

ST. PETERSBURG COLLEGE
College of Public Safety Administration Advisory Committee
February 1, 2011

Attendees: Dorene Thomas (Chair), James Angle, Jill Dileanis , David Romine, John Romeo, Lisa Wentz, Mark Teunis

SPC Staff: Gary Graham, Tracy Garrett, Margaret Bowman, Anna Goree, Brian Frank, Geoff Brown, Charles Crowther, Angel Bates, Carol Rasor, Kevin Thomas, Christine Pribyl

Agenda Item	Discussion	Action
Introductions/Pledge	Members and staff introduced themselves.	Pledge of Allegiance was said.
PROGRAM UPDATES/DEPARTMENT CHANGES		
Custom Textbooks	The lower division currently utilizes 4 Pearson custom textbooks, and a fifth one will be developed. Upper division utilizes 2 Pearson custom textbooks. With the custom texts, students have the option of buying the book with an access code, or just the access code to the custom e-book, using their Financial Aid monies.	None taken
New Staff Member	Ken Afienko was hired as a full-time faculty member in the upper division in October 2010. There is a need for another full-time faculty position in the upper division, but approval for this depends on budgeting for 2011-12.	None taken
Digital Forensics Lab Update	Kevin Thomas explained that the existing lab had been expanded to accommodate up to 40 students for a new computer/digital forensics training program. He is currently undergoing training to become a certified trainer with AccessData's FTK3 software. The Allstate Center is a training center for Encase and FTK3. Part of this process is the revamping of the former AS in Computer Related Crime Investigations.	It is planned that once Kevin Thomas has finished his training, classes can commence.
Fire Science	Two online courses have been developed and are now offered through the Fire Training Center for fire inspectors and instructors to recertify by earning CEUs. These courses run continually throughout the year. The Florida State Fire College is notified monthly of the availability of the classes.	None taken
PSA Alumni Steering Committee	This committee was established by recommendation of the Advisory Committee. Several alumni met with staff in January to provide input on how to make the PSA program/curriculum better. Among the needed core competencies recommended were budgeting, session planning, interpersonal skills, etc. A specific track in teaching /training in-house was suggested. It was felt several current classes could be revamped (PAD 3821 Contemporary Issues change to Conflict Resolution, for example). Weaving the ICS curriculum into several courses was felt to be important, as was giving students more direction in research methodology during the first half of the Capstone course.	At the recommendation of the Alumni Committee and the Advisory Committee, faculty will investigate the recommendations in specific classes.

SPC Faculty Champions Committee	Dr. Carol Rasor represented the College of Public Safety on this newly formed committee. The committee's goal is to enhance critical thinking strategies into SPC's curriculum at all levels. James Angle felt that there should be a focus on simple statistics due to the importance of having this knowledge at an upper management level. Tied with statistics is having a working knowledge of Excel. It was suggested that a link to Excel training be put into the Foundations course as well as the Capstone course.	Margaret Bowman will get information on the Excel training that is utilized by other programs so that something specific can be developed for PSA coursework.
PROGRAM CHALLENGES		
Recruitment/Marketing	<p>Michael Hughes has initiated piloting the criminal justice courses at the local law enforcement departments.</p> <p>Angel Bates attended both the Florida Police Chiefs and Fire Rescue East meetings. There was more interest from those who wanted to teach for SPC than from a student interest standpoint. There were many questions on CEUs for fire (recently developed courses) as well as those wanting to start their AS in Fire Science as opposed to the BAS.</p> <p>Gary Graham stated that he and the director of SPC's Dual Enrollment program have attended information sessions at local high schools, and there is a Career Fair in the planning stages at Gibbs High School which they would like to attend.</p> <p>Tracy Garrett announced there would be a Baccalaureate Expo held at Epi Center in May, and it will be publicized to area high schools. In addition, the College of Public Safety video is complete and on the website. SPC has also placed an ad about the program in the <i>Who's Who Directory in Florida Fire & Emergency Services</i> publication.</p>	It was recommended that an effort be made to attend the summer Florida Police Chiefs meeting in Orlando (June), and possibly the FBI National Academy Conference and the Florida Fire Marshals and Inspectors Association meeting.
HOUSEKEEPING AND INPUT FROM MEMBERS		
SPC's Career Pathways Facebook Page	Gary Graham announced that Career Pathways has recently developed a Facebook page and blog. Departments are invited to post events, awards, and announcements. He distributed a flyer with the web address/link. In addition the SPC website is scheduled to be updated within the next 2-3 months.	None taken.
Fall Joint Committee	The college is looking as resurrecting the Fall Joint Advisory Committee meeting in September or October.	None taken
Pinellas Park First Responders	Jill Dileanis reported that the program will be entering its third year next year. Public response about the program has been very positive.	None taken
FDLE – Crime Scene Lab	John Romeo announced that FDLE is now hiring. Applicants can apply and be in a pool for 6 months (a change from 12 months). The greatest need is in firearms, digital forensics, and biology. Students should be directed to look at www.fdle.gov for job openings, course requirements (especially in biology positions).	Kevin Thomas will keep John Romeo advised on the start date for classes in digital forensics.
Next Meeting	Because the Fall Joint Advisory Committee meeting is still tentative, members wanted to schedule their own fall meeting.	Tuesday, Sept. 13, 2011, 9:00 or 9:30 a.m. was selected for the fall meeting.