

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES September 15, 2020

St. Petersburg College/Gibbs Campus
Student Success Center
6605 5th Ave N
St. Petersburg, FL

SPECIAL MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. SPC Spotlights

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of August 18, 2020 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

- 1. The Onboarding Experience for First Time in College Students – Dr. Rodrigo Davis, Provost, Tarpon Springs Campus and Dr. Stan Vittetoe, Provost, Clearwater Campus (*Presentation*)
- 2. Strategic Planning Update – Ms. Madeline Pumariega, Strategic Planning Consultant (*Presentation*)*

VII. CONSENT AGENDA

- A. OLD BUSINESS (**items previously considered but not finalized**) - None

- B. NEW BUSINESS

- 1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)

- b. Construction
 - i. Guaranteed Maximum Price (GMP), Project Number 1707-U-20-15, Build-Out of Shelled Space, Downtown Center (*Action*)
 - c. Naming of Facilities
 - i. Outdoor Conference Center Terrace at the St. Petersburg/Gibbs Campus Student Success Center – Weideman Family (*Action*)
2. Workforce, Community, and Corporate Partnerships Curriculum Changes (*Action*)
3. GRANTS/RESTRICTED FUNDS CONTRACTS
- a. CareerSource Florida/Florida Department of Commerce – Quick Response Training (QRT) Grant on behalf of Power Design (*Action*)
 - b. CareerSource Florida/Florida Department of Commerce – Quick Response Training (QRT) Grant on behalf of 180byTwo (*Action*)
 - c. City of St. Petersburg – Workforce Readiness and Development Program (*Action*)
 - d. Jobs for the Future – Google IT Support Professional Certificate Project (*Action*)
 - e. Florida Attorney General, Division of Victim Services- Victim of Crime Assistance Program (*Action*)
 - f. Florida Department of Education - Tampa Bay Consortium College Reach Out Program (CROP) (*Action*)
 - g. University of Central Florida, Florida Center for Students with Unique Abilities – Florida Postsecondary Comprehensive Transition Program (*Action*)

VIII. INFORMATIONAL REPORTS

A. Direct Support Organization

- 1. Leepa-Rattner Museum of Art (*Information*)
- 2. Institute for Strategic Policy and Solutions (*Information*)
- 3. St. Petersburg College Foundation (*Information*)

B. Palladium at St Petersburg (*Information*)

C. Operating Budget Report (*Information*)

IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

X. PRESIDENT’S REPORT

XI. NEXT MEETING DATE AND SITE

October 20, 2020, EpiCenter, Room 1-451

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting September 15, 2020, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: September 4, 2020

Advising Spotlight
**The Onboarding Experience for First Time
in College Students**



Dr. Rodrigo Davis
Provost, Tarpon Spring Campus

Dr. Stan Vittetoe
Provost, Clearwater Campus

September 2020



Welcome to SPC!

Student Submits
Application

Student is
Assigned an
Advisor

Student Receives
Automated
Communication -
Welcome and Next
Steps



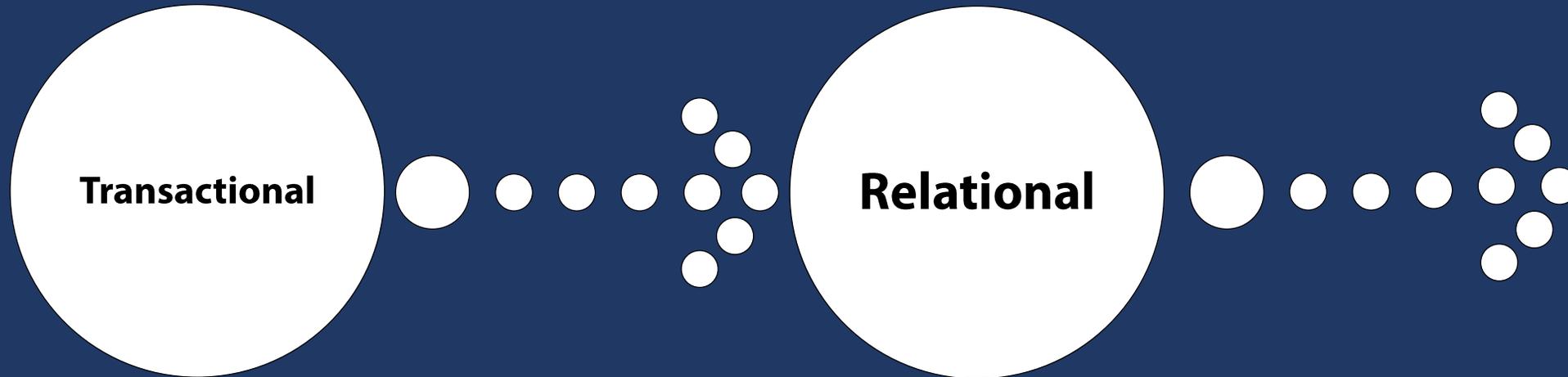
Student Checklist

- ✓ Pay Application Fee
- ✓ Submit High School or GED Transcripts
(required to be degree-seeking and to receive Financial Aid)
- ✓ Apply for Financial Aid
- ✓ Placement Testing or Review Flexible Placement Recommendations
- ✓ Meet with your Advisor
- ✓ Register for Classes
- ✓ Pay for Classes
- ✓ Attend Smart Start Orientation
- ✓ Get Student ID Card
- ✓ Get your Textbooks

Advisor Checklist

- ✓ Review student's email and Student ID number
- ✓ Review student's To-Do list
- ✓ Check Residency Status
- ✓ Check Financial Aid Status
- ✓ Review Transcripts
- ✓ Review Flexible Placement Recommendations or Placement Testing
- ✓ Add Student Groups if needed
- ✓ Confirm Students Home Campus
- ✓ Assist in Registration
- ✓ Review Schedule, Payment, and Textbooks
- ✓ Complete Advising Session
- ✓ Write Who's Next Notes

Building Relationships



- Serving Students Everywhere They Are
- ✓ Walk-In
 - ✓ Appointments (Face-to-Face, Phone or Zoom)
 - ✓ Virtual Advising Center

- ✓ The Career Conversation
- ✓ Academic Pathways
- ✓ Learning Plans
- ✓ Review Career and Academic Communities

The Career Conversation



Student Confidence Level: Student is uncertain about community and uncertain about program.

Characteristics

- ✓ No understanding of program or options available to them (AA vs. AS)
- ✓ Uninterested
- ✓ Distressed about making a decision
- ✓ Afraid of committing
- ✓ Answers are "I don't know"

Student Confidence Level: Student is uncertain about community and uncertain about program.

Characteristics

- ✓ Potentially deciding between multiple programs.
- ✓ Might know what they want to do but not how to get there.
- ✓ Curious and have a lot of questions.
- ✓ Exploratory and eager to learn about different paths.
- ✓ Looking at several AA transfer options, and transfer institution not identified.

Student is certain about community and certain about program

Characteristics

- ✓ Confident in program choice and know steps to take to complete program.
- ✓ Understand difference between AA and AS degree.
- ✓ AS understand job market for selected program.
- ✓ AA students identified transfer college/university

Strengthening Relationships



Confirm
Community
and
Program
Plan is
Correct

Academic
Pathway

My Learning
Plan

Typical First Time in College Session is 45 minutes

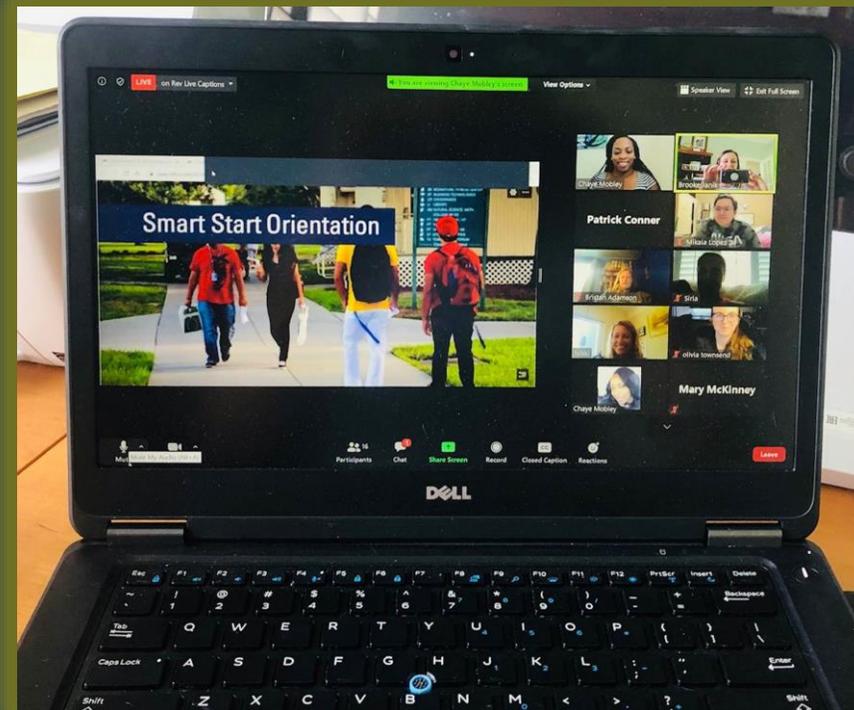
- ✓ Discussion about family and work responsibilities
- ✓ Clubs they may be interested in
- ✓ How to get involved on campus
- ✓ Goal: Teach them the tools to be successful
- ✓ Goal: Build a relationship with student

ASAS

Smart Start Orientation



- ✓ 3 Hours
- ✓ Facilitated by Advisors
- ✓ Content
 - ✓ Overview of Career & Academic Communities and Academic Pathways
 - ✓ SPC's Social Media
 - ✓ MySPC
 - ✓ Intro to MyCourses
 - ✓ Check and link Student Email
 - ✓ How to communicate with your Professors
 - ✓ Student Success Strategies
 - ✓ What is a Syllabus
 - ✓ Drop/Add and Attendance
 - ✓ Academic Standing
 - ✓ Campus Tour (*Face to Face*)



Delivery Options

- ✓ Online
- ✓ Face to Face
- ✓ Live Online (NEW)

Fall 2020 Registration



- ✓ Fall Registration: April 29
- ✓ Peak Registration: Typically 2-3 Weeks Prior to Start of 16-week Term
- ✓ Fall 2020: Student traffic increased in July
- ✓ Advising Data
 - ✓ **2,423** FTIC Students in Fall 2020 (as of 8/28/2020)
 - ✓ **35,526** Students Interactions from July 1-August 17, 2020
 - ✓ **80%** Fall 2020 FTIC had an Interaction with an Advisor between July 1-August 17, 2020

FALL VIRTUAL ADVISING CENTER



Have questions for your advisor? Then drop by our Virtual Advising Center for answers. Our advisors can see students virtually without scheduling an appointment in advance. You will be connected to the first available advisor.

[CONNECT WITH AN ADVISOR](#)

GET HELP WITH

- Registration
- Course planning and scheduling
- Degree program exploration
- Transfer information
- Registration holds
- Financial aid

VIRTUAL HOURS

Monday-Thursday
10am - 4pm

Friday
10am - 12pm

CAMPUS HOURS

Monday-Thursday
8:30am - 7pm

Friday
8:30am - 12pm

	Week One	Week Two
	August 3 - 7	August 10 - 14
Total Visits	1434	1929
Unduplicated Visits	1197	1532
Enrolled	760	1140
% Enrolled	63.50%	74.40%



November: Advising Spotlight - Case Management for Student Success

Questions



St. Petersburg College

DISTRICT BOARD OF TRUSTEES

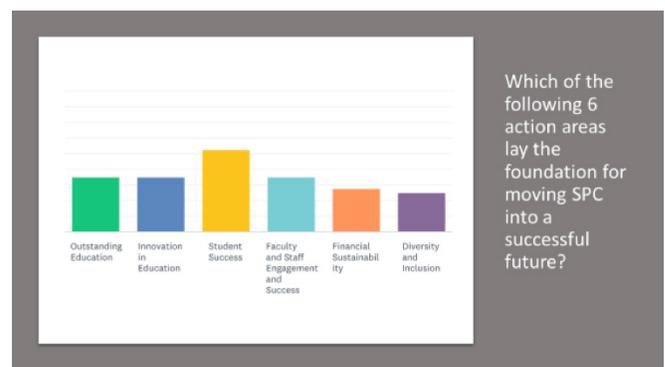
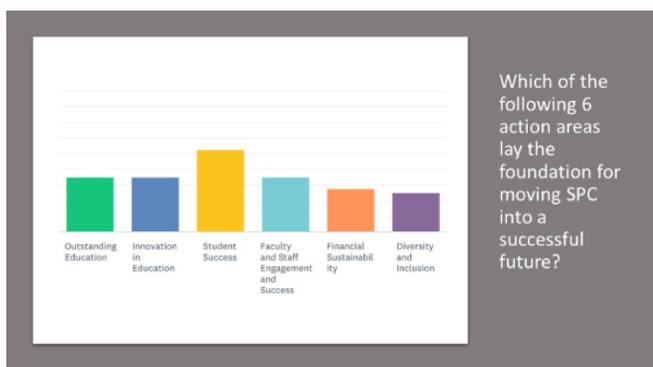
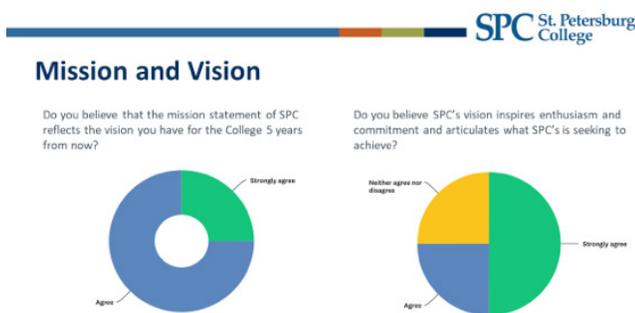
Executive Session

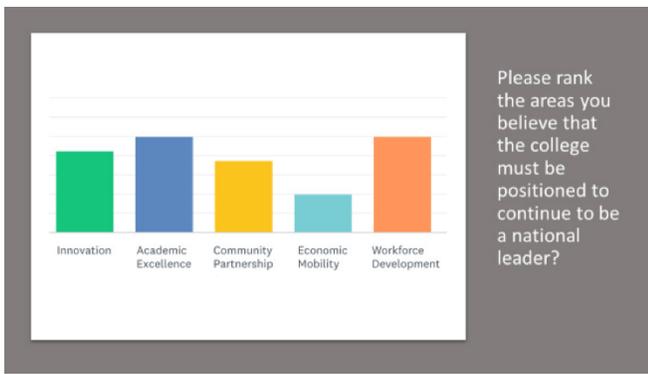
St. Petersburg College (SPC) has launched the development of its 2021-2024 Strategic Plan that builds upon the plan established in 2018-2021. This plan builds upon the foundation of financial vitality, employee experience and engagement, as well as the pillars of academic excellence, economic mobility and community engagement. This Strategic Plan will enable SPC to continue being recognized as a premier college in the country in academic excellence, student success, and workforce development.

SURVEY SUMMARY

The SPC District Board of Trustees (DBOT) completed a survey to ensure alignment for the vision of college. As evidenced by the survey, the board agrees the current mission and vision reflects the direction of the college for the next 5 years and inspires enthusiasm and commitment for SPC.

The following is a summary of the DBOT survey:





SETTING THE VISION AND PRIORITIES FOR THE FUTURE

On August 18, 2020, the DBOT held an executive session to discuss the survey results and set the vision for the future.

Through a facilitated presentation, the board discussed its role to set the vision for SPC and serve as a compass for the institution while allowing the president and leadership of the college develop the operational priorities that will help achieve the vision of the board for SPC.

The board recognizes who SPC students are and the importance of helping them get on their path to success. SPC must be prepared to welcome all of them, nurture them, and guide them on their paths that extend beyond SPC and into the workforce and community!

The vision set forth below identifies the most important areas of growth for SPC students, the College, and the greater community over the next five years. It would be easy to have an extensive list of important items, but the Board sought to identify those primary, foundational elements that must be in place to ensure a solid base for all strategies to flourish. Without a focus on these core elements, there will always be another trend or item to measure which will complicate—or even hamper—SPC’s ability to make consequential progress.

Academic Excellence:

- Ensure that students have a clear pathway from start to finish at SPC.
- Ensure seamless access, holistic support, successful completion and equitable outcomes for students.
- Teaching and Learning
- Program Excellence
- Be a nationally recognized leader in workforce innovation and excellence.

Economic Mobility:

- Develop clear pathways that ensure student success beyond completion.
- Collaborate with business and industry to ensure that programs align to workforce needs and serve as a solid foundation for success.
- Ensure that SPC is recognized as the partner of choice for workforce readiness.
- Contribute to overall economic growth and increased employment opportunities in the region.
- Be a leader in workforce programs that lead to high wage and high skilled jobs.

Community Engagement:

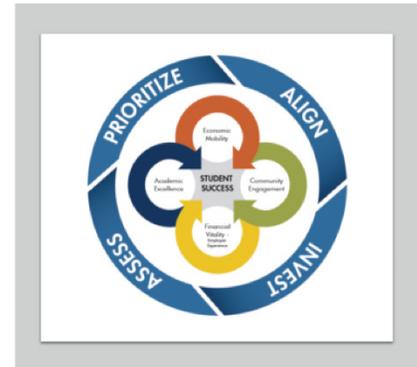
- Leverage community relationships to strengthen the SPC brand and build partnerships.
- Engage students in the community
- Serve as a focal point for business, social, economic, government and community institutions.

Employees Experience and Engagement:

- Hire and retain an excellent workforce and ensure SPC is a model.
- Encourage alignment of strategic vision and priorities

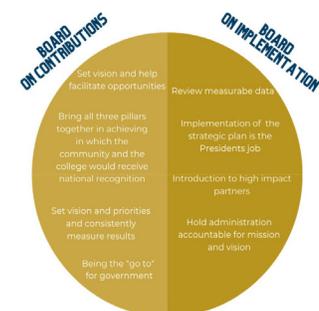
Financial Vitality

- Budget Alignment
- Affordability
- Alternative budget streams
- Strategic enrollment and growth



Supporting Strategic Priorities

- Committees
- Fiscal and Physical Plan
- Human Capital
- Technology



September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Pierre, Devona	Equity,Diversity&Inclusion Dir	President Office DO	8/10/2020 - 6/30/2021

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Sibbio, Ralph A	Program Director, EMS (Acting)	Baccalaureate Programs HEC	9/1/2020 - 6/30/2021
Davis, Michael J	IPA Liaison	Provost Office TS	8/17/2020 - 6/30/2021

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Hemsley, Brian T	Campus Safety Officer	Campus Security SPG	8/10/2020

HIRE Faculty			
Name	Title	Department/Location	Effective Date
Hart, Jennifer L	Faculty	College of Education TS	8/13/2020
Singh, Kumar	Faculty	Communications SPG	8/17/2020
Austin, Heather M	Faculty	Nursing HEC	8/10/2020
Lamontagne, Marie A	Faculty	Nursing HEC	8/10/2020
Wood, Christy	Faculty	Nursing HEC	8/10/2020
Bryant, Enid A	Faculty	Speech - Letters SPG	8/17/2020

TRANSFER/PROMOTION Faculty			
Name	Title	Department/Location	Effective Date
Stickrath, Kelli L	Chair, Natural Science (Acting)	Natural Science TS	8/17/2020

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Alonzo, Benjamin	Adjunct Faculty	College of Computer & InfoTech SPG	8/17/2020
Lewis, Zachary	Adjunct Faculty	College of Computer & InfoTech SPG	8/17/2020
Lineberger, Anna M	Adjunct Faculty	Communications SPG	8/17/2020
Mallo, Krista S	Adjunct Faculty	Communications TS	8/17/2020
Flanigan, Ashlie J	Adjunct Faculty	Early College/Dual Enrollment SE	8/17/2020
Fernandez-Calienes, Raul	Adjunct Faculty	Ethics CL	8/17/2020
Kazmierski, Terme	Adjunct Faculty	Ethics CL	8/17/2020
Moscardini, Charlotte H	Adjunct Faculty	Ethics CL	8/17/2020
Vythylingam, Suresh	Adjunct Faculty	Ethics CL	8/17/2020
Robey, Skylar C	Adjunct Faculty	Mathematics CL	8/17/2020
Cheskidov, Petr A	Adjunct Faculty	Mathematics SE	8/18/2020
Lyman, Janine	Adjunct Faculty	Mathematics SE	8/17/2020

Conic, Francis	Adjunct Faculty	Mathematics SPG	8/17/2020
Jackson, Teresa D	Adjunct Faculty	Mathematics SPG	8/17/2020
Serikova, Alla	Adjunct Faculty	Mathematics SPG	8/17/2020
Venkataramu, Chinnambally	Adjunct Faculty	Natural Science CL	8/17/2020
Faives, Stephen	Adjunct Faculty	Respiratory Care HEC	8/17/2020
Hoydu, Charles	Adjunct Faculty	Respiratory Care HEC	8/17/2020
Bergmiller, Gary G	Adjunct Faculty, Bach	Baccalaureate Programs DO	8/17/2020
Gillia, Francesco	Adjunct Faculty, Bach	Humanities & Fine Arts CL	8/17/2020
O'connor, Shannon M	Adjunct Faculty, HTF Nursing	Dental Hygiene HEC	8/17/2020
Stryczny, Ravage	Adjunct Faculty, HTF Nursing	Dental Hygiene HEC	8/17/2020
Galagan-Rodriguez, Dawn	Adjunct Faculty, HTF Nursing	Nursing HeC	8/17/2020
Johnson, Michele L	Adjunct Faculty, HTF Nursing	Nursing HEC	8/17/2020
Andrion, Paula B	Contributed Service	Early College/Dual Enrollment SE	8/17/2020
Dahl, Christopher	Contributed Service	Early College/Dual Enrollment AC	8/17/2020
Duszynski, Lisa	Contributed Service	Early College/Dual Enrollment SE	8/17/2020
Josue, James	Contributed Service	Early College/Dual Enrollment SE	8/17/2020
Klaskow, Adam L	Contributed Service	Early College/Dual Enrollment SE	8/17/2020
Langiotti, Bernadette L	Contributed Service	Early College/Dual Enrollment SE	8/17/2020
Soto, Hannah	Contributed Service	Early College/Dual Enrollment TS	8/17/2020
Spurgeon, Danielle J	Contributed Service	Early College/Dual Enrollment SE	8/17/2020
Toscani, Kris J	Contributed Service	Early College/Dual Enrollment AC	8/17/2020
Waugh, Jalika R	Contributed Service	Early College/Dual Enrollment SE	8/17/2020
Geiter, Henry B	Contributed Service	Workforce/Professnl Developmnt DO	8/17/2020
Tunceren, Lillian L	Faculty - supplemental	College of Education TS	8/3/2020
Helman, Justin	General Support	Engineering Technology CL	8/24/2020
Folsom, Chloe O	OPS Career Level 1	Academic & Student Affairs CL	8/24/2020
Pinckney, Matthew T	OPS Career Level 2	Enrollment Management DO	8/10/2020
Turner, Evan	OPS Career Level 3	Learning Resources SPG	8/24/2020
Wilkins, Courtney	OPS Career Level 4	Workforce/Professnl Developmnt	8/24/2020
Fitzpatrick, Ryder	OPS Career Level 5	Academic & Student Affairs EPI	9/8/2020
McNulty, Mary M	OPS Career Level 5	Learning Resources TS	8/24/2020
Rasico, Joseph S	Professional Trainer	Workforce/Professnl Developmnt DO	8/31/2020

Carol Sumter, Associate Vice President of Human Resources, bringing the actions forward, recommends approval.

LH 090220

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Conference Center Outdoor Terrace of the new Joseph H. Lang Student Success Building on the St. Petersburg/Gibbs Campus

Approval is sought to name the Conference Center Outdoor Terrace of the new Joseph H. Lang Student Success Building of the St. Petersburg/ Gibbs Campus in memory of Anne and Stewart Weideman.

Board of Trustees Rule #6Hx23-6.14 provides guidance on naming St. Petersburg College Facilities. The intent of the rule is to allow the College to honor and recognize significant contributions to the College by an individual either through extraordinary service and/or philanthropic giving. The corresponding procedure to the above rule provides guidance on a committee process to consider recommendations before the President's review. The following college-wide committee was created to consider this naming opportunity at the St. Petersburg/Gibbs Campus:

- Nathan Stonecipher, Trustee
- Jesse Turtle, Vice President
- Leslie Hafer, Provost
- Cynthia Grey, Associate Dean
- Tricia Gorham, Academic Chair
- Laurie Rankin, Community Member
- Emily Scarborough, SPC Student
- Megan Branham, Faculty
- Ginny White, Senior Administrative Services Specialist

In recognition of the philanthropic contributions made by Professor Carol Weideman. We are requesting to have the outdoor terrace of the new Joseph H. Lang Student Success Center building on the St. Petersburg Gibbs campus be named in memory of Professor Weidman's parents, Anne and Stewart Weideman. Upon completion of the building, recognition signage would be installed by the St. Petersburg College Foundation on the Conference Center Outdoor Terrace.

Nathan Stonecipher, Trustee and Tonjua Williams., President, and the above named committee members recommend approval.

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Approval of Construction Documents (Phase III) and Guaranteed Maximum Price (GMP), Project Number 1707-U-20-15, Build-Out of Shelled Space, Downtown Center

Approval is requested for the 100% Construction Documents (Phase III) and the Guaranteed Maximum Price (GMP) of \$2,342,270.00 and to issue all necessary purchase orders to Creative Contractors, Inc. (Creative) for Project Number 1707-U-20-15, Build-Out of Shelled, Downtown Center.

In collaboration with College staff, Williamson Dacar Associates, Incorporated, has completed the 100% construction documents for the Downtown Center renovations as noted above that are associated with the District Office Migration and Creative Contractors, Inc. has developed the GMP per those documents.

The Guaranteed Maximum Price (GMP) is \$2,342,270.00 with a total project budget of \$2,851,559.00. The college apportioned project costs in the approved FY18-19 capital budget.

Project Description: Complete infrastructure development, installation and build-out of shelled space located on the 3rd and 4th floors of the Downtown Center to house the College’s President’s Office and Staff, Legal Offices, Foundation Offices and Finance & Operations Offices and is intended to be completed in accordance with College standards including but not limited to “sustainable” design standards.

The anticipated date for substantial completion is February 25, 2021. The documents GMP has been reviewed for building codes, safety-to-life, the Americans with Disabilities Act (ADA) and further refinements.

The College will utilize the Direct Purchase Program for this project to realize cost savings. This savings will be reported to the Board at the time of final accounting.

Janette Hunt, Vice President, Finance & Business Operations; and Diana Wright, Associate Vice President, Facilities Planning & Institutional Services; recommend approval.

September 15, 2020

MEMORANDUM

TO: Board of Trustees St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Workforce, Community, and Corporate Partnerships

Approval is sought for the recommended changes to Workforce Education courses within the 2020-2021 catalog year.

Workforce Education, Technology: Added four new courses to support the Rapid Credentialing grant.

- NWT0814 CompTIA Cloud+ Certification
- NWT0815 Amazon AWS Cloud Computing + Solutions Architect Associate Certification
- UAS0104 UAS Safety Level 1 Certification
- WSP0918 CIW Web Design Specialist Certification

Workforce Education, Technology: Changed one course to update content, contact hours, and fee.

- NWT0804 CompTIA Cloud+ Certification (Online)

Workforce Education, Business and Finance: Changed one course increasing the contact hours.

- BSF0400 Digital Media Marketing Certificate

Workforce Education, Manufacturing: Added one new course to increase the offerings for the Mechatronics program.

- MNF0491 Mechatronics: Motors and Controls

Workforce Education, Lifelong Learning: Added one new course for a partnership with Community Foundation of Tampa Bay and Love IV Lawrence.org.

- AAP0203 Mental Health First Aid Training

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: CareerSource Florida, Inc.–Quick Response Training Grant – Power Design, Inc.

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to CareerSource Florida, Inc., by St. Petersburg College for the Quick Response Training (QRT) grant opportunity on behalf of Power Design, Inc. Permission is sought to accept an estimated \$1,606,540 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

Quick Response Training (QRT) grants provide funding for customized training to new or expanding businesses. Through this customer-driven program, Florida is able to effectively retain and attract businesses creating new high-quality jobs in targeted industries. Businesses are required to apply for QRT grants through a community college, area technical center or state university, in partnership with the local economic development organization and workforce board.

Power Design, Inc. was founded in 1989 and is a full service electrical subcontractor company based in St. Petersburg, Florida, and licensed in 19 states. Power Design's capabilities include design build and value engineering services, low voltage systems, fire alarms, security, structured wiring, telephone, cable head end systems, and controlled access. QRT grants will assist in training up to 101 new employees to deliver optimal solutions to meet clients' needs. The projected growth will pay an average annual wage well over the local and state private sector in the State of Florida over the next year. SPC Workforce, Community and Corporate Partnerships will provide consulting and fiscal agent services to Power Design over the one-year program. SPC will also be able to provide potential training and consulting services outside of the grant at the full corporate training fee.

The estimated period of performance will be from September 1, 2020 through August 31, 2021. The total project budget is projected to be \$1,606,540 over a one-year period. Of this amount, the College anticipates receiving approximately \$76,501 (5%) for its services over the same period. See attached Information Summary for additional information.

Michael Ramsey, Dean, Workforce Development; Suzanne L. Gardner, General Counsel; and Belinthia Berry, Director Corporate Training, recommend approval.

Attachment

ks0902202

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 15, 2020

Funding Agency or Organization: CareerSource Florida, Inc.

Name of Competition/Project: Quick Response Training (QRT) - Power Design, Inc.

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 9/1/20 **End:** 8/31/21

Administrator: Michael Ramsey

Manager: Belinthia Berry

Focus of Proposal:

St. Petersburg College’s Workforce, Community and Corporate Partnerships will serve as the fiscal agent for Power Design, Inc. in the implementation of the Quick Response Training (QRT) Program. Power Design will train approximately 101 of its newly hired employees to design, assemble, and troubleshoot on various tasks for the organization, thereby increasing productivity. SPC’s Workforce, Community and Corporate Partnerships will assist Power Design with its monthly reporting to CareerSource Florida, Inc. and provide invoicing services. SPC will receive approximately 5% of the grant request to cover these costs. SPC will also be able to provide potential training and consulting services outside of the grant at the full corporate training fee.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Subcontract to Power Design	\$ 1,530,039
Indirect Costs (5%)	<u>\$ 76,501</u>
Total Budget	<u>\$ 1,606,540</u>

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$1,606,540
Total amount from funder:	\$1,606,540
Amount/value of match:	Cash: N/A In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes

Source of match/cost sharing:	N/A
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

- Values:
1. Community Focus
 2. Growth & Empowerment

- Strategic Initiatives:
1. Align County-Wide Priorities and Needs
 2. Increase Strategic Connections by Partnering with Businesses

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: CareerSource Florida, Inc.–Quick Response Training Grant – 180byTwo LLC.

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to CareerSource Florida, Inc., by St. Petersburg College for the Quick Response Training (QRT) grant opportunity on behalf of 180byTwo LLC. Permission is sought to accept an estimated \$35,619 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

Quick Response Training (QRT) grants provide funding for customized training to new or expanding businesses. Through this customer-driven program, Florida is able to effectively retain and attract businesses creating new high-quality jobs in targeted industries. Businesses are required to apply for QRT grants through a community college, area technical center or state university, in partnership with the local economic development organization and workforce board.

180byTwo LLC would like to apply for a QRT grant through Workforce, Community and Corporate Partnership to assist in the implementation of technical professional development training for 11 newly hired employees. 180byTwo LLC is an industry-leading Business-to-Business (B2B) and Account-Based Marketing (ABM) solutions provider. 180byTwo's suite of artificial intelligence-powered data and software solutions provides marketers with the tools and expertise needed to orchestrate omni-channel programs seamlessly. SPC Corporate Training Services will provide fiscal agent services to 180byTwo throughout the one-year duration of the program. QRT grants will assist in training up to 11 new employees to deliver optimal solutions to meet clients' needs. The projected growth will pay an average annual wage well over the local and state private sector in the State of Florida over the next year. SPC Workforce, Community and Corporate Partnerships will provide consulting and fiscal agent services to 180byTwo LLC over the one-year program. SPC will also be able to provide potential training and consulting services outside of the grant at the full corporate training fee.

The estimated period of performance will be from September 1, 2020 through August 31, 2021. The total project budget is projected to be \$35,619 over a one-year period. Of this amount, the College anticipates receiving approximately \$1,696 (5%) for its services over the same period. See attached Information Summary for additional information.

Michael Ramsey, Dean, Workforce Development, Workforce, Community and Corporate Partnerships; Suzanne L. Gardner, General Counsel; and Belinthia Berry, Director, Corporate Training, recommend approval.

Attachment

ks0902202

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 15, 2020

Funding Agency or Organization: CareerSource Florida, Inc.

Name of Competition/Project: Quick Response Training (QRT) – Twoby180 LLC

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 9/1/20 **End:** 8/31/21

Administrator: Michael Ramsey

Manager: Belinthia Berry

Focus of Proposal:

St. Petersburg College’s Workforce, Community and Corporate Partnerships will serve as the fiscal agent for Twoby180 LLC in the implementation of the Quick Response Training (QRT) Program. Twoby180 LLC will train approximately 11 of its newly hired employees to design, assemble, and troubleshoot on various tasks for the organization, thereby increasing productivity. SPC’s Workforce, Community and Corporate Partnerships will assist Twoby180 LLC with its monthly reporting to CareerSource Florida, Inc. and provide invoicing services. SPC will receive approximately 5% of the grant request to cover these costs. SPC will also be able to provide potential training and consulting services outside of the grant at the full corporate training fee.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Subcontract to Twoby180 LLC	\$ 33,923
Indirect Costs (5%)	<u>\$ 1,696</u>
Total Budget	\$ 35,619

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 35,619
Total amount from funder:	\$ 35,619
Amount/value of match:	Cash: N/A In-kind: N/A
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes

Source of match/cost sharing:	N/A
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Values:

1. Community Focus
2. Growth & Empowerment

Strategic Initiatives:

1. Align County-Wide Priorities and Needs
2. Increase Strategic Connections by Partnering with Businesses

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: City of St. Petersburg – Workforce Readiness and Development Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees’ approval, to the City of St. Petersburg, by St. Petersburg College for the Workforce Readiness and Development Program Grant. Permission is also sought to accept an estimated \$2,100,000 in funding over a three-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the Workforce Readiness and Development Program is to provide on-the-job training programs that will provide stipends, wrap-around support, job placement, and opportunities for career advancement for residents in the South St. Petersburg Community Redevelopment Area (CRA). Through this opportunity, an organization(s) will be funded to manage the St. Pete Works! collaborative and prepare CRA residents for employment in emerging jobs in St. Petersburg area through training, education, supportive services job placement and mentoring. The goal of this initiative is for CRA residents to acquire skills in targeted industries through short-term training programs that lead to gainful employment. SPC will utilize proposed funding to manage the St. Pete Works! collaborative, as well as offer workforce training, support services, and career readiness/job placement programing. SPC, as the fiscal administrator of St. Pete Works!, would also oversee the collaborative’s efforts to increase employer support of workforce opportunities for residents of the CRA.

The estimated period of performance will be from October 1, 2020 – September 30, 2023. The total project budget is projected to be \$2,100,000 over a three-year period. See attached Information Summary for additional information.

Michael Ramsey, Dean of Workforce Development; Suzanne L. Gardner, General Counsel; Belinthia Berry, Director of Corporate College recommend approval.

Attachment

ks0902202

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 15, 2020

Funding Agency or Organization: City of St. Petersburg

Name of Competition/Project: Workforce Readiness and Development Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/01/2020 **End:** 9/30/2023

Administrator: Belinthia Berry

Manager: Yvonne Williams

Focus of Proposal:

St. Petersburg College’s proposed *Workforce Readiness and Development* program to the City of St. Petersburg will leverage the College’s slate of training programs and support services to oversee St. Pete Works! This current collaborative is focused on providing short-term certificate programs and job placement services to residents in the South St. Petersburg Community Redevelopment Area (CRA). As the fiscal and managing administrator of St. Pete Works, SPC will collaborate with current members to address critical labor market shortages in Pinellas County by preparing and providing services to “hard-to-hire” residents to include unemployed young adults between 16 and 24 years of age, single-parent households, unemployed and underemployed residents of the CRA, those impacted by COVID-19, and re-entry offenders in demand occupations and careers with liveable wages to mid-high wage employment. The City’s contract with the Pinellas Ex-Offender Re-entry Coalition (PERC), the current manager of St. Pete Works!, expired in May 2020 and desires to continue the program.

SPC estimated that the program will serve between 100-150 residents a year for three years. A St. Pete Works! Project Manager will be hired to oversee all grant activities under this funding, including staff supervision, funder reporting, and employer engagement. SPC will also hire a Career Advisor to connect students to community resources and support services, conduct student career assessments and job placement.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services for three years. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 420,777
Fringe	\$ 164,103

Travel	\$ 3,204
Food	\$ 12,462
Participant Stipends	\$ 210,000
Supplies	\$ 54,000
Other (tuition, testing fees, conferences, etc.)	\$ 750,000
Sub-awards/sub-contractors	\$ 420,000
Indirect Costs	\$ 65,454
Total Budget	\$ 2,100,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 2,100,000
Total amount from funder:	\$ 2,100,000
Amount/value of match:	Cash: N/A In-kind: N/A

Required match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Source of match/cost sharing:	N/A	
Negotiated indirect cost:	N/A	
(Fixed) administrative fee:	N/A	
Software/materials:	N/A	
Equipment:	N/A	
Services:	N/A	
Staff Training:	N/A	
FTE:	N/A	
Other:	N/A	

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Student Success
	2. Growth and Empowerment
	3. Equity

Strategic Initiative(s):2.	1. Academic Excellence
	2. Economic Mobility

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Jobs for the Future – Google IT Support Professional Certificate Project

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to Jobs for the Future, by St. Petersburg College for the Google IT Support Professional Certificate Project. Permission is also sought to accept an estimated \$100,000 in funding over a 4-month period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

Having received a grant from Google IT, Jobs for the Future (JFF) is seeking to partner with community colleges to integrate the Google IT Support Professional Certificate into their programs and/or curricula to help dislocated workers access IT jobs. As a participating college, SPC will engage in a range of activities to offer the Google IT Support Professional Certificate to dislocated workers. These activities include: 1) engaging faculty in reviewing the Certificate content before implementation; 2) developing an implementation plan; 3) enrolling dislocated workers into the Certificate; 4) providing supports to students to facilitate participants' persistence in and completion of Certificate courses. In addition to receiving the proposed funding, SPC will be provided free certificate vouchers, an estimated in-kind value of up to \$31,250 for 125 certificates, which will allow students to complete the training for free.

The estimated period of performance will be from August 12, 2020 – December 1, 2020. The total project budget is projected to be \$100,000 over an estimated 4-month period. See attached Information Summary for additional information.

Michael Ramsey, Dean of Workforce Development; Suzanne L. Gardner, General Counsel; Jason Boys, Director of Workforce Education recommend approval.

Attachment

ks0902201

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Florida Attorney General, Division of Victim Services-Victim of Crime Assistance Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Office of the Florida Attorney General, the pass-through agency for the U.S. Department of Justice Victims of Crime Act (VOCA) funding program by St. Petersburg College for the Victim of Crime Assistance program. Permission is sought to accept an estimated \$1,056,178 in funding for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the Victims of Crime Assistance (VOCA) program is to support the provision of services to victims of crime, including responding to their emotional and physical needs, stabilizing their lives after victimization, assisting them with understanding and participating in the criminal justice system, and providing victims of crime with a measure of safety and security. The goal of the project is to deliver training throughout Florida directed toward people encountering victims as part of their work. SPC will oversee and coordinate the delivery of various face-to-face trainings, creating a more comprehensive and cohesive system of care through training and education.

The estimated period of performance will be from October 1, 2020 through September 30, 2021. The total award amount is projected to be \$1,056,178 over a one-year period. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President of Academic Affairs; Suzanne L. Gardner, General Counsel; Brian Frank, Dean, College of Public Safety; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

ks0902202

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 15, 2020

Funding Agency or Organization: Office of the Florida Attorney General,
Division of Victim Services

Name of Competition/Project: Victim of Crime Assistance Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: Start: 10/01/20 **End:** 09/30/21

Administrator: Brian Frank

Manager: Eileen LaHaie

Focus of Proposal:

St. Petersburg College is proposing to continue its training program that focuses on delivering education to victim-service providers, nonprofits, school personnel and the community to improve interaction and service delivery to victims of crimes. The goal of this program is to deliver training throughout Florida directed toward people encountering victims as part of their work.

The College will use a multi-faceted approach to training that will involve a variety of audiences and training platforms, including both face-to-face and online. Training offered will be geared towards victims' services on a variety of topics including, but not limited to: situational awareness for the social worker; surviving secondary trauma; compassion fatigue; understanding substance use, abuse, and overdose; strategies for communicating with people who are deaf or hard of hearing and others with access and functional needs; Sexual Assault Nurse Examiner; understanding intimate partner violence and the impact on children; human trafficking and trauma-informed care. It is estimated that the program will deliver up to 50 training sessions on varying topics, ranging in length from two to sixteen hours using both online and traditional delivery methods.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 309,319
Fringe	\$ 123,728
Travel	\$ 10,016
Supplies	\$ 1,500
Consultants/Contractors	\$ 364,750
Other Costs	\$ 32,365
<u>Indirect Costs</u>	<u>\$ 214,500</u>
Total Budget	\$ 1,056,178

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 1,056,178

Total amount from funder: \$ 1,056,178

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No Yes

Voluntary match or cost sharing: No Yes

Source of match/cost sharing: N/A

Negotiated indirect cost: \$214,500

(Fixed) administrative fee: N/A

Software/materials: N/A

Equipment: N/A

Services: N/A

Staff Training: N/A

FTE: N/A

Other: N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s): 1. Community Engagement

Strategic Initiative(s): 1. Community Focus

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Florida Department of Education—Tampa Bay Consortium College Reach Out Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education by St. Petersburg College for the Tampa Bay Consortium College Reach Out Program (CROP). Permission is sought to accept an estimated \$197,393.87 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The goal of CROP is to provide academic support services and enrichment programs to middle and high school students who have the potential to complete college but may not have the skills and/or knowledge necessary to do so without additional support. As a regional initiative, CROP provides support and academic services to approximately 546 low income, educationally disadvantaged students in grades 6-12 across Tampa Bay, reaching 26 middle schools and 35 high schools in four counties. CROP's goal is to increase the number of students, particularly minorities, who will qualify for and complete postsecondary education. The Tampa Bay Consortium's CROP, now in its 28th year, consists of the University of South Florida, Hillsborough Community College, State College of Florida, Manatee-Sarasota and St. Petersburg College. St. Petersburg College serves as the fiscal and tracking agent for the Consortium and oversees the entire funding awarded to the Consortium.

The estimated period of performance is from August 1, 2020 through July 31, 2021. The total project budget is projected to be \$197,393.87 over a one-year period. Of this amount, the College anticipates receiving approximately \$49,681.39 for its services over this same period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Services; Suzanne L. Gardner, General Counsel; and Misty Kemp, Executive Director of Retention Services, recommend approval.

Attachment

ks0903202

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 15, 2020

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Tampa Bay Consortium College Reach Out Program (CROP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 8/1/20 **End:** 7/31/21

Administrator: Misty Kemp

Manager: Keisha Blue

Focus of Proposal:

The College Reach Out Program is a consortium of Hillsborough Community College; State College of Florida, Manatee-Sarasota; The University of South Florida; and St. Petersburg College serving as fiscal agent. The Consortium provides academic support services and enrichment programs to middle and high school students who have the potential to complete college, but may not have the skills and/or knowledge necessary to do so without additional support. The goal is to increase both high school graduation rates and post-secondary enrollment rates for these students. The program will serve approximately 546 students in grades 6-12, providing the following services: 1) year-round, supplemental academic instruction, including summer enrichment programs and a summer residential program at USF; 2) student and parent workshops on topics pertinent to post-secondary enrollment, such as financial aid and course sequencing; and 3) supportive student services, including one-on-one mentoring and activities such as campus tours and cultural outings, to ensure students have access to every resource available to promote their success in high school and motivation toward post-secondary education.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 27,947.00
Fringe	\$ 6,205.00
Travel	\$ 4,600.00
Printing and Supplies	\$ 1,743.39
Other (Workshops, Teachers, and Fees)	\$ 9,186.00
Contractual (Consortium Partners)	<u>\$ 147,712.48</u>
Total Budget	\$ 197,393.87

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 782,531.39

Total amount from funder:

\$ 197,393.87 (SPC's Portion - \$49,681.39)

Amount/value of match:

Cash: \$469,517.27
(SPC's Contribution - \$133,789)

In-kind: \$115,620.25
(SPC's Contribution - \$294)

Required match or cost sharing:

No Yes X

Voluntary match or cost sharing:

No Yes X

Source of match/cost sharing:

Staff and program funds, room and facility usage

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Community Focus
2. Equity
3. Student Success

Strategic Initiative(s):

1. Community Engagement
2. Academic Excellence

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: University of Central Florida, Florida Center for Students with Unique Abilities – Florida Postsecondary Comprehensive Transition Program - UPDATE

Permission is sought to accept an increase in funding for the Start Up grant, subject to Board of Trustees' approval, from the Florida Center for Students with Unique Abilities at the University of Central Florida in support of the Florida Postsecondary Comprehensive Transition Program (FPCTP). Permission is sought to accept an additional \$300,790 in funding for this program and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the Florida Postsecondary Comprehensive Transition Program (FPCTP) Start-Up grant is to fund efforts in program development and implementation the program. Through this funding, institutions support students with intellectual disabilities who are seeking a postsecondary experience leading to gainful employment. The development of an FPCTP is in direct response to state legislation changes, which provides students with intellectual disabilities a traditional high school diploma and therefore direct access to Florida College System institutions, such as SPC. SPC's initial program application was funded in 2019. *SPC was notified in Summer 2020, that additional funding was available to support the second and third year of the original grant program.*

Launched in 2019, SPC's program, Titans UP, began its cohort operating model, admitting 8-10 students per year beginning in Spring 2020. Having received news of the opportunity for an increase in funding, SPC submitted an amendment request and received approval. As a strengths-based program, Titans UP engages multiple assessments to determine and track students' needs, skill levels, and academic achievement. Students benefit from an inclusive college experience that allows them to attend integrated classes, participate in student clubs and campus events, build relationships with student peer mentors, and progress in one of four academic certificate tracks. SPC will also partner with community vocational services to provide job shadowing, career skills, on the job training, and paid employment opportunities. These activities support the program's overarching mission to increase the number of individuals with intellectual disabilities achieving meaningful postsecondary education credentials leading to successful long-term employment.

The period of performance began January 1, 2019 and will continue through June 30, 2022. The new project budget is estimated at a total of **\$600,791, an increase of \$300,790 from the original award amount of \$299,999.** See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; Suzanne L. Gardner, General Counsel; and Misty Kemp, Executive Director, Retention Services, recommend approval.

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 15, 2020

Funding Agency or Organization: University of Central Florida, Florida Center for Students with Unique Abilities

Name of Competition/Project: Florida Postsecondary Comprehensive Transition Program Start-Up Grant

SPC Application or Sub-Contract: Sub-Contract

Grant/Contract Time Period: **Start:** 1/1/19 **End:** 6/30/22

Administrator: Dr. Jamelle Conner

Manager: Dr. Misty Kemp

Focus of Proposal:

The Florida Postsecondary Comprehensive Transition Program (FPCTP) Start-Up grant supports efforts in program planning and implementation for SPC’s Titans Up program. The purpose of FPCTP and the mission of Titans Up is to support individuals with intellectual disabilities in their pursuit of higher education that leads to a meaningful credentials and sustainable employment. The program serves a cohort of 8-10 students with intellectual disabilities each year, totaling approximately 25-30 students during the grant period. Program objectives include: 1) increase capacity of the College to serve students with intellectual disabilities; 2) increase academic and life skills for Titans Up students; 3) increase employability and career skills through certificate and industry credential attainment; and 4) successfully transition Titans Up graduates to employment aligned with their area of career preparation. SPC will work with numerous community partners, including Florida Department of Vocational Rehabilitation and PARC to achieve these objectives.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 287,229
Fringe	\$ 106,438
Travel	\$ 10,453
Other: Direct Costs	
Training, Technology, Supplies	\$ 56,137
Printing and Marketing	\$ 5,917
Supported Employment	\$ 80,000
Indirect (10%)	<u>\$ 54,617</u>
Total Budget	\$ 600,791

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 600,791
Total amount from funder: \$ 600,791

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No Yes
Voluntary match or cost sharing: No Yes
Source of match/cost sharing: N/A
Negotiated indirect cost: N/A
(Fixed) administrative fee: N/A
Software/materials: N/A
Equipment: N/A
Services: N/A
Staff Training: N/A
FTE: N/A
Other: N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):
1. Student Focus
2. Diversity
3. Academic Excellence

Strategic Initiative(s):
1. The Classroom Experience
2. Recruitment and Retention Plan

Leepa-Rattner Museum of Art (LRMA)

LRMA ReOpens:

- On August 18th the Museum reopened with a members-only week and saw a 10% growth in weekly membership renewals over the previous week.
- On August 25th the Museum reopened to the general public and saw nearly 1,000 attendees through the doors throughout the week. This was due in large part to a prominent article in the Tampa Bay Times highlighting the Museum: <https://www.tampabay.com/life-culture/arts/visual-arts/2020/08/18/leepa-rattner-museum-of-art-reopens-in-tarpon-springs/>

LRMA Programming:

- Museum educational courses begin September 3rd with classes highlighting the Art of Mesoamerica, Art of the Northwest Coast, Art of Polynesia, and History of Art Museums
- “Louisa Chase: What Lies Beneath Panel Discussion”, held on Thursday, August 27th was a great success with more than 50 guests tuning in from all over the country. Panelists included our fellow researchers at Syracuse University.

LRMA Exhibitions:

- New Exhibition “SPC Visual Arts Faculty Exhibition 2020” opens September 25th with a virtual reception and artist talk on Saturday, September 26th from 5-6pm.
- “Leonard Baskin: Leaders of the Constitution, 1787” is on view now in the Uhl Works on Paper Gallery at LRMA.

LRMA Website Update: The Museum has redesigned its website and is waiting on SPC Marketing to switch it over to public view.



September Report for fall 2020

August

ISPS Sea Level Rise-Series I

On August 27, 2020, ISPS held its first fall series on environmental issues and the impact on our community. We partnered with the Sea Level Rise, (SLR) Collaborative on these meaningful projects. *Joe Borries, Operations Manager for the Pinellas County Emergency Management* provided an in depth examination on Hurricane Planning in the times of COVID 19. ISPS will post the video link on our website.

Veteran's Resource Fair –Reinvented

On August 27, 2020 we also had the pleasure of interviewing Congressman Gus Bilirakis on why he has been helping veterans through a community fair for 14 years. ISPS teamed up with the Congressman's office to host a virtual reinvented Veterans' Resource Fair in light of COVID. ISPS will post a link.

September

100th Anniversary of the 19th Amendment

On *September 17, 2020*, in recognition of the passage of the 19th Amendment, ISPS will present an online program series tentatively titled, 'Florida and Pinellas Women's Early Activism: Voting Rights, The Equity Struggle, and Public Service.'

Partnership with Workforce and SLR Collaborative-Series II

On *September 23, 2020* we will have our second program series of our Sea Level Rise Collaborative, in conjunction with the Workforce. Melissa Seixas, Vice President of Government and Community Relations, Duke Energy Corporation will lead a discussion on Green Energy, Green Jobs and the Green Economy.

Partisan or Populist: Why what we do Matters

On *September 24, 2020*, ISPS will host a political update on politics in Pinellas County and Nationally after the August 13th primary with Greater Seminole Area Chamber of Commerce.

Candidate Forum- Dunedin Chamber of Commerce

On *September 29, 2020*, ISPS, The Dunedin Chamber of Commerce and the City of Dunedin will host the candidates for the City of Dunedin's November 3, 2020, General Municipal Election.

Speaking Engagements

Executive Director Kimberly G. Jackson, Esq. was a featured speaker with Inclusivity's, "Actors, Allies, Accomplices" program August 7, 2020. She also spoke before the St. Petersburg Bar Association on August 27, 2020 on Criminal Justice Reform.

ISPS Highlights

ISPS published a white paper on Criminal Justice Reform in the Clearwater Bar Journal. Please see the link below. Special thanks to our Social and Behavioral Sciences, Adjunct Patrick Luce, for his significant contribution.

<https://solutions.spcollege.edu/wp-content/uploads/2020/09/ISPS-Criminal-Justice-Reform-Clearwater-Bar-Journal.pdf>

We finally completed our ISPS Website. We are extremely grateful to the SPC Marketing Team and our Tech Lead, Kyle Bell of Event Bids for their support, time and talent. Please like our Facebook page and visit our website.

ST. PETERSBURG COLLEGE FOUNDATION BOARD REPORT 6-16-20

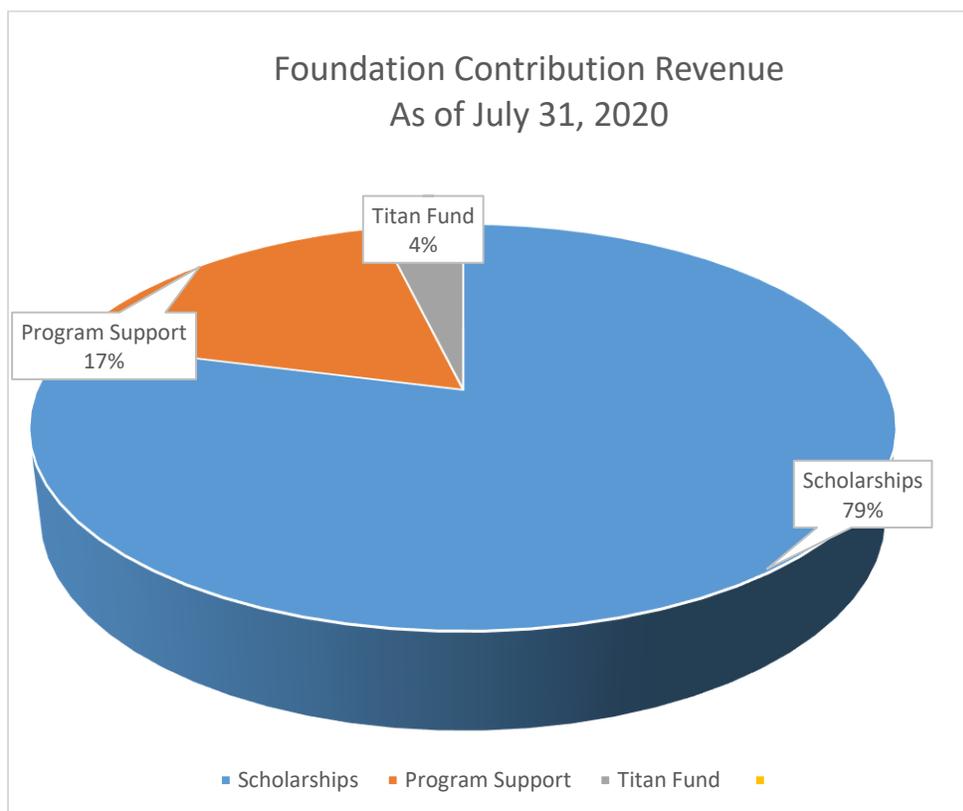
Board Members: Joseph G. Blanton, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll, Robert L. Hilton, Beth Horner, Bill McCloud, Mike Meigs (Treasurer), Steven R. Shepard (Chair), Shan Shikarpuri, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning (Vice Chair) and Tonjua Williams

Financial Report:

Contribution Revenue; As of July 31, 2020, the Foundation has raised over \$658,260 in donor contributions. Of this amount:

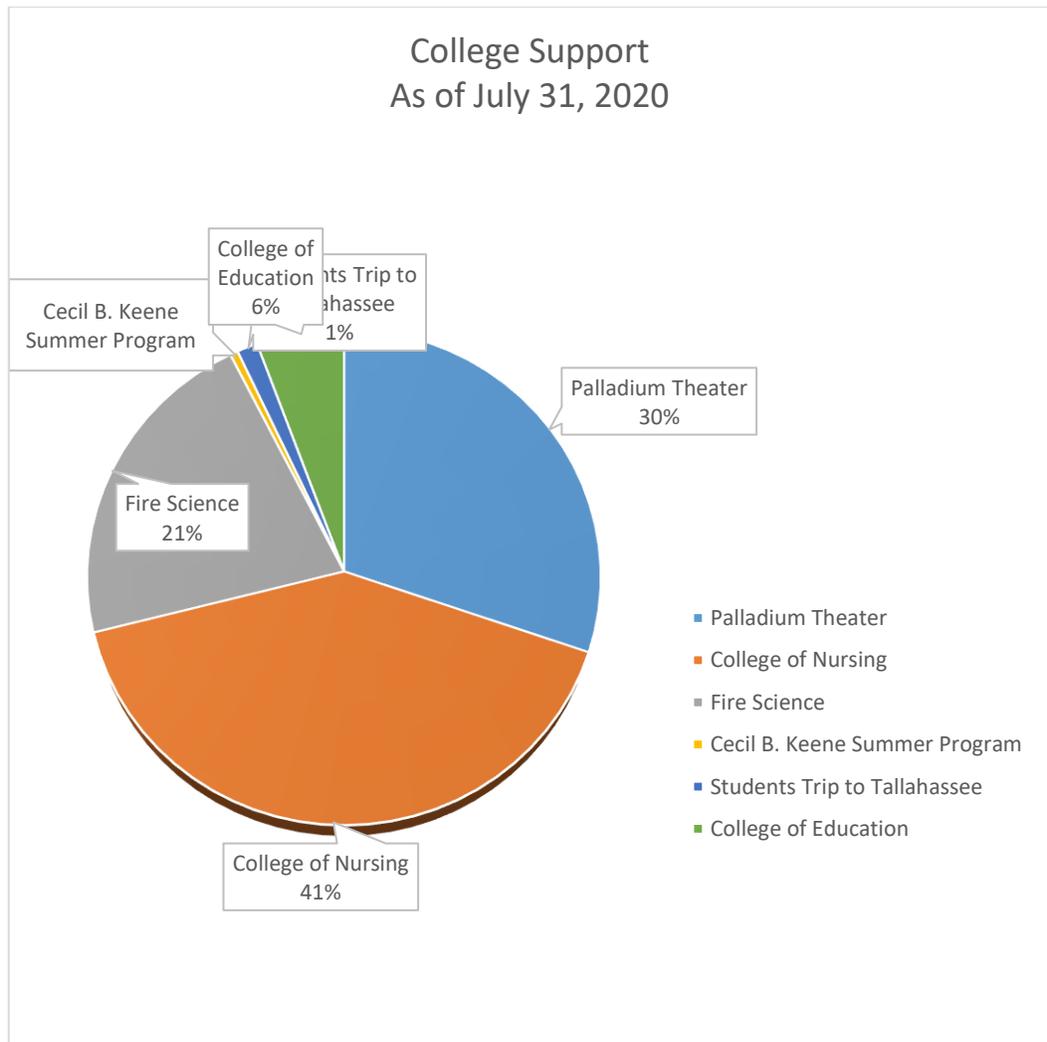
- \$519,885 was raised for SPC student scholarships
- \$113,493 for College program support.
- \$24,883 for the SPC Titan Fund

The donations received through July 31, 2020 met 21% of the Foundation's goal for the fiscal year ending March 31, 2021.



As of July 31, 2020, the Foundation provided the following support to SPC:

- \$451,336 in scholarships to SPC students.
- \$415,753 in program support, providing support to such programs as
 - Palladium Theater
 - College of Nursing
 - College of Education
 - Fire Science Department
 - Alumni Association Awards
 - Cecil B. Keene Summer Program
 - Students Trip to Tallahassee



Current Highlights:

- Community Foundation of Tampa Bay: \$83,500 to support LEAP Tampa Bay FUSE Scholarship Fund
- Florida College System Foundation: \$57,984 to support BOA Dream Maker Scholarship Fund, The Helios Education Foundation First Generation Scholarship Fund and Blue Cross Blue Shield Scholarship Fund
- Largo Fire Rescue: Donation of a Pierce Quantum-S HD Aerial Ladder Truck
- Launched a First Generation Scholarship Appeal: Gifts will be matched 2:1 by the State of Florida
- Hough Family Foundation, Inc.: \$177,508 to support the Palladium Theater and an architectural study
- Verizon Foundation: \$25,000 to continue partnership through the Verizon Scholarship for Student Success
- The Foundation and Raymond James hosted an information session on August 24th regarding the new provisions of the CARES Act
- The Foundation is supporting a Virtual Meet & Greet with Baseball Coach, Ryan Beckman on September 16th at 7pm.



September 2020 Board Report

1. The Palladium Presents video concert project is moving forward quickly. We purchased cameras and other necessary equipment, we established a partnership with donors and streaming distribution companies. We have recorded two concerts and are impressed with the results. We will launch the service in September after we have a few more concerts recorded.
2. St. Pete Catalyst did a feature on our Palladium Presents project last Friday. Here's a link to that story:

https://stpetecatalyst.com/music-in-the-stream-introducing-palladium-presents/?utm_medium=email&utm_campaign=Daily%20Spark%208-28-2020&utm_content=Daily%20Spark%208-28-2020+CID_1ebe6d473ea22627cb7a2d7a3841f7f1&utm_source=Email%20marketing%20software&utm_term=Music%20in%20the%20stream%20Introducing%20Palladium%20Presents

3. Our partnership with WUSF Radio continues with another Side Door Live concert on Friday, Sept. 5 at 10 p.m. These are one-hour radio shows of concerts we recorded with local musicians in our Side Door cabaret before the shutdown.
4. We've launched our architectural review of Hough Hall thanks to a grant from the Hough Family Foundation. The college has hired Rowe Architects for the project.
5. The redesign of our web site is moving forward. We are considering bids from two local web development companies for assistance.

September 15, 2020

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

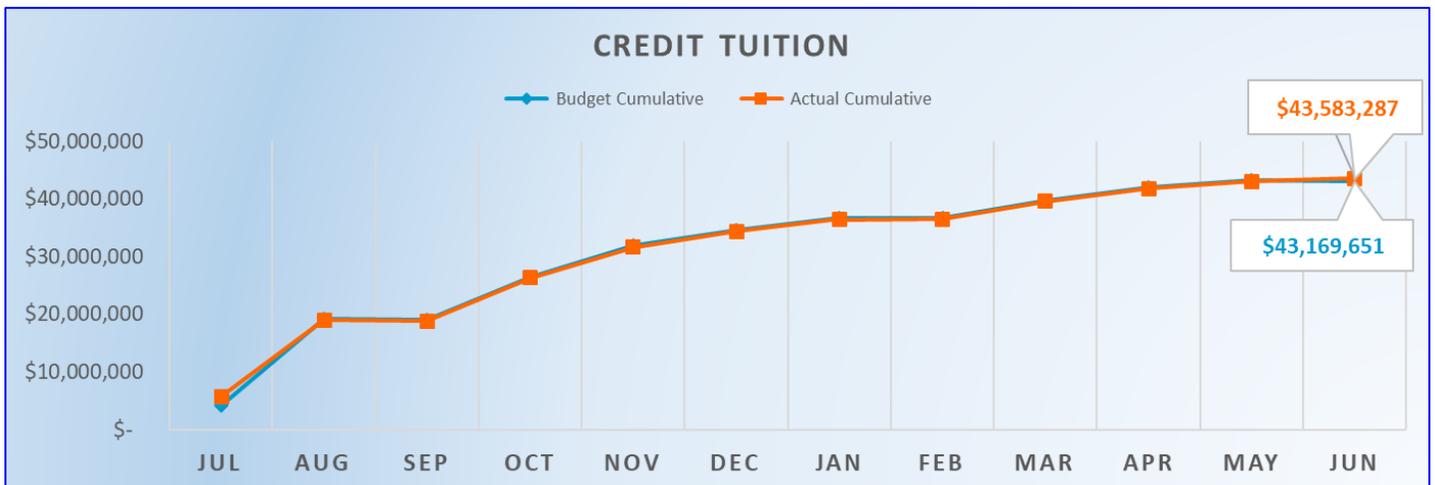
SUBJECT: Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections

The FY20-21 fund 1 operating budget report through August 31, 2020 is attached.

As of August 31, 2020, the overall revenue is \$34.2M, which represents 24.4% of the operating budget. Personnel expense represents 76.5% of the annual operating budget. As of this report date, personnel expense totals \$16.8M or 15.7% of the total budget. Current and capital expense totals \$4.3M (14.1%) and \$189K (9.3%), respectively. Net balance of revenue less expense is \$12.9M.

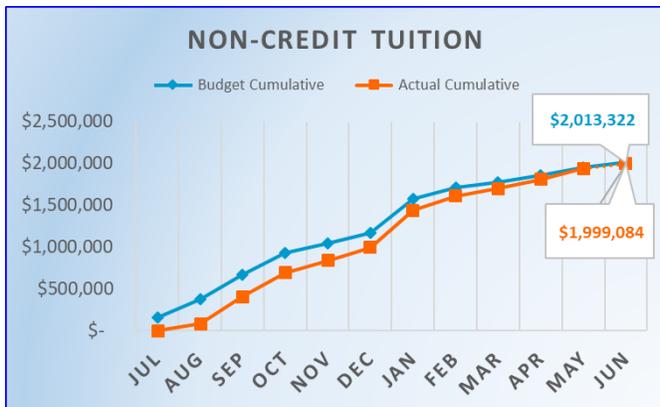
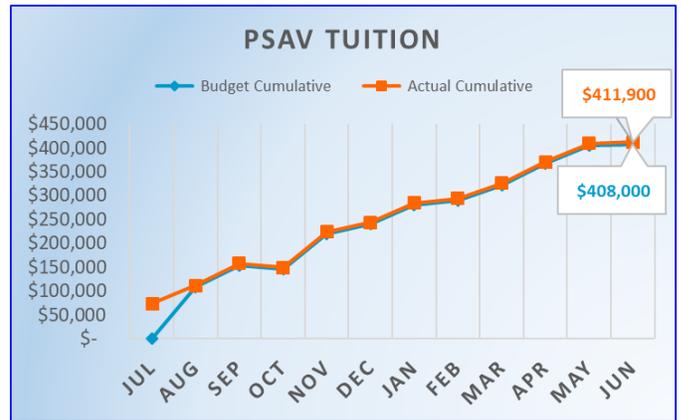
Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of August 31, 2020, the tuition projection is \$414K above the budgeted amount.

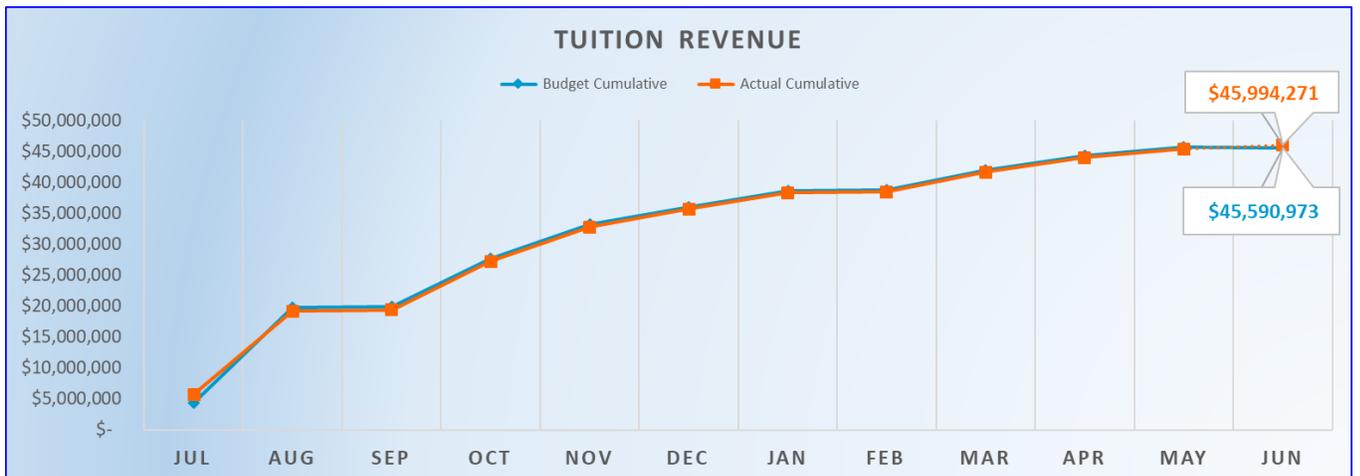


Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of August 31, 2020, the tuition projection is \$14K below the budgeted amount.

Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of August 31, 2020, the tuition projection is \$4K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the trending projected amount. As of August 31, 2020, the overall tuition projection is \$403K above the budgeted amount.



St. Petersburg College
Operating Budget Report
August 31, 2020

	Budget	Actual	% of YTD
Revenue			
Student Tuition	\$ 45,590,973	\$ 19,318,320	42.4%
State Appropriation - FCS	\$ 62,444,891	\$ 9,462,402	15.2%
State Appropriation - Lottery	\$ 10,481,424	\$ -	0.0%
State Appropriation - Performance Funding	\$ 2,490,328	\$ 265,160	10.6%
Learning Support Access Fee	\$ 1,448,167	\$ 586,146	40.5%
Distance Learning Fee	\$ 3,596,130	\$ 2,575,596	71.6%
Technology Fee	\$ 2,230,419	\$ 954,000	42.8%
Lab Revenue Fees	\$ 1,902,742	\$ 597,590	31.4%
Industry Certifications	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 4,964,169	\$ 349,845	7.0%
Other Student Fees	\$ 732,800	\$ 120,597	16.5%
Fund Transfers In	\$ 2,000,000	\$ -	0.0%
Reserve	\$ 1,424,212	\$ -	0.0%
Total Revenue	<u>\$ 140,006,255</u>	<u>\$ 34,229,656</u>	24.4%
	Budget	Actual	% of YTD
Personnel & Benefits			
Instructional/Faculty-Full time	\$ 23,746,044	\$ 4,700,412	19.8%
Administrative & Professional	\$ 24,429,658	\$ 3,953,633	16.2%
Career Service (includes OT)	\$ 17,667,689	\$ 2,591,642	14.7%
Adjunct	\$ 7,931,912	\$ 515,408	6.5%
Supplemental	\$ 4,258,982	\$ 486,283	11.4%
Other Personal Services (OPS)	\$ 1,686,557	\$ 179,715	10.7%
Student Assistants	\$ 422,851	\$ 41,022	9.7%
Health Insurance	\$ 14,228,379	\$ 2,063,838	14.5%
Other Benefits	\$ 12,372,915	\$ 2,253,544	18.2%
Other Personnel Expenses	\$ 304,955	\$ -	0.0%
Total Personnel & Benefits	<u>\$ 107,049,942</u>	<u>\$ 16,785,498</u>	15.7%
Current Expense			
Bad Debt/Unemployment	\$ 945,600	\$ (52,638)	-5.6%
Insurance (Non Health)	\$ 2,688,420	\$ 1,824,308	67.9%
Repairs & Maint	\$ 979,626	\$ 107,895	11.0%
Scholarships/Fee Waivers	\$ 2,639,842	\$ 380,243	14.4%
Services and Fees	\$ 4,434,188	\$ 350,688	7.9%
Materials and Supplies	\$ 3,889,122	\$ 256,012	6.6%
Travel	\$ 394,947	\$ 94	0.0%
Utilities	\$ 5,195,058	\$ 773,555	14.9%
Other Current Expense	\$ 6,118,037	\$ 148,242	2.4%
Tech Expense/Licensing	\$ 3,627,486	\$ 554,907	15.3%
Total Current Expense	<u>\$ 30,912,326</u>	<u>\$ 4,343,306</u>	14.1%
Capital			
Computer Refresh Leases	\$ 1,753,697	\$ 167,655	9.6%
Capital Purchases	\$ 290,290	\$ 21,566	7.4%
Total Capital	<u>\$ 2,043,987</u>	<u>\$ 189,221</u>	9.3%
Total Operating	<u>\$ 140,006,255</u>	<u>\$ 21,318,025</u>	15.2%
Balance	<u>\$ -</u>	<u>\$ 12,911,631</u>	