

MINUTES OF THE APRIL 22, 2025 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, April 22, 2025, at the St. Petersburg College Health Education Center, Teaching Auditorium, 7200 66th Ave N., Pinellas Park, FL. The following Board members were present: Chair Jason Butts, Vice Chair Deveron Gibbons, Katie Cole, and Thomas Kidwell. Also present was Tonjua Williams, President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, April 22, 2025, at the St. Petersburg College Health Education Center, Teaching Auditorium, 7200 66th Ave N., Pinellas Park, FL. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Brown, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

In accordance with the Administrative Procedure Act, the following Agenda was prepared:



ST. PETERSBURG COLLEGE

Board of Trustees Meeting
April 22, 2025
SPC Health Education Center
Teaching Auditorium
7200 66th Street N
Pinellas Park, FL

SPECIAL MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS/COMMENTS

- A. Board of Trustees
 - Chair
 - Trustees
- B. General Counsel

III. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting March 25, 2025 (*Action*)

IV. PUBLIC COMMENT Pursuant to §286.0105 FS*

V. PRESIDENT'S REPORT

Information Technology Update – Dr. Patrick Rinard, Vice President, Information Technology

Foundation and Grants Annual Update – Mr. Jesse Turtle, Vice President, Institutional Effectiveness and Executive Director, Foundation, and Dr. Gretchen Mullin-Sawicki, Executive Director of Grants Development

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VI. CONSENT AGENDA

- A. OLD BUSINESS (items previously considered but not finalized) - NONE

- B. NEW BUSINESS
 - 1. ADMINISTRATIVE MATTERS
 - a. Human Resources
 - i. Personnel Report (*Action*)

 - 2. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. US Department of Commerce – National Oceanic Atmospheric Administration (NOAA) (*Action*)
 - b. National Science Foundation – Scholarships in Science, Technology, Engineering and Mathematics (S-STEM) (*Action*)
 - c. Bank of America – Income Creation Grant (*Informational*)
 - d. Duke Energy – Vibrant Economies Electrical Lineworker Program (*Informational*)

 - 3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000
 - a. Florida Job Growth Grant—Equipment, Material, and Supply Purchases (*Action*)

 - 4. OTHER
 - a. Use of College Facilities by Direct Support Organizations (*Action*)

VII. INFORMATIONAL REPORTS

- A. Direct Support Organization
 - 1. Institute for Strategic Policy and Solutions (*Informational*)
 - 2. St. Petersburg College Foundation (*Informational*)
- B. Palladium at St. Petersburg College (*Informational*)
- C. Leepa Rattner Museum of Art (*Informational*)
- D. Fiscal Year 2024-2025 College General Operating Budget Report with Tuition Revenue (*Informational*)
- E. Quarterly Report on Contracts (*Informational*)
- F. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Informational*)

VIII. NEXT MEETING DATE AND SITE

April 22, 2025, SPC EpiCenter

IX. ADJOURNMENT

*St. Petersburg College Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card." Procedures for making public comments are as follows:

1. Complete Public Comment card including your name, address, telephone number and agenda item number referring to the purpose of your public comment.
2. Prior to the start of the Board of Trustees Meeting, submit the completed card to the Board of Trustees Clerk. Comment Cards will not be accepted at any other time during the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three minutes. This is the opportunity for people to make public comments regarding an agenda prior to the approval of the agenda item.

Student appeals for grades or discipline issues are not heard by the St. Petersburg College Board of Trustees. Students wishing to file an appeal are referred to the SPC Board of Trustee Procedure P6Hx23-4.36.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

Under Item I, Call to Order

The meeting was convened by Chair Butts at 9:00 a.m. The invocation was given by Trustee Kidwell and was immediately followed by the Pledge of Allegiance.

Under Item II – Recognitions/Comments

- A. Board of Trustees
 - Chair

Chair Butts shared that he is looking forward to graduation coming soon; LRMA (Leepa-Rattner Museum of Art) received a \$10,000 donation from a museum; jazz concerts for jazz appreciation month continue with the next one on April 26th; the museum is partnering with SPC College for Kids summer camp for activities June 30-July 3.

- Trustees

Ms. Cole thanked the SPC Foundation and Creative Contractors for hosting the social last week; she noted she is also looking forward to graduation; ISPS continues to have a very active time, with State of the Beaches, town hall meeting, Earth Day (today), students participating in Model UN meetings at UF and policy meetings at the Florida Summit there.

Mr. Gibbons noted that ISPS is doing great things and moving policy across the state; he commended Jesse Turtle on the Foundation luncheon; he shared that the Palladium is doing great things and headed into renovations.

Chair Butts echoed Ms Cole's comments about the event; he thanked Josh Bomstein as chair of foundation and welcomed Johnny Boykins as new chair noting the amount of work they do.

- B. General Counsel

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Ms. Mia Conza, Vice President, General Counsel and Compliance, reported that ballots for recertification went out and recipients have until May 12th to return them; they will be counted that day. The College can attend ballot counting virtually. A majority means they will be recertified and CBA will remain in place and be the bargaining agent for faculty. She indicated she will update the board as it gets closer to the election.

Under Item III, Review and Approval of Minutes

The minutes of the March 25, 2025 meeting of the Board of Trustees of St. Petersburg College were presented by the chair for approval. Mr. Gibbons moved approval of the minutes as submitted. Ms. Cole seconded the motion. The motion passed unanimously.

Under Item IV, Public Comments

NONE

Under Item V – President’s Report

Information Technology Update – Dr. Patrick Rinard, Vice President, Information Technology

Dr. Rinard Presented after thanking his team:

- Accomplishments in the last 12 months:
 - Many, including new state health insurance, PeopleSoft upgrade, Canvas LMS pilot, and others
 - Information security: 1,214,351 of 5,344,689 emails were blocked (1st layer); 74,165 blocked (2nd layer)
 - Challenges & lessons learned: Hurricane Milton, internet outage (2.5 days due to tree falling on carrier’s fibers), technical debt, legacy systems. His team is creating redundancy for internet service in June.
 - 6-Month Roadmap
 - CIO priorities (from CIO.com): He called attention to #2 (Become Reinvention Ready); #3 (Align IT Operations with Business Needs); and #6 (Double Down on Cybersecurity); and AI (four of the top 10 priorities)
 - Developed an emerging technology working group to find use cases suitable for SPC
 - SPC’s AI Perception Survey findings: 46% response rate from full-time faculty and staff; 43% only slightly familiar or not at all familiar with AI; 14% believe their role might be eliminated by AI
 - Planning student focus groups in the Fall
- Enterprise Resource Planning (ERP)
 - Core Business Applications
 - PeopleSoft difficult and costly to maintain; Oracle (owner) developing a modern system

- Modern ERP Benefits: cloud-first and software as a service solutions (SaaS)
- Critical implementation success factors: Top is institutional leadership and support
- Potential timeline: through FY31
- Seeking approval from the board to find a vendor to assist with procurement process

Ms Cole recalled that he gave a presentation to the board two years ago and he's completed it all. She thanked him for his leadership of this group. She moved approval of engaging the consultant.

Chair Butts echoed Ms. Cole's comments, noting that he hopes the entire SPC family becomes curious about AI and what it's doing in our society and student exposure. Tools to save time and be more efficient and provide good student experience after seeing the 57% being curious from the employee survey. He asked about the significant ask on the dollar spend and if the team is looking to spend that in a one-year period, how many hours and people will be engaged to get the College there, and if he has reached out to other colleges to find out what the timeline to find a vendor looks like.

Dr. Rinard indicated he spoke to several sister institutions CIOs about the process. HCC is in the middle of this project now. 95% of the dollar ask is most likely going to be in contract negotiations.

Chair Butts asked if the vendor stays with SPC the entire implementation process.

Dr. Rinard replied that no, typically the vendor helps with procurement process. Then the vendor has partners the College would find to work with them.

Mr. Kidwell thanked Mr. Rinard and seconded the motion.

Mr. Gibbons asked if there is a way to have an outline of the overall project with timelines and money since IT projects tend to spill over in debt.

Dr. Rinard responded that he has budget estimates, the President has seen them, the CFO has seen them, and they're high level with a little padding.

Mr. Gibbons asked if there is an outlined approach to completing the project and what the budget is for each part since other institutions have had similar projects run massively over budget.

Dr. Williams noted that those things will be in place; the College is now just at the beginning of the procurement process and almost done building a budget process. It will be brought back to the board at each step. Once a product is chosen, the team should be able to bring you what you're asking for.

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Mr. Gibbons indicated he doesn't need to see it every step; just wants to ensure it's done before selecting a vendor after watching other universities going through the same thing with massive over budgets.

Chair Butts recognized the motion and the second to approve a vendor to assist with the procurement process. One opposed. The motion passed.

Foundation and Grants Annual Update – Mr. Jesse Turtle, Vice President, Institutional Effectiveness and Executive Director, Foundation, and Dr. Gretchen Mullin-Sawicki, Executive Director of Grants Development

Dr. Mullin-Sawicki shared a grants annual update:

- \$19,196,092 grants awarded so far FY24-25 (federal, state, foundation, local)
- Average is \$10 million a year
- Managed 30 grants \$29,859,954
- Grants impact on student success: higher enrollment and retention rates, outreach programs, job placement
- Grants impact on programs: latest equipment and tools
- Grants impact good jobs: new teachers, teacher apprenticeships
- Grant partnerships impact student success: new partners listed
- Operational efficiencies: reduce time, enhance collaboration

Mr. Turtle presented Foundation Year in Review:

- Thanked trustees for their help through the years
- Acknowledged Steve Shepard, stepping off as chair, but staying on board
- Announced Bertha Burruezo as new vice-chair
- \$31.4 million campaign; ahead of schedule
- \$5,587,689 raised
- Making an impact: 4,250 students awarded scholarships (\$2.7+ million), 100 programs supported (\$2.15+ million), hurricane relief fund, many more
- Engagement Opportunities: SPC Day, luncheon, alumni socials, newsletters, and more
- Fundraising 101: reviewed the six steps of the donor engagement cycle (the pipeline)

Dr. Williams applauded Mr. Turtle and his team for doing a stellar job, making it easy for her to advocate for SPC.

Dr. Williams reported:

- I worked with Dr. Carl Kuttler for 25 years. I did a lot of growth because of his impact and passion for this institution. SPC has been first in a lot of things, but those things with state impact were due to his leadership. His service will be this Saturday at Calvary Church, 11:00.
- April is Community College Month

- Students have two more week of classes, then final exams
- Graduation is the 12th and 13th
- Preparing for summer semester. Shout out to provosts and associate provosts and deans for their work on the new Fall schedule, trying to get closer to a campus-based schedule and bringing home more face-to-face classes; SPC needs to continue moving in that direction
- Spring Training Day: 97% satisfaction rate from attendees
- dental hygiene students: 100% pass rate national boards
- Kevin Davis, Program Director for Funeral Services, received national recognition as educator of the year
- Donors Scholars Appreciation Luncheon was amazing; great speakers

Chair Butts left the meeting and Miss Cole assumed duties, continuing the meeting.

Under Item VI – A, Old Business

NONE

Under VI-B, New Business

The Board considered Items VI – B.1a – VI – B.4a. Miss Conza noted that IT was already voted on, so the board should consider that as they consider the consent agenda. Mr. Kidwell moved approval of the consent agenda with Ms. Conza’s comment. Mr. Gibbons seconded the motion. The motion passed unanimously.

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. US Department of Commerce – National Oceanic Atmospheric Administration (NOAA) (*Action*)
- b. National Science Foundation – Scholarships in Science, Technology, Engineering and Mathematics (S-STEM) (*Action*)
- c. Bank of America – Income Creation Grant (*Informational*)
- d. Duke Energy – Vibrant Economies Electrical Lineworker Program (*Informational*)

3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000

- a. Florida Job Growth Grant—Equipment, Material, and Supply Purchases (*Action*)

4. OTHER

MINUTES OF THE APRIL 22, 2025 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

a. Use of College Facilities by Direct Support Organizations (*Action*)

Under VII, Informational Reports

A. Direct Support Organization

1. Institute for Strategic Policy and Solutions (*Informational*)
2. St. Petersburg College Foundation (*Informational*)

B. Palladium at St. Petersburg College (*Informational*)

C. Leepa Rattner Museum of Art (*Informational*)

D. Fiscal Year 2024-2025 College General Operating Budget Report with Tuition Revenue (*Informational*)

E. Quarterly Report on Contracts (*Informational*)

F. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Informational*)

Under Item VIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, May 20, 2025 9:00 a.m., at the SPC EpiCenter

XI. ADJOURNMENT

Having no further business to come before the Board, Chair Butts adjourned the meeting at 10:13 a.m.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Jason Butts
Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments
Board Memos and
Supplemental Materials

Board of Trustees Meeting
April 22, 2025

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Enterprise Resource Planning (ERP) Procurement Assistance

Approval is sought for the College to engage a vendor to assist with the selection process for a new ERP platform. This vendor will work with College staff throughout the procurement process for the new ERP Platform and perform services, including selecting and developing a procurement instrument (e.g., Request for Proposal, Request for Information, Invitation to Bid, or Invitation to Negotiate), identifying essential functions and required criteria for a new ERP, developing a rubric for the selection committee to evaluate proposals, and managing the process to the point where a suitable vendor is selected. Additional services may include contract negotiations with the selected vendor.


The total cost to the College through June 30, 2026 is not to exceed \$1,700,000.

Patrick Rinard, Vice President Information Technology/CIO, and Mia Conza, Vice President, General Counsel & Compliance, recommend approval.

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Bundrage, Crystal N	Instructional Design Tech	Workforce & Prof Development	3/10/2025
Godfrey, Denise E	Executive Director of Dev	Resource Development	3/10/2025

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Gonzalez, Angela S	Multimedia Content Developer	Marketing & Strategic Comm	3/10/2025
Hall, Linnea	Career & Academic Advisor	Counseling & Advisement CL	3/22/2025
Lee, Jean M	Dean, College Nursing	Nursing HC	3/22/2025
Marsh, Ryan B	Student Support Manager	Associate Provost Office SPG	3/8/2025
Miele, Morgan	Career & Academic Advisor	Counseling & Advisement SPG	3/1/2025

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Armstrong, Jaelyn	Custodian	Custodial Services CL	3/10/2025
Bustillo, Alston S	Custodian	Custodial Services CL	3/24/2025
Cheatham, Tyler	Administrative Svcs Assistant	Registration SPG	3/24/2025
Le, Jessica N	Student Support Specialist	Financial Assistance Services	3/3/2025
McGuire, Fynn M	Facilities Specialist	Facilities Construction & Plan	3/10/2025
Moyer, Lauren	Onboarding Support Advisor	Enrollment Management DO	3/24/2025
Wampler, Abbey R	Administrative Svcs Specialist	Provost Office TS	3/10/2025

TRANSFER/PROMOTION Budgeted Career Service			
Name	Title	Department/Location	Effective Date

RENEWAL CONTRACT Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date

FACULTY			
Name	Title	Department/Location	Effective Date

SUPPLEMENTAL Temporary			
Name	Title	Department/Location	Effective Date
Applegate, Rita	Project Deliverable-Flat Amt	Business Administration SE	2/28/2025
Graham, Jevon A	Adjunct Faculty, Bach	Public Policy & Legal Studies	3/3/2025
Grinnell, Lynn D	Project Deliverable-Flat Amt	Baccalaureate Programs	2/28/2025
Gunter-Moyers, Kimberly D	Faculty - supplemental	Dental Hygiene HC	3/6/2025
Mulholland, Barbara	Faculty - supplemental	Dental Hygiene HC	3/6/2025
Partin, Shawn M	Project Deliverable-Flat Amt	Provost Office TS	3/5/2025
Powers, Christy A	Project Deliverable-Flat Amt	Workforce & Prof Development	2/28/2025
Serra Jr, Richard D	Professional Trainer-OPS	CJI AA/AS DOC AC	3/4/2025

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Anger, Christina L	OPS Career Level 6	Humanities & Fine Arts CL	3/3/2025
Cisneros, Julie A	Adjunct Faculty	Natural Science CL	3/10/2025
DeLillo, Angelica M	OPS Career Level 2	Natural Science SPG	3/3/2025
Keller, Elisabeth A	OPS Career Level 5	Palladium	3/10/2025
Simone, Christina J	Professional, Hourly-OPS	College of Education	3/10/2025
Sullivan, Mark	Adjunct Faculty	Humanities & Fine Arts CL	3/3/2025
Walker, Keith D	Contributed Service	Workforce & Prof Development	3/17/2025


Darryl Wright-Greene, Chief Human resources and Talent Officer, bringing the actions forward, recommends approval.

GNS - 03.25.2025

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: U.S. Department of Commerce–Broad Agency Announcement Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Commerce by St. Petersburg College for the Broad Agency Announcement grant. Permission is also sought to accept an estimated \$152,466 in funding over a one-year period for this proposal and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The U.S. Department of Commerce is requesting applications for special projects and programs associated with the National Oceanic and Atmospheric Administration's (NOAA) strategic plan and mission goals. NOAA has a specific interest in preparing a weather-ready nation and building resilient coastal communities. SPC's Community Learning for Emergency Awareness and Resilience (CLEAR) initiative will train 200 community members on weather preparedness; integrate disaster preparation materials into credit topics and non-credit workshops focusing on weather preparedness on a neighborhood, micro-level; and facilitate career exploration events in the emergency management resilience sector.

Community partners will play a critical role in recruiting members for workshops and distributing emergency preparedness toolkits. Local Weather Stations (LWS) will also be distributed and capture weather data to contribute to national meteorological databases. Funding will support curriculum development for workshops, staffing, travel, supplies and contracted services.

The period of performance will be from September 1, 2025 through August 31, 2026. The total project budget is projected to be \$152,466 over a one-year period, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Natavia Middleton, Dean of Natural Sciences and Engineering; and Mia Conza, Vice President, General Counsel and Compliance, recommend approval.

Attachment
gms031425

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: April 22, 2025

Funding Agency or Organization: U.S. Department of Commerce

Name of Competition/Project: Broad Agency Announcement Grant

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 09/01/25 **End:** 08/31/26

Administrator: Natavia Middleton

Manager: Erica Moulton

Focus of Proposal:

St. Petersburg College' *Community Learning for Emergency Awareness and Resilience (CLEAR)* program is an initiative aimed at enhancing the community's preparedness and resilience to extreme weather events. This project ties to the National Oceanic and Atmospheric Administration's (NOAA) long-term goal of a Weather-Ready Nation and Society prepared for and responding to weather-related events. Unlike traditional emergency preparedness programs, this proposal emphasizes a local, micro-level approach, recognizing that localized, neighborhood-specific strategies are more effective in addressing unique vulnerabilities and ensuring efficient resource utilization.

To achieve this goal, CLEAR has three objectives: (1) Enhance community weather literacy, data accessibility and communication; (2) Cultivate community resilience through targeted disaster response education and college emergency response development and training; and (3) Increase disaster response and resiliency career awareness. This approach aligns with the community-centric focus and utilizes evidence-based, active learning methodologies that have been validated to enhance knowledge acquisition.

Through requested CLEAR funding and significant leveraged community partnerships, this one year-program will reach a total of 200 participants throughout Pinellas County. Additionally, there will be a 75% increase in participants self-reported weather decision-making confidence.

The funding will include support for workshop development and assessment, staffing, travel, supplies and contracts.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 39,858
Fringe	\$ 4,535

Travel	\$ 4,173
Supplies	\$ 8,450
Contracts	\$ 61,500
Indirect Costs	<u>\$ 33,950</u>
Total Budget	\$ 152,466

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 152,466
Total amount from funder:	\$ 152,466

Amount/value of match:	Cash: N/A
	In-kind: N/A
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Source of match/cost sharing:	N/A
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Focus
	2. Student Success

Strategic Initiative(s):	1. Strengthen Our Community
	2. Deliver Excellence in Teaching & Learning

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: National Science Foundation—Scholarships in Science, Technology, Engineering, and Mathematics Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the National Science Foundation by St. Petersburg College for the Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program. Permission is also sought to accept \$1,630,802 in funding over a six-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The S-STEM Program enables academically talented, low-income students to pursue successful careers in STEM fields and seeks to increase the number of students who graduate with an S-STEM eligible degree and contribute to the American innovation economy with their STEM knowledge. This program supports the entire cost of attendance for secondary education and supports more than just tuition needs and places a heavy emphasis on student mentorship.

Funding will support personnel, staff and student travel, program materials, and a third-party evaluator. The estimated period of performance will be from September 1, 2026, through August 31, 2032. The total project budget is projected to be \$1,630,802 over a six-year period, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Matthew Liao-Troth Vice President of Academic Affairs; Natavia Middleton, Dean of Natural Sciences, and Mia Conza Vice President of General Counsel & Compliance; recommend approval.

Attachment

gms03252025

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: April 22, 2025

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Scholarships in Science, Technology, Engineering and Mathematics (S-STEM)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 9/01/2026 **End:** 08/31/2032

Administrator: Natavia Middleton

Manager: Kelli Stickrath

Focus of Proposal:

The S-STEM Program is designed to enable academically talented, low-income students to pursue successful careers in promising STEM fields and seeks to increase the number of academically promising low-income students who graduate with an S-STEM eligible degree and contribute to the American innovation economy with their STEM knowledge.

SPC has submitted a \$1,630,802 proposal to the National Science Foundation in support of our Baccalaureate Biology program with comprehensive scholarships to support the entire cost of attendance to SPC for low-income, academically talented students who have an unmet need not presently supported by available scholarships. In addition to tuition, the scholarship can support undergraduate research experiences, student internships, field trips and conference presentations for both students and faculty. The program places a heavy emphasis on direct faculty mentorship to students and a cohort model for peer-to-peer, academic relationships.

SPC applied for an *S-STEM Track 2 (Implementation: Single Institution)* proposal to implement the Biology Leaders Overcoming Obstacles through Mentorship and Scholarship in STEM (BLOOMS) project, focused on supporting eligible scholars through graduation, transfer and/or entry to the STEM workforce. The program aligns with state and regional goals to increase graduation and strengthen STEM skills of the area's future workforce to meet Florida's STEM job growth and industry demands. Over the six-year project, up to 100 student scholarships will be provided to BLOOMS scholars, and scholars will be supported through enhanced co-curricular activities. Outcomes for BLOOMS Scholars will include: 1) increased educational opportunities through financial support; 2) increased academic achievement; 3) increased student retention; 4) increased graduation and/or transfer to higher STEM degree programs, and 5) increased awareness of STEM careers and increased STEM workforce skills.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$	130,830
Fringe	\$	53,152
Travel	\$	10,503
Participant Support	\$	1,270,420
Supplies	\$	6,600
Printing and Dissemination	\$	2,029
Indirect Costs	\$	76,820
Contract (Evaluator)	\$	80,448
Total Budget	\$	1,630,802

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$	1,630,802
Total amount from funder:	\$	1,630,802

Amount/value of match: \$0	Cash: N/A
	In-kind: N/A
Required match or cost sharing:	No X Yes
Voluntary match or cost sharing:	No X Yes
Source of match/cost sharing:	
Negotiated indirect cost:	33.41%
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A


College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Focus
	2. Growth and Empowerment
	3. Belonging

Strategic Initiative(s):	1. Strengthen our Community
	2. Drive Economic Advancement

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Bank of America – Income Creation Grant

This informational memo provides a summary of a grant proposal that was submitted in collaboration with the St. Petersburg College Foundation and St. Petersburg College to the Bank of America for an Income Creation Grant. The grant will provide an estimated \$58,200 in funding over a one-year period for this proposal. If awarded, funding will be channeled under the direction of the SPC Foundation as a non-profit entity.

Bank of America Charitable Foundation offers several grant opportunities for nonprofits in 2025, focusing on economic mobility and community development. These grants support initiatives addressing issues such as workforce development, education, community development, and economic opportunity in low- and moderate-income communities. The foundation's philanthropic strategy aims to strengthen partnerships with nonprofit organizations and drive meaningful progress in addressing society's biggest challenges.

SPC's one-year proposal addresses an identified need for students who have difficulty in securing internships by investing in a virtual internship pilot. SPC will place 60 students in this option over the course of a year and provide them with career support to be better prepared for the workforce. Not only will this offer SPC students meaningful experiences with employers, but it will also contribute to their graduation and completion goals.

The estimated period of performance will be from July 1, 2025 through June 30, 2026. The total project budget is projected to be \$58,200 of which the College anticipates receiving the full award amount.


Belinthia Berry, Interim Vice President, Workforce Development and Corporate Partnerships;
Jesse Turtle, Vice President, Institutional Advancement and Executive Director, SPC Foundation;
and Mia Conza, Vice President, General Counsel and Compliance

gms031425

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Duke Energy Foundation—Workforce Development Grant

This informational memo provides a summary of a grant proposal that was submitted in collaboration with the St. Petersburg College Foundation and St. Petersburg College to the Duke Energy Foundation. The grant will provide an estimated \$50,000 in funding over a one-year period for this proposal. The funding will be channeled under the direction of the SPC Foundation as a non-profit entity.

Duke Energy Foundation provides grants to strengthen and uplift communities throughout Florida. Through initiatives that cultivate Vibrant Economies, grants support workforce development training for jobs vital to the energy economy. The St. Petersburg College Foundation has been invited to apply for a grant to support SPC’s Electrical Lineworker Program. This program addresses the growing shortage of electrical lineworkers in the Tampa Bay region by building a sustainable pathway from community engagement to education and future employment. Aligned with Duke Energy’s goal of creating vibrant economies through workforce development training, the program helps underemployed individuals gain solid, hands-on workforce skills that lead to better wages and economic mobility. Project goals for the upcoming year will be to increase low-income program participants, including increasing access and affordability through scholarship support, and to continue to provide quality training, including soft skills training that help students gain jobs in the industry.

The estimated period of performance will be from July 1, 2025 through June 30, 2026. The total project budget is \$50,000, of which the College anticipates receiving the full award amount.

Belinthia Berry, Interim Vice President, Workforce Development and Corporate Partnerships;
Jesse Turtle, Vice President, Institutional Advancement and Executive Director of the Foundation;
and Mia Conza, Vice President, General Counsel and Compliance

gms031425

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Job Growth Grant—Equipment, Material, and Supply Purchases

Approval is sought to purchase various Amatrol mechatronics, automation, electronics, and robotics equipment, training, and supplies from D.C. Jaeger Corporation (collectively, the “Equipment and Supplies”). Approval is also sought for the President to approve purchase orders and contracts for the Equipment and Supplies in a total amount not to exceed \$805,463. These purchases, funded by the Florida Job Growth grant, will be made before December 31, 2025 to facilitate the new programs specified in the grant, which is crucial to supporting the College's Industry 4.0 project.


In addition to meeting the project deliverables for the Florida Job Growth Grant, the Equipment and Supplies purchases will help expand the College’s Workforce Programs to include a Robotics and Semiconductor Technician Program, an Electronic Board Assembly Operator Program, and an Automated Production Technician Program.

The proposed budget for the Equipment and Supplies, including cost of necessary peripherals and any associated delivery and installation services, will not exceed **\$805,463**. Any purchases over \$65,000 will be reported to the Board.

Belinthia Berry, Interim Vice President, Workforce Development and Corporate Partnerships; Mia Conza, Vice President, General Counsel and Compliance; and Gretchen Mullin-Sawicki, Executive Director of Grants Development, recommend approval.

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Use of College Facilities by Direct Support Organizations

Approval is requested to allow the use of College facilities by the Direct Support Organizations (St. Petersburg College Foundation, Inc. and the Institute for Strategic Policy Solutions, Inc.) for the public purpose consistent with the mission, vision, and values of the College. Time Period: April 1, 2025, through March 31, 2026. The total value of the facilities usage is \$20,739.28.

Listed below are the details for each Direct Support Organization:

Direct Support Organization	Square Footage	Value per Square Foot*	Total Value of Facilities Use	Location
St. Petersburg College Foundation, Inc.	1,500	\$7.94	\$11,910.00	Downtown Office
Institute for Strategic Policy Solutions, Inc.	1,112	\$7.94	\$8,829.28	Seminole Campus
Total Value	2,612		\$20,739.28	

**Based on the State’s Operating Costs for New Facilities (OCNF) Rate as of 04/12/2024*

Mike Meigs, Associate Vice President, Business and Financial Services; Jesse A. Turtle, VP, Institutional Advancement/Foundation.; and Kimberly G. Jackson, Executive Director, Institute for Strategic Policy Solutions, recommend approval.

Programs

April 24th, 2025 @ Madeira Beach City Hall (5:30 pm to 7:00pm)

State of the Beaches: Mayors' Town Hall

ISPS and the Pinellas Beaches Chamber will host a conversation about the state on the beaches with several beach mayors. Each mayor will have the opportunity to share what is happening in their respective cities.

April 25th, 2025 @ Gandy Beach (9:00 am to 11:30am)

Third Annual Earth Week Beach Clean Up

Join ISPS in partnership with Keep Pinellas Beautiful (KPB) at Gandy Beach to keep our beaches clean! This is a great opportunity for students seeking volunteer hours for scholarships and citizens of Tampa Bay seeking to make a positive impact in their communities.

News

- Board of Directors Updates
 - ISPS will host a [quarterly](#) Board of Directors' meeting on May 12th, 2025.
 - The various working committees of the board will host their quarterly meetings the week prior on May 5th, 2025
- Team Updates
 - ISPS published its [March](#) newsletter.
 - SPC's Model United Nations (MUN) Team won five awards at MUN Italia. Student Fellow Katelyn Algarin was the Head delegate for France in NATO (North Atlantic Treaty Organization). ISPS is proud to support Model UN.
 - ISPS is producing a Student-led Conference on cybersecurity, in partnership with Alex Jordan, the Director of Operations, Emergency Management, Safety and Security with the Florida College System Chancellor's office. We have hosted two introductory sessions with colleges from around the state.
 - ISPS is preparing for the annual audit of the 24-25 Fiscal Year.
 - ISPS is planning for the 25-26 Year, including programming engaging with the Florida College System.
- Staff Updates
 - Executive Director Kimberly Jackson and Associate Director Sam Jenkins appeared on Radio St. Pete to promote the two beach programs.
 - Michael Ballard shadowed the organizing committee at the University of Florida's Future of Florida Summit. Thank you to the Bob Graham Center at the University of Florida for their support with the conference.

Kindly follow us on:

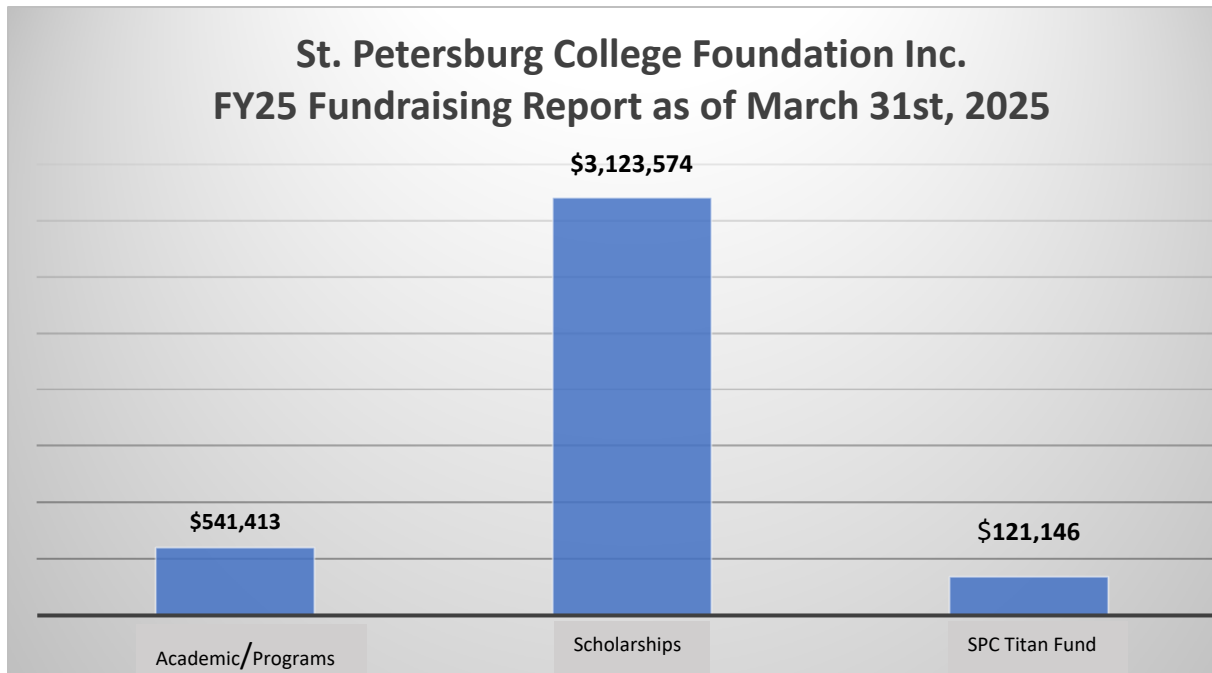


Kimberly G. Jackson, Esq.
Executive Director
ISPS

Foundation Report

BOT April 2025 Update

Dashboard



Fund Category	FY25	FY24
Academic/Student Programs	\$ 541,413	\$ 4,572,124
Scholarships	\$ 3,123,574	\$ 4,539,186
SPC Titan Fund	\$ 121,146	\$ 148,237
Total:	\$ 3,786,133	\$ 9,259,547

Expense Report:

As of March 31st, the Foundation provided the following support to SPC:

- **\$1.7M** in scholarships to SPC students.
- **\$1.8M** in program support, providing support to such programs as
 - Alumni Association
 - Academic Affairs Department
 - African American Male Initiative
 - Athletic Boosters
 - Black Girl Magic Event
 - Business Plan & Elevator Pitch Competition
 - College of Education
 - College of Nursing
 - Dental Hygiene Department
 - Fall Enrollment Initiative
 - Grants Department

- Humanities & Fine Arts Department
- Learning Resources Centers
- College Marketing & Communications
- Mental Health Awareness/Allied Health
- Natural Sciences
- Palladium Theater
- Social Justice Initiative
- SPC Collegiate High School
- Veterinary Technology Program
- Welcome Back Titans Event
- Women on the Way & Keys to Manhood
- Workforce Development

Topic of the Month

- **SPC Alumni Network Mixer and a Play** – Thursday, April 10, 2025 | Clearwater Campus – Auditorium 6PM Mixer and 7PM Play “The Play That Goes Wrong” performed by SPC students
- **Celebration of Alumni Appreciation Month** – Thursday, May 29 “**SPC Alumni Day**” **Threshers Baseball Game** with SPC alumni throwing the first pitch
- **SPC Alumni Network presents “Artistic Expressions” student and alumni Art Show** | Date to be Determined | Seminole Campus
- **The Annual #SPC Day of Giving** on September 12, 2025, Tarpon Springs Campus 10AM-2PM. | Giving Campaign starts at 12AM – ends 11:00AM on Sept 13th.

Foundation Report

BOT April 2025 Update

Mission Moment

Mission Moment: The Power of Perseverance – Chansonette Gibbs’ Journey

At St. Petersburg College, our students are no strangers to resilience, determination, and the power of education to transform lives. Chansonette Gibbs embodies all of these qualities and more.

A single mother, Chansonette is currently pursuing her bachelor’s degree in Business Management, with the goal of earning her SHRM certification to become a Human Resources Manager. Her journey is fueled by an unwavering commitment to creating a better life—not just for herself, but for her daughter, who lives with disabilities.

“I am living with an autoimmune disease, and I am a single mother of a beautiful daughter with disabilities,” Chansonette shares. “Every single day can be a struggle, but I am a living example of the beauty that exists when you don’t give up.”

Despite facing personal and financial challenges, Chansonette refuses to let her circumstances define her. Instead, she finds strength and motivation in her daughter, who inspires her to rise above adversity and pursue her dreams with passion and purpose.

For Chansonette, receiving a scholarship from the St. Petersburg College Foundation is more than just financial assistance—it’s a lifeline. “This scholarship would mean the world to me and my family. It will help me keep my car on the road and a roof over my head so that I can focus on school. This scholarship gives me hope in every semester that comes, knowing that I will graduate with my bachelor’s degree, no matter what obstacles come my way.”

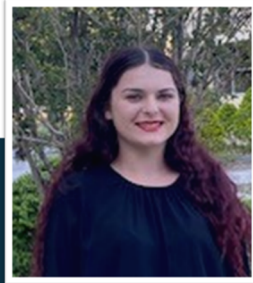
A quality education is crucial for Chansonette. It opens doors to career advancement, financial stability, and the ability to be a role model for her daughter. With her sights set on a future in Human Resources, Chansonette is preparing to be a voice for others, advocating for equity, inclusion, and opportunity in the workplace—values that reflect the very heart of St. Petersburg College.

Through the generosity of donors to the SPC Foundation, students like Chansonette are empowered to break cycles, build legacies, and create lasting impact. Your support not only fuels their academic journeys—it fuels their hope.



Apollo & Alumni Achievement Award Recipients

Congratulations



Danielle Kervin

2025 Apollo Award
Recipient

**Congratulations to Danielle Kervin,
Recipient of the Apollo Award!**

St. Petersburg College is proud to announce Danielle Kervin as this year's recipient of the Apollo Award, the highest honor bestowed on a graduate earning their Associate in Arts or Associate in Science degree.

Selected for her outstanding academic achievements, leadership, and dedication to service, Danielle exemplifies what it means to be a Titan.

Her passion, perseverance, and positive impact on campus and in the community make her a shining example of the Titan Spirit.

Congratulations



Stella Robinson

2025 Alumni Achievement Award
Recipient

**Congratulations to Stella Robinson,
2025 Alumni Achievement Award
Recipient!**

St. Petersburg College is proud to announce Stella Robinson as the recipient of the Alumni Achievement Award - the highest honor bestowed upon a graduate earning their Bachelor's degree.

This prestigious recognition celebrates Stella's exceptional accomplishments, leadership, and unwavering dedication to excellence, both in and beyond the classroom.

Stella's achievement is more than a personal milestone - it's a shining example of what it means to live the Titan Spirit. Her journey reflects the strength, resilience and ambition that

This prestigious recognition not only celebrates Danielle's individual excellence but also reflects the strength and promise of SPC's alumni community. As we look to the future, her accomplishments inspire a new generation of Titans to aim higher, dream bigger, and stay connected to the values that make SPC extraordinary.

Congratulations, Danielle! Your journey is just beginning and we can't wait to see all the incredible things you'll accomplish as an SPC alum.

**#TitanProud #ApolloAward
#SPCALumni**

define our SPC community. Her success inspires current students, energizes fellow alumni, and reaffirms the value of an SPC education.

As we celebrate Stella, we also celebrate the future of SPC alumni. Her recognition sets a powerful precedent, reminding us that Titans don't just graduate - they lead, they serve and they make lasting impacts in their communities.

Please join us in congratulating Stella Robinson on this well-deserved honor. We look forward to watching her continued success as she carries the Titan legacy forward!

**#TitanProud #AlumniAchievement
#SPCGrad25**

CONGRATULATIONS FINALISTS

We extend our heartfelt congratulations to all of the finalists. Your noteworthy accomplishments will also be recognized and featured in the commencement program, serving as a testament to your dedication and success.

APOLLO AWARD

Noah Case
Coty Dorsey
Nicholas Spanolios

ALUMNI ACHIEVEMENT AWARD

Olga Kirilova
Jessica Le
Eleftherios Venieris

Palladium Board Report

April 2025

1. The Palladium hosted a sold-out screening of *Razed*.
2. This week, the Palladium launched the “Name A Seat” campaign, featuring a promotional video and a dedicated donation page on its website. Seat sponsorships are available at \$5,000, \$2,500, and \$1,000, with a fundraising goal of \$500,000.
3. The St. Petersburg Opera has returned to the Palladium and will present *A Little Night Music* on March 7, 9, and 11.
4. Westminster Communities has returned as the Presenting Sponsor of the Palladium Chamber Series.
5. The Florida Holocaust Museum will present *Violins of Hope*, a special concert at the Palladium on March 20.
6. January through June marks the peak of the Palladium season, with only a few open dates remaining on the calendar.

Leepa-Rattner Museum of Art (LRMA)
April 2025 Report for SPC BOT

LRMA Highlights

- LRMA received a \$10,000 donation from a museum docent (4/4/25).
- LRMA will host two concerts for Jazz Appreciation Month: O Som Do Jazz (with Dr. David Manson) on Thurs., April 17 at 6-8pm and Hot Club SRQ, 1930s Jazz in the era of Picasso's Guernica on Sat., April 26 at 1-2:30pm.
- LRMA is partnering with SPC College for Kids Summer Camp to provide a day the museum with art, tech, tours and hands-on activities June 30-July 3, 2025.

LRMA Exhibitions

January 11 – April 27, 2025

- **Noelle Mason / X Ray Vision vs. Invisibility** (Mitchell Galleries): Artist and USF professor examines the authority and objectivity of surveillance imagery, transforming mechanized representations into tactile, humanized works that challenge notions of control. Supported by Creative Pinellas and Pinellas County.
- **Renato Rampolla / Dignity: The Light Within** (Center Gallery): This Tampa photographer shifts the focus to the margins of society, offering deeply empathetic portraits that emphasize shared humanity, and the strength found in vulnerability and interconnectedness.
- **Frank Rampolla / Reflections: The Legacy of Frank Rampolla** (Uhl Works on Paper Gallery): Frank Rampolla's legacy as an educator and artist is celebrated through a series that underscores his unique artistic vision, exploring existential themes that still resonate in contemporary art today.

March 11 – April 27, 2025

- **Pinellas County Schools: State of the Digital Arts (SODA) K-8th Grade** (Interactive Gallery) Digital art, design, sequential art, digital photography, and films by more than 100 students in K-8th grade with access to Digital Arts Lab in their art classrooms, thanks to Pinellas County Schools Referendum funding.

Looking Ahead:

Summer 2025 (May 17-July 20): *Rachel Fein-Smolinski: Patient Belongings; Saumitra Chandratreya: Tender Urge; Rarely Seen: The Gulf Coast Legacy.*

Fall 2025 (Aug. 9-Dec. 7): *Jeff Whipple: Past, Present, Future; A Legacy of Her Own: Women of the Gulf Coast.*

LRMA Education/Programs - Please visit <https://leeparattner.org/calendar/>

- Weekly **Docent tours:** Wednesdays & Sundays at 2 p.m.
- Monthly **Focus Friday lecture series** at 12 p.m.:
 - Apr. 4 – Leonard Baskin, *Walt Whitman*, wood engraving (National Poetry Month)
 - May 2 – Jules Olitski, *Toora*, 1986, serigraph (new donation)
- Bi-Monthly **ABC Art Book Reading Club.** Partner with Palm Harbor Library, 11:30 am – 1p.m.

Upcoming Special Programs in the Interactive Gallery

- Thurs., Apr. 3 & 10 **Workshops:** Introduction to Generative AI Art, (4/3 - 11am-1pm, 4/10 – 1-2:45pm)
- Thurs., Apr. 17 **Concert:** O Som Do Jazz (Brazil), sponsored by SGA, 6-8pm
- Sat., Apr. 23 **Concert:** Hot Club SRQ, 1930s Jazz in the era of Picasso's Guernica, 1-2:30pm
- Fri., May 16 **Opening Reception:** Summer 2025 exhibits and artist panel discussion, 5:30-8:30 pm


LRMA in the News

- Apr. 2, 2025 - Tampa Bay Newspapers "Happenings" – O Som So Jazz concert article https://www.tbnweekly.com/diversions/article_9c5724f1-a525-44c6-90e3-a52b222f8ffa.html
- Wed., Apr. 16 - NBC San Antonio, TX will be at LRMA to do a feature segment about Tarpon Springs, part of Visit Florida/Visit St. Pete-Clearwater media.

April 22, 2025

MEMORANDUM

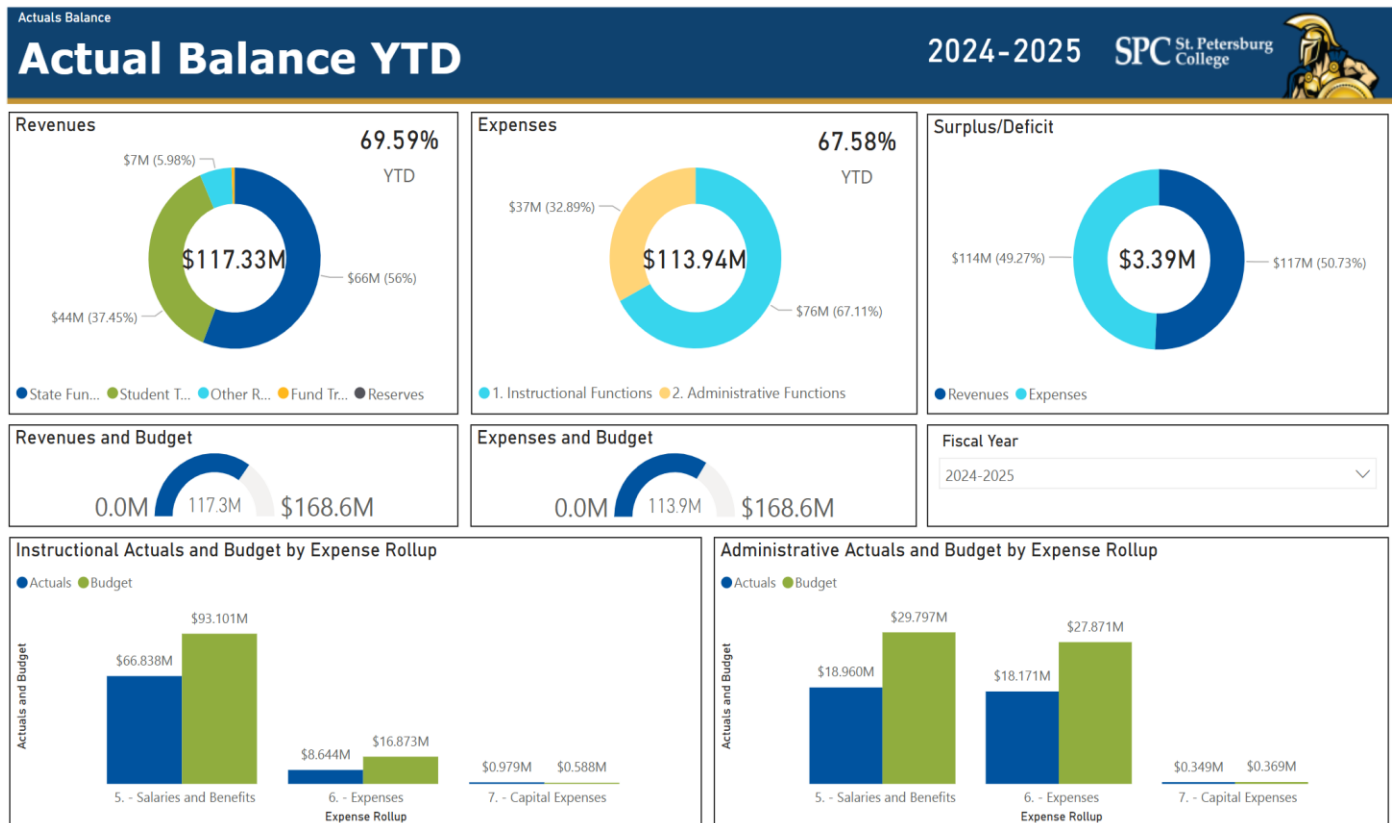
TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Fiscal Year 2024-2025 College General Operating Budget Report with Tuition Revenue

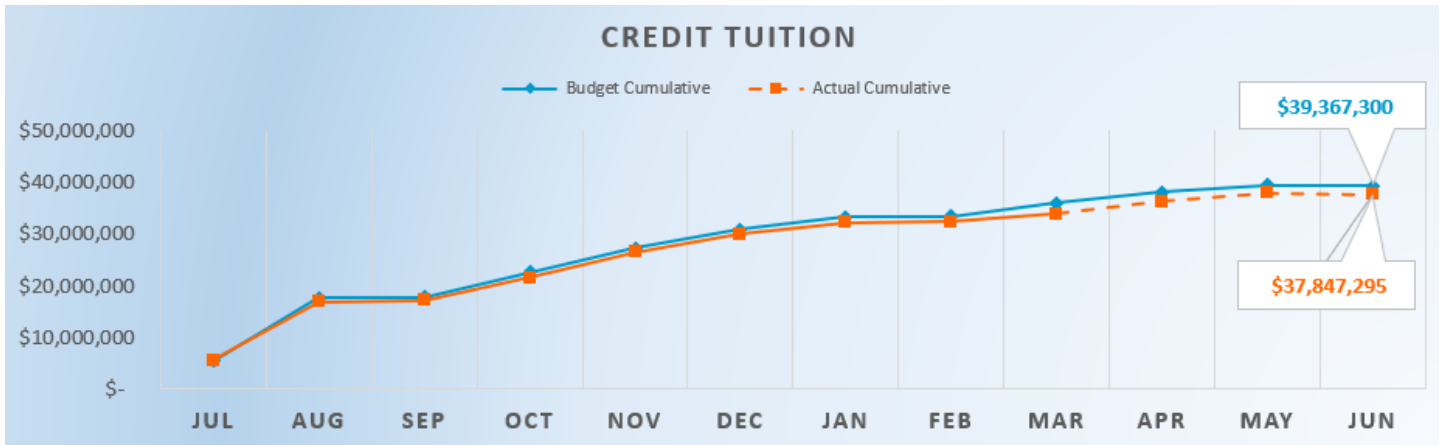
The FY24-25 fund 1 operating budget report through March 31, 2025, is attached.

As of March 31, 2025, the overall revenue was \$117.33M, which represents 69.59% of the operating budget. The overall expense was \$113.94M, which represents 67.58% of the operating budget. Personnel expenses represent 73 % of the annual operating budget. As of this report date, personnel expenses total \$85.79M or 70 % of the total budget of personnel expenses. Instructional personnel expenses account for \$66.83M and \$18.96M for Administration personnel expenses. Current and Capital expenses total \$28.15M. The net balance of revenue less expense is \$3.39M; which excludes net pension adjustments.

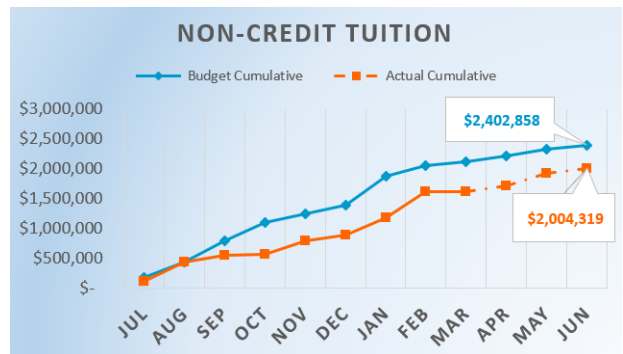


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue: credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

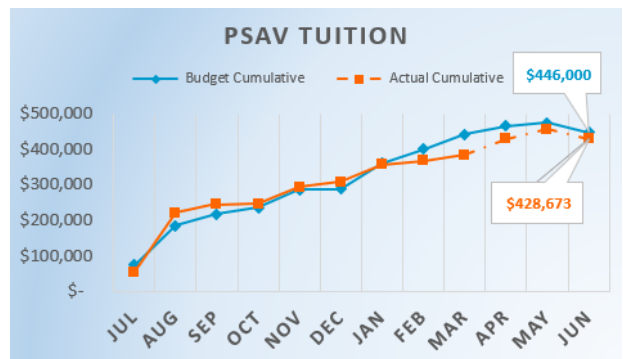
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the actual amount. As of March 31, 2025, the tuition projected is \$1.5M below the budgeted amount.



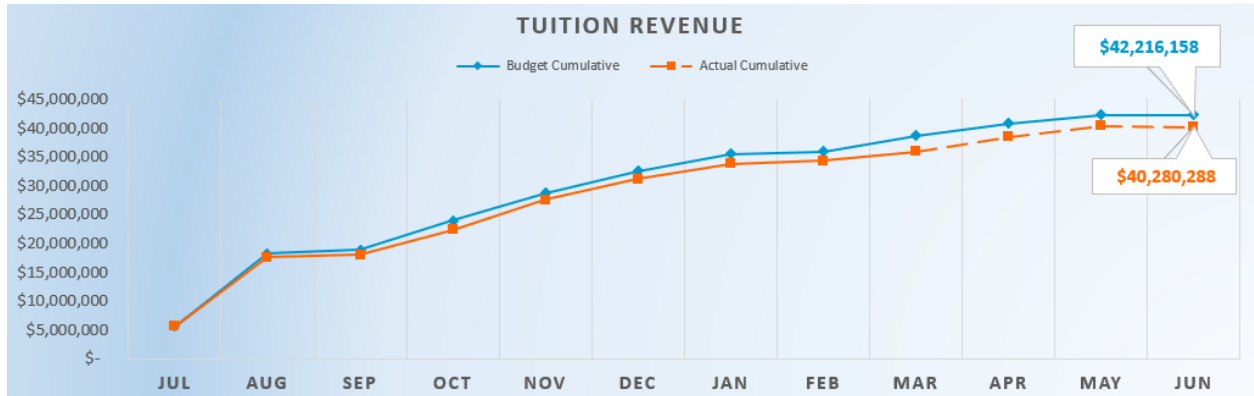
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the actual amount. As of March 31, 2025, the tuition projected is \$398K below the budgeted amount.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the actual amount. As of March 31, 2025, the tuition projected is \$18K below the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the actual amount. As of March 31, 2025, the overall tuition projected is \$1.9M below the budgeted amount.




Dr. Hector Lora, Associate Administrative Vice President, Budgeting and Strategic Execution

Attachment

April 22, 2025

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Affiliation Agreement with **Advocate Aurora Health (AAH)** to provide clinical experience at various AAH facilities, for students in the College's Health Information Technology Program. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will continue for successive one-year terms unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on February 28, 2025. Department—College of Health Sciences
2. Master Affiliation Agreement with **Advocate Aurora Health (AAH)** to provide clinical experience at various AAH facilities. The Master Agreement establishes the terms and conditions applicable to multiple College programs. Separate Affiliation Agreements for each program affiliation are required and are governed by the terms and conditions of the Master Agreement. The Master Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will continue for successive one-year periods unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on February 28, 2025. Department—College of Health Sciences
3. Agreement with the **Brevard County School Board** to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 21, 2025. Department—College of Education

Section B: Contracts above \$100,000 (\$100,001-\$325,000)

4. Service and Software Agreement with **BlueNet Technologies, Inc.** to provide its Robotic Process Automation software that will allow for the automation of the student onboarding and account creating process at the College. The software can also be leveraged for automating other processes across the SPC enterprise. The Agreement includes development and implementation services over six weeks based on a fixed man-hour cost allocation and software licenses for a period of three years. Costs to the College associated with this Agreement are estimated to be \$66,889. The College also entered into a Consolidated Managed Services Agreement with BlueNet to provide managed services including Oracle Exadata patch and log maintenance; Microsoft SQL Server database administration; Microsoft Azure Fabric data analytics; and general IT system administration and infrastructure work. The cost to the College associated with this one-year Agreement is \$88,000. Based on the foregoing, the total costs to the College associated with both agreements is estimated to be \$154,889. This item was approved by the President on March 5, 2025. Department—Information Technology
5. Agreement with **ERP Analysts, Inc.** to provide managed services for the College’s Oracle PeopleSoft applications, including Campus Solutions, Human Resources and Financials. Services include incident and problem management, application and database administration, maintenance, updates, and performance monitoring. The Agreement will commence on April 1, 2025 continue for a period of three months. The cost to the College for this Agreement is \$123,000. This item was approved by Patrick Rinard on February 27, 2025. Department—Information Technology
6. Agreement with the **National University of Health Sciences** to continue to Lease of a portion of the HEC Main building at the Health Education Center. The Agreement is extended to continue on a month-to-month basis through December 31, 2026; however, the College may terminate the Agreement with 15 days’ notice. NUHS will pay the College a monthly amount of \$11,644.25, plus applicable taxes. The operating fee will be subject to a 5% increase based on the annual fees paid in the prior year. The increase will take effect on January 1, 2026 and be applied annually on January 1st of each subsequent year if the Lease is renewed. This item was approved by Janette Hunt on February 11, 2025. Department—Design & In-house Construction
7. Agreement with the **National University of Health Sciences** to continue to Lease of a portion of the O & P building at the Health Education Center. The Agreement is extended to continue on a month-to-month basis through December 31, 2026; however, the College may terminate the Agreement with 15 days’ notice. NUHS will pay the College a monthly amount of \$5,526.08, plus applicable taxes. The operating fee will be subject to a 5% increase based on the annual fees paid in the prior year. The increase will take effect on January 1, 2026 and be applied annually on January 1st of each subsequent year if the Lease is renewed. This item was approved by Janette Hunt on February 11, 2025. Department—Design & In-house Construction

8. Agreement with **Pinellas County School Board (PCSB)** to provide services associated with the Florida Department of Education Pathways to Career Opportunities Grant—Grow Your Own Teacher Apprenticeship Program. The College will assist apprentice teachers with registration, College resources, and navigation to ensure student success in the online classroom environment. PCSB will provide mentoring and support to all apprentices as they complete their degree in education through on-the-job training and online coursework. The cost to the College for this Agreement, which is funded by the grant, will not exceed \$185,036. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by the President on January 21, 2025. Department—Grants Development
9. Agreement with **Pinellas Empowering and Restoring Communities (PERC)** to provide program delivery and wrap around services as part of the St. Pete Works Program. The Agreement is being reinstated effective November 1, 2024 and will continue through October 31, 2025. The cost to the College for the period of this Agreement is \$245,846. This item was approved by the President on March 6, 2025. Department—Workforce, Community and Corporate Partnerships
10. Agreement with **Pinellas Technical College (PTC)** to provide training for students referred to PTC by SPC through the St. Pete Works Program. PTC will also provide Career Service and Job Placement when applicable and provide training space and equipment. The College will identify and refer potential eligible enrollees and pay for all expenses related to training through the St. Pete Works Program. The Agreement is being reinstated effective February 1, 2024 and will continue through October 31, 2025. The cost to the College for the period of this Agreement is \$124,000. This item was approved by Belinthia Berry on February 3, 2025. Department—Workforce, Community and Corporate Partnerships

Section C: Contracts above \$50,000 (\$50,001-\$100,000)

11. Agreement with **Cengage Learning, Inc. dba Infosec** to provide the College with full access to the Infosec IQ Enterprise, including the AwareEd Content Library and PhishSim, as well as onboarding and implementation services. The Agreement will allow the College to continue to improve cybersecurity training and awareness for employees and students. The Agreement will commence as soon as possible and continue for five years. The annual cost to the College is \$15,255 for a total cost over five years of \$76,275. This item was approved by Patrick Rinard on February 5, 2025. Department—Information Technology
12. Agreement with **CenturyLink Communications, LLC dba Lumen Technologies Group** to move the Dedicated Internet Access (DIA) connection from the Seminole Campus to the data center at the Clearwater Campus. The cost to the College for this Agreement is \$2,430 per month for a period of 36 months at a total cost of \$87,480. There may also be incremental charges for unseen fees/taxes/tariffs. The estimated cost for these additional fees, if applicable, over three years is \$7,872. This item was approved by Patrick Rinard on March 28, 2025. Department—Information Technology - Infrastructure

13. Agreement with **Elevate Healthcare** to continue support and maintenance warranty plans for simulation equipment (Apollo Nursing, Aria Advanced, Juno Live & Complete, Luna Advanced, and Lucina) used in the College of Nursing. The Agreement will commence April 28, 2025 and continue through April 27, 2026. The cost to the College for this Agreement is \$55,874. This item was approved by Matthew Liao-Troth on February 13, 2025. Department—College of Nursing
14. Agreement with **Panopto, Inc.** to provide access to its cloud-based video management system which enables recording, uploading, editing, searching, and sharing of videos, along with unlimited viewing for authenticated users. The Agreement also includes a structured storage and archiving system. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$54,000. This item was approved by Patrick Rinard on February 27, 2025. Department—Academic Technology
15. Agreement with **Ruth Eckerd Hall, Inc.** to provide the use of The Sound venue and catering for two Spring graduation ceremonies, one on May 12, 2025, and the second on May 13, 2025. The cost to the College for this Agreement is \$81,800. This item was approved by Mark Strickland on March 14, 2025. Department—Admissions & Records
16. Agreement with **SP Plus Corporation** to continue to provide management services for the College’s Downtown Parking Garage and Palladium Surface Lots. Under the terms of the Agreement, SP Plus will pay for expenses (payroll and benefits and operating) and pay the College 70% of the net revenue. The renewal Agreement will commence as soon as possible and continue for the period of one year. The estimated revenue to the College during the renewal period is \$50,200. This item was approved by Janette Hunt on March 11, 2025. Department—Facilities Planning & Institutional Services
17. Agreement with **Trident Southeast, LLC, Haas Factory Outlet** for the purchase of educational and training equipment to be used for the College’s CTE programs. The Agreement includes installation and training. The Agreement will commence as soon as possible and continue through June 30, 2025. The cost to the College for this Agreement is \$56,540.48. This item was approved by Sabrina MacFarland for Matthew Liao-Troth on January 28, 2025. Department—Perkins
18. Agreement with **Yuja, Inc.** to provide access to its Panorama LMS Accessibility Platform and related services to support digital accessibility across instructional content, including implementation, remediation tools, training, and analytics. The Agreement will commence as soon as possible and continue through June 30, 2026. The cost to the College for this Agreement is \$72,749.46. This item was approved by Patrick Rinard on March 31, 2025. Department—Academic Technology
19. Agreement with **Zendesk, Inc. and Subsidiaries** to continue the subscription to the Zendesk Assist – Core and Zendesk Suite – Enterprise services for a period of one year. This subscription supports IT services provided through the College’s Technology Support Center. The Agreement will commence as soon as possible and continue for the period of

one year. The cost to the College for this Agreement is \$70,155.60. This item was approved by Patrick Rinard on March 5, 2025. Department—Information Technology

Section D: Contracts above \$10,000 (\$10,001-\$50,000)

20. Agreement with **Augmented Reality Machine, Inc.** to provide services for the development, design, and deployment of its Augmented Reality (AR) software to allow Leepa-Rattner Museum of Art (LRMA) student visitors to explore supplemental information and context to a particular work or gallery. The AR software will provide various options for users with visual impairments, such as audio descriptions or increased text size, allowing all users to fully engage with the artwork. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$20,000. This item was approved by Jamelle Conner on January 16, 2025. Department—Leepa-Rattner Museum of Art
21. Agreement with **BrandConnex, LLC** to provide a license for the use of awarded U.S. News & World Report badges as a promotion in digital and print media for the College. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$20,500. This item was approved by Jesse Turtle on January 28, 2025. Department—Marketing & Strategic Communications
22. Agreement with **ContactMonkey, Inc.** for 15 User Licenses to access its Enterprise Plan, an internal communication software, which will allow the College to send and track all internal email communications to all staff and employees. The software can track open/read rates and utilize data to analyze internal communications to develop strategies to improve employee engagement and enhance communications. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$19,000. This item was approved by Jesse Turtle on March 4, 2025. Department—Marketing and Strategic Communications
23. Agreement with **Copperhead Charities, Inc.** for the use of the Tarpon Springs Campus parking lots on March 20-23, 2025, during the Copperhead Charities Championship Golf Tournament held at Innisbrook Inn Resort and Spa. The College will receive \$11,600 for the use of its facilities. Additionally, under a separate Agreement, Copperhead Charities will donate \$26,800 to the SPC Foundation Scholarship Fund. This item was approved by Mark Strickland on February 10, 2025 and Jesse Turtle on February 10, 2025. Departments—Provost Office, TS & SPC Foundation
24. Agreement with **The Gordian Group** to conduct an assessment of Facility Services buildings to establish a baseline condition of the building and system to assist with future planning decisions regarding renovation, replacement, expected useful life, and remaining life of the building. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$27,360. This item was approved by Adam Colby on March 24, 2025. Department—Facilities Planning and Institutional Services

25. Agreement with **Hyatt House** in Tallahassee to provide hotel rooms for two nights for the Leadership SPC trip on February 18-20, 2025. The cost to the College for this Agreement is \$10,676. This item was approved by Darryl Wright-Greene on January 13, 2025. Department—Human Resources
26. Agreement with **Insight Global, LLC** to provide recruiting services, associated with a position for Academic Affairs. The College will pay a recruiter fee in an amount equal to 23% of the annual base compensation for the position. The cost to the College for this Agreement is anticipated to be \$34,500. The Agreement will commence as soon as possible and continue through project completion. This item was approved by Matthew Liao-Troth on March 4, 2025. Department—Academic Affairs
27. Agreement with **Intrado Life & Safety, Inc.** to provide maintenance and support for the Virtual Emergency Gateway that automates and simplifies the College’s emergency management and alert systems. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$11,174.63. This item was approved by Patrick Rinard on February 14, 2025. Department—Information Technology
28. Agreement with **Ovid Technologies, Inc.** to continue the subscription to the Veterinary Science database used to support the College’s Veterinary Technology program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$18,966. This item was approved by Matthew Liao-Troth on January 16, 2025. Department—Learning Resources
29. Agreement with **Sierra-Cedar** to provide professional services to conduct an assessment of the College’s utilization of its PeopleSoft Finance System for Accounts Payable processes and transactions. The Agreement will commence as soon as possible and continue through project completion, which is anticipated to be approximately eight weeks. The cost to the College for this Agreement is \$31,200. This item was approved by Janette Hunt on February 5, 2025. Department—Business Services
30. Agreement with **Technical Training Aids** to provide SolidWorks Premium CAD software for use in the Engineering Department. The Agreement will commence as soon as possible and continue for a period of three years. The cost to the College for this Agreement is \$15,840. This item was approved by Matthew Liao-Troth on October 18, 2024. This item is included on this Report as it was not presented previously. Department—Engineering
31. Amendment to the Professional Services Agreement with **Utility Lines Construction Services, LLC (ULCS)** whereby ULCS provides instruction services for the College’s Lineworker Program. The Amendment adds insurance and indemnification language and updates the Scope of Work and Fee Schedule. For each Lineworker Cohort, the College agrees to pay ULCS an amount not to exceed \$45,000 for its services. Although the number of Cohorts to be held is unknown, any Cohorts held after this first and current Cohort, will be approved via the Purchasing process. The Agreement and Amendment will continue through December 31, 2025. This item was approved by Belinthia Berry on February 21, 2025. Department—Workforce, Manufacturing

Section E: Contracts \$10,000 and below

32. Agreement with **240 Tutoring, Inc.** to provide access to the 240 Tutoring Praxis study guides to assist students with their test preparation to support preservice teachers. The Agreement will commence as soon as possible and continue until all user account credits have been used. The cost to the College for this Agreement is \$1,500. This item was approved by Sabrina MacFarland for Matthew Liao-Troth on January 27, 2025. Department—College of Education
33. Agreement with **240 Tutoring, Inc.** to provide access to the 240 Tutoring FTCE study guides to assist students with their test preparation to support preservice teachers. The Agreement will commence as soon as possible and continue until all user account credits have been used. The cost to the College for this Agreement is \$2,295. This item was approved by Matthew Liao-Troth on February 6, 2025. Department—College of Education
34. Agreement with **Accuzip, Inc.** for a three-year software license for use of the AccuZIP6 5.0 Business With ANKLink product which allows users in the College’s Marketing department to seamlessly access and use ANKLink data to update and maintain mailing lists. The Agreement will commence as soon as possible and continue through March 30, 2028. The cost to the College for this Agreement is \$3,995. This item was approved by Jesse Turtle on February 21, 2025. Department—Marketing & Strategic Communications
35. Agreement with **Advantage Village Academy** to participate in the 2025 MLK Dream Big Parade to be held January 20, 2025. The cost to the College for this Agreement is \$350. This item was approved by Jamelle Conner on January 8, 2025. Departments—Retention Services, Student Life & Leadership
36. Agreement with **AISense, Inc. dba Otter.ai** to provide assistive technology for students who require note-taking assistance. Licenses for use by students will be assigned via Accessibility Services. The cost to the College for 15 users of the technology plus premier support is \$2,295.15. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Mark Strickland on February 26, 2025. Department—Accessibility Services
37. Agreement with **American Bio-Waste Solutions** to continue to provide bio-waste disposal services for the College’s Workforce Education allied health programs. The Agreement will commence as soon as possible and continue for the period of two years. The cost to the College for the two-year period is \$2,080. This item was approved by Belinthia Berry on March 12, 2025. Department—Workforce Education – Allied Health
38. Agreement with **Articulate Global, LLC** to provide 4 Articulate 360 Teams licenses for use in the College’s Center for Public Safety Innovation. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$3,996. This item was approved by Matthew Liao-Troth on January 23, 2025. Department—Center for Public Safety Innovation

39. Agreement with **Articulate Global, LLC** to provide an Articulate 360 Teams license for use in Learning Resources. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$750. This item was approved by Matthew Liao-Troth on March 10, 2025. Department—Learning Resources
40. Agreement with **Assessment Technologies Institute (ATI)** and **Barnes & Noble #8049** (located on the HEC Campus), to partner with the College to provide ATI's products and services to Nursing Program students. Under the terms of the Agreement, ATI will license its products and services to the College and Barnes & Noble will serve as the College's agent to process orders with students, accept invoices from ATI and make payment to ATI on behalf of the College. Costs will be paid directly by students to Barnes & Noble. The Agreement will commence as soon as possible and continue through June 1, 2028. This item was approved by Matthew Liao-Troth on March 10, 2025. Department—College of Nursing
41. Agreement with **Canva US, Inc.** to continue the subscription to Canva for Teams to support the work of librarians and library staff collegewide. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$3,825. This item was approved by Matthew Liao-Troth on January 13, 2025. Department—Learning Resources
42. Agreement with **Center for Research Libraries** to continue the College's subscription to the New York Times from January 1, 2025 through December 31, 2025. The cost to the College for this renewal period is \$9,414.84. Thereafter, the Agreement will continue for one-year periods unless terminated by the parties with 60 days' notice. Any costs for renewals, should the Agreement be continued beyond December 31, 2025, will be handled via the Purchasing process. This item was approved by Matthew Liao-Troth on January 13, 2025. Department—Learning Resources
43. Agreement with **Combined Expertise, Inc.** to provide services to deliver the *Transformational Leadership Workshop Series* to Leadership SPC participants. The series will consist of two interactive, in-person sessions for up to 20 participants. Each session will be designed to provide experiential learning, real-world application, and leadership reflection to reinforce the College's leadership priorities. Combined Expertise will also provide training at the College's designated location and training materials. The Agreement will commence as soon as possible and continue through May 30, 2025. The total cost to the College for this Agreement is \$5,000. This item was approved by Darryl Wright-Greene on February 11, 2025. Department—Human Resources
44. Agreement with **Elsevier B.V.** to continue the subscription to the Science Direct College Edition which gives students and faculty access to the Health & Life Sciences journals. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$4,894.57. This item was approved by Matthew Liao-Troth on February 28, 2025. Department—Learning Resources

45. Memorandum of Understanding (MOU) with **Enterprising Latinas, Inc.** to collaborate to offer training sessions for entrepreneurs through The College of Business. Both parties will co-brand events for entrepreneurs; search for funding sources that support joint initiatives; and share facilities at no cost for training events. The MOU will commence as soon as possible and continue for the period of one year. Any costs associated with this collaboration are yet to be determined. This item was approved by Matthew Liao-Troth on February 17, 2025. Department—College of Business
46. Agreement with **Fastcase, Inc.** for a subscription to the Fastcase Premium Enterprise to allow Paralegal students and faculty to access a legal research database of cases, statutes, regulations, court rules, and bar publications. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$2,835. This item was approved by Matthe Liao-Troth on March 10, 2025. Department—Learning Resources
47. Agreement with **Fenway Hotel** for the use of its Caladesi Ballroom for the SPC Nursing Endowed Chair event to be held on February 24, 2025. The Agreement includes the use of the ballroom and services including daytime valet parking, audio visual, continental breakfast, plated lunch entries and beverages. The cost to the College for this Agreement is \$4,879.40. This item was approved by Matthew Liao-Troth on February 6, 2025. Department—College of Nursing
48. Agreement with **Florida Corporate SportsFest, Inc.** whereby FCS will use a portion the St. Petersburg/Gibbs Campus parking lot for their employees to park and shuttle to the SportsFest event being held April 26, 2025. The College Foundation will receive a donation of \$2,000 which will be designated for the Titan Emergency Fund. In addition, SPC will be named as a sponsor of the event and be provided with a complimentary staff team entrance into the event. This item was approved by Mark Strickland and Jesse Turtle on March 7, 2025. Department—Provost Office, SP/G
49. Agreement with the **Florida Department of Education, Division of Vocational Rehabilitation** (FDOE-conVR), for the use of Room 06A through June 30, 2025. FDOE-VR will pay the College \$260.04 quarterly in arears for the use of the space. This item was approved by Janette Hunt on February 3, 2025. Department—Facilities—Design and In-House Construction
50. Agreement with the **Florida Department of Health, Pinellas County** to continue to allow for the use of designated College sites as Prophylaxis Dispensing sites during emergency events like pandemics or epidemics. The Agreement will commence upon execution and continue for the period of three years. There is no cost to the College. This item was approved by Janette Hunt on March 11, 2025. Department—Public Safety
51. Agreement with **Gallagher Student Health & Special Risk** to accept its 2025-26 International Student Health Insurance Proposal to offer international students and international student athletes International Student Health Insurance, through United Healthcare, which provides student medical and/or accident insurance coverage. As part of this transaction, the College will designate Gallagher Student Health & Special Risk as

- the College's exclusive insurance broker with respect to the international student insurance policy that runs from August 17, 2025 through August 16, 2026. International students will be required to enroll in the applicable Insurance Plan at registration unless they provide proof of comparable coverage. International students will pay an annual rate of \$1,291 for coverage for the twelve-month period. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 10, 2025.. Department—Center for International Programs
52. Agreement with **Glenbrook Townhomes** to provide the limited use of parking space at the Tarpon Springs Campus from February 3-8, 2025. The College will receive \$200 for the use of up to 30 parking spaces during the period of the Agreement. This item was approved by Janette Hunt on January 28, 2025. Department—Provost Office, TS
 53. Agreement with **Halff Associates, Inc.** to provide Professional Services associated with the landscape enhancement and renovation project of the Crossroads building courtyard on the Clearwater Campus. Services will include conducting a site analysis, preparing two concept plans and preparing final construction plans/details depicting schedules, notes, and details sufficient for bidding and construction of the project. The cost to the College for these services is \$5,000. This item was approved by Adam Colby on January 31, 2025. Department—Facilities Planning and Institutional Services
 54. Agreement with **IBM Corporation** for a software subscription and license to the IBM SPSS Statistics Professional database for use in the Information Technology department. The license and software subscription also includes technical support. The Agreement is for one year at a cost to the College of \$2,915.95. This item was approved by Patrick Rinard on February 14, 2025. Department—Information Technology
 55. Agreement with **Instructure, Inc.** to provide additional administrative support licenses for the Canvas Ticketing system. The Agreement will commence as soon as possible and continues through June 30, 2026. The cost to the College for this Agreement is \$1,250. This item was approved by Patrick Rinard on February 27, 2025. Department—Academic Technology
 56. Agreement with **Keep Pinellas Beautiful (KPB)** that will allow *Phi Theta Kappa—Alpha Zeta Tau St. Petersburg College* to conduct clean-up activities for the adopted mile, including landmarks for the Roadway: Klosterman Road, from US 19 to Park Avenue, as part of the KPB Adopt-A-Mile program. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Mark Strickland on February 21, 2025. Department—Phi Theta Kappa—Alpha Zeta Tau St. Petersburg College
 57. Agreement with **Leadership Research Institute (LRI)** to provide leadership training for Leadership SPC 2025. LRI will provide two 90-minute training sessions. The Agreement will commence as soon as possible and continue upon project completion. The cost to the College for this Agreement is \$1,500. This item was approved by Darryl Wright-Greene on February 14, 2025. Department—Human Resources

58. Agreement with **Lumivero, LLC** for a license to use its XLSTAT-Basic software. The XLSTAT Basic provides statistical analysis and visualization tools for use by the Information Technology Department. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will continue annually unless terminated by either party with 30 days' notice. The cost to the College for the current one-year period is \$975. Thereafter, should the Agreement be continued, renewals will be handled via the Purchasing process. This item was approved by John Goodfellow for Patrick Rinard on January 23, 2025. Department—Information Technology
59. Agreement with **Modern Campus USA, LLC** to conduct an operational health check of the College's Lumens website used by the College's Workforce Division for course delivery. The Agreement includes a review, update, and redesign of the Lumens website as well as staff training. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$8,400. This item was approved by Belinthia Berry on January 17, 2025. Department—Workforce Education
60. Agreement with **National Student Clearinghouse** whereby the College appoints the Clearinghouse as a School Official for purposes of collecting the New Data Elements, generating Studies (using institution data to improve instruction and/or administer student aid programs), and re-disclosing Data Elements as authorized, to perform functions for which the College would otherwise use employees. The Agreement enhances the Clearinghouse's postsecondary data collective to serve as a resource for SPC and other participating institutions for the efficient and effective reporting of education data. The Agreement will commence as soon as possible and is ongoing unless terminated by the parties with 60 days' notice. There is no cost to the College for the first year of this Agreement. Thereafter, the annual cost is anticipated to be \$3,995. Annual renewals will be determined by the department and handled via the Purchasing process. This item was approved by Mark Strickland on January 29, 2025. Department—Student Affairs
61. Agreement with **Niche Academy, LLC** for a subscription to its platform to support Library and Learning Resources instruction. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$8,275. This item was approved by Matthew Liao-Troth on March 10, 2025. Department—Learning Resources
62. Agreement with **Orkin Pest Control** to provide pest control services for the Technology building on the St. Petersburg/Gibbs Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$8,359. This item was approved by Adam Colby on February 27, 2025. Department—Custodial Services
63. Agreement with **Orkin Pest Control** to provide pest control services for the Natural Science building on the St. Petersburg/Gibbs Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$7,218. This item was approved by Adam Colby on February 27, 2025. Department—Custodial Services

64. Agreement with **Orkin Pest Control** to provide pest control services for the Leepa-Rattner Museum of Art. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,428. This item was approved by Adam Colby on February 26, 2025. Department—Custodial Services
65. Agreement with **Orkin Pest Control** to provide pest control services for the Palladium. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,404. This item was approved by Adam Colby on February 26, 2025. Department—Custodial Services
66. Agreement with **Orkin Pest Control** to provide pest control services for the EPI Tech building. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,428. This item was approved by Adam Colby on February 26, 2025. Department—Custodial Services
67. Agreement with **Orkin Pest Control** to provide pest control services for the Social Science building on the Clearwater Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$920.16. This item was approved by Adam Colby on February 26, 2025. Department—Custodial Services
68. Agreement with **Orkin Pest Control** to provide pest control services for the Student Activity Center on the Clearwater Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$695.04. This item was approved by Adam Colby on February 26, 2025. Department—Custodial Services
69. Agreement with **Orkin Pest Control** to provide pest control services for the JWB Building at 14155 58th Street North in Clearwater. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,876.20. This item was approved by Adam Colby on February 5, 2025. Department—Custodial Services
70. Agreement with **Orkin Pest Control** to provide pest control services for the Language Arts building at the Clearwater Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$6,993.72. This item was approved by Adam Colby on January 16, 2025. Department—Custodial Services
71. Agreement with **Padlet-Wallwisher, Inc.** for a subscription to *Padlet for Schools – Higher Education* to support librarians and library staff collegewide. Padlet is a web application that allows users to post and collaborate on different programs/events across the College. The cost to the College for this Agreement is \$1,000. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on February 13, 2025. Department—Learning Resources

72. Agreement with **Panopto, Inc.** to provide services related to the bulk creation and merging of Panopto user accounts between Desire2Learn and the Canvas LMS. The Agreement will commence as soon as possible and continue through June 30, 2025. There is no cost to the College associated with the deliverables under this Agreement. This item was approved by Patrick Rinard on February 26, 2025. Department—Academic Technology
73. Agreement with **ParentSquare, Inc. f/k/a Remind 101** to continue to provide Grade Level Messaging and Voice Calls to students and parents as part of the Remind Plan. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,481.67. This item was approved by Matthew Liao-Troth on January 2, 2025. Department—Collegiate High School, Tarpon Springs Campus
74. Agreement with **Remarkable AS** associated with the purchase of remarkable note-taking tablets and accessories for the Seminole Library learning center. The Agreement will commence as soon as possible and is ongoing unless terminated. The cost to the College for this Agreement is \$6,459.65. The Agreement also includes a 100-day free trial for the cloud services subscription. Should the department opt to continue the cloud services subscription after the trial period, such continuation would be handled via the Purchasing process. This item was approved by Matthew Liao-Troth on February 28, 2025. Department—Learning Resources
75. Agreement with **Renewed Vision, LLC** to provide three single seat licenses for the use of its Pro-Presenter software for the period of one year. The Agreement will commence on January 24, 2025 and continue through January 24, 2026. The cost to the College for this Agreement is \$567. This item was approved by Mark Strickland on February 6, 2025. Department—Seminole Technology Support
76. Agreement with **SoftChalk, LLC** for a subscription to the SoftChalk Cloud platform providing access to create, manage and discover content for use in Anatomy & Physiology classes. The subscription includes areas such as access to SoftChalk Create, content storage, LMS integration, self-paced online training resources, virtual training sessions, software updates, and self-service technical support resources. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,800. This item was approved by Matthew Liao-Troth on February 17, 2025. Department—Natural Science
77. Agreement with **SoftChalk, LLC** for a subscription to the SoftChalk Cloud platform providing content delivery for up to 250 Collegiate High School students. The subscription includes short course webinar training sessions, self-paced training videos, and access to user guides and FAQs. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$770. This item was approved by Matthew Liao-Troth on March 27, 2025. Department—Collegiate High School - TS

78. Interlocal Agreement with the **City of South Pasadena** whereby the College agrees to provide the use of its Midtown Campus Adult Education Center facility, located at 1300 22nd Street S., St. Petersburg, Florida, for the City's use to operate an emergency command center in the event of a current or imminent disaster. The Agreement will commence on April 1, 2025 and continue through March 31, 2026. Thereafter, the Agreement will automatically renew for one-year terms unless terminated by either party. There is no cost to the College. This item was approved by Janette Hunt on March 11, 2025. Department—Public Safety
79. Interlocal Agreement with the **City of St. Pete Beach** whereby the College agrees to provide the use of its Midtown Campus Adult Education Center facility, located at 1300 22nd Street S., St. Petersburg, Florida, for the City's use to operate an emergency command center in the event of a current or imminent disaster. The Agreement will commence on April 1, 2025 and continue through March 31, 2026. Thereafter, the Agreement will automatically renew for one-year terms unless terminated by either party. There is no cost to the College. This item was approved by Janette Hunt on March 6, 2025. Department—Public Safety
80. Agreement with the **City of St. Petersburg** for the rental of the Coliseum facility for the College of Nursing Pinning Ceremony to be held on May 8, 2025. The cost to the College for this Agreement, including facility rental and services, is \$4,943 This item was approved by Matthew Liao-Troth on March 12, 2025. Department—College of Nursing
81. Agreement with the **St. Petersburg Museum of History (SPMH)** whereby the College's Leepa-Rattner Museum of Art (LRMA) agrees to loan SPMH the "David Anderson - Self Portrait," oil on canvas to be displayed for its Special Exhibition—Beautiful Beginnings: Stories of the Arts in St. Petersburg, from March 6, 2025 through July 27, 2025. There is no cost to the College associated with this Agreement. This item was approved by Jesse Turtle on February 6, 2025. Department—Leepa-Rattner Museum of Art
82. Agreement with **Study Abroad Association** to provide travel services to students for the College's Morocco Study Abroad program to be held May 14-23, 2025. Fees associated with this Agreement will be paid by students. This item was approved by Matthew Liao-Troth on February 17, 2025. Department—International Programs
83. Agreement with **Study Abroad Association** to provide travel services to students for the College's France Study Abroad program to be held December 12-20, 2025. Fees associated with this Agreement will be paid by students. This item was approved by Matthew Liao-Troth on February 17, 2025. Department—International Programs
84. Agreement with **Study Abroad Association** to provide on-ground services to students for the College's France Study Abroad program to be held December 12-20, 2025. Fees associated with this Agreement will be paid by students. This item was approved by Matthew Liao-Troth on February 6, 2025. Department—International Programs

85. Agreement with **Study Abroad Association** to provide on-ground services to students for the College's Galapagos Study Abroad program to be held May 26-June 3, 2026. Fees associated with this Agreement will be paid by students. This item was approved by Matthew Liao-Troth on February 13, 2025. Department—International Programs
86. Agreement with **Tampa Bay Business Journal (TBBJ)** for the Gold Salute package includes a half-page advertisement in Power 100 special section, the SPC Logo on the Publisher's letter page within the section, and 80,000 Run of Site digital ad banners on the TBBJ website. The cost to the College for this Agreement is \$6,750. This item was approved by Jesse Turtle on March 5, 2025. Department—Marketing & Strategic Communications
87. Agreement with **TopGolf USA PETE, LLC** to provide a Learn + Eat + Play field trip event for College Reach Out Program and Center of Excellence participants. Participants will be from John Hopkins Middle School, Boca Ceiga High School, Gibbs High School and Lakewood High School. The field trip is STEM focused and will be held on March 19, 2025. The cost to the College for this Agreement is \$810. This item was approved by Mark Strickland on February 21, 2025. Department—Retention Services
88. Agreement with **Trajecsys Corporation** to provide access to the Trajecsys Report System that allows students in the Surgical Technology program to track their clinical hours in a medical facility. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$750. This item was approved by Matthew Liao-Troth on March 10, 2025. Department—Surgical Services
89. Interlocal Agreement with the **City of Trespure Island** whereby the College agrees to provide the use of its Midtown Campus Adult Education Center facility, located at 1300 22nd Street S., St. Petersburg, Florida, for the City's use to operate an emergency command center in the event of a current or imminent disaster. The Agreement will commence on April 1, 2025 and continue through March 31, 2026. Thereafter, the Agreement will automatically renew for one-year terms unless terminated by either party. There is no cost to the College. This item was approved by Janette Hunt on March 11, 2025. Department—Public Safety
90. Agreement with **Turnitin, LLC** to provide technical support associated with the export of SPC's data from Turnitin allowing the College to access, download, and retain past student work submissions from Turnitin before the conclusion of the current license agreement for Turnitin *Feedback Studio* and *Originality Check*. This Agreement will commence as soon as possible and continue through March 31, 2025. The cost to the College for this Agreement is \$1,000. This item was approved by Patrick Rinard on February 5, 2025. Department—Academic Technology
91. Agreement with **Urban Manufacturing Alliance (UMA)** whereby the College will participate in a cohort supporting manufacturing intermediaries/partners to better serve communities by creating pathways for economic mobility. UMA will provide participants with a participation stipend of \$5,000 - \$7,000 per state (to be divided among the number of participants in the state); access to subject matter experts and innovative practitioners; a

valuable peer network; personalized technical assistance; greater visibility and impact; and in-person convenings. The College agrees to participate actively in the virtual community; complete data reporting; attend two in-person cohort convenings (that may include a travel stipend for up to 2 participants per state); and participate in interviews or speaking opportunities. The Agreement will commence as soon as possible and continue through April 30, 2026. This item was approved by Matthew Liao-Troth on February 17, 2025. Department—Engineering Technology

92. Agreement with **Validity, Inc.** for a subscription to Demand Tools access to one Salesforce production database and unlimited development databases for all Salesforce administrators. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$895.54. This item was approved by Jesse Turtle on February 13, 2025. Department—Marketing & Strategic Communications
93. Agreement with **Wholelogic Software** for a license to use its Stage III simulation software designed to deliver high quality anesthesia simulation training to Veterinary Technology students. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$550. This item was approved by Matthew Liao-Troth on March 10, 2025. Department—Veterinary Technology
94. Agreement with **World Strides Custom Programs** to provide on-ground and air travel logistics services for the College’s Austria and Germany High School Study Abroad Program in January 2026. Students will pay World Strides directly for any costs associated with this Agreement. This item was approved by Matthe Liao-Troth on March 26, 2025. Department—International Programs

Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items, including those with expenditures not exceeding \$325,000.

Mia Conza, Vice President, General Counsel & Compliance, recommends approval.

ps033025

April 22, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President



SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 3 (\$65,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee’s Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President’s designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms “SBE”, “BOT” and “ITB” stand for the State Board of Education, the St. Petersburg College Board of Trustees, and Invitation to Bid, respectively.

The listing is by Purchase Order Number:

1. **P.O. #120546– Marengo Enterprise LLC.** – This is in the amount of \$75,000.00 for technical assistance regarding MCTFT grant implementation. **This is grant funded.**
Authority: SBE & BOT Rule 6Hx23-5.12, G: “Professional services...” **Recommended** by Eileen LaHaie, Director of Center for Public Safety Innovation.
2. **P.O. #120611– Fisher Scientific CO LLC.** – This is in the amount of \$135,018.50 for Gibbs science lab equipment. **Authority** OMNIA Cooperative Agreement #202100288 **Recommended** by Charm Callahan, Director of Design and In-House Construction.
3. **P.O. #120616– Directions For Living** – This is in the amount of \$259,077.00 to provide students with mental health services. **Authority** RFC ID#38411 Second year of 3-year contract **Recommended** by Shanya Turner, Executive Director of Retention Services.
4. **P.O. #120707– Laerdal Medical Corporation**– This is in the amount of \$107,940.45 for a Health Sciences mannequin. **Authority:** SBE & BOT Rule 6Hx23-5.12, F: “Services or commodities ...” **Recommended** by Ralph Sibbio, Program Director for Emergency Medical Services.

5. **P.O. #120817– Clear Channel Outdoor INC.** – This is in the amount of \$99,000.00 for digital advertising bulletins. **Authority** SBE & BOT Rule 6Hx23-5.12, F: “Services or commodities ...” **Recommended** by Richard Jacques, Associate Administrative VP of Marketing and Strategic Communications.
6. **P.O. #120864 – Thundercat Technology LLC.** – This is in the amount of \$90,944.00 for license to use the Rave Alert mass notification system. **Authority:** OMNIA Cooperative Agreement #43210000. **Recommended** by Daniel Barto, Director of Safety and Security.
7. **P.O. #120884– The Gordian Group, INC.**– This is in the amount of \$72,735.00 for a space utilization assessment. **Authority:** SOURCEWELL COPRATIVE AGREEMENT - 020421-GGI **Recommended** by Adam Colby, AVP of Facilities Planning and Institutional Services.
8. **P.O. #120892– Thundercat Technology LLC** – This is in the amount of \$205,953.00 for the use of the Alertus cloud critical communication suite. **Authority:** OMNIA Cooperative Agreement # 43210000-23-OMNIA-ACS-TS **Recommended** by Daniel Barto, Director of Safety and Security.
9. **P.O. #120915– Mallory Safety and Supply, LLC.** – This is in the amount of \$72,635.82 for safety clothing for the Fire Training department. **Authority:** Omnia Cooperative Agreement. **Recommended** by Steven Marfongella, Director of Public Safety Programs
10. **P.O. #120928– Earl Swensson Associates INC** – This is in the amount of \$155,642.00 for Palladium renovation consulting **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, I “Single Source...”: **Recommended** by Adam Colby, AVP of Facilities Planning and Institutional Services.
11. **P.O. #121164– Pinellas County School Board** – This is in the amount of \$185,036.00 for teacher apprenticeship program with PCSB. **This is grant funded Authority:** This is the subaward recipient of this grant. **Recommended** by Heather Duncan, Dean of the College of Education.
12. **P.O. #121291– Fisher Scientific CO LLC** – This is in the amount of \$238,595.00 for SCBA equipment for Public Safety programs. **This is grant funded. Authority:** OMNIA Cooperative Agreement #202100889 **Recommended** by Steven Marfongella, Director of Public Safety Programs.
13. **P.O. #121327– Florida Crisis Response Team Inc.** – This is in the amount of \$100,000.00 for community crisis responses trainings. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, F: “Services or commodities ...” **Recommended** by Eileen LaHaie, Director of Center for Public Safety Innovation.
14. **P.O. #121411– ERP Analysts INC.** – This is in the amount of \$123,000.00 for managed services for Oracle Peoplesoft applications. **Authority:** SBE & BOT Rule 6Hx23-5.12, H:

“Information technology...” **Recommended** by Jerome Eberhard, Executive Director of Enterprise Systems.

Change Orders listed in numeric order:

N/A

Summary of Vendors Appearing More Than Once (exclusive of change orders)

Fisher Scientific Co LLC

PO 120611- \$135,018.50

PO 121291- \$238,595.00

Total- \$373,613.50

Thundercat Technology

PO 120864- \$90,944.00

PO 120892- \$205,953.00

Total- \$296,897.00

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Three threshold amount [\$65,000] as specified in Section 287.017, Florida Statutes, require a competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.

B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.

- C. Library books, reference books, periodicals, and other library materials and supplies.
- D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.
- E. Food.
- F. Services or commodities available only from a single or sole source.
- G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes of this paragraph, "professional services" shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.
- H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college's information technology plan.
- I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.
- J. Items for resale.

(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Karen Reynolds, Procurement Director.

PO No.	PO Date	Supplier	Supplier
0000120546	9/24/2024	0000027036	MARENCO ENTERPRISE LLC
0000120611	10/18/2024	0000001013	FISHER SCIENTIFIC CO LLC
0000120616	10/18/2024	0000007332	DIRECTIONS FOR LIVING
0000120707	11/4/2024	0000001473	LAERDAL MEDICAL CORPORATION
0000120817	11/20/2024	0000000924	CLEAR CHANNEL OUTDOOR INC
0000120864	12/6/2024	0000028244	THUNDERCAT TECHNOLOGY LLC
0000120884	12/10/2024	0000026674	GORDIAN GROUP INC, THE
0000120892	12/11/2024	0000028244	THUNDERCAT TECHNOLOGY LLC
0000120915	12/13/2024	0000028354	MALLORY SAFETY AND SUPPLY LLC
0000120928	12/17/2024	0000027297	EARL SWENSSON ASSOCIATES INC
0000121164	2/7/2025	0000027564	PINELLAS COUNTY SCHOOL BOARD
0000121291	2/28/2025	0000001013	FISHER SCIENTIFIC CO LLC
0000121327	3/5/2025	0000023367	FLORIDA CRISIS RESPONSE TEAM INC
0000121411	3/25/2025	0000023269	ERP ANALYSTS INC

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