & Fine Arts CL	9/30/2024
Hall, Elizabeth R	Adjunct Faculty	Social & Behavioral Science SP	11/19/2024
Igilar, Prince	Adjunct Faculty, HTF for HEC	Academic Affairs	12/18/2024
Igilar, Prince	Professional Trainer-OPS	Academic Affairs	12/18/2024
Krayer, Robert E	Professional Trainer-OPS	Emergency Medical Services HC	10/24/2024
Lajoie, Mary R	Adjunct Faculty	Mathematics SPG	10/28/2024
Lin, Katherine	Project Deliverable-Flat Amt	Nursing HC	12/2/2024
Marks, Alice M	Project Deliverable-Flat Amt	Financial Assistance Services	11/23/2024
McCormick, Robert S	Faculty - supplemental	Baccalaureate Biology	10/14/2024
Mead, Felicia M	Adjunct Faculty, HTF for HEC	Academic Affairs	12/18/2024
Miranda, Jaelyn	Professional, Hourly-OPS	Natural Science CL	11/23/2024
Aller, Walter	Adjunct Faculty	Natural Science CL	12/2/2024
Apple, Renaann	Adjunct Faculty	Communications CL	12/2/2024
Brown, Veronica E	Adjunct Faculty, HTF for HEC	Nursing HC	12/2/2024
Bulte, Anna	Adjunct Faculty	Ethics SPG	12/16/2024
Brunner, April D	Adjunct Faculty, HTF for HEC	Nursing HC	12/2/2024
Buckingham, Kayla L	OPS Career Level 5	NTPI/WMD Grant - AC	11/18/2024
Carpenter, Jacqueline A	OPS Career Level 2	Facilities&Institutional Svcs	12/9/2024
Carr, Darrell W	Adjunct Faculty	Building Arts CL	12/16/2024
Corral, Ashley M	Adjunct Faculty, HTF for HEC	Nursing HC	12/16/2024
Dowels, Antonio D	Project Deliverable-Flat Amt	Student Services	12/2/2024
Fetters, Noel J	Professional Trainer-OPS	SE Public Safety Institute AC	12/16/2024

Mulholland, Barbara	Project Deliverable-Flat Amt	Workforce & Prof Development	11/20/2024
Nelson, Nydia N	Faculty - supplemental	Business Administration SP	12/16/2024
Newberry, Sheila A	Adjunct Faculty	Health Information Mgmt HC	10/14/2024
Newberry, Sheila A	Adjunct Faculty, Bach	College of Health Sciences	10/23/2024
Newton, Brigitte D	Project Deliverable-Flat Amt	Workforce & Prof Development	12/3/2024
Nuguid, Teresita	Adjunct Faculty	Social & Behavioral Science SP	11/19/2024
Pascua, Elena L	Supplemental, HTF for HEC	Nursing HC	11/19/2024
Pascua, Elena L	Faculty - supplemental	Nursing HC	12/2/2024
Rogers, Fredrick H	Professional Trainer-OPS	Workforce & Prof Development	11/19/2024
Ruiz, Alexis J	Faculty - supplemental	Nursing HC	12/9/2024
Sabourin, Sara A	Faculty - supplemental	College of Education	10/7/2024
Sadasivam, Krishna	Faculty - supplemental	Humanities & Fine Arts CL	12/12/2024
Thompson, Brenda J	Faculty - supplemental	Social & Behavioral Science DT	11/21/2024
Tran, Andrea N	Professional Trainer-OPS	Emergency Medical Services HC	10/24/2024
Watkins, Stephanie	Project Deliverable-Flat Amt	Workforce & Prof Development	12/13/2024
Wyatt, Benjamin S	Faculty - supplemental	Online Learning and Services	9/28/2024
Wyatt, Benjamin S	Project Deliverable-Flat Amt	Online Learning and Services	10/26/2024

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Fields, Kim R	Professional Trainer-OPS	Criminal Justice AC	10/7/2024
Fletcher, Danny L	Adjunct Faculty, HTF for HEC	Nursing HC	12/2/2024
Haddix, Raychell C	Adjunct Faculty, HTF for HEC	Radiography HC	12/2/2024
Haynes, Tiffany A	Adjunct Faculty, HTF for HEC	Nursing HC	12/16/2024
Heidinger Abadia, Haline	Adjunct Faculty	Natural Science CL	12/2/2024
Henry, Michelle D	Adjunct Faculty	Communications CL	12/2/2024
Hernandez, Samuel	Professional Trainer-OPS	Criminal Justice AC	9/30/2024
Hood, Jarett	Adjunct Faculty	Ethics SPG	12/2/2024
Jones, Stuart	Adjunct Faculty	Mathematics CL	12/2/2024
Klink, Bethany I	Adjunct Faculty, HTF for HEC	Nursing HC	12/16/2024
Lauer, Elizabeth D	Professional Trainer-OPS	Workforce & Prof Development	12/16/2024
Lindmeier, Connie L	Adjunct Faculty, Bach	Nursing HC	12/30/2024
Lynn, John M	Adjunct Faculty	Humanities & Fine Arts CL	12/2/2024
Matlock, Tammy	Adjunct Faculty, HTF for HEC	Respiratory Care HC	12/2/2024
McFarland, John	Adjunct Faculty	Humanities & Fine Arts CL	12/2/2024
McFarlane, Trenton J	OPS Career Level 4	SSS TRIO Grant	10/7/2024
Metz, Starla R	OPS Career Level 8	Collegiate High School - SPG	12/9/2024
Michel, Romlhy	Adjunct Faculty, HTF for HEC	Nursing HC	12/2/2024
Mustafa Sabbah, Sahar	Adjunct Faculty	Business Administration CL	12/2/2024
Nardozi, Steel J	Professional Trainer-OPS	Criminal Justice AC	9/30/2024
Newberry, Sheila A	Adjunct Faculty	Health Information Mgmt HC	10/14/2024
Obando Garcia, Leonardo J	Adjunct Faculty	Humanities & Fine Arts CL	12/2/2024
Olson, Rogeria C	Professional Trainer-OPS	Workforce & Prof Development	12/2/2024
Ozakyol, Addison A	Adjunct Faculty	Natural Science CL	12/2/2024
Pearl, Jennifer	Adjunct Faculty	Natural Science CL	12/2/2024
Richardson, Joshua A	Adjunct Faculty	Natural Science CL	12/9/2024
Sauter, Cheri S	Adjunct Faculty	Communications CL	12/16/2024
Werhner, Timothy P	Adjunct Faculty	Natural Science CL	12/16/2024

Darryl

Wright-Greene, Chief Human resources and Talent Officer, bringing the actions forward, recommends approval.

January 14, 2025

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Proposed Academic Calendar for 2025-2026

Approval is sought for the 2025-2026 Academic Calendar:

The proposed calendar was developed considering the State Board Rules and Academic calendar guidelines.

F.A.C. 6A-10.019, Required Annual Calendar for Schools and Colleges for Schools and Colleges, defines common calendars for colleges and universities, and requires three (3) common entry periods shall be established so that the first day of classes will fall on or within each of the three (3) periods listed below:

- August 10 and August 31.
- January 2 and January 11.
- May 1 and May 16.

St. Petersburg College's start dates for Fall 2025, fall within the established time periods, therefore a request for an exception is not required.

Spring and Summer 2026 start dates begin outside the established time periods to better align with the Pinellas County School Board (PCSB) Calendar and will require a request for exception to be sent to the Florida Department of Education (FLDOE) by June 30, 2025.

Matthew Liao-Troth, Vice President for Academic Affairs, and Jamelle Conner, Vice President for Student Services, recommend approval.

Attachment.

ST. PETERSBURG COLLEGE
ACADEMIC DATES for CALENDAR YEAR: 2025-26*

FALL 2025

TERM 1 – 2025-26 (0655) AUGUST 18 – DECEMBER 12, 2025

August 14

30/36 ECH Faculty Return

August 18	Regular and 8-Week 1 (8W1) Classes Begin
August 23 -December 7	Weekend College Classes Begin
September 1	Labor Day Holiday - College Closed
September 15	12 Week Classes Begin
October 10	8-Week 1 (8W1) Ends – Approved Grades due in PS by 2:00 p.m.
October 13	8-Week 2 (8W2) Begins
November 11	Veterans Day – College Closed
November 23-29	Thanksgiving Holidays – College Closed
December 12	End of term; approved Grades due in PS by 2:00pm
December 13 (venue dependent)	Commencement

SPRING 2026

December 15, - Jan 9, 2026
 January 5
 January 16
 January 19
January 20**
January 24 - May 10
February 16
 March 13
 March 15-21
March 23
 April 3-5
May 15
 May 16 (venue dependent)

TERM II – 2025-26 (0660) JANUARY 20 – MAY 15, 2026

Winter Session
 12-Month Faculty and Staff Return
 30/36 ECH Faculty Return
 Martin Luther King, Jr. Holiday – College Closed
Regular and 8-Week 1 (8W1) Classes Begin (1/19/25 MLK Day)
Weekend College Classes Begin
12-Week Classes Begin
 8-Week 1 (8W1) Ends – Approved Grades due in PS by 2 p.m.
 Spring Break Holiday – College Closed
8-Week 2 (8W2) Classes Begin
 Spring Holiday – College Closed
End of term; approved Grades due in PS by 2:00pm
 Commencement

SUMMER 2026

May 25
 May 26
May 26**
May 30 – July 26
June 8
 June 19
June 22
 July 3
 July 17
July 31

TERM III – 2025-26 (0665) MAY 26 – JULY 31, 2026

Memorial Day Holiday – College Closed
 30/36 ECH Faculty Return Faculty Return
Regular – 10-Week and 8-Week 1(8W1) Classes Begin
Weekend College Classes Begin
8-Week 2 (8W2) Classes Begin
 Juneteenth Holiday – College Closed
6-Week Classes Begin
 Independence Day (observed) – College Closed
 8-Week 1 (8W1) Ends- Approved Grades due in PS by 2 p.m.
End of term; approved Grades due in PS by 2:00pm

*In accordance with Board Rule (6Hx23-1.29)

****FLDOE entry dates:**

1. August 10 and August 31
2. January 2 and January 11
3. May 1 and May 16

Notification to FLDOE is required if Institutional start dates are outside of entry dates.

Approved by Cabinet: 12/5/2024

Approved by BOT:

Rev:

Appendix A: Administrative Dates

FALL 2025

April 21
April 23
August 14
October 28
December 8-11
December 13 - Jan. 8, 2026
December 22 – Jan. 4, 2026

TERM 1 – 2025-26 (0655) AUGUST 18 – DECEMBER 12, 2025

Special Registration Begins
General Registration
Welcome Titans Meeting
Discovery Day – No Classes
Exam Days
Winter Break – 30/36 ECH Faculty
Winter Break – 12-Month Faculty/A&P and Staff

SPRING 2026

October 27, 2025
October 29, 2025
May 11-14

TERM II – 2025-26 (0660) JANUARY 20 – MAY 15, 2026

Special Registration
General Registration Exam
Days

SUMMER 2026

March 30
April 1
July 27-30

TERM III – 2025-26 (0665) MAY 26 – JULY 31, 2026

Special Registration General
Registration
Exam Days

PCSB 2025-26 Calendar Dates

August 11, 2025	Fall term begins
November 24 -28	Thanksgiving Holidays
December 19, 2025	Fall term ends
December 20 – Jan 4, 2026	Winter Holidays
January 5, 2026	Spring term begins
March 14 – 22, 2026	Spring Holidays
May 28, 2026	Spring term ends

Note: Administrative dates are subject to revision and do not require BOT approval

Approved by Cabinet: 12/5/2024

Approved by BOT:

Rev:

Agenda Item VI - B.2b

January 14, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College



FROM: Tonjua Williams, Ph.D., President

SUBJECT: General Education Course Offerings

Confirmation is sought for the following state designated Core General Education and Institutional General Education courses that were added per the Florida College System, subject to Board of Trustees' approval.

CHM 2210 – Organic Chemistry I CHM

2211 - Organic Chemistry II

Matthew Liao-Troth, Vice President for Academic Affairs, recommends approval. Attachment

State Core General Education Courses by Area

Communications

ENC 1101/H Composition I

Humanities

ARH 1000 Understanding Art

HUM 1020 Introduction to Humanities

MUL 1010 Music Appreciation

PHI 1010/H Introduction to Philosophy

THE 2000 Introduction to the Theatre Arts

Mathematics

MAC 1105 College Algebra

MAC 2311/H Calculus I

MGF 1130 Mathematical Thinking

STA 2023/H Elementary Statistics

Natural Science

AST 1002 Universe: Infinite Frontier

BSC 1005C/H Biological Sciences w/Lab

BSC 2010C/H Biology I Cellular Processes w/Lab

BSC 2085 Human Anatomy and Physiology

CHM 2045 General Chemistry

ESC 1000C Earth Science

EVR 1001C Intro to Environmental Science

GLY 2010 Physical Geology

OCE 2001 Introduction to

Oceanography PHY 1053 General

Physics I PHY 2048 Physics I

Social Science

AMH 2010/H History of the United States I

AMH 2020/H History of the United States II

ANT 2000 Introduction to Anthropology

ECO 2013/H Principles of Macroeconomics

POS 2041/H American National Government

PSY 1012/H Introduction to Psychology

Note: "/H" following Course number indicates a corresponding Honors course offering; "/L" indicates a corresponding Lab course; "C" indicates a Combined lecture and lab course.

Institutional General Education Courses by Area

Communications

ENC 1102/H Composition II
SPC 1017/H Introduction to Speech Communication
SPC 1065 Speaking for Professionals
SPC 1608/H Public Speaking

Humanities

ARH 2050 Art History: Ancient to Gothic
ARH 2051 Art History: Renaissance to Contemporary
HUM 2210/H Western Humanities Ancient to Renaissance
HUM 2233 Western Humanities Baroque to Contemporary
MUH 1110 Introduction to Music History
PHI 1600/H Introduction to Ethics
REL 2300/H World Religions

Mathematics:

MAC 1114 Trigonometry
MAC 1140 Pre-Calculus Algebra
MAC 1147 Pre-Calculus Algebra/Trigonometry
MAC 2233 Applied Calculus I
MAC 2234 Applied Calculus II
MAC 2312 Calculus with Analytic Geometry II
MAC 2313 Calculus with Analytic Geometry III
MAP 2302 Differential Equations
MGF 1131 Mathematics in Context

Natural Science:

AST 1003	The Solar System
AST 1022L	Observational Astronomy Laboratory
BSC 2010L	Biology I Laboratory
BSC 2011/L	Biology II - Organisms and Ecology
BSC 1083	Human Anatomy
BSC 1084C	Essentials of Human Anatomy & Physiology
BSC 2085L	Human Anatomy & Physiology Lab I
BSC 2086/L	Human Anatomy & Physiology II
BSC 2250C	Field Biology of Florida w/Lab
BSC 1930	Biological Issues
CHM 1025/L	Introductory Chemistry
CHM 2045L	General Chemistry Laboratory I
CHM 2046/L	General Chemistry II
CHM 2210/L	Organic Chemistry I
CHM 2211/L	Organic Chemistry II
GLY 2010L	Physical Geology Lab
GLY 2100	History of The Earth and Life
HUN 1201	Science of Nutrition

MCB 2010/L Microbiology
MCB 2010CH Honors Microbiology with Laboratory
MET 2010 Introductory Meteorology
OCB 1000C Biology of Marine Life
OCE 2001L Oceanography Laboratory PHY
1048L Physics Laboratory I
PHY 1049L Physics Laboratory II
PHY 1054 General Physics II
PHY 2049 Physics II

Social Science

ECO 2000 Introduction to Economics

ECO 2023/H Principles of Microeconomics
EUH 1000 Development of Western Civilization I
INR 2002/H International Relations
POS 2112 State & Local Government
SYG 2000 Introductory Sociology
WOH 2040 The Twentieth Century

Note: “/H” following Course number indicates a corresponding Honors course offering; “/L” indicates a corresponding Lab course; “C” indicates a Combined lecture and lab course.

Agenda Item VI – B.3a

January 21, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Department of Education
Modernization Grant

– Equipment Upgrade and

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees’ approval, to the Florida Department of Education by St. Petersburg College for the Equipment Upgrade and Modernization grant program. Permission is also sought to accept an estimated \$497,124 in funding over one year for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Florida Department of Education is offering an Equipment Upgrade and Modernization grant to all approved Perkins V CTE secondary and post-secondary programs. SPC was chosen to submit proposals supporting the Firefighter/Emergency Medical Technician and Music and Sound Production Technology programs.

The Firefighter program will receive updated self-contained breathing apparatus (SCBA), and the Music and Sound Production Technology program will receive updated Yamaha Electronics equipment which mirrors music industry standards.

The estimated period of performance will be from July 1, 2024, through June 30, 2025. The total project budget is projected to be \$497,124 over this period, of which the College anticipates receiving the full amount.

Matthew Liao-Troth, Vice President, Academic Affairs; Barbara Hubbard, Dean of Humanities and Fine Arts; and Mia Conza, Vice President, General Counsel and Compliance, recommend approval.

Attachment
gms120324

BOT INFORMATION SUMMARY GRANTS/RESTRICTED FUNDS CONTRACTS

Date of BOT Meeting:	January 21, 2025
Funding Agency or Organization:	Florida Department of Education
Name of Competition/Project:	Equipment Upgrade and Modernization (EUM) Grant
SPC Application or Sub-Contract:	SPC Application
Grant/Contract Time Period:	Start: 07/01/24 End: 06/30/25
Administrator:	Matthew Liao-Troth and Barbara Hubbard
Manager:	Steven Marfongella and Nathan Muehl

Focus of Proposal:

This year's Florida Department of Education Perkins V Career and Technical Education (CTE) Equipment Upgrade and Modernization Grant is designed to offer post-secondary agencies that have a current need for equipment upgrades or modernization to an approved Perkins V CTE program. SPC has submitted equipment upgrade proposals to support the Firefighter and Music and Sound Production Technology programs with the purchase of self-contained breathing apparatus (SCBA) and upgraded music recording equipment.

The new firefighter equipment will allow the College to provide SCBA to multiple students across multiple classes and ensure our compliance with the National Fire Protection Association Standard Chapter 4. Moreover, modern SCBAs have significant improvements compared to older models which will contribute to enhanced training effectiveness. The upgraded music recording equipment will replace the current equipment which has reached the end of its serviceable life as the manufacturer no longer supports or repairs the system. Additionally, the new equipment will improve student performance as it mirrors music industry standards which students will need to be familiar with upon graduation.

Budget for Proposal:

Equipment and Supplies \$ 497,124

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 497,124
Total amount from funder: \$ 497,124

BOT – January 21, 2025 – Information Summary –
Florida Department of Education
Equipment Upgrade and Modernization Grant
Attachment - Page 1

Amount/value of match: Cash: N/A
In-kind: N/A
Required match or cost sharing: No X Yes
Voluntary match or cost sharing: No X Yes
Source of match/cost sharing: N/A
Negotiated indirect cost: N/A
(Fixed) administrative fee: N/A
Software/materials: N/A
Equipment: N/A
Services: N/A
Staff Training: N/A
FTE: N/A
Other: N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s): 1. Student Success
2. Community Focus

Strategic Initiative(s): 1. Deliver Excellence in Teaching & Learning
2. Drive Economic Advancement

BOT – January 21, 2025 – Information Summary –
Florida Department of Education
Equipment Upgrade and Modernization Grant
Attachment - Page 2

January 21, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Department of Education – Prepping Institutions, Programs, Employers, and Learners Through Incentives for Nursing Education (PIPELINE)

Confirmation is sought for a grant that was awarded, subject to Board of Trustees’ approval, to St. Petersburg College by the Florida Department of Education for the Prepping Institutions, Programs, Employers, and Learners Through Incentives for Nursing Education (PIPELINE) grant program. Permission is also sought to accept an estimated \$2,139,506 in funding over a one-year period for this award and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Florida Department of Education is rewarding performance and excellence among nursing education programs at Florida College System Institutions and school district postsecondary technical career centers through the passage of Senate Bill 2524. These PIPELINE funds have been allocated based upon recent performance in nursing education programs including the number of nursing education program completers, by program; first-time National Council of State Boards of Nursing Licensing Examination (NCLEX) passage rate of the institution’s nursing education program completers, by program; and excellence among nursing education programs with an average first-time NCLEX passage rate above the national average.

The expenditure of these funds is not limited in the statute only to nursing programs; however, SPC’s PIPELINE non-competitive allocation will support continuing nursing program excellence. This will be accomplished by supporting the expanded nursing program at the Clearwater campus through necessary teaching materials and equipment to outfit the labs, software and salaries and fringe.

The period of performance will be from July 1, 2024 through June 30, 2025. The total project allocation is \$2,139,506.

Matthew Liao-Troth, Vice President, Academic Affairs; Mia Conza, Vice President, General Counsel and Compliance; and Jean Lee, Dean, College of Nursing, recommend approval.

Attachment gms120224

**BOT
INFORMATION
SUMMARY**

GRANTS/RESTRICTED FUNDS CONTRACTS

Date of BOT Meeting: January 21, 2025

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Prepping Institutions, Programs, Employers, and Learners Through Incentives for Nursing Education (PIPELINE)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 07/01/24 **End:** 06/30/25

Administrator: Matthew Liao-Troth

Manager: Jean Lee

Focus of Proposal:

Senate Bill 2524 created section 1009.897, Florida Statutes, to create the Prepping Institutions, Programs, Employers, and Learners through Incentives for Nursing Education (PIPELINE) Fund where district career centers, charter technical career centers, Florida College System (FCS) institutions, and State University System (SUS) institutions are allocated funds based on the performance of their nursing education programs. Performance metrics for these programs included the number of nursing education program completers and the first-time National Council of State Boards of Nursing Licensing Examination (NCLEX) passage rate of the institution's nursing education program completers. Additionally, allocations rewarded programs with firsttime average NCLEX passage rates above the national average. The Florida Legislature appropriated \$40 million for Florida College System institutions with St. Petersburg College awarded the fourth highest allocation among the 28 FCS institutions.

While these funds are provided based upon recent performance in nursing education programs, the expenditure of these funds are not limited in the statute to only nursing programs. SPC's focus for this non-competitive allocation is to support the continuing nursing program excellence through the purchase of supplies including inhalers, injections and patches and equipment including hospital beds, medical carts and Defibrillator LifePaks. Additionally, software, salaries and fringe will be supported by the grant.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Materials & Supplies	\$	4,644
Equipment	\$	70,097

Software \$ 60,000 Salaries and Fringe \$
2,004,765

BOT -January 21, 2025 – Information Summary –
Florida Department of Education
PIPELINE
Attachment - Page 1

Total Budget \$ 2,139,506

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 2,139,506

Total amount from funder: \$ 2,139,506

Amount/value of match: Cash: N/A

In-kind: N/A

Required match or cost sharing: No X Yes

Voluntary match or cost sharing: No X Yes

Source of match/cost sharing: N/A

Negotiated indirect cost: N/A

(Fixed) administrative fee: N/A

Software/materials: N/A

Equipment: N/A

Services: N/A

Staff Training: N/A

FTE: N/A

Other: N/A

College Values, Strategic Initiatives and Activities Addressed:

- Value(s):
1. Student Success
 2. Growth and Empowerment

Strategic Initiative(s):

1. Deliver Excellence in Teaching & Learning
2. Drive Economic Advancement

BOT -January 21, 2025 – Information Summary –
Florida Department of Education
PIPELINE
Attachment - Page 2

Agenda Item VI – B.3c

January 21, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Department of State—Palladium Theater Renovation – Phase II

Approval is sought to accept grant funding in the amount of up to \$1,000,000 that was awarded to the College by the Florida Department of State to support the Palladium Theater Renovation – Phase II project over a period of two years. Permission is also sought to enter into any agreements, amendments or extensions as necessary, within the original intent and purpose of the grant award.

Services to be performed during Phase II include replacing forty-two (42) windows with hurricane impact windows; repairing/replacing/treating eleven (11) interior doors for acoustical soundproofing; repairing/replacing one (1) exterior roof access door; and installing sixteen (16) interior acoustical shutter pairs.

The estimated period of performance will be from July 1, 2024, through June 30, 2026. The total project budget is projected to be \$1,000,000 over twenty-four months, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Janette Hunt, Vice President, Finance and Business Operations; and Jesse Turtle, Vice President, Institutional Advancement & Executive Director of the Foundation, recommend approval.

Attachment

BOT INFORMATION SUMMARY GRANTS/RESTRICTED FUNDS CONTRACTS

Date of BOT Meeting: January 21, 2025

Funding Agency or Organization: Florida Department of State

Name of Competition/Project: Palladium Theater Renovation

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/1/2024 **End:** 06/30/26

Administrator: Crystal Clisby

Manager: Paul Wilborn

Focus of Proposal:

The Florida Department of State is providing Palladium Theater grant funds to support the renovation (Phase II). These services include repairing/replacing forty-two (42) windows with hurricane impact windows, repairing/replacing/treating eleven (11) interior doors for acoustical soundproofing, and repairing/replacing one (1) exterior roof access door as well as installing sixteen (16) interior acoustical shutter pairs.

Budget for Proposal: **\$ 1,000,000**

Funding:

Total proposal budget: \$ 1,000,000
Total amount from funder: \$ 1,000,000

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No X Yes
Voluntary match or cost sharing: No X Yes
Source of match/cost sharing: N/A
Negotiated indirect cost: N/A

(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

BOT – January 21, 2025 – Information Summary –
 Florida Department of State
 Palladium Theater Renovation Phase II
 Attachment - Page 1

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Focus 2. Growth and Empowerment
Strategic Initiative(s):	1. Strengthen Our Community 2. Drive Economic Advancement

BOT – January 21, 2025 – Information Summary –
 Florida Department of State
 Palladium Theater Renovation Phase II
 Attachment - Page 2

Agenda Item VI – B.3d

January 21, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Department of Military Affairs, Florida National Guard Counterdrug Program – Multijurisdictional Counterdrug Task Force Training (MCTFT)

Confirmation is sought to extend the College’s five-year Agreement with the Florida Department of Military Affairs which was originally set to expire September 30, 2024. This modification extends the Agreement for one year through September 30, 2025. The anticipated funding for the extension period (Year Six) is \$1,300,000. The extension allows for the continuation of SPC’s federally funded counterdrug training program that provides all aspects of military and law enforcement counterdrug training support throughout the nation. The Agreement is supplemented by individual Statements of Work that detail specific training

products/services to be delivered by the College's Center for Public Safety Innovation and are based on the budget that has been allocated and approved for that particular project.

To date, the actual revenue received by the College for Years one through Five is as follows:

- Year One (Federal FY20) - \$1,200,000
- Year Two (Federal FY21) - \$1,300,000
- Year Three (Federal FY22) - \$1,300,000
- Year Four (Federal FY23) - \$1,300,000
- Year Five (Federal FY24) - \$1,480,000

The funding for Year Six (Federal FY25) is anticipated to be approximately \$1,300,000; however, since the contract amount is subject to the availability of federal funding each year, should there be any significant changes to the funding for Year Six, the Board will be advised. All other terms and conditions of the Agreement will remain as previously approved/advised.

Matthew Liao-Troth, Vice President, Academic Affairs; Mia Conza, Vice President, General Counsel & Compliance; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation. el111524

Agenda Item VI – B.4a

January 21, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Proposal and Agreement with Pinellas Suncoast Transit Authority for Training Services

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Pinellas Suncoast Transit Authority (PSTA) for the College's Workforce, Community, and Corporate Partnerships division to provide training services to PSTA employees. The College was one of several vendors approved by PSTA to provide general training services as a result of its submission and received confirmation of the award for an amount not to exceed \$376,000 to provide the training to PSTA over a period of three years. Permission is also sought to enter into the three-year Agreement for this amount to provide these training services.

In 2019, the Workforce, Community, and Corporate Partnerships team was selected to provide technical and soft skills training to PSTA and has successfully done so for the past five years. Under

the current proposal and Agreement, in accordance with the requirements outlined in the RFP, the Workforce, Community, and Corporate Partnerships division will provide a comprehensive array of training programs designed to elevate skills and nurture professional growth across the following sectors: Leadership, Management/Supervisory, Computer/Technical Skills, and Customer Service training, among others. The Agreement for this training continues the successful relationship with PSTA for an additional three years and provides the option for 2 one-year renewals.

The continuation of this Agreement with PSTA provides for the continuity and expansion of services, creates revenue generation to support the financial goals and growth of Workforce programs, strengthens the College's relationship with PSTA, and opens doors for future collaborations and opportunities within the public transportation sector.

Belinthia Berry, Acting Vice President, Workforce, Community, and Corporate Partnerships; Maginda Montero, Director of Corporate College; and Mia Conza, Vice President, General Counsel & Compliance, recommend approval.

mm010825

Board of Trustees, St. Petersburg College

Agenda Item VI

January 21, 2025

MEMORANDUM

TO:

FROM: Dr. Tonjua Williams, President



SUBJECT: Certificate of Final Inspection/Project Acceptance, 337 Multiple Campuses
Access Control

Authorization is requested to approve Certificate of Final Inspection/Project Acceptance for 337 Multiple Access Control.

The Construction Manager, Foresight Construction Group, Inc., has inspected the work on this project and certifies that as of December 16, 2024, this project was substantially complete in accordance with the contract documents and is ready to be occupied for its intended use, subject to the correction of final punch list items, including building code requirements, and upon receipt of complete project close-out documents.

Board of Trustees, St. Petersburg College

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommends approval.

Agenda Item VI

January 21, 2025

M E M O R A N D U M

TO:

FROM: Dr. Tonjua Williams, President



SUBJECT: Certificate of Final Inspection/Project Acceptance, 337 Multiple Campuses
Camera Upgrades

Authorization is requested to approve Certificate of Final Inspection/Project Acceptance for 337 Multiple Campuses Camera Upgrades.

The Construction Manager, Foresight Construction Group, Inc., has inspected the work on this project and certifies that as of November 22, 2024, this project was substantially complete in accordance with the contract documents and is ready to be occupied for its intended use, subject to the correction of final punch list items, including building code requirements, and upon receipt of complete project close-out documents.

Board of Trustees, St. Petersburg College

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommends approval.

January 21, 2025

Agenda Item VI

MEMORANDUM

TO:

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Certification of Final Inspection/Project Acceptance, Deferred Maintenance Roof Projects

Authorization is requested for Certificate of Final Inspection/Project Acceptance for Deferred Maintenance Roof Projects as listed below.

Garland/DBS, Inc. was selected through an Omnia Cooperative Purchasing Program to solicit roofing proposals for roof repairs and replacements collegewide. The funding for these scopes of work constitutes a portion of the overall budget for Deferred Maintenance Projects as approved at the May 2023 Board of Trustees Meeting.

The State Requirements for Education Facilities (SREF), 2014, Chapter 4, Section 4.3, requires that final payment shall not be made until the project has been inspected and the Board of Trustees accepts the project. Garland/DBS, INC., has inspected the work projects listed below and certifies these projects are substantially complete. Board acceptance of the project will allow for final payment and project closeout subject to the correction of final punch list items and receipt of complete project close-out documents.

Board of Trustees, St. Petersburg College


Project Number	Project Name	Building	Substantial Completion
337-C-23-4	Seminole Campus Reno, DFR, SE	University Partnership	12/11/24
337-D-23-5	Tarpon Springs Campus Reno DFR, TS	Sigma	2/2/24

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

January 21, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Authorization to Close on 3200 34th Street S Property

Approval is sought for a Resolution of the College's Board of Trustees authorizing the President to sign all necessary documentation, including the deed, to close the transaction of the sale of the 3200 34th Street South (Site 9) parcel #35-31-16-49734-004-0010 and #35-31-16-49734-004-0020 in accordance with the Purchase and Sale Agreement dated October 8, 2024. The sale is anticipated to close on or after September 1, 2026 but no later than December 1, 2026, through Greenberg Traurig, P.A.

Janette Hunt, Vice President, Finance & Business Operations recommend approval.

Attachment

Resolution

WHEREAS, St. Petersburg College is a state college in the Florida College System, organized pursuant to Sec. 1001.60, Fla. Stat. and governed by a Board of Trustees, and

WHEREAS, the Board of Trustees are granted the authority to purchase and dispose of property of the St. Petersburg College, Board of Trustees, pursuant to Sec. 1001.64(25), (26) and (37), Fla. Stat., and to authorize the College President, or her designee, to act on behalf of the Board; and

WHEREAS, a meeting was called for the Board of Trustees for the purpose of voting on the transaction detailed below;

NOW THEREFORE, be it resolved that the Board of Trustees authorizes the College President, Dr. Tonjua Williams, to transact all business and sign all closing documents related to the sale of the 3200 34th Street South parcels 35-3116-49734-004-0010 and 35-31-16-49734-004-0020 which is the property described on the attached Exhibit "A", and pursuant to the Purchase and Sale Agreement dated October 8, 2024, which provides for the sale in the amount of \$26,000,000.00 to Kolter Group Acquisitions LLC, a Florida limited liability company. It was specifically found that the transaction is in the best interest of the Florida College System.

IT IS HEREBY RESOLVED that the undersigned does certify that this Resolution has been adopted by the Board of Trustees of St. Petersburg College pursuant to, and in accordance with, its authority this ____ day of _____, 2025.

Board of Trustees of St. Petersburg College

By: _____

Jason Butts

Its: Chairman of the Board

EXHIBIT "A"

Parcel # 35-31-16-49734-004-0010

LOT 1, BLOCK D, LAKEWOOD OFFICE PARK AS RECORDED IN PLAT BOOK 57, PAGES 39 AND 40, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT, SAID POINT ALSO BEING IN THE EAST RIGHT OF WAY LINE OF 34TH STREET SOUTH (U.S. HIGHWAY 19) (A 200 FOOT RIGHT OF WAY); THENCE N. $00^{\circ}11'46''$ E., ALONG SAID LINE, 871.78 FEET TO A POINT OF CURVE; THENCE ALONG THE ARC OF A CURVE TO THE RIGHT, RADIUS 30.00 FEET, ARC 54.98 FEET, CHORD N. $52^{\circ}42'09''$ E., 47.61 FEET TO A POINT OF TANGENCY, SAID POINT ALSO BEING IN THE SOUTHERLY RIGHT OF WAY OF 32ND AVENUE SOUTH (AN 80 FOOT RIGHT OF WAY); THENCE S. $74^{\circ}47'27''$ E., ALONG SAID LINE, 533.07 FEET TO A POINT OF CURVE; THENCE ALONG THE ARC OF A CURVE TO THE RIGHT, RADIUS 30.0 FEET, ARC 39.28 FEET, CHORD S. $37^{\circ}16'55''$ E., 36.53 FEET TO A POINT OF TANGENCY, SAID POINT ALSO BEING IN THE WEST RIGHT OF WAY LINE OF 32ND STREET SOUTH (AN 80 FOOT RIGHT OF WAY); THENCE S. $00^{\circ}13'38''$ W., ALONG SAID LINE, 733.67 FEET TO THE SOUTHEAST CORNER OF THE AFOREMENTIONED LOT; THENCE N. $89^{\circ}48'14''$ W., ALONG THE SOUTH LINE OF SAID LOT, 574.47 FEET TO THE POINT OF BEGINNING

Parcel # 35-31-16-49734-0020

LOT 2, BLOCK D, LAKEWOOD OFFICE PARK AS RECORDED IN PLAT 800K 57, PAGES 39 and 40, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT, SAID POINT BEING ON THE EAST RIGHT OF WAY LINE OF 34TH STREET SOUTH (U.S. HIGHWAY 19) (A 200 FOOT RIGHT OF WAY); THENCE LEAVING SAID LINE S. $89^{\circ}48'14''$ E., ALONG THE NORTH LINE OF SAID LOT, 574.47 FEET TO THE NORTHEAST CORNER THEREOF AND THE WEST RIGHT OF WAY LINE OF 32ND STREET SOUTH (AN 80 FOOT RIGHT OF WAY); THENCE S. $00^{\circ}13'38''$ W., ALONG SAID LINE 370.04 FEET TO A POINT OF CURVE; THENCE ALONG THE ARC OF A CURVE TO THE RIGHT, RADIUS 30.00 FEET, ARC 38.67 FEET, CHORD S. $37^{\circ}09'03''$ W., 36.05 FEET TO A POINT OF TANGENCY; SAID POINT ALSO BEING IN THE NORTHERLY RIGHT OF WAY LINE OF 36th AVENUE SOUTH (AN 80 FOOT RIGHT OF WAY); THENCE S. $74^{\circ}04'29''$ N., ALONG SAID LINE, 535.33 FEET TO A POINT OF CURVE; THENCE ALONG THE ARC OF A CURVE TO THE RIGHT, RADIUS 30.00 FEET, ARC 55.57 FEET, CHORD N. $52^{\circ}51'52''$ W., 47.96 FEET TO A POINT OF TANGENCY, SAID POINT ALSO BEING IN THE EAST RIGHT OF WAY LINE OF AFOREMENTIONED 34th STREET SOUTH; THENCE N. $00^{\circ}11'46''$ E., ALONG SAID LINE 518.67 FEET TO THE POINT OF BEGINNING

**INSTITUTE FOR STRATEGIC
POLICY SOLUTIONS**

Programs

February 26th, 2025 @ USF's Marshall Student Center - MSC 4100 (6:00 pm to 7:30 pm) [The Future of Florida's Transportation](#)

ISPS and our panel of experts, including Vickie Chachere (Event Moderator), Journalist and Communications Consultant, Greg Lovelace, Senior Vice President of Marketing and Business Development, Port Tampa Bay, Jason Jackman, Senior Research Associate, Center for Urban Transportation Research at the University of South Florida and Gina Dew, Government Relations Director, Tampa International Airport, will discuss Florida's infrastructure, emerging developments, and how it impacts our statewide workforce.

News

- Board of Directors Updates ○ ISPS will host a [quarterly](#) Board of Directors' meeting on February 10th.
 - The various working committees of the board will host their quarterly meetings the week prior on February 3rd.
 - Michelle Grimsley is a speaker at [TEDxBradenton](#).
- Team Updates ○ [Jamal Sowell](#), current Vice President of Government Relations at Florida A&M University (FAMU) and former Florida Secretary of Commerce, and [Bemetra Simmons](#), President and CEO of the Tampa Bay Partnership, were featured on the fourth and fifth episodes of the Economic Interview Series.
 - ISPS attended all the Grand Debate preliminary rounds across the state of Florida at Eastern Florida State College, [Palm Beach State College](#), Hillsborough Community College and St. Petersburg College.
 - [Lily Shores](#) joined the ISPS team as our 4th Student Fellow. We are proud to continue to expand our team.
 - ISPS published its [November](#) and [December](#) newsletters.
- Staff Updates ○ The News Service of Florida [honored](#) Kimberly G. Jackson as a 2024 Florida Impact Awards recipient.
 - Aron Bryce completed his Master of Science in Leadership with a concentration in Organizational Leadership from Nova Southeastern University and received the Leadership St. Pete Alumni Association Community Service Award.
 - Sam Jenkins completed the Nonprofit Leadership Center's Certificate in Leadership.
 - Student Fellows, Katie Algarin and Morgan Labita, helped lead SPC's MUN team that brought home many accolades from NMUN DC 2024.



Kindly follow us on:

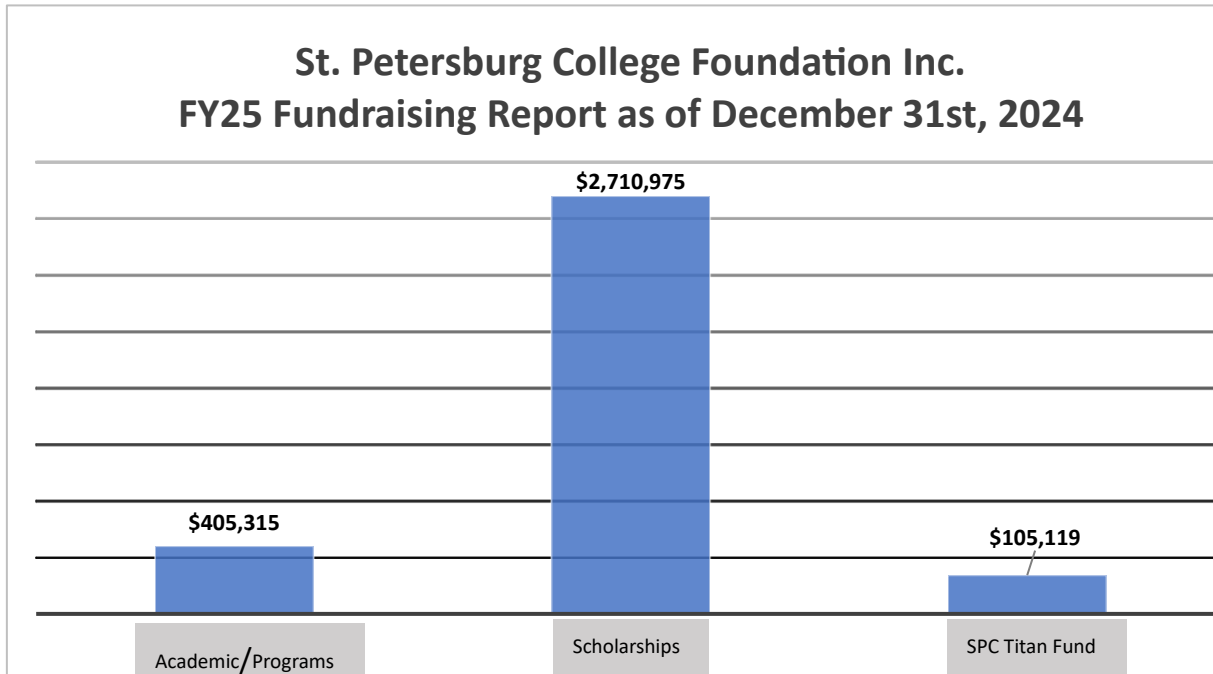


Kimberly G. Jackson, Esq.
Executive Director
ISPS

Foundation Report

BOT January 2025 Update

Dashboard



Fund Category	FY25	FY24
Academic/Student Programs	\$ 405,315	\$ 4,572,124
Scholarships	\$ 2,710,975	\$ 4,539,186
SPC Titan Fund	\$ 105,119	\$ 148,237

Total:	\$ 3,221,409	\$ 9,259,547
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Expense Report:

As of December 31st, the Foundation provided the following support to SPC:

- **\$1.7M** in scholarships to SPC students.
- **\$1.8M** in program support, providing support to such programs as
 - Alumni Association
 - Academic Affairs Department
 - African American Male Initiative
 - Athletic Boosters
 - Black Girl Magic Event
 - Business Plan & Elevator Pitch Competition
 - College of Education
 - College of Nursing
 - Dental Hygiene Department
 - Fall Enrollment Initiative
 - Grants Department
 - Humanities & Fine Arts Department
 - Learning Resources Centers
 - College Marketing & Communications
 - Mental Health Awareness/Allied Health
 - Natural Sciences
 - Palladium Theater
 - Social Justice Initiative
 - SPC Collegiate High School
 - Veterinary Technology Program
 - Welcome Back Titans Event
 - Women on the Way & Keys to Manhood
 - Workforce Development

Topic of the Month

- The Annual Donors & Scholars Luncheon April 4th, 2025.

Impact Report for St. Petersburg College Board of Trustees: Certify Success



*The **St. Petersburg College Foundation Innovation Grants program** is an initiative designed to empower faculty, staff, and departments at St. Petersburg College (SPC) to develop and implement innovative projects that directly enhance student success and support the college's strategic goals. These grants are funded by the SPC Foundation, leveraging donor contributions to provide financial resources for impactful and creative initiatives. The St. Petersburg College Foundation allocated \$200,000 during FY24-25 in support of this program. Below is an outcomes report from one of the funded projects.*

Program: Certify Success

Coordinator: Heather Duncan, Dean - College of Education

Objective: Support preservice teachers in reaching their career goals of becoming certified teachers through robust test preparation resources and reimbursement of exam fees.

Goals & Outcomes

The **Certify Success** initiative was designed to address two primary goals:

1. Equip preservice teachers with the tools necessary for success in their certification exams.
2. Alleviate the financial burden of test fees through reimbursement opportunities.

Key Achievements (2023-2024):

- **Students Served:** 122 students in the College of Education received access to online test preparation resources.
- **Financial Support:** \$3,877.50 was reimbursed to students for exam-related expenses.

Program Results:

1. Enhanced Pass Rates:

- General Knowledge Test (GKT) pass rates rose from **63% to 79%** since implementing the project—a remarkable **16% improvement**.
- Elementary Education certification pass rates improved by **2%, from 75% to 77%**.
 - Exceptional Student Education (ESE) certification pass rates saw the highest growth, increasing by **11%, from 79% to 90%**.

2. Student Engagement with Resources:

While the program provided substantial benefits, initial engagement with test preparation resources was lower than anticipated. To address this, the program has been revised to include **more structured support** and **strategic outreach** to ensure students maximize the available resources.

Looking Ahead:

The Certify Success program is committed to continuous improvement. Planned enhancements include:

- Implementing **personalized coaching sessions** to guide students through preparation.
- Increasing awareness and accessibility of resources through **targeted communications**.
- Expanding reimbursement opportunities to encourage broader participation.

Impact Highlights:

- **122 preservice teachers supported** with test preparation resources.
- Over **\$3,800 in financial aid** provided to ease certification costs.
- Significant improvements in pass rates, demonstrating the program's effectiveness in fostering student success.

Conclusion:

Certify Success is achieving its objective of preparing future educators while reducing financial barriers. The program has already shown tangible results in improving pass rates and remains committed to evolving based on student needs. The support of this initiative will continue to empower SPC students on their journey to becoming certified teachers.

Date: January 2025

Innovation Grants Program Supervisor: Theresa McFarland, Executive Director of Alumni Engagement and Annual Giving Program

Palladium Board Report January 2025

1. This month the Cap Campaign will soon launch a “Buy A Seat” Campaign expected to raise between \$800,000 and \$1 million.
2. A \$2.5 million appropriation from the Tourist Development Commission was approved, but still awaits BOCC approval.
3. After multiple cancelations due to consecutive hurricanes, the Palladium is happy to report that a tribute to Jimmy Buffett, featuring members of his touring band and his original guitarist, is happening in our 800-seat hall on Jan. 11 and is SOLD OUT.

**Leepa-Rattner Museum of Art (LRMA)
January 2025 Report of SPC BOT**

LRMA Highlights

The Pauline Slavik Estate donated \$168,000 to the Friends of LRMA Fund in December 2025.

LRMA Exhibitions

January 11 – April 27, 2025

- **Noelle Mason | *X Ray Vision vs. Invisibility*** (Mitchell Galleries): Noelle Mason is a USF professor and artist who examines the authority and objectivity of surveillance imagery, transforming mechanized representations into tactile, humanized works that challenge notions of control. Presented with support by Creative Pinellas and Pinellas County.
- **Renato Rampolla | *Dignity: The Light Within*** (Center Gallery): Tampa photographer Renato Rampolla shifts the focus to the margins of society, offering deeply empathetic portraits that emphasize shared humanity, and the strength found in vulnerability and interconnectedness.
- **Frank Rampolla | *Reflections: The Legacy of Frank Rampolla*** (Lothar and Mildred Uhl Works on Paper Gallery): Frank Rampolla's legacy as an educator and artist is celebrated through a series that underscores his unique artistic vision, engaging audiences in an exploration of existential themes that continue to resonate in contemporary art today.

January 21 – March 2, 2025

- **Pinellas County Schools: *Visual Metaphors High School Show*** (Interactive Gallery) 2-D and 3-D work from over 50 high school students in grades 9-12 explore the concept of "visual metaphors" in which they use comparisons to create a heightened awareness or emotional connection to a figure of speech.

March 11 – April 27, 2025

- **Pinellas County Schools: *State of the Digital Arts (SODA) K-8th Grade*** (Interactive Gallery) Digital artwork, design, sequential art, digital photography, and films created by more than 100 students in kindergarten through 8th grade with access to Digital Arts Lab and other technology equipment in their art classrooms, thanks to Pinellas County Schools Referendum funding.

LRMA Education/Programs - Please visit <https://leeparattner.org/calendar/>

- Weekly **Docent tours:** Wednesdays & Sundays at 2 p.m.
- Monthly **Focus Friday lecture series** at 12 p.m.:
 - Feb. 7 – Richard Mayhew, *Summation*, print (Black History Month)
 - Mar. 7 – Maurie Kerrigan, *Holy Cow*, print (Women's History Month)
- Monthly **Leap into Art: Monthly children's story/art hour.** Partner with Palm Harbor Library, 3-4 p.m.
- Bi-Monthly **ABC Art Book Reading Club.** Partner with Palm Harbor Library, 11:30 am – 1p.m.

Upcoming Special Programs

- Thur., Jan. 23 Artist Talk: Renato Rampolla, 6-8pm
- Thur., Feb. 20 Artist Talk: Noelle Mason, 6-8pm

LRMA in the Media Coming

Soon:


- Scheduled to air on Jan. 17, 2025 - ABC Action News will highlight LRMA as a local organization that does good for the community

Agenda Item VII - D

January 21, 2025

MEMORANDUM

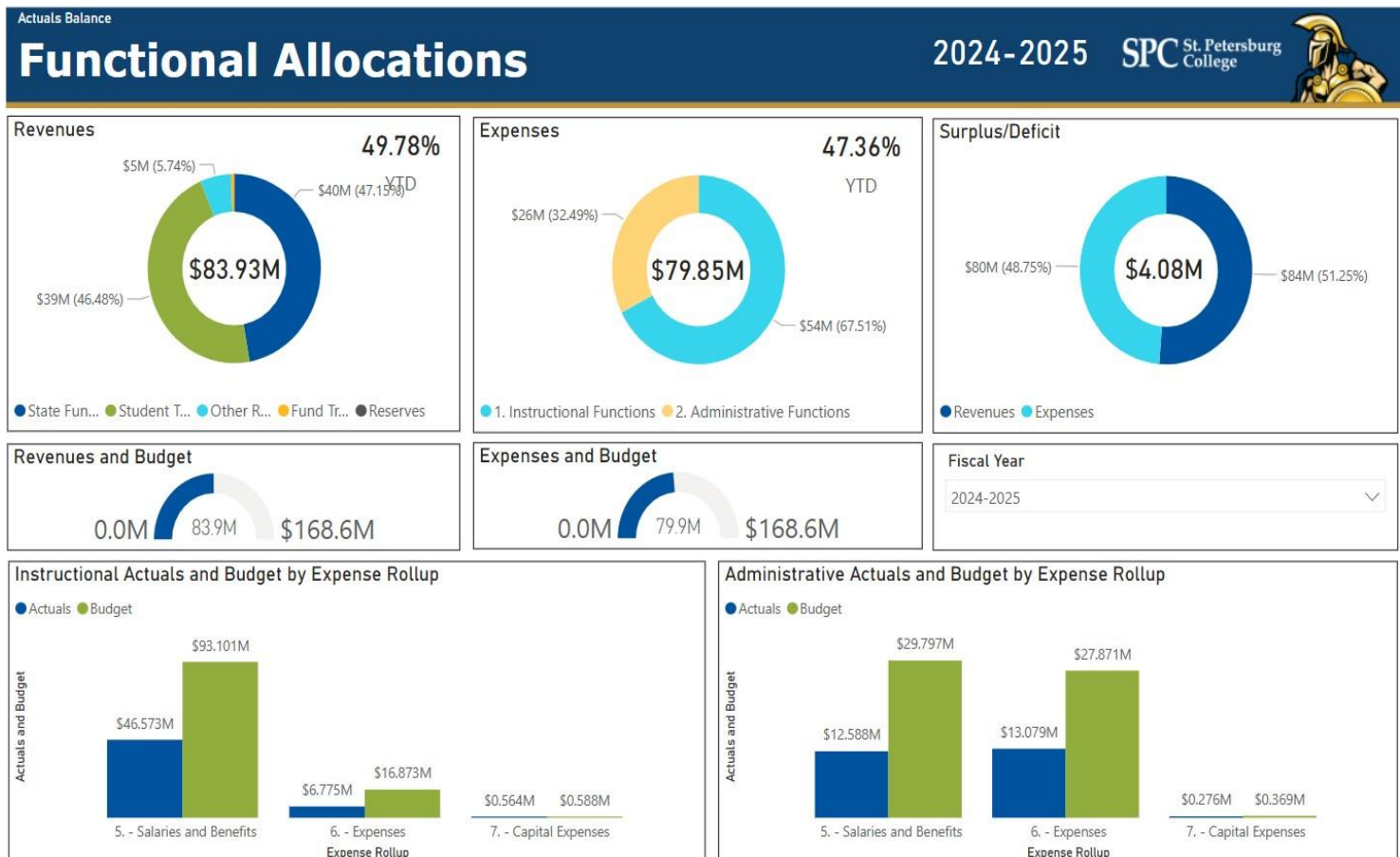
TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Fiscal Year 2024-2025 College Tuition Revenue General Operating Budget Report with

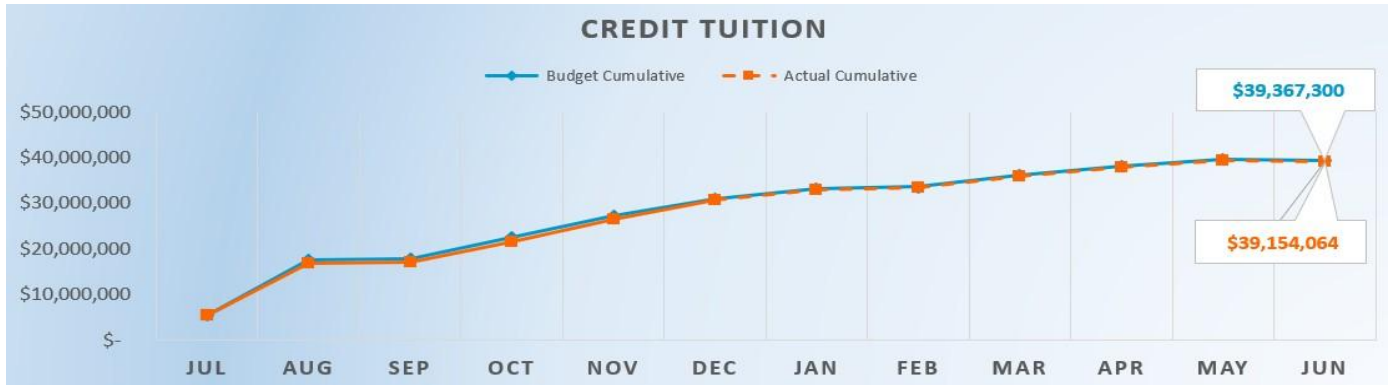
The FY24-25 fund 1 operating budget report through December 31, 2024, is attached.

As of December 31, 2024, the overall revenue was \$83.93M, which represents 49.78 % of the operating budget. The overall expense was \$79.85M, which represents 47.36 % of the operating budget. Personnel expenses represent 73 % of the annual operating budget. As of this report date, personnel expenses total \$59.16M or 48.1 % of the total budget of personnel expenses. Instructional personnel expenses account for \$46.573M and \$12.59M for Administration personnel expenses. Current and Capital expenses total \$20.69M. The net balance of revenue less expense is \$4.08M; which excludes net pension adjustments.

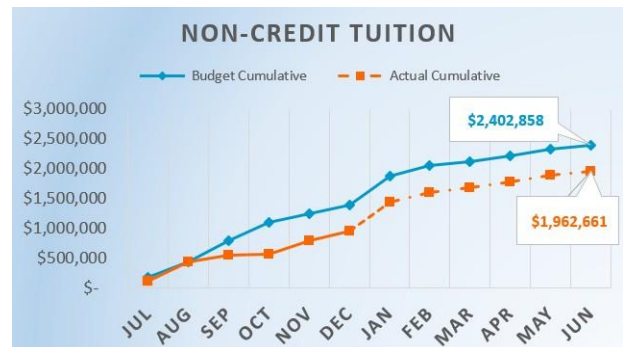


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue: credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

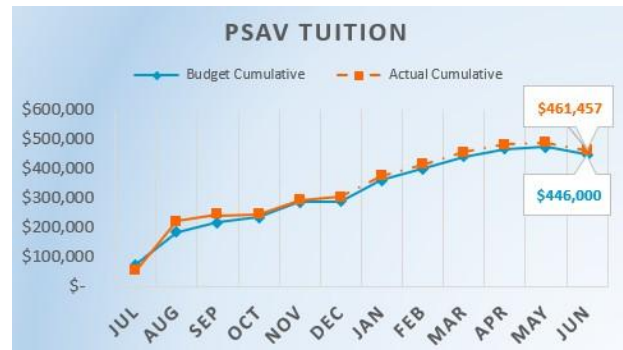
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the actual amount. As of December 31, 2024, the tuition actual is \$213K below the budgeted amount.



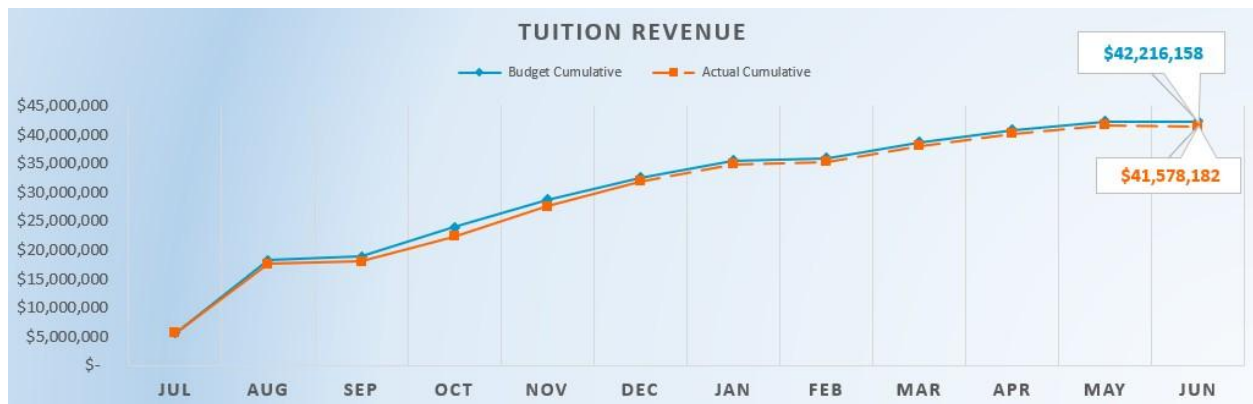
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the actual amount. As of December 31, 2024, the tuition actual is \$440K below the budgeted amount.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the actual amount. As of December 31, 2024, the tuition actual is \$15K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the actual amount. As of December 31, 2024, the overall tuition actual is \$638K below the budgeted amount.



Janette Hunt, Vice President, Finance and Business Operations; and Dr. Hector Lora, Associate Administrative Vice President, Budgeting and Strategic Execution

Attachment



**Operating Budget Report
December 31, 2024**

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 52,301,642	\$ 39,013,463	75%
State Funding	\$ 95,696,101	\$ 39,577,392	41%
Other Revenues	\$ 8,262,830	\$ 4,820,847	58%
Fund Transfers In	\$ 2,000,000	\$ 523,187	26%
Reserve	\$ 10,338,243	\$ -	0%
Total Revenue	<u>\$ 168,598,816</u>	<u>\$ 83,934,888</u>	50%

	Budget	Actual	% of YTD
Expenses			
Instruction	\$ 59,705,036	\$ 30,589,246	51%

\$	\$
30,284,417	13,800,620
\$	\$
21,076,866	10,270,491
\$	\$
2,412,847	1,623,049
<u>\$</u>	<u>\$</u>
<u>4,263,562</u>	<u>249,012</u>
<u>\$</u>	<u>\$</u>
<u>58,037,693</u>	<u>25,943,172</u>

	<u>\$</u>	<u>\$</u>	
	<u>168,598,816</u>	<u>79,854,796</u>	
Academic Support	\$	\$ 12,720,107	46%
	27,378,014		
Student Support	<u>\$</u>	<u>\$ 10,602,272</u>	45%
	<u>23,478,072</u>		
Total Instructional	<u>\$</u>	<u>\$ 53,911,625</u>	49%
	<u>110,561,123</u>		

Institutional Support 46%

Physical plant Operation and Maintenance 49%

Student Financial Assistance 67%

Contingency, Transfer, Etc 6% **Total Administrative**45%


Total Operating Expenses 47%

Balance	\$	\$
	-	4,080,092

*FY2024-25 excludes Net Pension adjustments.

January 21, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Affiliation Agreement with the **Florida Department of Health, Orange County Health Department** to provide clinical experience to students enrolled in Health Sciences Programs. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew LiaoTroth on November 15, 2024. Department—College of Health Sciences
2. Agreement with **Medical Management International, Inc. dba Banfield Pet Hospital** to provide clinical experience to students enrolled in the College's Veterinary Technology Program. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew LiaoTroth on October 18, 2024. Department—Veterinary Technology
3. Articulation Agreement with the **Orlando College of Osteopathic Medicine (OCOM)** whereby OCOM and SPC agree to establish the Guaranteed Interview Program by which qualified SPC students are offered interviews in connection with possible admission to OCOM. The Guaranteed Interview Program acknowledges the rigor and quality of the pre-medical studies at SPC and creates a pathway designed to advance SPC graduates who perform well at the undergraduate level into the admissions process at OCOM. The Agreement will commence as soon as possible and continue for the period of four years unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on September 30, 2024. Department—Natural Science
4. Affiliation Agreement with the **Pasco County Board of County Commissioners** to provide field internship experience for students in the College's Emergency Medical

Services Program. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will continue from year to year unless terminated by either party. This item was approved by Matthew Liao-Troth on November 15, 2024. Department—College of Health Sciences

5. Affiliation Agreement with **Premier Community Healthcare Group** to provide clinical experience to students enrolled in the Health Services Administration program. The Agreement will commence as soon as possible and is ongoing unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on December 4, 2024. Department—Health Services Administration
6. Affiliation Agreement with **Walden University, LLC** (WU) whereby SPC will serve as a field site for eligible WU Nursing students. WU students will obtain field education experience through SPC's College of Nursing. SPC will provide a clinical preceptor, appropriate learning experiences and evaluation of the student's performance. The Agreement will commence as soon as possible and continue for a period of five years. This item was approved by Matthew Liao-Troth on November 21, 2024. Department—College of Nursing

Section B: Contracts above \$100,000 (\$100,001-\$325,000)

7. Agreement with **Expert Messenger, Inc.** to provide courier services for the College as per the Bid Specifications in ITB SPC 03-24-25. The Agreement will commence as soon as possible and continue for the period of three years. The estimated cost to the College for this Agreement is \$150,000. This item was approved by Janette Hunt on November 7, 2024. Department—Facilities Services
8. Agreement with **FM: Systems Group, LLC** to provide Workplace software licenses and support services for a period of three years. The cost to the College for this Agreement is \$183,666.67 and includes software licenses, maintenance and support, and a one-time fee of \$3,500 for initial database migration to FM Systems' Cloud servers. This item was approved by the President on November 19, 2024. Department—Facilities Planning & Institutional Services
9. Amendment to extend the Agreement with **Gas South, LLC** and to establish pricing for the purchase of natural gas for the 11 TECO accounts at the College during 2025. The Agreement provides a fixed price of \$0.5099 per therm for the period of one year. The pricing Agreement will commence January 1, 2025 and continue through December 31, 2025. The College will be billed monthly and total costs are based on usage. The estimated cost over the one-year period for this Agreement is \$105,554. This item was approved by Janette Hunt on September 26, 2024. This item is being included on this Quarterly Report as it did not appear on the prior report. Department—Plant Operational Expense

10. Subrecipient Agreement with **Hillsborough Community College (HCC)** to provide deliverables associated with the Tampa Bay Bridge to Baccalaureate National Science Foundation grant. Specifically, HCC will provide academic support, mentorship, and research opportunities to underrepresented minority students transferring to Science, Technology, Engineering, and Math baccalaureate degree programs; ensure that data collection and reporting procedures comply with grant guidelines; submit accurate and timely financial reports; and communicate regularly to provide updates to the College. SPC serves as the lead institution and fiscal agent for this grant. The Agreement with HCC will commence as soon as possible and continue through July 31, 2026. The College will provide HCC with \$257,027 of the NSF grant funding for its services. This item was approved by the President on September 30, 2024. Department—Grants Department
11. Agreement with **Innovation Network Technologies Corporation** to provide email security services to the College. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$136,251. This item was approved by Patrick Rinard on December 2, 2024. Department—Information Technology
12. Agreement with **Nelnet Business Solutions** to continue to provide the College with installment payment plan administration services. This Agreement allows students to pay money owed to the College on a monthly installment schedule based on their enrollment dates. Specifically, Nelnet will administer the installment plan, provide online reporting, provide marketing materials, comply with the red flag rule, and remit funds to the College per the terms of the Agreement. The College pays Nelnet 2.35% of credit card transaction fees and students pay Nelnet a plan fee of \$30-\$45 based on the payment plan they select. This item represents a renewal of the current Agreement through October 20, 2027. The cost to the College per year is anticipated to be \$55,000 for a total cost during the threeyear renewal period of approximately \$165,000. Thereafter, the Agreement will automatically renew for one-year periods unless terminated by either party. This item was approved by the President on October 17, 2024. Department—Business Services
13. Subrecipient Agreement with **State College of Florida (SCF)** to provide deliverables associated with the Tampa Bay Bridge to Baccalaureate National Science Foundation grant. Specifically, SCF will provide academic support, mentorship, and research opportunities to underrepresented minority students transferring to Science, Technology, Engineering, and Math baccalaureate degree programs; ensure that data collection and reporting procedures comply with grant guidelines; submit accurate and timely financial reports; and communicate regularly to provide updates to the College. SPC serves as the lead institution and fiscal agent for this grant. The Agreement with SCF will commence as soon as possible and continue through July 31, 2026. The College will provide SCF with \$257,000 of the NSF grant funding for its services. This item was approved by the President on September 30, 2024. Department—Grants Department
14. Amendment to the Agreement with the **City of St. Petersburg** to continue to provide services to the City as part of its Workforce Readiness and Development Program. Under

the terms of the Agreement, the College manages the St. Pete Works! collaborative and prepares residents in the South St. Petersburg Community Redevelopment Area for employment in emerging jobs in the St. Petersburg area through training, education, supportive services, job placement and mentoring. This Amendment extends the Agreement for an additional year from November 1, 2024 through October 31, 2025. The funding to be received by the College for its services during the extension period may not exceed \$945,857. This item was approved by the President on October 31, 2024. Department—Workforce, Community and Corporate Partnerships

15. Agreement with **ThunderCat Technology, LLC** to provide implementation services for the integration of the Alertus Cloud Critical Communication Suite with the College's emergency management system. The Agreement will commence as soon as possible and continue for a period of three years. The cost to the College for this Agreement is \$205,953. This item was approved by the President on November 14, 2024. Department—Safety & Emergency Management

Section C: Contracts above \$50,000 (\$50,001-\$100,000)

16. Agreement with **Barry University** to continue to lease space at the Health Education Center. The Agreement will commence on January 1, 2025 and continue through December 31, 2026. The anticipated revenue to the College under this Agreement over two years is \$52,768.80. This item was approved by Janette Hunt on November 4, 2024. Department—Facilities Planning & Institutional Services
17. Agreement with **Clear Channel Outdoor, Inc.** to provide digital bulletin advertising in Pinellas County for a period of 36 weeks through August 10, 2025. The cost to the College for this Agreement is \$99,000. This item was approved by Jesse Turtle on November 15, 2024. Department—Marketing & Strategic Communications
18. Agreement with **Horizon Research, Inc.** to provide external evaluator services associated with the National Science Foundation—Bridge to the Baccalaureate Grant received by the College. Specifically, Horizon Research provides reports on student and program success, surveys LSAMP students and participates as a partner providing academic support, mentorship, and research opportunities for undergraduate students. The Agreement will commence as soon as possible and continue through July 31, 2026. The cost to the College for this Agreement is \$59,948. This item was approved by Jamelle Conner on October 18, 2024. Department—Grants
19. Agreement with **The Lamar Companies** to provide Pinellas Suncoast Transit Authority bus advertising space from November 25, 2024 through August 24, 2025. The cost to the College for this Agreement is \$94,485. This item was approved by Jesse Turtle on November 7, 2024. Department—Marketing & Strategic Communications

20. Agreement with **SHI International Corporation** to provide consulting, support services and training for SPC Microsoft related projects such as Azure, Enterprise support, and various cloud service subscriptions purchased under applicable licensing enrollment agreements. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$92,549.98. This item was approved by Patrick Rinard on December 16, 2024. Department—Information Technology
21. Agreement with **ThunderCat Technology, LLC** to provide a license for the use of the RAVE Alert system. The Agreement includes the RAVE Alert internal bundle and critical communications setup. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this period is \$90,944. This item was approved by Janette Hunt on November 4, 2024. Department—Security Services
22. Agreement with **Transact Campus, Inc.** to continue to facilitate multiple term payments through the student portal. Transact will provide maintenance and support for the Transact System, including the Transact IFT, Customer Research Center, User Emulation, ePayment, PeopleSoft Integration Package, Terminal ID, eMarket, Administration, and Cashiering Modules. The Agreement will commence as soon as possible and continue for one year. The cost to the College for this Agreement is \$63,743.94. This item was approved by Janette Hunt on December 3, 2024. Department—Business Services

Section D: Contracts above \$10,000 (\$10,001-\$50,000)

23. Agreement with **Action Target** to provide for the safe disposal of hazardous waste and rubber berm trap cleaning at the College's firing range. The Agreement will commence as soon as possible and continue through December 31, 2025. The cost to the College for this Agreement is \$23,450. This item was approved by Matthew Liao-Troth on October 24, 2024. Department—Public Safety Academies
24. Agreement with **Ashberry Water Conditioning** to provide repair and maintenance services for the water softener unit that supplies filtered water to the Clearwater chiller(s). The cost to the College for this Agreement is \$23,752.32. This item was approved by Adam Colby on October 4, 2024. Department—Facilities Planning & Institutional Services
25. Agreement with **Blue Box Air, LLC** to provide a self-service treatment program for the College to clean its air handler coils on multiple sites. Blue Box will provide the equipment, training and the product for this program. The cost to the College for this Agreement is \$18,180. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Adam Colby on December 6, 2024. Department—Facilities Services
26. Agreement with **Brown & Brown of Florida, Inc.** to provide advisory services related to the College's health care and other insurance plans pursuant to Request for Proposal No.

07-21-22. The Agreement is for the period of six months through December 31, 2024. The cost to the College for this Agreement is \$22,500. This item was approved by Darryl Wright-Greene on August 28, 2024. This item is included on this Quarterly Report as it was not presented on the previous report. Department—Human Resources – Benefits

27. Agreement with **Computers at Work! dba Vtechio** that will assist the College with conducting an annual external penetration test for the Information Technology Department to meet compliance requirements. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement is \$42,005.50. This item was approved by Patrick Rinard on December 9, 2024. Department—Information Technology

28. **Copyleaks, Inc.** for the use of its platform to enhance academic integrity through advanced plagiarism and AI content detection. The Copyleaks platform will be integrated into the College's Canvas LMS to provide faculty and students with seamless AI-powered text analysis and originality verification capabilities, including the detection of paraphrasing code plagiarism, and AI-generated content. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$36,100. This item was approved by Matthew Liao-Troth on November 12, 2024. Department—Academic Technology
29. Agreement with **FirstGen Forward** to join the FirstGen Forward Network and participate in the Network Leader phase that signifies the College's commitment to actively create organizational structures and scaling and implement student-centered approaches designed to increase first-generation student success. During the Network Leader phase, First Gen Forward will support the College by providing tools, workshops, resources, and expert guidance, including diagnostics and data, peer networks, evidence-based approaches, and data-driven continuous improvement. The Agreement will commence on January 1, 2025 and continue through April 30, 2027. The cost to the College for this Agreement is \$22,000. This item was approved by Jamelle Conner on October 23, 2024. Department— Student Affairs
30. Agreement with **Instructure, Inc.** to enable the Intelligent Insights tool in the Canvas learning management system. Intelligent Insights leverages AI and analytics to proactively surface actionable insights that inform strategic initiatives to improve course and ed-tech effectiveness, student retention, and graduation rates. Intelligent Insights also proactively monitors leading indicators and provides deep insights into students in need of attention, course readiness, and learning tool usage by faculty and students. Intelligent Insights also has a conversational AI feature, *Ask Your Data*, which allows educators to ask complex questions using simple and natural language. The Agreement will commence as soon as possible and continue through June 30, 2026. The cost to the College for this period is \$44,634.75 This item was approved by Patrick Rinard on October 23, 2024. Department— Academic Technology
31. Agreement with **Ovid Technologies, Inc.** to update the Master Subscription Agreement (MSA) to establish terms and conditions for the use of Ovid's online journals, eBooks and other online tools. Additionally, Subscription Agreement with Ovid to continue the subscription to the Lippincott Advisor used to support the Nursing Program. The MSA is ongoing, and the Subscription Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for the Subscription Agreement is \$14,518. This item was approved by Matthew Liao-Troth on November 12, 2024. Department—Learning Resources
32. Agreement with **Ovid Technologies, Inc.** to continue the subscription to various electronic journals used to support the Nursing and Dental Hygiene programs. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the

Agreement with

College for this Agreement is \$13,460. This item was approved by Matthew Liao-Troth on November 12, 2024. Department—Learning Resources

33. Master Services Agreement with **PowerSchool Group, LLC** including a license and subscription to continue School Messenger Communicate. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will automatically renew unless terminated by either party with 60 days' notice. The cost to the College for this Agreement through November 20, 2025 is \$29,019.39. This item was approved by Patrick Rinard on November 15, 2024. Department—Information Technology
34. Agreement with **Donna Preston** to provide on-the-ground assistance to prospective students in Jamaica regarding information and enrollment in SPC programs. Donna Preston will also provide assistance in international recruitment efforts. The College agrees to pay an amount of \$1,000 minus any required taxes, per enrolled student after the 20th day of the student's first semester in the program. Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on November 15, 2024. Department—International Programs
35. Agreement with **Ruth Eckerd Hall, Inc.** to provide the use of The Sound venue and catering for the College's graduation ceremony to be held on December 10, 2024. The cost to the College for this Agreement is \$34,600. This item was approved by Jamelle Conner on November 15, 2024. Department—Admissions & Records
36. Agreement with **System Group, LLC** to provide access to the Simple Syllabus platform which is template driven and enables instructors to quickly personalize and publish interactive class syllabi. The application pulls together institutional data such as policies, learning objectives, and course section content and provides easy retrieval of institutional syllabi for compliance purposes and reporting. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$30,600. This item was approved by Matthew Liao-Troth on November 12, 2024. Department—IDEAS
37. Agreement with **The Tambellini Group, LLC** to assist the College with its due diligence process to evaluate options for transitioning away from Oracle PeopleSoft. Tambellini will provide access to research reports, unlimited analyst inquiries, and two technology contract reviews. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$39,900. This item was approved by Patrick Rinard on December 3, 2024. Department—Information Technology
38. Agreement with **Technical Training Aids** to provide access to its SolidWorks CAD software and related training aids/certification materials. The Agreement includes instructor and student access off campus to curriculum, teacher/student guides, SolidWorks

online educational community, library of articles, tutorials, and other resources. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement is \$15,840. This item was approved by Matthew Liao-Troth on October 18, 2024. Department—Engineering

39. **Transworld Systems, Inc.** to provide pre-collection services on past due student accounts at a cost of \$9.40 per account. The cost to the College for this Agreement is \$47,000; however, Transworld provides a performance guarantee which meets or exceeds a minimum collection rate of two times the order amount. Transworld will pay the College the difference if the collections do not meet the required threshold. The Agreement will commence as soon as possible and continue for the period of one year; however, the accounts purchased can be used within 24 months of the contract effective date. This item was approved by Janette Hunt on October 23, 2024. Department— Business Services
40. Agreement with **Uppguard, Inc.** to provide services to continuously evaluate the technical security posture of SPC and associated entities. The Agreement will commence as soon as possible and continue for a period of three years. The cost to the College for this Agreement is \$48,000. This item was approved by Patrick Rinard on November 14, 2024. Department—Information Technology

Section E: Contracts \$10,000 and below

41. Agreement with **Articulate 360** to provide four Articulate 360 Teams licenses for use in Online Learning and Services. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$2,996. This item was approved by Matthew Liao-Troth on October 18, 2024. Department— IDEAS
42. Agreement with **Asana, Inc.** to continue to provide access to its cloud-based project management platform used by the College to streamline project workflows, enhance team collaboration, and manage task completion across various departments. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,980. This item was approved by Patrick Rinard on December 10, 2024. Department—Academic Technology
43. Agreement(s) with **Bencor, Inc.** to establish a no-fee arrangement for 401(a) retirement plan administration. The Agreement(s) will commence as soon as possible and continue unless terminated by either party. There is no cost to the College associated with entering into the Agreement(s). This item was approved by Darryl Wright-Greene on December 11, 2024. Department—Human Resources
44. Agreement with **Birchmore Group, Inc.** to provide fourteen tons of snow for the Seminole Campus Fall Fest to be held on November 19, 2024. The cost to the College for this

Agreement with

Agreement is \$6,635. This item was approved by Jamelle Conner on November 12, 2024. Department—SE Student Life & Leadership/SGA

45. Agreement with **CCI Concrete** to place a concrete slab next to the CR-136 back door on the Clearwater Campus. The Agreement will commence as soon as possible and continue through project completion. The cost to the College is \$5,510. This item was approved by Adam Colby on December 16, 2024. Department—Facilities
46. Agreement with the **City of Clearwater** to allow the use of the Clearwater Campus for the distribution of food and water in the event of a hurricane emergency. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Janette Hunt on December 10, 2024. Department—Public Safety
47. Agreement with **Cornerstone OnDemand, Inc.** to provide access to LinkedIn Learning for online training. The Agreement will commence as soon as possible and continue through June 30, 2028. There is no cost to the College. This item was approved by Darryl Wright-Greene on December 3, 2024. Department—Human Resources
48. Agreement with **EBSCO Publishing, Inc.** to continue to provide a license for the *Harvard Business Review* that allows faculty and students to download and print content for courses and research. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$5,817. This item was approved by Matthew Liao-Troth on December 16, 2024. Department—Learning Resources
49. Agreement with **Elsevier B.V.** to renew the online access to Critical Care Nursing Clinics of America; Nursing Clinics of North America; Radiology Clinics of North America; Veterinary Clinics of North America; Small Animals Practice; and the Journal of the American Dental Association. The Agreement will commence as soon as possible and continue through December 31, 2024. The cost to the College for this Agreement is \$5,820. This item was approved by Matthew Liao-Troth on October 18, 2024. Department—Learning Resources
50. Agreement with **HMH Education Company** that will allow Collegiate High School—St. Petersburg/Gibbs leadership to participate in the Transformation Leadership Network from May 2025 through April 2026. The Agreement includes three in-person cohort days; two 90-minute virtual cohort sessions; one Model Schools Conference registration; and three 60-minute virtual coaching sessions. The cost to the College for this Agreement is \$4,950. This item was approved by Matthew Liao-Troth on December 9, 2024. Department—St. Petersburg Collegiate High School—Gibbs
51. Agreement with **Hyland Software, Inc.** for the Hyland Premium training subscription that allows the use of specialized training and tools that can be accessed by College employees

- who use Perceptive Content to enhance their knowledge for efficient use of the system. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College is \$800. This item was approved by Jamelle Conner on December 6, 2024. Department—Financial Assistance Services
52. Agreement with **Infobase Learning** to continue to access the Films on Demand Physical Therapy Collection for streaming video content to support the Physical Therapy Program. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$1,123.80. This item was approved by Matthew Liao-Troth on November 5, 2024. Department—Learning Resources
53. **Intercultural Advocacy Institute** to continue to lease space at the Tarpon Springs Campus. The Agreement will commence on January 17, 2025 and continue through January 16, 2026. The anticipated revenue to the College under this Agreement is \$3,446.07. This item was approved by Janette Hunt on December 16, 2024. Department—Facilities Planning & Institutional Services; Provost Office—TS
54. Agreement with **IXL Learning, Inc.** to provide a site license for the English/Language Arts online learning software for use by the St. Petersburg Collegiate High School—St. Petersburg/Gibbs. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for the one-year site license is \$1,087.50. This item was approved by Matthew Liao-Troth on October 18, 2024. Department—St. Petersburg Collegiate High School—Gibbs
55. Agreement with **MacDonald Training Center** to provide remote soft skills training to students, for a period of eight weeks, as part of the Titans Up Program. Lessons will focus on communication skills, financial literacy, and interpersonal skills. The Agreement will commence as soon as possible and continue through course completion. The cost to the College for this Agreement is \$2,080. This item was approved by Jamelle Conner on September 27, 2024. Department—Retention Services
56. Agreement with **Orkin Pest Control** to provide pest control services at the Agora, Gama and Administration buildings on the Tarpon Springs Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$2,460. This item was approved by Adam Colby on November 19, 2024. Department—Custodial Services
57. Agreement with **Orkin Pest Control** to provide pest control services at the Lyceum building on the Tarpon Springs Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,719. This item was approved by Adam Colby on December 9, 2024. Department—Custodial Services

Agreement with

58. Agreement with **Orkin Pest Control** to provide pest control services at the gymnasium on the St. Petersburg/Gibbs Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,548. This item was approved by Adam Colby on December 9, 2024. Department—Custodial Services
59. Agreement with **Orkin Pest Control** to provide pest control services at the library on the Clearwater Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$5,376. This item was approved by Adam Colby on December 9, 2024. Department—Custodial Services
60. Agreement with **Phillies Florida, LLC** whereby the College will provide access to designated parking areas on the Clearwater Campus for fan parking during Phillies Spring Training Home games in 2024. The Agreement will commence as soon as possible and continue through the end of spring training. In exchange, Phillies Florida will provide in-kind, stadium Billboard outfield signage and two season tickets during the season. There is no cost to the College associated with entering into this Agreement. This item was approved by Janette Hunt on January 31, 2024. Department—Facilities
61. Agreement with the **Pinellas County School Board** for a Career Pathways Articulation that will provide for the articulation between the College, Pinellas County High Schools and Pinellas Technical College. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by the President on December 3, 2024. Department—Career Pathways
62. Agreement with the **Pinellas County School Board** to establish and update collegiate high school programs in dual enrollment for the next school year. The Agreement is for an annual period and is to be executed prior to January 1st of each year. This Agreement is pursuant to Sec.1007.273, Florida Statutes which requires colleges to work with their school districts for this purpose. There is no cost to the College. This item was approved by Matthew Liao-Troth on December 9, 2024. Departments—Academic Affairs; University Partnership Center
63. Data Sharing Agreement with **ReUp Education, Inc.** that will allow the College to participate in ReUp Education’s *College & Credential to Workforce Initiative* that is designed to attract, nurture, and re-enroll students that previously stopped out from Florida public higher education institutions. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and is ongoing unless terminated by either party. This item was approved by Jamelle Conner on November 19, 2024. Department—Student Affairs
64. Agreement with **Sonocent, LLC aka Glean for Education** to provide use of its Google Chrome browser-based application “Glean” that will allow users to record class lectures, annotate notes, import images and Power Points to sync with notes, and provide

transcription of recorded audio. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$8,400. This item was approved by Jamelle Conner on October 23, 2024. Department—Retention Services

65. Agreement with the **City of St. Petersburg** for the rental of the Coliseum facility for the College of Nursing Pinning Ceremony to be held on December 5, 2024. The cost to the College for this Agreement, including facility rental and services, is \$5,182. This item was approved by Matthew Liao-Troth on November 21, 2024. Department—College of Nursing
66. Agreement with **Swivl** for the renewal of the Reflectivity license cloud-based software that is used with Swivl equipment in the College's Natural Science Department. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$88. This item was approved by Matthew Liao-Troth on September 30, 2024. Department—Natural Science

67. Agreement with the **University of South Florida** to continue the collaborative partnership with the College to fulfill the mission of the Pinellas Access to Higher Education (PATHe) program, which is funded by the State of Florida. The goal and vision of the PATHe program is to provide equitable, flexible, and attainable pathways to promote access to higher education and to increase the number of students attaining post-secondary degrees in Pinellas County, thereby creating avenues of economic mobility for students, filling skill gaps, meeting workforce needs, and improving the overall economic health of Pinellas County. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Jamelle Conner on October 18, 2024. Department—Admissions and Records
68. Agreement with **U.S. Green Council/Green Business Certification, Inc.** to provide guidance and information regarding the certification of green buildings. Although SPC is not actually certifying a building associated with this Agreement, the College of Business is using the guidance and information for courses in Sustainability Practice and the development of a virtual reality class. The cost to the College for this Agreement is \$1,700. The Agreement will commence as soon as possible and continue through project completion. This item was approved by Matthew Liao-Troth on September 30, 2024. Department—College of Business

Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items, including those with expenditures not exceeding \$325,000.

Mia Conza, Vice President, General Counsel & Compliance, recommends approval.

ps010825
January 21, 2025

Agenda Item VII - F

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Quarterly Informational Report of Approval of Deferred Maintenance Project Change Orders

In the May 2024 Board of Trustees Meeting, the President was authorized to negotiate and approve the Guaranteed Maximum Price and to issue all relevant purchase orders related to the Deferred Maintenance projects. The below approvals are covered under this authorization.

1. Approval was received for the Change Order II increasing the GMP by \$296,247.97, changing the GMP from \$2,530,023.18 to \$2,826,271.15, for Epicenter Reno DFR, EPI, Project Number 337-G-23-1.

2. Approval was received for the Change Order I increasing the GMP by \$296,247.97, changing the GMP from \$3,631,500.00 to \$3,828,283.64, for Allstate Renovations DFR, AC, Project Number 337-K-23-9.

3. Approval was received for multiple Change Orders adjusting multiple Deferred Maintenance Projects as listed below.

Project #	Project Name	Estimated Total Project Budget	CM	GMP
337-A-23-2	Clearwater Campus Reno DFR, CL	\$7,485,000	JE Dunn	\$6,271,075
337-B-23-3	St.Pete/Gibbs Campus DFR, SPG	\$7,660,000	AD Morgan	\$4,303,700
337-C-23-4	Seminole Campus Reno DFR, SE	\$4,201,000	Kenyon	\$2,464,271
337-D-23-5	Tarpon Springs Campus Reno DFR TS	\$5,900,000	CPPI	\$4,563,000
337-E-23-15	Downtown Center Reno, DFR DT	\$4,065,000	AD Morgan	\$2,486,000
337-F-23-3PA	Palladium Life Safety DFR, PAL	\$450,000	Kenyon	\$251,323
337-G-23-1	Epicenter Reno DFR, EPI	\$5,232,000	Foresight	\$3,678,840
337-H-23-16	Midtown Ctr Gym Reno, DFR MT	\$6,310,000	Creative Contractors	\$5,487,000
337-J-23-17	Fire Training Ctr Reno DFR, FTC	\$1,750,000	AD Morgan	\$1,550,000
337-K-23-9	Allstate Renovations DFR, AC	\$3,976,500	Kenyon	\$3,631,500
337-L-23-8	Health Edu Ctr Reno DFR, HEC	\$547,141	Kenyon	\$291,500
500-DEF-23-5	Deferred Maint- Tarpon Springs	\$5,000,000	CPPI	\$2,691,000

This information is provided by Janette Hunt, Vice President, Finance and Business Operations; Adam Colby, Associate Vice President, Facilities Planning and Institutional Services; Pursuant to Board of Trustees Rules 6Hx23-6.09 and 6Hx-6.10.

- B. Palladium at St. Petersburg College (*Informational*)
- C. Leepa Rattner Museum of Art (*Informational*)
- D. Fiscal Year 2024-2025 College General Operating Budget Report with Tuition Revenue (*Informational*)
- E. Quarterly Informational Report of Contract Items (*Informational*)
- F. Quarterly Informational Report of Approval of Deferred Maintenance Project Change Orders (*Informational*)

Under Item VIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, February 18, 2025 9:00 a.m., at the SPC Gibbs Campus

XI. ADJOURNMENT

Having no further business to come before the Board, Chair Butts adjourned the meeting at 10:55 a.m.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Jason Butts
Chairman, Board of Trustees
St. Petersburg College
FLORIDA