



**MINUTES**  
Computer and Information  
Technology Advisory Committee

**Date of Meeting:** March 5, 2020

**Members Present:** Chris Paul, Dan Lueck, Bruce Phillipoom, Joseph Hall, Ameyon Hawkins, Bill Waas, Scott Talcott, Keith Archibald (remote), Tony Francisco (remote), Michael Gordon, John Duff, John Long, Dr. Stewart, Diamond Russell, Suzan Biszewski-Eber, Gabriel Yeager, Chrissy Riesberg, Therezita Ortiz, Chrissy Riesberg, Richard Smith and Charleston Fritts

**Members Excused:** Joe Cuenco, Muslim Gadiwalla, Harold Schomaker, and Mike Harris

**Others present:** Marilyn Browne

**Call to order:** 8:00AM

**Previous Minutes Approved:**

**Unfinished Business:**

- Review of committee structure
- Other related committee wide plans
- Progress since last meeting

**Program Updates:**

**Subcommittee Reports:**

- Curriculum sub-committee; Goals and Objectives
  - Clearly communicate to board what CCIT is trying to accomplish and how it will be executed
  - Evaluate how well degrees and certificates meet local industry needs
- Mentoring sub-committee; Goals and Objectives

Goal: Increase the number of students and technology professionals engaged in mentoring relationships.

Objectives: All advisory board members to attend at least one Capstone presentation each semester (Fall/Spring) Identify other forms that mentorship might take in CCIT.

Develop a process for connecting students requesting guidance with mentors and create a



mentor's guide that describes the expectations and options for mentorship.

- Promotions sub-committee; Goals and Objectives

- Build a network for IT executives to provide: clear messaging of SPC program, promote placement and communicate student success stories

Work with SPC Marketing Department

- Represent SPC at industry events

**Student Update:**

**Career Outreach Specialist:**

**New Business:**

- Processes of conducting mentoring program- set up guidelines, maybe call it "career coaching"
- Need connections to SPC Marketing to push out through social media (Julia Meyers)

**Industry Updates & Discussion:**

- The meetings can be enhanced for the remote attendees if we could come up with a dual screen/video setup
- We need to "market" the college's recent Cyber Security accreditation. Use seal, promote accomplishment
- Next meet is to be held before the fall semester begins. Will finalize in the next few weeks.
- How do our degrees/ certificates meet local industry needs?

**Program Needs:**

**Adjournment:10:07AM**

**Secretary**