

MINUTES  
Engineering Technology Advisory Board  
May 17, 2021 Zoom Online

Members Present: Lara Sharp, Joseph Benavides, Livia Zien, Jerry Custin, Ken Conforti, Beth Galic, Peter Cirak, Dean Bartles, Mike Smith, Matthew Smith, Marilyn Browne, Michelle Hintz-Prange, Scott Talcott, Ray Pingalore, Jeff Cole, Kevin Gerrish, Dan Fumano

Members excused: Abdul Lateef, Brian Bell, Greg Lewis, Lisa Maciolek, James Sager, James Bryson, Marcos Cabrera, Albert Craig, Donald Houdek, Bill Huyett, Dana Levarn, Mike Brewster, Chris Cain, Natavia Middleton

Call to order: Lara Sharp 12:03pm

Motion to approve Minutes from 2-15-21 meeting as written by Dean Bartles and seconded by Mike Smith. Approved by all.

Link to meeting recording: <https://youtu.be/NQKRx7PslY>

Program Update:

Lara Sharp explained to the group that the majority of summer 2021 classes will be live online or hybrid due to COVID-19 social distancing policies. The fall 2021 schedule is currently being built and the College has requested more face to face, on campus classes. All COVID restrictions (masks and social distancing) will remain in effect for Summer 2021.

Updates on advanced manufacturing training at SPC. Workforce Education is offering a MSSC Certified Production Technician (CPT) with OSHA 10 Certification program starting May 19, 2021. Dan Fumano, [fumano.dan@spcollege.edu](mailto:fumano.dan@spcollege.edu), is the contact person for the program. Job Training Page with Certified Production Technician Certification (CPT) class details (as well as other scholarship class opportunities): <https://now.spc.edu/jobtraining> and the scholarship application: <http://stpe.co/rapidscholarship>.

Lara Sharp provided an update on the Mechatronics METT training grant. Since inception in 2018, there have been over 400 participants with a 50% completion rate. Currently the grant is offering robotics and PLC 2. OSHA 10 certification is offered on demand since it is completed online, asynchronously. PLC 1, Intro to Electronics, Fluid Power, and Motors and Controls will be offered in fall 2021. The grant is looking at adding some new content to expand course offerings. Grant participants get three free classes through the grant and there is also an opportunity to get certifications. Grant funding will continue through May 2022 and a further sustainability plan is in the works.

Engineering Technology enrollment for summer was up 26% over last summer. Fall enrollment is currently open.

The CC building renovation started in April 2021 and all equipment has been moved out of the building. Completion should be in June/July. A request to convert CL-CR182 from a classroom to a mechatronics lab is making the signature rounds. The Provost and Dean have expressed support for the conversion. Timing for the conversion is unknown at this point.

Joe Benavides mentioned the value of creating a Handshake account for posting job opportunities. Go to [https://spcollege.joinhandshake.com/employer\\_registrations/new](https://spcollege.joinhandshake.com/employer_registrations/new) to register your employer account. Click here to view a how-to article on posting jobs.

<https://support.joinhandshake.com/hc/en-us/articles/218693198-How-to-Post-a-Job>

Already a Handshake user? Just add SPC to your list of schools in Handshake.

Jerry Custin also offered to post job openings in his newsletter through the Upper Tampa Bay Chamber. Email information to [jcustin@utbchamber.com](mailto:jcustin@utbchamber.com).

Lara Sharp announced that she will be leaving SPC on June 4<sup>th</sup> and till her replacement is hired, Dean Middleton will handle the program director's responsibilities.

Advisory Board Engagement:

A reminder to employers to fill out the company survey,

<https://web.spcollege.edu/survey/31732>. This information will help determine crossover opportunities with the engineering technology subplans and other departments in the College.

Lara presented the work done by the Mission/Values/Goals subcommittee.

Mission Statement:

A motion to accept "Preparing people for successful careers in engineering technologies" as the Engineering Technology Advisory Board Mission Statement was voiced by Jerry Custin and seconded by Mike Smith. All approved.

Values:

The board chose Integrity, industry partnerships, Leading Edge in Technology, Academic and Professional, and Teamwork as the top five values. It was suggested a short sentence be written to express why this term is a value of the engineering technology department.

Vision Statement:

A motion to accept "SPC Engineering Technology will set the standard for preparing the engineering workforce of the future" as the Engineering Technology Advisory Board Vision Statement was voiced by Dean Bartles and seconded by Jerry Custin. All approved.

Action Items:

Take advisory board survey <https://web.spcollege.edu/survey/31732>

Mission/Values/Vision subcommittee will further develop the value statements by next meeting.

Next Meeting August 16, 2021 12pm-1pm

Adjourn: 1:04pm

Secretary: Lara Sharp