



Advisory Committee Meeting Meeting Minutes

September 13, 2018

13:30 PM

AC room 110

Members Present:			
Attendees/Name	Organization	Attendees/Names	Organization
Michael DiBuono	SPC	Det. Roxanne Hunt	Pinellas Park PD
Joe Saponare	SPC	Ofc. Chelsea Buchans	Pinellas Park PD
Paul Roach	SPC	Sgt. Frank Rugiero	Tarpon Spring PD
Lauren Bley	SPC	Lt. Richard Nestor	Treasure Island PD
Heather Clarke	SPC	Richard Nascimento	Pinellas County SO
Lt. Gary Dukeman	SPPD	Jessica Zamora	SPPD
Member Absents:			
Chief Rob Vincent	Gulfport PD	Michael Rossi	Gulfport PD
Lt. Greg Danzig	PCSO	Cpt. Joshua Stone	Gulfport PD
Lt. Paul Andrews	USF PD	Cpl. Eddie Tucker	KCPD
Gina Carnesecchi	St. Petersburg PD	Chief Bill Sohl	Belleir PD

Meeting facilitator: Mike DiBuono

Agenda Item: Old Business

Discussion: Roxanne Hunt Pinellas Park has been promoted to Sgt. with Chelsea Buchans replacing her on the committee.

Chief Robert Vincent Gulfport will hand over the chairman to Paul Andrews of St. Pete USF PD.

Agenda Item: Updated Academies Rule and Regulations booklet

Discussion: Beginning with class PRC #211 an updated Rules and Regulations policy will be effective with significant changes. We have established discipline, habitual offender, suspension, and exit points based on a point system. Any suspension of four to eight hours will be made up on a recruits' own time and shown as an excused absence. Recruits per FDLE need to attend all hours with no unexcused absence.

This policy parallels existing agency policies. We ask all departments with recruits to review the policies and we will keep you informed of any specific discipline issues.

Agenda Item: January 2019 class full



Discussion:

PRC #212 starting January 28, 2019 is full with 58 as of today. 34 from agencies, and many open enrollments, approximately 45 are expected to be ready to start.

PASS now has significant lower entry rules requirement for recruits regarding drug and driving history requirements.

Agenda Item: Academic Pathways Development Plan.

The college has an Academic Pathways initiative for prospective students to complete other degrees since 30 credits are possible from the academy attendance. The student advisors currently meet with all individual students to provide information. What can the college do to encourage future students to continue education?

Discussion suggestions:

Run two simultaneous classes

Increase communication to students after they have completed the academy

Ask the agency trainer or recruiter to identify which persons eligible or with SPC and student to create a plan to continue their education.

Student advisor to come to read off at an agency. This was received well with further discussion as to the possibility of developing a signup sheet of those interested. Having the college develop a video showcasing our four year programs to be shown.

Agenda Item: Range updates

Discussion: The range remodel with grant money will soon begin and we will work around the need for one side of the range to be closed while new lines are constructed and our facelift is complete. A new range master will soon be in place and with our changes in processes we expect to be more involved with recruits.

Agenda Item: 4 New Cars

Discussion: updates report:

- Four new cars were ordered, two delivered and being used.
- Cars donated by Bellair and St. Petersburg PD are working and appreciated.

Agenda Item: Need for Special Forces Recruit classes?

Discussion: Curriculum passed out by FDLE regarding a reduced hours' classes option class for corrections or law enforcement recruit class that would be exempted for special forces categories. LE 770 hours to 490 hours, Corrections 444 hours to 200 hours. SPC could offer recruits incorporated into academy with separate audit responsibilities. Should SEPSI offer such a class to meet agency needs?

No agency support interest expressed. SPPD stated that they are recruiting our EOT graduates with possible requirement to attend academy to update LE training.

Agenda Item: Defensive Tactics Instructor



Discussion: Effective May 2, 2019, cannot teach after July 1, 2020. FDLE Phase II to five centers in Florida. Unless attended transition class before July 1, 2020 cannot teach. SPC to be location for transitional 2019 course, schedule to be announced after Oct. 2018. Review class to cover information removed/updated in academy curriculum.

Agenda Item: Instructor Student relationships

Discussion: FDLE rule distributed effective Aug. 1 discussed instructor subject to de-certification and board regulations. The college and training center policy to be strictly enforced for all instructors.

Agenda Item: Mat room hygiene

Discussion: After our \$85,000 refurbish to replace existing mats we have also purchased an ultraviolet light machine that can be pulled over the mat floor twice a day after P.T. training and in addition to the cleaning machine used at night. Fans are also to be installed in the upper corners to circulate air.

Agenda Item: Academy/Pre-academy training

Discussion: The college asks that agency instructors review the FDLE curriculum in regard to sponsored recruits. Our academy instructors are having to re-train recruits in some vehicle operations. Do the agencies need any driving instructor refresher class or are there any needs the college can meet? No further discussion. FDLE's curriculum development analyses, an annual report publication was handed out and represents a summary for all training centers. Some examples of the analysis show most failed CERT, progress needed in crime scene to courtroom and DUI training.

To help recruits in the past we have continued to stress report writing and speaking. Suggestions were solicited for what else we could help the agencies to develop young talent. Discussion followed regarding integrity and honesty. SPPD stated that in addition to their work with interview, conversation and interpersonal skills they request the college to continue to work on the cold interview where the recruit then writes a report. Work on scenarios, interviewing and reports are continuing needs.

Agenda Item: Trust Fund update

Discussion: July started a new year of funding bringing an increase with total amount of \$212,000. SPC always looking for new relevant training to bring to the area and welcomes suggestions. 2017 found all monies spent. For 2018 many trust funded classes added in the first of the fiscal year to offer classes to agencies before their Oct. budgets are available. More classes for 2019 to also be scheduled, trust funded and fee-paying. A small drop in Pinellas attendance has been noted, our goal is at least 75% Pinellas participation. A currently scheduled Patrol and drug interdiction class has ten enrolled but one Pinellas officer enrolled.

Upcoming but not yet on schedule are: Courtroom survival in Feb; Police and minority relations sensitivity training; and IPTM's Developing LE managers.

Scheduled with openings currently:

Internal Affairs; New-Millennial Training-Leadership Techniques to Recruit and Retain New Police Officers; Report writing; LE Search and Seizure; Hostage Negotiations; False Allegations; New-Cybercrime. Other fee-paying classes scheduled for: FTO; Glock Armorer and tactical de-escalation.

Lauren Bley reported on our recent classes held on the Clearwater Campus closer to our north county agencies. Two classes were well attended although there was some general miscommunication regarding the location where a few officers traveled to Allstate. She requested if there were continued interest and finding some stated that she would continue to schedule two a year and monitor attendance.



Agenda Item: Round table

Request for 2019 academy schedule to be distributed, will be sent by email.

Pinellas Park officers are attending DT Instructor school, report ongoing need for report writing. They are willing to market available training and to post and promote academic classes to officers who are eligible.

Pinellas County requests LE De-escalation, advanced driving and DT classes. SPC response of classes developing for 2019 include EVOC, SIMS and pursuit although SIMS training is costly, scenarios and state the need for a working shoot house or location for training. Their corrections training needed, even though they are short in personnel, are for de-escalation, interpersonal skills, and advanced DT training. SPC responded that there is FDLE salary incentive training available for corrections in inmate manipulation or fires in jails.

St Petersburg is facing many retirees and supervision promotions are upcoming. They are moving into their new training facilities next year and expressed interest in having many of their civilian staff attend training and have not been able to put them through trust funded classes and express needs for Instructor Techniques, stress management and first aid that non-sworn can attend. SPC responded that every other instructor type classes are being held as fee-paying and given through the year.

Treasure Island agency would prefer a four-hour block of progressive/refreshers training at the agency or an SPC offering. SPC could offer 8-16 hour of remedial training of FDLE guidelines such as driving.

Tarpon requested SIMS instructor, Mossberg armorer semi-auto training, more advanced traffic homicide, laser-tech and IPTM classes, and non-tactical staff inspections. The agency is sending officers to train-the-trainer PTSD training.

Agenda Item: Next Meeting

To be announced

Adjourned at 15:05

[illegible]



11B-20.0012 Denial and Discipline of Instructor Certification.

(1) The Criminal Justice Standards and Training Commission shall deny an instructor applicant's request for certification, in the certification categories outlined in rule 11B-20.0013, F.A.C., if the instructor applicant does not meet the minimum qualification requirements for General, High-Liability, or Specialized Instructor Certification, pursuant to rules 11B-20.001 and 11B-20.0014, F.A.C. The Commission shall notify the instructor applicant by sending a "Notice of Intent to Deny Instructor Certification," which shall state the reason(s) for the denial of instructor certification. The affected party shall have a right to a hearing pursuant to section 120.57, F.S., upon denial of certification.

(2) The Criminal Justice Standards and Training Commission is authorized to impose disciplinary action against an instructor's certification if:

(a) The instructor willfully compromises the security and confidentiality of examinations, grading keys, or test specifications used in training courses, or engages in any other conduct that subverts or attempts to subvert the State Officer Certification Examination (SOCE) process; or

(b) The instructor willfully compromises or circumvents the student attendance requirements set forth in rule 11B-35.001, F.A.C.; or

(c) The instructor willfully compromises or circumvents the trainee performance requirements pursuant to rules 11B-35.001 and 11B-35.0024, F.A.C.; or

(d) The instructor intentionally and materially falsifies criminal justice documentation; or

(e) The instructor commits an act or acts establishing gross incompetence as determined by the Commission. Gross incompetence is the lack of ability or fitness to perform as an instructor as a result of emotional instability, or physical incapacitation, or inadequate technical knowledge of subject matter, or reckless disregard for the safety of trainees or the public.

(f) The instructor teaches or supervises a basic recruit trainee in any Commission-approved Basic Recruit Training Program and engages in a romantic or sexual relationship, as defined in paragraph 11B-20.001(1)(j), F.A.C., with that basic recruit trainee; and

1. Submission to the relationship is made either explicitly or implicitly a term or condition of the basic recruit trainee's ability to complete the Basic Recruit Training Program; or

2. Submission to or rejection of the relationship by the basic recruit trainee is used as a basis for decisions affecting the basic recruit trainee's participation in the Basic Recruit Training Program; or

3. The relationship is consensual and results in the basic recruit trainee receiving an undue advantage or some benefit in the Basic Recruit Training Program as a result thereof.

(g) The instructor commits an act or acts establishing a "lack of good moral character," defined in subsection 11B-27.001(4), F.A.C.

(3) Allegations of violations against an instructor, pursuant to subsection (2) of this rule section, shall be investigated upon receipt of a written complaint or a violation(s) discovered through an audit. All sustained violations of conduct shall be scheduled before a Commission Probable Cause Determination Hearing.

(4) A training center director or agency administrator, having good cause to believe that an instructor has violated subsection (2) of this rule section, shall conduct a preliminary inquiry, and report the findings to Commission staff. An administrative investigation based upon this report shall be conducted by Commission staff, and all sustained violations of conduct shall be scheduled before a Commission Probable Cause Determination Hearing.



(5) Should a Commission Probable Cause Determination Hearing find probable cause that an instructor has violated subsection (2) of this rule section, disciplinary proceedings shall be conducted pursuant to chapter 120, F.S.

(6) Action taken by the Criminal Justice Standards and Training Commission, against an officer's certification, pursuant to subsection 11B-27.005(9), F.A.C., shall also be applicable against an officer's instructor certification.

(7) Notwithstanding subsection 11B-20.001 (4), F.A.C., if an instructor's certification is revoked, or is voluntarily relinquished, or the instructor has been adjudicated or found to be guilty of an offense, or has plead nolo contendere to any offense set forth in paragraphs 11B-20.0012(2)(a)-(f), F.A.C., the instructor shall not instruct Commission-approved Basic Recruit Training Program Courses, Advanced Training Program Courses, or Specialized Training Program Courses.

(8) The Criminal Justice Standards and Training Commission sets forth in subsections (1), (2) of this rule section, a range of disciplinary guidelines from which disciplinary penalties shall be imposed upon certified instructors who have been found by the Commission to have violated subsection 11B-20.0012(2), F.A.C.

(a) For the perpetration by the instructor of an act that would constitute any violation of paragraphs 11B-20.0012(2)(a)-(e),



Michael Dibuono

From: Brian Frank
Sent: Thursday, September 13t 2018 10:31 AM
To: Michael Dibuono cc: Eric Carver
FW: Revisions to PASS Qualifications

FYI

From: Mike Waters
Sent: Thursday, September 13, 2018 10:28 AM
To: Brian Frank
<Frank.Brian@spcollege.edu> Subject: FW:
Revisions to PASS Qualifications

Good morning Brian,

FYI

From: Mike Waters
Sent: Thursday, September 13, 2018
10:23 AM To
Subject: Revisions to PASS Qualifications

Good morning all:

Just a quick FYI on some changes to the PASS Process qualifications approved by the PPSC on Wednesday, September 12, 2018. The changes were recommended and approved based upon a review of the last five years of disqualification appeals heard by the Standards Review Committee (SRC) and their findings (grant or deny) along with current law enforcement hiring practices (local as well as nationwide). The approved changes are effective immediately (9/12/18) and are as follows:

Previous PASS Disqualification:

- Use, sale or possession of any felony drugs as listed by Florida State Statute to include the unlawful use, sale or possession of prescription drugs not prescribed to the applicant.

(For the purpose of the PASS Process, a one to two time use of prescription pain medication not prescribed to applicant that was administered by a parent or guardian shall not constitute a disqualification where the applicant is/or was under 21 and has not previously submitted a law enforcement application.)



Revised PASS Disqualification:

- Use, sale or possession of any felony drugs as listed by Florida State Statute to include the unlawful use, sale or possession of prescription drugs not prescribed to the applicant.

*For the purpose of the PASS Process, the use of a prescription drug not prescribed to applicant more than one year from date of PASS application shall not constitute a disqualification.

*For the purpose of the PASS Process, the use of anabolic steroids more than one year from the date of PASS application shall not constitute a disqualification.

Previous PASS Disqualification:

1

- Unlawful use of marijuana, hashish or other derivatives on ten or more occasions during a lifetime is considered affecting moral character or demonstrating a substantial history of poor judgment.

Revised PASS Disqualification:

- Unlawful use of marijuana, hashish or other derivatives on fifty (50) or more occasions during a lifetime is considered affecting moral character or demonstrating a substantial history of poor judgment.

Previous PASS Disqualification:

- Having two or more driver's license revocations and/or suspensions during the applicant's lifetime for driving violations, point accumulation, or failure to appear or pay a fine. This does not include suspensions for insurance or other administrative concerns. (Law Enforcement Applicants ONLY)

Revised PASS Disqualification:

- Having two or more driver's license revocations and/or suspensions within five years of date of PASS application for criminal violations, point accumulation, or failure to appear or pay a fine. This does not include suspensions for insurance or other administrative concerns. (Law Enforcement Applicants ONLY)

Please let me know if you have any questions or wish to inquiry further about the qualification revision process.

Thanks,

Mike Waters

Executive Director

Pinellas Police Standards Council

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FBINAA #225

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Quarterly Updates

Criminal Justice Standards and Training



DATE: July 13, 2018

Committee: Training Center Directors Association

Topic: Florida Basic Recruit Training Program: Law Enforcement Basic Training for Special Operations Forces Recruits, #3007 (New)

Presented By: Bureau Chief Dwight Floyd

Background: Section 943.10, Florida Statutes, was amended to create a pathway to criminal justice certification for certain special operations forces. This act went into effect July 1, 2018. Members who served for a minimum of 5 years and have no more than a 4-year break in special operations forces experiences can apply for exemption from basic recruit training. The employing agency, training center, or criminal justice selection center will verify and document the applicant's experience and training, and submit documentation to the Commission that the applicant satisfies the requirements.

The Commission shall adopt rules that establish criteria and procedures to determine if the applicant is exempt from completing basic training* and shall notify the employing agency, training center, or criminal justice selection center of the determination. The Commission may require an exempt applicant to complete additional training as it deems appropriate, based on the applicant's prior training experience.

The statute reads:

Within 1 year after receiving an exemption, an applicant who is exempt from completing the commission-approved basic recruit training must:

- a) Complete all additional required training as required by the commission.
- b) Demonstrate proficiency in the high-liability areas as defined by commission
- c) Complete the requirements of s. 943.13{

Current Status: A workgroup was formed to assist Commission staff with legislative efforts relating to the Equivalency of Training for former special operations forces. Meetings were held with representation from the Training Center Directors Association, FDLE staff, basic recruit instructors, former military special operations forces members, and law enforcement agency representatives. The workgroup made recommendations for law enforcement basic recruit training that allow former special operations forces members to take a shortened version of the basic academy. Within this program recruits will have to show proficiency on specific high liability courses and complete the rest of the academy as follows:

Basic Recruit Training Program:

Law Enforcement Basic Training for Special Operations Forces Recruits

Course Number	Course Title	Hours
CJK 0001	Introduction to Law Enforcement	10



CJK 0012		62
CJK 0013	Interactions in a Diverse Community	40
CJK 0014	Interviewing and Report Writing	56
CJK 0064	Fundamentals of Patrol	35
CJK 0065	Calls for Service	36
CJK 0077	Criminal Investigations	50
CJK 0078	Crime Scene to Courtroom	35
CJK 0087	Traffic Stops	30
CJK 0084	DUI Traffic Stops	24
CJK 0088	Traffic Crash Investigations	32
CJK 0020	CMS Law Enforcement Vehicle Operations	48
CJK_0032	CMS First Aid for Criminal Justice Officers (Show proficiency only)	8
CJK_0041	CMS Criminal Justice Firearms (Show proficiency only)	8
CJK_0052	CMS Criminal Justice Defensive Tactics (Show proficiency only)	8
CJK 0422	Dart-Firing Stun Gun	8
	PROGRAM TOTAL	490

Required Forms	
Form Number	Form Name
CJSTC-075	Physician's Assessment
CJSTC-04-CMS	CMS Firearms Performance Evaluation
CJSTC-05-CMS	CMS First Aid Performance Evaluation
CJSTC-06-CMS	CMS Defensive Tactics Performance Evaluation
COSTCO-CMS	CMS Vehicle Operations Performance Evaluation
CJSTC-013-CMS	DUI Traffic Stops Performance Evaluation

The proposed program will be presented to the Commission with an effective date of August 2 F

Decision Points: None.

Action Requested: None. Please address any questions to Curriculum Manager Garrett Riggs at garrettriggs@fdle.state.fl.us.