

ADMISSION GUIDE
Middle Grades General Science Education – B.S. Degree
Admissions Checklist

Students need to meet the following requirements to be admitted to the Bachelor of Science (BS) – Middle Grades Science Education degree program:

- An **A.A. degree** or higher from a regionally accredited school **or** 60 credits and all general education courses that meet [SPC's general education requirements](#)
- Complete ALL of the following state-mandated prerequisites with a grade of C or higher:
 - **EDF 1005 - Introduction to Education**
 - **8 credits of Biology****, (Biology with Lab I & II—**BSC 2010 & BSC 2010L, BSC 2011 & BSC 2011L** is the strongly suggested option because it also satisfies the prerequisites for both PCB 3043C and PCB 4674, which are part of the major. *If the biology prerequisites are not taken prior to admission (SEE NOTE) to the College of Education, they must be completed during the first two semesters).

****NOTE:** Students still meet admission requirements with General Chemistry & Qualitative Analysis with Lab I & II—CHM 2045 & CHM 2045L, CHM 2046 & CHM 2046L, OR *Physics with Lab I & II—PHY 2048 & PHY 1048L, PHY 2049 & PHY 1049L, **however**, will need to take BSC2010/L & BSC2010/L during their first two semester of MG Science coursework.*

*****NOTE:** Students will need: CHM 1025/L, OR, one year of high school chemistry as a prerequisite to BSC 2010 & BSC 2010L (see above) and SCE 3420C (which is a course in this major).*

Additional requirements for admission:

- **4 credits of Geology with Lab—GLY 2010 & GLY 2010L** (this class is only offered in the spring semester)
 - **3 credits of Oceanography—OCE 2001**
 - A cumulative **grade point average of 2.5 on a 4.00** scale in all college classes
 - Passing scores from ALL sections of [Florida's General Knowledge test](#)
- **Students New to SPC:** Complete the [St. Petersburg College Admission Application](#) and pay the non-refundable fee. **Students Returning to SPC (not enrolled in SPC courses within the last six semesters):** Complete the online [Readmission Application in MySPC](#). **Current SPC Students (enrolled within the last six semesters):** Submit the application for the Bachelor of Science (BS)-Elementary Education by logging in to [MySPC](#) and at the bottom of the page, select *Apply for a Bachelor's Program*.
- [Submit official \(sealed\) high school transcript or GED transcript.](#) (Transcripts that have been opened are not accepted.) Applicants who have earned an associate, bachelor, or higher degree from a **regionally accredited** institution are waived from this requirement. **Students who have completed 2 years/credits of a foreign language in high school will need to submit official high school transcripts.**
Note: Transcripts from schools outside the U.S. must be evaluated by a [NACES approved agency](#).

- [Submit official \(sealed\) transcripts from all regionally accredited colleges/universities currently or previously attended.](#) (Transcripts that have been opened are not accepted.)

Note: Transcripts from schools outside the U.S. must be evaluated by a [NACES approved agency](#).

- Students offered admissions will be notified through their student email account in [MySPC](#) and their personal email. Students will need to attend a mandatory two-hour *face-to-face* orientation at a designated SPC's campus and will receive specific information about the orientation via their MySPC email (e.g., day, time, etc.).

Middle Grades General Science Education – B.S. Degree

Admission Information

- All qualified students will be offered admission and eligible to start in the next applicable semester: Fall or Spring.
- Students offered admission will be notified in their student email account in [MySPC](#) and their personal email. They should sign up for the face-to-face (or online if out of surrounding areas) orientation, via the online survey as soon as possible.
- If a student has not fulfilled all admission requirements to this program, they will need to complete the missing requirements. The student should check their To Do List and student email in MySPC to see what they are missing. Once requirements are completed, the student's application will be reviewed again and a letter of admission will be sent to their student email and personal email. The student should submit the *orientation survey* as soon as possible.
- Once the *survey* has been submitted by the student, they must attend the orientation (F2F or online orientation if out of the surrounding area) to be placed in the program and registered for classes.
- All students seeking admissions must complete state mandated classes with a grade of C or better: **EDF 1005**, and **ALL additional state mandated science pre-requisites**. These classes **may not** be offered each semester. Check availability with the department chair (e.g., Science Dept. Chair).
- Students should apply for admissions the semester before they plan to attend.
- Foreign language is *not* an admission requirement, *however*, **must** be completed as part of the degree. (Students are strongly encouraged to complete before entrance into the College of Education.)
- Students must successfully pass all sections of the General Knowledge Test (GKT). (There are no exceptions and no waivers.)

Application Process

1. Student applies to the **MGSED-BS** Education program
2. Student will receive email communication to both their personal email and student email in MySPC verifying receipt of application
3. Admission requirements will appear in student's To Do List in MySPC. As they are completed, they will be removed from the To Do List. (If foreign language is not met, this item will remain on the To Do List but does not prohibit students from **entering** the College of Education.)
4. Once all requirements have been satisfied, student's application will be processed for admission
5. Student will receive email offer of admission sent to their MySPC and personal email accounts
6. Student signs up for the face-to-face **College of Education** orientation
7. Degree-seeking status updated to MGSED-BS
8. Student attends orientation and registers for classes by the College of Education for the first semester.

Special Information

- **All students must pass a Level II background check**
- State-mandated prerequisite courses EDF 1005 require 15 hours of field experience under the supervision of a **public** K-12 teacher certified in-field. This requires students to pay to be fingerprinted in order to complete the Level II security clearance. A student who has a criminal background precluding him or her from volunteering in a classroom may not be able to complete the field experience and may not receive credit for these courses.
- All students must complete the **General Knowledge Test (GKT)**, *prior* to admission. It is strongly suggested to take this test within the first year of AA degree coursework.

General Knowledge Test (GKT)

<http://www.fl.nesinc.com/testPage.asp?test=GK>

Note: Students are required to complete TWO additional state exams within their degree path.

Professional Education Exam (ProEd) and the **Subject Area Exam (SAE)** will be completed as part of the degree requirements.

<http://www.fl.nesinc.com/testPage.asp?test=PET>

Subject Area Exam (SAE) will be completed as part of the degree requirements.

<http://www.fl.nesinc.com/testPage.asp?test=025>

Program Information

- Classes are offered in a sequential format.
- This program can be completed completely online (Note – field experience hours must be completed in a classroom setting).
- This degree plan has been designed for *fulltime* students. Students that are not able to attend full time will work with their academic advisor to create schedule or, the MG Science lead faculty member, Dr. Meg Delgato. Delgato.meg@spcollege.edu
- Students should be able to dedicate approximately 3 hours outside of the classroom for each credit hour they are enrolled in for the program.
- This program requires an extensive amount of school based hours and a full-time 16-week internship in a **public school setting**.
- Courses are offered in a 16-week semester for fall and spring and a 10-week summer semester.
- Not all courses are offered every semester.
- All education students are assigned an academic advisor who will be able to assist with registration and course selection if needed.
- Students are strong encouraged to stay on “sequence”.
- Non-attendance for two or more semesters will require the student to meet with their academic advisor and may require a change to the newest catalog requirements.
- Students are required to maintain a 2.5 cumulative *and* program (education coursework) GPA.
- This program requires 60 upper division (3000-4000 level) credits.
- This program requires a minimum grade of “C” in all upper division courses and lower level state-mandated prerequisite credits.

- Graduation from this program requires a minimum of 120 credits earned from courses that satisfy the requirements of the program.
- Graduation requirements consist of passing scores on the FTCE (GKT, ProEd. & SAE).
<http://www.fldoe.org/accountability/assessments/postsecondary-assessment/ftce/>

Field Experience Hours/Practicums and Internship

- This degree will required an extensive amount of field experience hours (see academic pathways), and;
 - Two “in school” practicums (the beginning of student teaching) during working school hours.
 - A full semester internship during working school hours.
- Students must complete these hours in a face-to-face *classroom* setting.
- The College of Education internship requires students to be in the classroom during the day (fulltime).
- All classes will need to be completed before internship is permitted (including foreign language).
- Interns are placed in a public school, in *Pinellas, Pasco, Hillsborough or Hernando County* (other districts may be approved based on online MG Science program). For additional information, contact Sheri Kent-Roberts in the Office of School Partnership (OSP). KentRoberts.Sherri@spcollege.edu
- Students are not paid during their internship.
- Students are not permitted to take classes during their internship.

Foreign Language Requirements

A minimum of two consecutive years of the same foreign language in high school **OR** two semesters of a foreign language at the college level must be completed in order to graduate from this program. If high school credits are being used to meet this requirement, the student needs to be sure their official high school transcripts have been submitted and that SPC transcripts reflect their foreign language has been met. Contact an advisor, if needed.

Transfer Credit

This program will review coursework transferred in from another institution on a case-by-case basis.

The course must be from a regionally accredited school and each course is careful reviewed. Course description, syllabus, and supporting material will be required to document similarities in major learning objectives and core competencies.

Direct questions regarding transfer credit evaluation to transcript.evaluator@spcollege.edu.

****Students need to send an email from their SPC email address and include the following information when contacting Admissions & Records:**

- Student Name
- SPC Student ID Number
- Course prefix, number, title, and term/year completed as it appears on student’s original transcript

It is the student’s responsibility to make sure transfer coursework meets the course requirements for SPC.

Students must complete at least 30 upper division (3000/4000 level) credits in residence (at SPC) in order to earn their degree.

Alternate Satisfactions

Courses that transfer in as 1999, 2999, 3999, or 4999 count as electives and do not satisfy specific course requirements. The student may request an Alternate Satisfaction for the specific course. If approved, the course may be used to meet the specific course requirement.

Ex: If an ethics course transfers in as "PHI 1999" it does not meet the requirement for ethics. An Alternate Satisfaction would need to be requested and approved for PHI 1600.

To initiate the **Alternate Satisfaction** request/review process:

Students need to submit an Alternate Satisfaction Survey to the Chair of the College of Education or appropriate Dean and include the following information when submitting the survey -

<https://www.spcollege.edu/survey/17254>

- Student Name
- SPC Student ID Number
- Which SPC degree/program they are seeking
- SPC course for which student wants credit
- Course number at previous school and credit amount
- Course description from previous school's catalog
- Syllabus from previous school
- When course was completed

Contact Information for Deans (Alternate Satisfaction)

College of Education: Chair, Dr. Andrea Kelly – Kelly.andrea@spcollege.edu

Communications & Foreign Language: Dean, Dr. Joe Leopold – leopold.joe@spcollege.edu

Ethics: Dean, Dr. Susan Demers – Demers.Susan@spcollege.edu

Humanities/Fine & Applied Arts: Katherine Proctor, Administrative Specialist –

Proctor.Katherine@spcollege.edu

Mathematics: Administrative Specialist, Eileen Brennecke – Brennecke.Eileen@spcollege.edu

Natural Science: Dean – Natavia Middleton – Middleton.Natavia@spcollege.edu

Social & Behavioral Science: Dean, Dr. Joseph Smiley – Smiley.Joseph@spcollege.edu

Points of Contact

Pamela Wilkins, Senior Academic Coordinator

Tarpon Campus

Wilkins.pam@spcollege.edu

727-712-5888

Pat Roper, Administrative Service Specialist

Tarpon Campus

Roper.pat@spcollege.edu

727-712-5410

Andrea Kelly, Chair

Clearwater & Tarpon Campuses

Kelly.andrea@spcollege.edu

727-791-2667

Kimberly Hartman, Dean

Tarpon Campus

Estimated Cost * Includes 60 upper level credits (does not include state-mandated prerequisite courses, general education, or foreign language coursework). Any additional required credits will increase the total cost of the program. *****

Type of Student	Tuition	Textbooks	Total
Florida Resident	\$ <u>7,400</u>	\$ <u>2,250</u>	\$ <u>9,650</u>
Non-FL Resident	\$ <u>26,000</u>	\$ <u>2,250</u>	\$ <u>28,250</u>

MLP (My Learning Plan)

My Learning Plan is a tool inside MySPC that helps students plan which courses they take each semester through graduation. Students can use the course sequence within their Orientation Packet to help map out their courses. Students should meet with their academic advisor each semester to ensure they're meeting program requirements.

When Courses are offered

Classes are not offered every semester. Students should stay on their sequence to ensure program requirements are met within their program. Students should meet with their advisor if any questions.

The Academic Pathway associated with the MGSED-BS lists all classes that are required for graduation.

PLEASE NOTE, ALL INFORMATION IN THIS GUIDE IS SUBJECT TO CHANGE