ADMISSION GUIDE
Bachelor of Science in Educational Studies – Interdisciplinary Studies Subplan
EDST-BS  Fall 2016 Term 0520

Admissions Checklist

Students need to meet the following requirements to be admitted to the Bachelor of Science (BS) - Educational Studies (Interdisciplinary Subplan) program:

□ An A.A. degree or higher from a regionally accredited school or 60 credits and all general education courses that meet SPC's general education requirements

□ The following state-mandated prerequisites with a grade of C or higher:
  __ EDF 1005 - Introduction to Education
  __ EDF 2085 - Teaching Diverse Populations
  __ EME 2040 - Introduction to Educational Technology

□ A cumulative grade point average of 2.0 on a 4.00 scale in all college classes

□ Students New to SPC: Complete the St. Petersburg College Admission Application and pay the non-refundable fee.
  Students Returning to SPC (not enrolled in SPC courses within the last six semesters): Complete the online Readmission Application in MySPC. Students will indicate on the application the program to which they would like to apply: Bachelor of Science (BS)-Educational Studies: Interdisciplinary Subplan.
  Current SPC Students (enrolled within the last six semesters): Submit the application for the Bachelor of Science (BS)-Educational Studies: Interdisciplinary Subplan by logging in to MySPC and at the bottom of the page, select Apply for a Bachelor’s Program.

□ Submit official (sealed) high school transcript or GED transcript. (Transcripts that have been opened are not accepted.) Applicants who have earned an associate, bachelor, or higher degree from a regionally accredited institution are waived from this requirement. Students who have completed 2 years/credits of a foreign language in high school will need to submit official high school transcripts.
  Note: Transcripts from schools outside the U.S. must be evaluated by a NACES approved agency.

□ Submit official (sealed) transcripts from all regionally accredited colleges/universities currently or previously attended. (Transcripts that have been opened are not accepted.)
  Note: Transcripts from schools outside the U.S. must be evaluated by a NACES approved agency.

Students offered admission will be notified through their student email account in MySPC and their personal email. Students will need to complete a mandatory online orientation.
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Admission Information

- Students should apply for admission the semester before they plan to attend.
- All qualified students will be offered admission and eligible to start in the next applicable semester: Fall, Spring, or Summer.
- All students seeking admissions must complete three state mandated classes with a grade of C of better: EDF 1005, EDF 2085 and EME 2040. These classes are offered each semester in online, face-to-face and/or blended modalities.
- Foreign language is not an admission requirement. (Students are strongly encouraged to have it completed before entrance into the College of Education.)

Application Process

1. Student applies to the BS-EDST/IDS program.
2. Student will receive email communication to both their personal email and student email in MySPC verifying receipt of application.
3. Admission requirements will appear on student’s To Do List in MySPC. As items are completed, they will be removed from the To Do List. (If foreign language is not met, this item will remain on the To Do List but does not prohibit students from entering the College of Education.)
4. Once all requirements have been satisfied, student’s application will be processed for admission.
5. Student will receive email offer of admission sent to their MySPC and personal email accounts that includes an online orientation link.
6. Students will complete an online orientation which includes the link to the Intent to Participate survey, sent to their MySPC email account.
7. Student should submit the Intent to Participate as soon as possible.
8. Once Intent to Participate is received, degree-seeking status will be updated to BS-EDST/IDS.
9. E-mail confirmation that degree-seeking status has been updated will be sent to both their MySPC and personal e-mail accounts.
10. Student is now eligible to register for program classes. 
    - If a student has not fulfilled all admission requirements to this program, they will need to complete the missing requirements.
      o The student should check their To Do List and student email in MySPC to see what they are missing.
      o Once requirements are completed, the student’s application will automatically be reviewed again and a letter of admission will be sent to both their MySPC and personal email accounts.
      o The student should submit the Intent to Participate online survey as soon as possible.

Special Information

- All students must pass a Level II background check as part of the course requirements for EDF 1005, EDF 2085. Students may be required to complete additional background screenings for upper division coursework.
- State-mandated prerequisite courses EDF 1005 and EDF 2085 each require 15 hours of field experience under the supervision of a K-12 teacher certified in-field. This requires students to pay to be fingerprinted in order to complete the Level II security clearance.
  o A student who has a criminal background may be prevented from completing field experience hours in a classroom, which would prevent successful completion of these courses. Contact Pam Wilkins at Wilkins.Pam@spcollege.edu for further information.
- Information about fingerprinting will be given at the beginning of EDF 1005/EDF 2085.

- **This degree does not lead towards a teaching certificate.**

**Program Information**

- This degree includes classes from four Baccalaureate disciplines (or programs or Colleges): *College of Education, College of Business, College of Public Policy & Administration* and *College of Public Safety*.
- Classes can be taken full-time or part-time.
- Courses are offered in various modalities: 16 weeks, 8 week Fast Tracks, online, blended and F2F.
- Students should be able to dedicate approximately 3 hours outside of the classroom for each credit hour which they are enrolled in for the program.
- Classes are offered during the day and evening hours.
- The face-to-face and blended classes are offered at the Tarpon, Clearwater, St. Pete and Epicenter, campus(es)
- Not all courses are offered every semester.
- All education students are assigned a College of Education faculty advisor who will be able to assist with registration and course selection.
- Non-attendance for two or more semesters will require the student to meet with their faculty advisor and may require a change to the newest catalog requirements.
- Students are required to maintain a 2.0 cumulative and program (education coursework) GPA.
- This program requires 60 upper division (3000-4000 level) credits.
- This program requires a minimum grade of “C” in all upper division courses and lower level state-mandated prerequisite courses.
- Graduation from this program requires a minimum of 120 credits earned from courses that satisfy the requirements of the program.
- This program has very few face-to-face courses for international and veteran students. Students should contact the department directly to discuss scheduling options. **Most summer courses are only offered online.**

**Field Experience Hours**

- This degree will require a minimum of 5 field experience hours.
- Additional field experience hours are required for some of the elective classes that the student may choose to take.

**Foreign Language Requirements**

A minimum of two consecutive years of the same foreign language in high school OR two semesters of the same foreign language at the college level must be completed in order to graduate from this program. If high school foreign language coursework is being used to meet this requirement, students need to be sure that their official high school transcripts have been submitted and that SPC transcripts reflect their foreign language requirement as having been met. Contact an advisor, if needed.

**Transfer Credit**

This program will review coursework transferred in from other institutions on a case-by-case basis.

The course must be from a regionally accredited school and each course is carefully reviewed. Course description, syllabus and supporting material will be required to document similarities in major learning objectives and core competencies.

Direct questions regarding transfer credit evaluation to transcript.evaluator@spcollege.edu.

**Students need to send an email from their SPC email address and include the following information when contacting Admissions & Records:**

- Student Name
- SPC Student ID Number
• Course prefix, number, title, and term/year completed as it appears on student’s original transcript

It is the student’s responsibility to make sure transfer coursework meets the course requirements for SPC.

**Students must complete at least 30 upper division (3000/4000 level) credits in residence (at SPC) in order to earn their degree.**

**Alternate Satisfactions**

Courses that transfer in as 1999, 2999, 3999, or 4999 count as electives and do not satisfy specific course requirements. The student may request an Alternate Satisfaction for the specific course. If approved, the course may be used to meet the specific course requirement. (For example, if an ethics course transfers in as “PHI 1999” it does not meet the requirement for ethics. An Alternate Satisfaction would need to be requested and approved for PHI 1600.)

To initiate the **Alternate Satisfaction** request/review process:

**Students need to submit an Alternate Satisfaction Survey to the Chair of the College of Education or appropriate Dean** and include the following information when submitting the survey - [https://web.spcollege.edu/survey/21215](https://web.spcollege.edu/survey/21215)

- Student Name
- SPC Student ID Number
- Which SPC degree/program they are seeking
- SPC course for which student wants credit
- Course number at previous school and credit amount
- Course description from previous school's catalog
- Syllabus from previous school
- When course was completed

**Points of Contact**

Pamela Wilkins, Senior Academic Coordinator  
Tarpon Campus - Bilirakis Building, BB 146  
[Wilkins.Pam@spcollege.edu](mailto:Wilkins.Pam@spcollege.edu)  
727-712-5888

Pat Roper, Administrative Service Specialist  
Tarpon Campus - Bilirakis Building, BB 140  
[Roper.Pat@spcollege.edu](mailto:Roper.Pat@spcollege.edu)  
727-712-5410

Andrea Kelly, Academic Chair  
Clearwater Campus - Natural Science & Math Building, NM 140 / Tarpon Campus - Bilirakis Building, BB 154  
[Kelly.Andrea@spcollege.edu](mailto:Kelly.Andrea@spcollege.edu)  
727-791-2667
Estimated Cost *** Includes 60 upper level credits (does not include fees for state-mandated prerequisite courses, general education, online fees, lab fees, or foreign language coursework). Any additional required credits will increase the total cost of the program. ***

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<th>Tuition</th>
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<td>Non-FL Resident</td>
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MLP (My Learning Plan)
My Learning Plan is a tool inside MySPC that helps students plan which courses they take each semester through graduation. Students receive the course sequence in their MySPC College of Education Welcome Email. They should use this as a guide to help map out their courses. Students will also be required to meet with their College of Education faculty advisor each semester to ensure they are meeting program requirements.

When Courses are Offered
Classes are offered in the Fall, Spring and Summer semesters. There is no set sequence for this plan of study.

The Academic Pathway for the B.S.-Educational Studies-IDS lists classes required for graduation.

PLEASE NOTE, ALL INFORMATION IN THIS GUIDE IS SUBJECT TO CHANGE