



Health Information Technology

Advisory Committee Meeting Minutes

Date: Wednesday, September 10, 2014
Location: EPI Center – Room EP-ET 1-302

Time: 10:30 a.m. – 11:45 a.m.

Members Present: Perry Ellie, Altheia Griffin, Arnold Miller, Pat Schnering, Amy Storozuk, Tonia Thompson,

St. Petersburg College Staff Present: Dr. Shirley Collar, Joseph Hatin, Dr. Sheila Newberry, Dr. Phil Nicotera, Jennie Orama, Liz Rickerman

Members Absent: Vicki Ellis, Denise Fonzo, Ronnie Irvin, Colleen McComas, Phyllis Pinon, Evelyn Roussos, Diane Schmidt, Suzanne Spigner, Denisha Torres-Lich, Karen Youmans

Topic/Discussion	
<p>1. <u>Welcome/Inductions:</u></p> <p>2. <u>Old Business</u></p> <ul style="list-style-type: none"> ➤ Approved Minutes from 4-24-14 Meeting ➤ ICD Coding ➤ Update on HIM Video ➤ Learning Management System ➤ ATC in Health Data Management 	<p>1. Discussion/Action</p> <p>Dr. Sheila Newberry welcomed the attendees to the new fall meeting. Everyone introduced themselves.</p> <p>2. Discussion/Action</p> <p>Approved by Perry Ellie and Second by Arnold Miller.</p> <p>From recommendation of the committee and the curriculum department we kept the 3 sections (2 credits each) of ICD Coding. There are Basic ICD, ICD-CM and ICD-PCS. This fall we started teaching out of a book that has both ICD-9 & ICD-10. The students that started ICD-10 in Spring 2014 were switched to ICD-9 and will be finished the fall 2014.</p> <p>Amy Storozuk Director of All Children’s offered to video her HIM Department, so our students will get an idea of what a department looks like and how they function. Amy is waiting on her Marketing Department.</p> <p>SPC is changing from Angel to Desire to Learn (D2L). In will take effect in the Spring 2015 semester. It started some piloting courses in the summer and fall. HIT will have 5 instructors piloting the new system for the 2nd 8 weeks.</p> <p>The ATC (Advanced Technical Certificate) in Health Data Management will be ready for enrollment in the Spring session. The original start time was Fall of 2014 but there was a relay with the State. We received word the first of August that the program was ready. We didn’t have enough time to start for the Fall and had to postpone the start to Spring 2015.</p>

<p>➤ TAACCCT Grant</p> <p>3. <u>New Business</u></p> <p>➤ Change in Faculty</p> <p>➤ HIT and PPE Statistics</p> <p>➤ Updated Program Plans (HIT, Coding and Informatics)</p> <p>➤ Changes from State of Florida – Department of Education</p>	<p>We are getting with the marketing department and hopefully will start marketing it in mid fall. The word has gotten out and we have several prospective students interested. Sheila is also working on the requirements and procedures for enrollment. Applicants must have an AS degree in a health related field and have experience working with healthcare data.</p> <p>There was a major form was missing in the submission and the college did get the form submitted but not by the deadline. The college is putting in a formal protest this because the form was add on after the original documentation came out. The grant is a \$15to 20 million grant that is a consortium of 11 Florida colleges. The college should hear in two weeks.</p> <p>3. Discussion/Action</p> <p>We added one new faculty member, Denisha Lich. She will be teaching ICD Coding face to face coding courses. The college has adopted a new credential process and in the process we have lost two of our faculty. The new policy is that you have to have a Masters degree, a Bachelor' will be a accepted with a good portfolio. The two faculty member's that we lost had only an Associate Degree. The department is looking for new Adjunct faculty; there is an open application online on the college website. We also have let go two instructors who were not performing up to the standards.</p> <p>Fall we are offering 54 sections and we are servicing 1404 students in the department. 362 are in Medical Terminology that not only services HIT but all the Health Programs. 1042 duplicated count. Our average class size is 26. We have 2 full time faculty members and 12 adjuncts, 1 staff assistant and 1 student assistant.</p> <p>For PPE III we have 20 students going out to clinical sites - 17 local and 3 distant students. Fall we took in 54 students in HIT, 35 students Medical Coding Certificate and 31 students Informatics Certificate We typically take 30 to 35 students. Because we change the requirements and had so many students in the pipeline we have been accepting students with the old prerequisites, this fall was the last time that we would allow them in. Starting in the Spring 2015 term they will be coming in with the new prerequisites. We are looking into a transition program for people who have graduated from the old Medical Coder certificate and want to continue into the new HIT-AS degree.</p> <p>Sheila went over the new college initiative to map out the program courses and put them a sequential order. She had to do that for all three program plans in both in a full time and part time format.</p> <p>Sheila is serving on a State committee for the HIT programs and this year they are looking at the Informatics Certificate. The task force has agreed to have 6 credit hours added to the certificate, Sheila went over the proposed new standards along with the letter that state needs. SPC already meets a lot of the</p>
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4. Questions/Concerns

standards and would only to add the additional 6 credits, which would be 3 more courses. There is also a letter of support that the state needs to add to the additional credits to the informatics certificate, she would like the clinical sites and the advisory members to send back to the state. Sheila will be sending it out electronically. There is also a survey to fill out that they would like fill out.

4. Discussion/Action

Altheia Griffin ask about the interest in the Plus50 Grant. Sheila said it has increased about 15% in all aspects of the program and college wide. Sheila and Joseph will be attending the Encore Tampa bay which is a huge moment of the Plus 50. There will be speakers and SPC will have a table with information of our program.

Atheia asked regarding the Industry partners participating in the Professional Practice I course. Sheila would love to set it up that, she would get guest speakers to come in to teach certain skills needed for the HIM Departments along with interview skills. Sheila explain that we still not have a face-to-face course yet but she is moving to have it mandatory face-to-face for local students. They are also looking into many options for the distance learners. The course would alternative from day to evening.

5. Announcements

5. Discussion/Action

Sheila will notify the committee members of the next meeting in April 2015.

6. Adjournment

6. Discussion/Action

Motion to adjourn by Altheia Griffin, Second by Joseph Hatin
Meeting adjourned at 11:45 a.m.

Respectfully submitted,
Liz Rickerman, Recorder