

**Advisory Committee Zoom Meeting Minutes
December 9, 2020 1:00 p.m.**

Members Present:

John Fleming	Lori Bass	Nick Antesberger	Zoran Mijotovic
Todd VanAuken	Deborah Laneau	Kristopher Antonio	Shayna Reid
Howard Pleines	Cheryl Mazzo	Erin Coghlan (Student)	
Brittany Weber	Kristen Lanza	Sharon Nelson (Student)	
Stephen Weber	Tu Nguyen	Dr. Robert Entel (Medical Advisor)	
Herb Williams	Dominica Mitola	Monica Roberts (Career Outreach Specialist)	
Megan Morris	Heather Blackmon	Marilyn Brown (Career Pathways Outreach Specialist)	

Members Not Present:

Alex Lopez-Medina	Cynthia Baldree	Deanna Stentiford	Russ Settle
Robin Olin	Marjorie Kohl	Don Keller	Katie Maceron
Charleston Fritts			

Others Present:

Dr. Kory Thomas

Agenda:

1. Twenty-five students matriculated into the program in January of 2020 and eighteen remain for a retention rate of 72%. The COVID-19 pandemic had an unprecedented impact on this cohort and we feel fortunate that we were able to achieve this level of retention.

Action Plan: The retention rate is below the program's benchmark of 75%. As a result, two action plans have been developed for the new cohort beginning in January of 2021. Please refer to item 11 below for a detailed description of these plans.

2. Our new second year students are eager to fill transporter and tech aid positions that will soon be vacated by our graduates currently working in these positions within your respective departments.

Action Plan: Please keep the program informed as any of these or similar positions become available.

3. Twenty-five students matriculated into the program in January of 2018 and twenty will graduate for a retention rate of 80%. We are currently experiencing a robust job market and as a result, almost all of them have secured employment as of this date. Due to social distancing guidelines, the class picture was taken via Zoom. This is no doubt a sign of the times.

Action Plan: The retention rate is above the program's benchmark of 75%, so no action is warranted at this time.

4. Twenty-four new first year students will matriculate into the program starting on 1/11/21.

Action Plan: Due to COVID-19 restrictions at all of our clinical settings, the shadowing requirement has been suspended for this cohort. We are optimistic that shadowing for new students will resume in 2022.

5. Due to social distancing guidelines for COVID-19, the spring class picnic has been cancelled.

Action Plan: We will reevaluate for the fall class picnic.

6. Also as the result of the COVID-19 pandemic, the Orlando Student Education Seminar is in the process of converting to a webinar format.

Action Plan: This is a work in progress and we will be sure to keep you posted as more information becomes available.

7. The following handouts were distributed:

- a) Second Year Clinical Objectives
- b) Johns Hopkins ACH Rotation
- c) Session III Student Clinical Rotations
- d) Faculty Clinical Schedules
- e) A Team Approach to Orientation Forms-Updated with COVID-19 Protocol (**Please return to SPC as soon as possible.**)
- f) Competency Templates (**to be distributed in January during the second week of clinic**)
- g) 2020 Clinical Policies Update (**also to be distributed in January**)

8. Todd announced the recipient of the sixth annual Outstanding Clinical Instructor Award. This year's award was presented to Cynthia Baldree from Johns Hopkins All Children's Hospital. Cynthia possesses natural teaching skills that are combined with a very calm and confident demeanor. As a result, she consistently receives stellar reviews from her students year in and year out. This year in particular was especially challenging due to the pandemic and Cynthia was up to the task. Instead of a three week rotation, our students only had enough time to spend one week at her facility. Under Cynthia's supervision and guidance, nearly every student was able to complete their pediatric clinical competencies. I must say, that was a job very well done.

Action Plan: None.

9. The Subcommittee on Program Assessment (SPA) met virtually in November of this year to conduct a comprehensive review of the following:

- a) Program Mission Statement
- b) Program Goals
- c) Student Learning Outcomes
- d) Program's Assessment Plan
- e) Program Effectiveness Template

The SPA concluded that all levels of program assessment are still relevant and reflective of community needs.

Action Plan: All levels of the program's assessment plan were approved by the advisory committee.

10. The SPA also conducted a thorough review of the final program assessment results and program effectiveness data for the **Class of 2019**. This analysis consisted of a systematic examination of the following:

- a) Assessment Plan Results (student learning outcomes & program effectiveness data)
- b) Clinic II Final Evaluation Outcomes
- c) Clinic V Final Evaluation Outcomes
- d) ARRT Results
- e) Graduate Survey Results
- f) Employer Survey Results

Action Plan: All data fell above the benchmark for each outcome and the group made no additional recommendations.

11. Since the retention rate is below the program's benchmark of 75%, the SPA made the following two recommendations:

Action Plan #1: This plan involves having a very clear protocol in place to combat the impact of the COVID-19 pandemic. This includes the use of Live Online didactic courses, modified lab courses, and Honorlock testing. Todd agreed to set up a schedule for Procedures I Lab, Imaging I Lab and the Open Lab where students would have the same lab partner throughout the semester. Two students will be assigned to a one-hour time slot along with one faculty member. This will ensure that social distancing is maintained throughout each course. Participants will wear a mask at all times and the room will be disinfected after each use. The premise is that having a solid plan in place for COVID-19 will instill sense of confidence within the cohort that we are doing everything within our means to create a safe environment.

Action Plan #2: Program faculty will address academic honesty early and often with the new cohort. Since healthcare workers are held to a higher standard of ethics, this must also be the case for students training to become healthcare workers. Program and college policies relating to academic honesty will be emphasized by all program faculty and clinical instructors throughout the curriculum. Creating an increased awareness of these policies and the potential impact on their careers will hopefully instill a greater sense of ethics within each student.

The group agreed that these two action plans would be implemented for the new cohort scheduled to begin in January of 2021.

12. A review of the program's curriculum revealed that we are in compliance with both the ARRT's clinical competencies and the ASRT's Radiography Curriculum. These documents can be examined by reviewing the following websites:

- a) 2017 ARRT Clinical Competencies & Content Specifications:

<https://assets-us-01.kc-usercontent.com/406ac8c6-58e8-00b3-e3c1-0c312965deb2/df233af0-8478-4d45-b94ea47084a532a6/Radiography%20Content%20Specification%E2%80%94942017.pdf>

- b) 2017 ASRT Radiography Curriculum

<https://www.asrt.org/educators/asrt-curricula/radiography>

Action Plan: None.

12. After 25 years of service as both a fulltime and adjunct faculty member at the college, Linda Kelsey has made the very difficult decision to retire. We are all very thankful for the knowledge and experience that she has shared with our students over the years and the impact that she has had on the careers and lives of so many radiographers.

Action Plan: When the pandemic restrictions are lifted, we will have a meeting at the college and formally recognize her career as an educator and radiographer within our community.

13. After 19 years as the Advisory Committee's Industry Chair, Mary Wise has also decided to retire. Much like Linda Kelsey, her guidance, leadership, and professionalism will be greatly missed. Behind the scenes, she represented the program at a myriad of different college functions over the years. Her experience and guidance will be greatly missed.

Action Plan: Kristopher Antonio has agreed to take her place as the industry chair and John will work with him to get him up to speed on his new responsibilities.

14. As of Session I, we had our first group of students enroll in our Imaging Modality Training Courses. Everything went according to plan and enrollment has already slightly increased for next semester. As a reminder, the college now offers clinical training in the following modalities:

1. IR
2. CV
3. Mammography
4. MRI
5. CT

Please have any radiographers that are at your respective institutions contact either Todd or John if they have any interest in this training opportunity.

Action Plan: We will continue to closely monitor this training in order to identify ways to improve our courses and to increase enrollment within our community.

The meeting was adjourned at 2:30 p.m.