

# MINUTES OF THE MAY 20, 2025 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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The Board of Trustees of St. Petersburg College met on Tuesday, May 20, 2025 at the St. Petersburg College EpiCenter, 1-453, 13805 58<sup>th</sup> Street N, Clearwater, Florida. The following Board members were present: Chair Jason Butts, Katie Cole, Deveron Gibbons and Thomas Kidwell. Also present was Tonjua Williams, President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

## NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, May 20, 2025 at the St. Petersburg College EpiCenter, 1-453, 13805 58<sup>th</sup> Street N, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu), or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu)

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

In accordance with the Administrative Procedure Act, the following Agenda was prepared:



## **ST. PETERSBURG COLLEGE**

Board of Trustees Meeting  
May 20, 2025  
EpiCenter, Collaborative Labs  
13805 58<sup>th</sup> Street N  
Clearwater, FL

**SPECIAL MEETING: 9:00 A.M.**

### **I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

### **II. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of April 22, 2025 (*Action*)

### **III. COMMENTS**

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

### **IV. CONSENT AGENDA**

#### **A. NEW BUSINESS**

##### **1. ADMINISTRATIVE MATTERS**

- a. Executive/Administrative/Managerial and Professional Annual Contract Recommendations (2025-2026) (*Action*)

##### **2. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000**

- a. Contract with Educational Computer Systems, Inc. for Call Center Operations (*Action*)
- b. ERP Analysts, Inc.—Managed Services for PeopleSoft Administration (*Action*)

### **V. ADJOURNMENT**

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\*St. Petersburg College Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card." Procedures for making public comments are as follows:

1. Complete Public Comment card including your name, address, telephone number and agenda item number referring to the purpose of your public comment.
2. Prior to the start of the Board of Trustees Meeting, submit the completed card to the Board of Trustees Clerk. Comment Cards will not be accepted at any other time during the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three minutes. This is the opportunity for people to make public comments regarding an agenda item prior to the approval of the agenda item.

Student appeals for grades or discipline issues are not heard by the St. Petersburg College Board of Trustees. Students wishing to file an appeal are referred to the SPC Board of Trustee Procedure P6Hx23-4.36.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board .

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

## **Under Item I, Call to Order**

The meeting was convened by Chair Butts at 9:00 a.m. The invocation was given by Trustee Chair Butts and was immediately followed by the Pledge of Allegiance.

## **Under Item II, Comments**

### Board Chair

Chair Butts indicated that graduation Monday and Tuesday was fantastic and thanked the many people who put in time, energy, and effort to making the ceremonies amazing. He shared that SPCHS was recognized by U.S. News & World Report this week #1 in Pinellas County and #11 in the Tampa Bay Area, and how remarkable it has been to watch those programs and leaders grow, and what a testament it is to the achievement of the College and everyone present.

Board Members was while shaking hands with the graduates.

Mr. Kidwell reiterated how amazing graduation was, nothing that everyone should be as joyful as Rich Warshof was while shaking hands with the graduates.

### President

Dr. Williams thanked everyone for being present and for all they've done, noting that graduation is her favorite time, and sharing that the work they're doing is making a difference. She shared her pride in Collegiate Stem High School's first group of graduates, with over 70% earning an

AA and AS degree. She shared information about an article in AACC News Daily outlining the survey Dr. Renard and his team did for AI, noting that SPC is the first college to do it. She thanked all participated, noting that leadership heard them and is working on a plan as an outcome of that survey. She shared the following about SPC's preparations for a new year: Preparing for students, classes started yesterday, enrollment is up about 7%, faculty has been working on schedules and willing to pivot. She indicated that it's the first time in a while the enrollment shot up that fast. She shared that the State doesn't have a budget yet and may not have one on time; and that SPC has been advised to stick with this year's budget for next year because, statutorily, SPC must approve a budget in June that can be amended once the update is received.

Public Comments - None

### **Under Item III, Review and Approval of Minutes**

The minutes of the April 22, 2025, Meeting Minutes of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Kidwell moved approval of the minutes as submitted. Ms. Cole seconded the motion. The motion passed unanimously.

### **Under Item IV, New Business**

The Board considered Items IV – A.1a to IV – A.2b. Mr. Kidwell moved approval. Ms. Cole seconded the motion. The motion passed unanimously.

## **XI. ADJOURNMENT**

Having no further business to come before the Board, Chair Butts adjourned the meeting at 9:08 a.m.

Directly following the Special Board of Trustees meeting was a Budget Workshop.

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**Tonjua Williams, Ph.D.**  
**Secretary, Board of Trustees**  
St. Petersburg College  
FLORIDA

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**Jason Butts**  
**Chairman, Board of Trustees**  
St. Petersburg College  
FLORIDA

**Attachments**  
**Board Memos and**  
**Supplemental Materials**

**Board of Trustees Meeting**  
**May 20, 2025**

May 20, 2025

**MEMORANDUM**

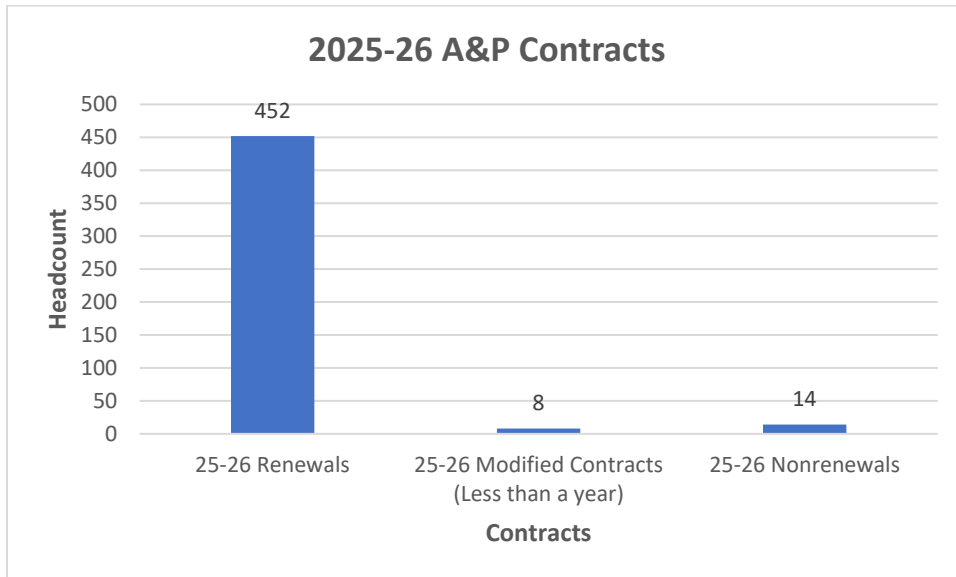
**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President



**SUBJECT:** Executive/Administrative/Managerial and Professional Annual Contract Recommendations (2025-26)

Approval is sought for the following recommended personnel transactions concerning Administrative and Professional appointments, which shall be enforced via contracts for employment.



Belinthia Berry, Dean, Workforce and Corporate Relationships; Mia Conza, Vice President Legal and Compliance; Janette Hunt, Vice President, Finance and Business Operations, Patrick Rinard, Vice President, Information Technology, Mark Strickland, Interim Vice President, Student Affairs; Jesse Turtle, Vice President, Institutional Advancement & Foundation Executive Director; Darryl Wright-Greene, Chief Human Resources and Talent Officer; and Tonjua Williams, President, recommend approval

May 20, 2025

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Contract with Educational Computer Systems, Inc. for Call Center Operations

**Approval is sought to extend the current Contract with Educational Computer Systems, Inc. to continue to operate the College’s Call Center through June 30, 2026, for a cost to the College not to exceed \$400,697.**

Since 2015, St. Petersburg College has outsourced its general student support, registration, and financial aid call center operations. The current contract with Educational Computer Systems, Inc. (ECSI) will expire on June 30, 2025.


The original Contract was signed on May 26, 2022 following a Request for Proposal (RFP) that was reviewed and scored by a four-member evaluation committee. The Contract is valid for up to three (3) years, with the College having the option to renew for two (2) additional one-year terms. The College would like to negotiate the first option for a one-year extension with ECSI for a cost not to exceed \$400,697. The College will continue to require a cap on the number of annual inbound calls handled by ECSI unless additional calls are expressly authorized and require ECSI to provide the College with weekly and monthly reports detailing cumulative call, chat, and email volume data. Furthermore, the extension will allow ECSI to continue provide support via chat, outbound calls, and email.

Mark Strickland, Jr., Interim Vice President, Student Affairs; Shantell Culmer, Executive Director, Enrollment Management; and Mia Conza, Vice President & General Counsel, recommend approval.

May 20, 2025

MEMORANDUM

To: Board of Trustees, St. Petersburg College

From: Tonjua Williams, Ph.D., President 

Subject: ERP Analysts, Inc.—Managed Services for PeopleSoft Administration

**Approval is sought to utilize ERP Analysts, Inc. (“ERPA”) to provide Managed Services for PeopleSoft Administration. The services are subject to the terms of the Master Services Agreement between ERPA and the College entered into on June 5, 2024 and will commence on or about July 1, 2025, and continue for a period of two (2) years. The cost to the College for the services will not exceed \$577,200 annually, or \$1,154,400 over the 2-year duration.**

ERPA’s Managed Services are for SPC’s Oracle PeopleSoft applications that include PeopleSoft Campus Solutions (CS), Human Capital Management (HCM), Financials and Supply Chain Management (FSCM), and Interaction Hub (IH) herein referred to as “Application(s)”. ERPA will provide the Managed Services activities to support the Cloud hosted PeopleSoft Applications which include:

- Incident & Problem Management
- PeopleSoft Administration
- PeopleSoft Application Maintenance and Updates
- PeopleSoft Application Performance and Monitoring
- Database Administration
- Database Maintenance and Updates

Patrick Rinard, Vice President, Information Technology and CIO; Jerome Eberhard, Executive Director, Enterprise Systems; and Mia Conza, Vice President, General Counsel & Compliance, recommend approval.