

**RADIOGRAPHY ADVISORY COMMITTEE MEETING**

**DATE: September 09, 2014 from 12:00 – 4:00 p.m.**

**In Attendance:** John Fleming, Linda Kelsey, Dr. Robert Entel, Mary Wise, Christina Cannarelli, Dr. Rebecca Ludwig, Maria Smith, Jennifer Kniehase, Todd Van Auken, Nick Antesberger, Brendan Christ, Susie Cole

<b>Topic</b>	<b>Discussion/Recommendations</b>	<b>Action</b>
<b>Welcome/Introductions</b>	The minutes from the March 18, 2014 Advisory Committee Meeting were discussed.	After the introductions were completed, the minutes were tabled.
<b>First Year Class Update</b>	Twenty students matriculated into the program this past January and fourteen remain for a retention rate of 70%.	In order to help improve retention, it was recommended that the program expand the new student orientation to include a presentation by the clinical coordinator, a second year student, and a first year student. The program will also impose a deadline for completing the 8 hours of clinical observation. It was also recommended that we investigate the possibility of creating a video that would provide an overview of the program and field.
<b>Second Year Class Update</b>	Nineteen students matriculated into the program in January of 2013 and sixteen remain for a retention rate of 84%.	Since the retention rate is above the program's benchmark of 75%, no action is required at this time.
<b>Job Market</b>	Thirteen of the fifteen graduates from the 2013 cohort have secured gainful employment within the field.	This cohort produced an 87% job placement rate which is above the program's benchmark of 75%. We will continue to closely monitor job placement.
<b>Class Size Recommendation</b>	After a discussion on the current job market, the committee recommended that we accept 21 students into the January of 2015 cohort.	None noted.

Topic	Discussion/Recommendations	Action
<b>Subcommittee on Program Assessment</b>	This committee will convene in November to review the program's assessment results. They will also review the program's mission, goals, and student learning outcomes for relevancy.	Their findings will be shared with the clinical instructors in December and then with the advisory committee in the spring.
<b>National University of Health Sciences (NUHS)</b>	As of this semester, the NUHS Doctor of Chiropractic (DC) Program is using one of the program's labs to complete x-ray studies ordered by their interns on patients that have been seen in their HEC clinic. Their patients consist of currently enrolled SPC students, college employees, and the family members of college employees. <b><i>This will have no impact on the Radiography Program.</i></b>	A fee of \$5 will be charged to complete this service.
<b>Equipment Acquisitions</b>		
<ul style="list-style-type: none"> <li>Radiologist Workstation with PACS</li> </ul>	This equipment will be used in support of the NUHS DC Program and was purchased with funds secured through the SPC University Partnership.	None noted.
<ul style="list-style-type: none"> <li>Konica Workstation with Updated Software</li> </ul>	This equipment will be used in support of the NUHS DC Program and was purchased with funds secured through the SPC University Partnership.	None noted.
<b>Equipment Acquisitions</b>		
<ul style="list-style-type: none"> <li>Lead Markers</li> </ul>	With a recommendation from the advisory committee, the program will submit a request for Perkins Grant funds, if available, to pay for student lead markers.	Members of the advisory committee unanimously concurred with this request.
<b>Meeting Announcement</b>	The next Advisory Committee Meeting will be held at the Health Education Center sometime in the spring or early summer of 2015.	None noted.