Veterinary Technology On-Campus Associate in Science Program
Admission Requirements Checklist
(Meeting minimum requirements does not guarantee admission)

<table>
<thead>
<tr>
<th>Term</th>
<th><strong>Applications Accepted</strong></th>
<th>Application Review</th>
<th>Student Notified By</th>
<th>MYSPC e-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall: August</td>
<td>March 1 - May 15</td>
<td>May 16 - June 30</td>
<td>July 1</td>
<td></td>
</tr>
<tr>
<td>Spring: January</td>
<td>July 1 - Sept 15</td>
<td>Sept 16 - Oct 31</td>
<td>Nov 1</td>
<td></td>
</tr>
</tbody>
</table>

☐ Complete the St. Petersburg College Admission Application and pay the non-refundable fee.

*Note to Returning Students* If you have not enrolled in courses in the six previous semesters, you will need to complete the online Readmission Application in MySPC. You will be asked if you want to complete the readmission process when you log in to MySPC. Failure to do so will prohibit or delay your course enrollment.

☐ Submit official, unopened (sealed) high school transcript(s) or GED transcripts. We do not accept unofficial copies or official copies that have been opened. Applicants who have earned an Associate in Arts, Associate in Science, Associate in Applied Science, Baccalaureate, or higher degree from a regionally accredited institution are waived from this requirement.

☐ Submit official, unopened (sealed) transcripts from all regionally accredited colleges and/or universities. We do not accept unofficial copies or official copies that have been opened.

☐ Students must demonstrate they are at college level in Writing, Reading, and Math either through appropriate test scores, or through appropriate course completion.

☐ Students must have a cumulative 2.0 GPA.

☐ Complete at least 18 credit hours of the general education and support courses, including all communications, math, and natural science requirements. Veterinary Technology curriculum.

☐ Complete a minimum 40 hours of Veterinary Hospital Observation and discussion with a veterinarian and veterinary technician in a veterinary practice.

☐ Complete Self Directed Video Interview (Please see instructions on fifth page of this packet)

☐ Please collect the following information while completing your observation hours.
  - Name of Facility
  - Date
  - Time Spent
  - Name of Health Provider
  - Providers License #

The Health program application will provide you the opportunity to input this required information as you complete the application.

☐ Submit the Health Programs Application: [https://web.spcollege.edu/hec/application/apply](https://web.spcollege.edu/hec/application/apply)

**All transcripts must be received and evaluated by St. Petersburg College at least 30 days prior to the application deadline to ensure consideration.**
Selection Criteria

When the number of eligible applications exceeds the program availability, selective criteria will be used to determine which applicant will be offered admission. Students will be considered using a point system based on health program GPA, pre-entry, general education and support coursework completed, and interview according to the following:

- **21 points** may be awarded based on the number of health program general education and support coursework completed.
- **40 points** may be awarded based on the grades earned from general education and support coursework. A course with a grade of P will be assigned the letter value of a student’s program GPA for selective admission, excluding the computer competency. EX: a 3.6 program GPA would be assigned a B for calculation purposes.
- **20 points** may be awarded based on the scoring of your video interview. Please see page 5 of this guide for more information on the interview and the scoring rubric.
- All application requirements must be satisfied by the close of the application window.

If you are not offered admission, you will need to reapply during the next appropriate application acceptance period.

If you are offered admission you will need to complete the following pre-enrollment requirements prior to the start of the first program course to maintain eligible status.

- Complete the Letter of Intent survey (Provided in admission E-Mail)
- Successfully pass a background check and drug screening. (Information and due date provided in Admission E-Mail)
- Complete the Health Education Program orientation. (Date provided in Admission E-Mail)

Program Admission Statistics

During the Fall semester, the Veterinary Technology program accepts 30 students. During the Spring semester, the program accepts 30 students. The average GPA of students accepted is generally around 3.3 with all courses completed.

Schedule

*First Semester:* Mondays, Wednesdays and Fridays or Tuesdays, Thursdays, and Fridays.
*Second, third and fourth semesters:* Mondays & Wednesdays or Tuesdays & Thursdays.
Each semester our campus students take a work practicum course that requires time in local veterinary clinics.

Estimated Cost

<table>
<thead>
<tr>
<th><strong>Tuition</strong></th>
<th><strong>Physical &amp; Immunizations</strong></th>
<th><strong>Drug &amp; Background Check</strong></th>
<th><strong>Uniforms, Special Equipment Lab Fees &amp; Other Costs</strong></th>
<th><strong>Textbooks</strong></th>
<th><strong>State Exam &amp; License Fees</strong></th>
<th><strong>Total</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,700</td>
<td>$0</td>
<td>$95</td>
<td>$1,125</td>
<td>$1,000</td>
<td>$300</td>
<td>$8,220</td>
</tr>
</tbody>
</table>

* Tuition is estimated using the Florida resident rates. Out-of-state residents will have higher tuition fees.
1 Tuition is for core coursework only. General Education and Support courses are not included.
** These are high estimates; actual costs will vary depending on health insurance coverage.
### GENERAL EDUCATION COURSES (May be satisfied by an Associate in Arts or higher degree).

<table>
<thead>
<tr>
<th>Course</th>
<th>CREDIT POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 1101- Composition I or (Honors)</td>
<td>3</td>
</tr>
<tr>
<td>Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics - One college level course with MAC, MAP, MAS, MGF, MTG or STA prefix</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts Approved Course</td>
<td>3</td>
</tr>
<tr>
<td>Social &amp; Behavioral Sciences Approved Course</td>
<td>3</td>
</tr>
<tr>
<td>PHI 1600 – Applied Ethics or (PHI 1602H)</td>
<td>3</td>
</tr>
<tr>
<td>Computer/Information Literacy Competency Requirement</td>
<td></td>
</tr>
</tbody>
</table>

**GENERAL EDUCATION CREDIT HOUR TOTALS**

| 18 |

### SUPPORT COURSES (May not be satisfied by an Associate in Arts or higher degree).

<table>
<thead>
<tr>
<th>Course</th>
<th>CREDIT POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any Natural Science course and Lab</td>
<td>3</td>
</tr>
</tbody>
</table>

**GENERAL EDUCATION AND SUPPORT COURSE CREDIT HOUR TOTALS**

| 21 |

*At least 18 of the 21 General Education and Support Course hours must be completed in order to be eligible to apply for admission to the program. Included in those 18 hours are the requirements for: Composition I, Speech, Math, and Natural Science lecture and lab courses must be complete.*

**GPA CALCULATOR** (Program GPA multiplied by 10 = GPA Points)

\[
4.0 \times 10 = 40
\]

### MAXIMUM POINT TOTAL = (CREDIT POINTS + GPA POINTS) = TOTAL POINTS

<table>
<thead>
<tr>
<th>Credit Points</th>
<th>GPA Points</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>40</td>
<td>61</td>
</tr>
</tbody>
</table>

*Please note that you will need to satisfy the World View Requirement for graduation purposes.

**Accessibility Services**

St. Petersburg College is committed to providing quality education and services to all students by ensuring that admission, academic programs, support services, student activities, and campus facilities are accessible to and usable by qualified students with disabilities. Each specific health program has its own technical standards which all students must meet with or without an accommodation(s). To help students achieve success, Accessibility Services works with students, faculty, and staff to coordinate the provision of reasonable accommodations. To put your accommodations in place, please contact the Health Education Center (HEC) Accessibility Services (AS) at 727-341-3721 or [Accessibility Services](#) even if you are registered with another campus.

DK3  8/19
Veterinary Technology Observation Requirements

Please collect the following information while completing your 40 observation hours. This form is for informational purposes only and does not need to be sent to the Health Education Center.

- Name of Facility
- Date
- Time Spent
- Name of Health Provider
- Providers License #

Please make sure that you have discussed the following items:

- Anticipated wages for a registered veterinary technician
- Working hours for a veterinary technician
- Benefits: vacation, continuing education allowance, uniform allowance
- Rewards of being a veterinary technician
- Challenges associated with being a veterinary technician

In addition, please make sure that you have observed the following:

- Observation of minor surgical procedures:
  - Abscess drainage, laceration repair
- Observation of major surgical procedures – large or small animal
  - Small animal – castration, ovariohysterectomy
  - Large animal – C-section, displaced abomasum
- Observation of dental prophylaxis procedures
- Observation of the technician’s role in:
  - Anesthesia
  - Surgical assisting
  - Sample collection
- Office procedures:
  - Appointment scheduling, invoice preparation, cash management
- Client interaction:
  - History taking, client education
- Kennel or stall clean-up
- Animal medicating
- Euthanasia, if possible
- Instrument clean-up
- Laboratory procedures:
  - Parasitology, hematology, serology
- Miscellaneous procedures:
  - Anal sac expression, ear cleaning
Video Interview Instructions

You will use YouTube to create your video. Once you have created the video, you can make it unlisted so only we will be able to see it. The instructions for making your video unlisted can be seen at http://www.howcast.com/videos/396554-how-to-share-a-youtube-video-in-private/. Use the unlisted option.

Please answer the following 6 questions in less than 5 minutes, reading the questions one at a time and then answering them. Print them out or write them down so that you have them in front of you. You will need to have a webcam and microphone to create your video.

• Briefly tell us about yourself
• Beside your love of animals, why did you choose veterinary technology?
• Describe the biggest challenge or obstacle that you have had to overcome.
• Tell us about your community service.
• What do you like to do outside of the classroom?
• Where do you see yourself in 5 years?

When you are happy with the recording, copy and paste the link to your video into the space provided within the Health Programs Application.

The criteria to judge the video interview candidates:

Preparedness - 1 not well prepared

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 not well prepared</td>
</tr>
<tr>
<td>3</td>
<td>prepared but struggled at times</td>
</tr>
<tr>
<td>5</td>
<td>very well prepared</td>
</tr>
</tbody>
</table>

Presentation - 1 fumbled through presentation

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 fumbled through presentation</td>
</tr>
<tr>
<td>3</td>
<td>nervous but presented</td>
</tr>
<tr>
<td>5</td>
<td>presented with ease</td>
</tr>
</tbody>
</table>

Content - 1 very superficial material presented

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 very superficial material presented</td>
</tr>
<tr>
<td>3</td>
<td>some valid reasons presented</td>
</tr>
<tr>
<td>5</td>
<td>showed good understanding of profession</td>
</tr>
</tbody>
</table>

Overall Impression - 1 poor

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 poor</td>
</tr>
<tr>
<td>3</td>
<td>fair</td>
</tr>
<tr>
<td>5</td>
<td>very good</td>
</tr>
</tbody>
</table>
Ensuring Course Requirements are Satisfied

*It is the student’s responsibility to make sure transfer coursework meets the course requirements for SPC.

Courses that transfer in as “Elective” 1999, 2999, 3999 or 4999 prefix do not satisfy requirements. The student may request Alternate Satisfactions for the specific course to see if the course will meet the specific requirements.

Ex: If speech transfers in as: SPC 1999 it does not meet the requirement for speech. If an alternate satisfaction is requested and approved the speech requirement would be met.

To initiate the alternate satisfaction request/review process:

Before you begin filling out this form, be sure to have the following available to upload:

1 - The syllabus of the course you wish to use to satisfy an SPC course (PDF or Word formats only).
2 - If the course was completed at another institution, an unofficial or official transcript (PDF or Word formats only).

Complete the Alternative Satisfaction Survey, which is now active at https://web.spcollege.edu/survey/21215:

Evaluating/Posting Transfer Credit to Your SPC Records

Direct questions regarding transfer credit evaluation to transcript.evaluator@spcollege.edu

**Students need to send an email from their SPC email address and include the following information when contacting Central Records:

Student Name and SPC Student ID Number
Course prefix, number, title and term/year completed as it appears on student’s original transcript

St. Petersburg College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information visit spcollege.edu/eaeo/