

**Corrections Academy
Admission Requirement Checklist**

Program Information

- Complete the [St. Petersburg College Admission Application](#) and pay the \$40 non-refundable fee.
***Note to returning students:** If you have not enrolled in courses for six previous semesters, you will need to complete the online [Readmission Application in MySPC](#). You will be asked if you want to complete the readmission process when you log in to MySPC. Failure to do so will prohibit or delay your course enrollment.
- Submit official, unopened (sealed) high school transcript(s) or GED transcripts. Applicants who have earned an Associate in Arts, Associate in Science, Associate in Applied Science, Baccalaureate, or higher degree from a regionally accredited institute are waived from this requirement but must submit all transcripts documenting degree completion. Unofficial copies or official copies that have been opened are not acceptable.
- Meet the [state-mandated entry requirements](#).
 - Be at least 19 years of age.
 - Be a citizen of the United States.
 - Have earned a high school graduate or equivalent (GED). (A bachelor's degree is required for correctional probation officers.)
 - Not have been convicted of any felony or of a misdemeanor involving perjury or false statement.
 - Any person who, after July 1, 1981, pleads guilty or nolo contendere to, or is found guilty of a felony, or of a misdemeanor involving perjury or a false statement, shall not be eligible for employment or appointment as an officer, notwithstanding suspension of sentence or withholding of adjudication.
 - Never have received a dishonorable discharge from any of the Armed Forces of the United States.
 - Have good moral character.
 - Have passed a Commission approved [Basic Abilities Test](#), if not certified and attending a Florida Basic Recruit Training Program
 - Successfully completed the Florida Basic Recruit Training Program for the respective discipline or [equivalency for out of state officers](#).
 - Achieved a passing score on the State Officer Certification Examination.
 - Have been fingerprinted by the employing agency with prints processed by the FDLE and the FBI.
 - Successfully passed a background investigation, to include drug testing.
 - Have passed a physical examination by a licensed physician.
 - Completed a [CJSTC-68 Affidavit of Applicant Form](#)
 - If already a certified officer) Complied with [mandatory retraining](#) or educational requirements.
- Successfully pass the [PERT Test in Reading \(106-150\) and Writing \(103-150\)](#)
- Complete the [Police Applicant Screening Service \(PASS\)](#) background check for \$250. You can find the PASS office at the Allstate Campus of St. Petersburg College.
- After completing the PASS process you will receive a PASS completion letter by email. A copy of the letter must be given to the academy coordinator prior to completion of the academy.

- You will receive a registration packet about two months prior to the start date of the academy. The packet includes all information about uniforms, which cost approximately \$300. The packet will be sent to your.....
- Pre-registration steps
 - Get a physical exam and have a physician complete the FDLE CJSTC 75 form and health questionnaire provided in the packet.
 - Schedule a pre-academy appointment with the academy coordinator. Appointments can be scheduled by contacting the Public Safety Academy Office at 727-341-4516.
 - Bring the completed packet to the interview.
 - Register and pass the required \$25 physical assessment.

Program Information

The Corrections Academy provides the training you need to pass the [Florida Department of Law Enforcement State Certification Examination](#) and become a correctional officer. You can serve in local sheriffs' departments, Florida Department of Corrections facilities and private correctional companies. Our academy is held at our FDLE approved training center and uses the curriculum of the Florida Criminal Justice Standards and Training Commission (CJSTC). These courses count toward sub-plans of our A.S. degree in Criminal Justice Technology, which transfers to our bachelor's degree in Public Safety Administration. Students who pass the state exam will be awarded up to 18 credit hours towards the AS Degree in Criminal Justice Technology. This will include the following courses:

- CJB 1031C – First Aid for CJ Officers
- CJB 1040C – CMS Firearms
- CJB 2050C – CMS Defensive Tactics in CJ
- CJB 1495 – Criminal Justice Wellness
- CJD 1702 – Criminal Justice Communications
- CJD 1703 – Criminal Justice Interpersonal Skills I
- CJD 2742 – Correctional Operations

Schedule and Length

The program takes 12-14 weeks to complete, for a total of 444 hours. You should plan on attending classes full time between the hours of 7:45 am and 4:45 pm. Start dates vary. Please find the upcoming start dates by clicking [here](#) and choosing the schedule tab.

Program Cost

For Florida Residents, the cost of the Corrections Academy is \$3200. For non-Florida residents, the cost of tuition is \$6396.92. This program is not federal financial aid eligible. This program is Florida Prepaid and agency sponsorship eligible. For more information on sponsorship through the Pinellas County Sheriff's Office, please visit <https://www.pcsoweb.com/administration/human-resources/current-openings>.

Questions?

Please submit your questions about this program to the Public Safety Academy Office at 727-341-4516



**Southeastern Public Safety Institute
FITNESS STANDARDS FOR ACADEMY STUDENTS**

Effective January 12, 2018, all students entering future Law Enforcement and Corrections Academies must meet or exceed the tenth percentile of the Cooper Fitness Standards, prior to enrolling in an academy program, on assessments of the vertical jump, push-ups, sit ups, 1.5 mile run, and 300 meter sprint.

The minimum scores that must be met are listed on this chart:

Age Range	Vertical Jump (Inches)		Push Ups (Max Effort)		Sit Ups (1 minute Effort)		1.5 Mile Run/Walk (Minutes/Seconds)		300 Meter Run (Seconds)	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
<20	16	12	18	8	33	25	15:30	18:33	73.4	97.0
20-29	16	12	18	8	30	21	15:30	18:33	73.4	97.0
30-39	15.5	10.2	13	6	26	15	15:57	19:43	74.9	100.0
40-49	12.1	7	9	4	22	10	16:46	20:52	90.0	121.5
50-59	10	N/A	6	N/A	15	6	18:37	22:52	101.6	N/A
60-69	N/A	N/A	4	N/A	10	1	21:51	24:48	N/A	N/A
70-79	N/A	N/A	N/A	N/A	10	1	24:49	26:51	N/A	N/A
*N/A= Not enough data to establish a minimum standard										

Students not reaching the minimum level in any one of the assessments will be denied entry into the academy program, until they can meet the minimum requirements.

The student must contact the class coordinator to schedule a date for the Physical Assessment prior to the start of the academy class for which they are scheduled. The student must have completed the PASS process to the point of receiving a letter authorizing provisional entry to the academy.

Contact the Academy coordinator for further questions:

Joseph Saponare: (727) 344-8078
Saponare.Joseph@SPCollege.edu

Accessibility Services

St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own technical standards which all students must meet with or without an accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact the Allstate Center (AC) Accessibility Services (AS) at 727-398-8284 or <http://go.spcollege.edu/Accessibility/> even if you are registered with another campus. St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information visit spcollege.edu/eaeo/.