ADMISSION GUIDE and Program Information
Bachelor of Science in Educational Studies and Community Leadership – Interdisciplinary (IDS) Track

Admissions Checklist

Students need to meet the following requirements for admission.

☐ An A.A. degree or higher from a regionally accredited school or 60 credits and all general education courses that meet SPC's general education requirements

☐ A cumulative grade point average of 2.0 on a 4.00 scale in all college classes

☐ Students New to SPC: Complete the St. Petersburg College Admission Application and pay the non-refundable fee. Students Returning to SPC (not enrolled in SPC courses within the last six semesters): Complete the online Readmission Application in MySPC. Students will indicate on the application the program to which they would like to apply: Bachelor of Science (BS) - Educational Studies and Community Leadership.

Current SPC Students (enrolled within the last six semesters): Submit the application for the Bachelor of Science Educational Studies by logging in to MySPC and at the bottom of the page, select Apply for a Bachelor's Program.

☐ Submit official (sealed) high school transcript or GED transcript. (Transcripts that have been opened are not accepted.) Applicants who have earned an associate, bachelor, or higher degree from a regionally accredited institution are waived from this requirement. Students who have completed 2 years/credits of a foreign language in high school will need to submit official high school transcripts.

Note: Transcripts from schools outside the U.S. must be evaluated by a NACES approved agency.

☐ Submit official (sealed) transcripts from all regionally accredited colleges/universities currently or previously attended. (Transcripts that have been opened are not accepted.)

Note: Transcripts from schools outside the U.S. must be evaluated by a NACES approved agency.

☐ Students offered admissions will be notified through their student email account in MySPC and their personal email.

Bachelor of Science in Educational Studies and Community Leadership – Interdisciplinary Track

Admission Information

- All students must have an AA degree for admission and a 2.0 GPA.
- All qualified students will be offered admission and eligible to start in Fall, Spring or Summer.
- Students offered admission will be notified in their student email account in MySPC and their personal email. **Note:** Once admission requirements are completed, the student’s application will be reviewed again and a letter of admission will be sent to both their student email and their personal email.
- Student completes an online orientation sent to their MYSPC email account.
- Students complete an online, Intent to Participate and will receive an email with program of study information, and can register for classes.
- Foreign language (FL) is not an admission requirement, but must be completed to graduate. Student must have 2 years of high school FL (e.g., Spanish 1 & 2), or, two semesters of college foreign language (e.g., ASL 1 & ASL 2). **Note:** Students are strongly encouraged to have FL completed before entrance into the College of Education.
• Students should apply for admissions the semester **before** they plan to attend.

**Application Process**

1. Student applies to the EDST IDS-BS program.
2. Student will receive email communication to both their personal email and student email in MySPC verifying receipt of application.
3. Admission requirements will appear in student’s To Do List in MySPC. As they are completed, they will be removed from the To Do List. (If foreign language is not met, this item will remain on the To Do List, however, does not prohibit students from entering the College of Education.)
4. Once all requirements have been satisfied, student’s application will be processed for admission.
5. Student will receive email offer of admission sent to their MySPC and personal email accounts.

**Special Information**

• All students must pass a Level II background check.
• This degree **does not** lead towards a teaching certificate.
• This degree is a sequential program (courses are designed in a sequence) and students are strongly encouraged to stay on their sequence to ensure course availability, and all graduation requirements are met. **Note:** classes **are not** offered every semester.

**Program Information**

• This degree includes classes from several **Baccalaureate** degrees: College of Education, College of Business, and College of Public Policy & Administration with an emphasis on community and youth leadership.
• Classes are designed to be taken online, fulltime. **Note:** This program **may** have ample face-to-face courses options for international and veteran students with precise planning and early registration.
• Classes are available 16 weeks, 8 weeks 1 & 2, online, blended and face-to-face (F2F). **Note:** There are classes with some F2F options.
• Students should be able to dedicate approximately 3 hours outside of the classroom for each credit hour they are enrolled in for the program.
• **Not** all courses are offered every semester.
• Students must purchase **Chalk and Wire (C&W)**, an electronic portfolio system in which course assignments will be uploaded/submitted. **Note:** More information provided upon admit to the COE.
• All education students are assigned an academic advisor for assistance.
• Non-attendance for two or more semesters will require the student to meet with their advisor and may require a change to the newest catalog requirements.
• Students are required to maintain a 2.0 cumulative and program (education coursework) GPA.
• This program requires 60 upper division (3000-4000 level) credits.
• This program requires a minimum grade of “C” in all upper division courses and lower level state-mandated prerequisite credits.
• Graduation from this program requires a minimum of 120 credits earned from courses that satisfy the requirements of the program.

**Field Experience Hours**

• This degree will require field experience hours.
Foreign Language Requirements

A minimum of two consecutive years of the same foreign language in high school, OR, two semesters of a foreign language at the college level must be completed in to graduate from this program. If high school credits are being used to meet this requirement, the student needs to provide their official high school transcripts to be sent to SPC. Students can contact their academic advisor for assistance.

Transfer Credit

This program will review coursework transferred in from other institutions on a case-by-case basis.

The course must be from a regionally accredited school and each course is carefully reviewed. Course description, syllabus and supporting material will be required to document similarities in major learning objectives and core competencies.

Direct questions regarding transfer credit evaluation to transcript.evaluator@spcollege.edu.

**Students need to send an email from their SPC email address and include the following information when contacting Admissions & Records:

- Student Name
- SPC Student ID Number
- Course prefix, number, title, and term/year completed as it appears on student’s original transcript

It is the student’s responsibility to make sure transfer coursework meets the course requirements for SPC.

Students must complete at least 30 upper division (3000/4000 level) credits in residence (at SPC) in order to earn their degree.

Alternate Satisfactions

Courses that transfer in as 1999, 2999, 3999, or 4999 count as electives and do not satisfy specific course requirements. The student may request an Alternate Satisfaction for the specific course. If approved, the course may be used to meet the specific course requirement.

E.g.: If an ethics course transfers in as “PHI 1999” it does not meet the requirement for ethics. An Alternate Satisfaction would need to be requested and approved for PHI 1600.

To initiate the Alternate Satisfaction request/review process:

**Students need to submit an Alternate Satisfaction Survey to the Chair of the College of Education or appropriate Dean and include the following information when submitting the survey - https://www.spcollege.edu/survey/17254

- Student Name
- SPC Student ID Number
- Which SPC degree/program they are seeking
- SPC course for which student wants credit
- Course number at previous school and credit amount
- Course description from previous school’s catalog
- Syllabus from previous school
- When course was completed

Contact Information for Deans (Alternate Satisfaction)
College of Education: Chair, Dr. Andrea Kelly - Kelly.andrea@spcollege.edu
Communications & Foreign Language: Dean, Dr. Joe Leopold – leopold.joe@spcollege.edu
Ethics: Dean, Dr. Susan Demers – Demers.Susan@spcollege.edu
Humanities/Fine & Applied Arts: Katherine Proctor, Administrative Specialist – Proctor.Katherine@spcollege.edu
Mathematics: Administrative Specialist, Eileen Brennecke – Brennecke.Eileen@spcollege.edu
Natural Science: Dean – Natavia Middleton - Middleton.Natavia@spcollege.edu
Social & Behavioral Science: Dean, Dr. Joseph Smiley – Smiley.Joseph@spcollege.edu

Points of Contact
Dr. Kimberly Hartman, Dean
Tarpon Campus
Hartman.Kim@spcollege.edu
727-712-5876

Pamela Wilkins, Senior Academic Coordinator/Adjunct/ ELITE Educator Coordinator
Tarpon Campus
Wilkins.pam@spcollege.edu
727-712-5888

Pat Roper, Administrative Services/Program Specialist
Tarpon Campus
Roper.pat@spcollege.edu
727-712-5410

Dr. Andrea Kelly, Chair
Tarpon Campus
Kelly.andrea@spcollege.edu
727-791-2667

Prof. Anne Ryan
Clearwater Campus
Ryan.Anne@spcollege.edu
727-791-2776

Dr. Michael Poulin
St. Pete Gibbs Campus
Poulin.Michael@spcollege.edu
727-791-2788

Estimated Cost *** Includes 60 upper level credits (does not include state-mandated prerequisite courses, general education, or foreign language coursework). Any additional required credits will increase the total cost of the program. ***

<table>
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<tr>
<th>Type of Student</th>
<th>Tuition</th>
<th>Textbooks</th>
<th>Total</th>
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<td>Florida Resident</td>
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<td>$ 9,650</td>
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<tr>
<td>Non-FL Resident</td>
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<td>$ 2,250</td>
<td>$ 28,250</td>
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MLP (My Learning Plan)

My Learning Plan is a tool inside MySPC that helps students plan which courses they take each semester through graduation. Students can use the course sequence within their Orientation Packet to help map out their courses. Students will also be required to meet with their College of Education faculty advisor each semester to ensure they are meeting program requirements.

When Courses are Offered

Student’s take classes fall, spring and summer. Students must attend every semester to ensure program requirements are met. It is strongly suggested that students follow their sequence. If any registration problems student and/or their advisor should contact the College of Education.

The Academic Pathway for the Educational Studies/IDS-BS lists classes required for graduation.

NOTE: ALL INFORMATION IN THIS GUIDE IS SUBJECT TO CHANGE