Bachelor of Applied Science in Public Safety Administration
Admission Requirement Checklist

Program Information

Program starts are offered every Fall, Spring, and Summer

☐ Complete the St. Petersburg College Admission Application and pay the non-refundable fee.
*Students Returning to SPC (not enrolled in SPC courses within the last six semesters): Complete the online Readmission Application in MySPC. Students will indicate on the application the program to which they would like to apply: Bachelor of Applied Science (BAS)-Public Safety Administration.
Current SPC Students (enrolled within the last six semesters): Submit the application for the Bachelor of Science (BAS)-Public Safety Administration - log in to MySPC and at the bottom of the page, select Apply for a Bachelor’s Program.

☐ Submit official, unopened (sealed) high school transcript(s) or GED transcripts. Applicants who have earned an Associate in Arts, Associate in Science, Associate in Applied Science, Baccalaureate, or higher degree from a regionally accredited institute are waived from this requirement but must submit all transcripts documenting degree completion. Unofficial copies or official copies that have been opened are not acceptable. Students who have completed 2 years/credits of a foreign language in high school will need to submit official high school transcripts.
Note: Transcripts from schools outside the U.S. must be evaluated by a NACES approved agency.

☐ Submit official (sealed) transcripts from all regionally accredited colleges/universities currently or previously attended. (Transcripts that have been opened are not accepted.)
Note: Transcripts from schools outside the U.S. must be evaluated by a NACES approved agency.

☐ 60 credits of lower division college level coursework from a regionally accredited institution including:
  • 15 credits of transferrable general education courses
  • ENC 1101 - Composition I (or equivalent) with a grade of C or higher
  • College math - MAT 1100, MAT 1033, STA 2023, STA 2023H, or any MAC, MAP, MGF, MTG, or MAS math prefix with a grade of C or higher

☐ A cumulative 2.0 GPA or higher

☐ Submit the application for the Bachelor of Science (BAS)-Public Safety Administration - log in to MySPC and at the bottom of the page, select Apply for a Bachelor’s Program.
Admission Information

- All qualified students will be offered admission and eligible to start in the next applicable semester: Fall, Spring, and/or Summer.
- Application process:
  1. Student applies to PSA-BAS program
  2. Student will receive e-mail communication to both their personal email and their student email verifying receipt of application
  3. Admission requirements will appear in students To Do List in MySPC. As they are completed, they will be removed from the To Do List.
  4. Once all requirements have been satisfied, students application will be processed for admission
  5. Student will receive e-mail offer of admission sent to SPC and personal e-mail accounts
  6. Student submits Intent to Participate online survey (sent in email). Student should submit the Intent to Participate as soon as possible.
  7. Once Intent to Participate is received, degree-seeking status will be updated to PSA-BAS
  8. E-mail confirmation that degree-seeking status has been updated will be sent to both their MySPC and personal e-mail accounts
  9. Student is now eligible to register for program classes
- If a student has not fulfilled all admission requirements to this program, they will need to complete the missing requirements.
  - The student should check their To Do List and student email in MySPC to see what they are missing.
  - Once requirements are completed, the student’s application will automatically be reviewed again and a letter of admission will be sent to both their MySPC and personal email accounts.
  - The student should submit the Intent to Participate online survey as soon as possible.

Program Information

Students who are currently enrolled in their final admission requirement(s), are encouraged to apply to this program before registration starts for the next semester. In doing so, the student may be able to register for the following upper division courses: PAD 3820 and PAD 3874. Students do not need to wait for grades or degrees to post before they apply to this program. Their application will remain open until they have satisfied all admission requirements. Once completed, an offer of admission will be emailed to both the student email and personal email.

- This program requires 42 upper division (3000-4000 level) credits.
- Graduation from this program requires a minimum of 120 credits earned from courses that satisfy the requirements of the program.
- This program requires a minimum grade of “C” in all upper division courses and Support courses. Students who have not already earned an AA or higher degree must meet SPC’s minimum grade requirements for their general education courses.
- Courses are typically offered in 8 week Fast Tracks during Fall, Spring, and Summer semesters.
- 100% of program courses are offered online.
- Not all courses are offered every semester. Classes are offered in a recommended sequence which is publicized via the Academic Pathway so that students can plan ahead. Students are encouraged to meet with an Allstate Campus advisor and work out a complete learning plan as soon as they are accepted into the program.
- A student may choose to go full-time or part-time.
- Non-attendance for six or more semesters will require the student to reapply for this program and may require a change to the newest catalog requirements.
- This program does not have enough face-to-face courses for international students.
- This program is eligible for Financial Aid.

Questions?

Please submit your questions about this program to PublicSafetyAdvising@spcollege.edu

Accessibility Services
St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own technical standards which all students must meet with or without an accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact the Health Education Center (HEC) Accessibility Services (AS) at 727-341-3721 or https://www.spcollege.edu/Accessibility/ even if you are registered with another campus.

St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information visit spcollege.edu/eaeo/

Ensuring Course Requirements are Satisfied

*It is the student’s responsibility to make sure transfer coursework meets the course requirements for SPC.

Courses that transfer in as “Elective” 1999, 2999, 3999 or 4999 prefix do not satisfy requirements. The student may request Alternate Satisfactions for the specific course to see if the course will meet the specific requirements.

Ex: If speech transfers in as: SPC 1999 it does not meet the requirement for speech. If an alternate satisfaction is requested and approved the speech requirement would be met. To initiate the alternate satisfaction request/review process:

Complete the Alternative Satisfaction Survey, which is now active at:

https://web.spcollege.edu/survey/21215

Before you begin filling out this form, be sure to have the following available to upload:

1 - The syllabus of the course you wish to use to satisfy an SPC course (PDF or Word formats only)
2 - If the course was completed at another institution, an unofficial or official transcript (PDF or Word formats only)
Evaluating/Posting Transfer Credit to Your SPC Records

Direct questions regarding transfer credit evaluation to transcript.evaluator@spcollege.edu

**Students need to send an email from their SPC email address and include the following information when contacting Central Records:

Student Name and SPC Student ID Number

Course prefix, number, title and term/year completed as it appears on student’s original transcript