



# Health Information & Informatics

## Advisory Committee Meeting Minutes

Year 3, Quarter 12

**Date:** Friday, Jan. 22, 2010

**Time:** 9:00 a.m. – 11:00 a.m.

**Location:** St. Petersburg College - Health Education Center – Provost Conference Room  
7200 66<sup>th</sup> Street N. Pinellas Park, FL 33781

**Members Present:** Eric Carver, Sandra Cassity, Phil Nicotera, Chrissy Risberg, Dave Sobush (for Danielle Ruiz), Denise Morris (for Sherry Kristmann) and Marie Waddell

**Members Present via Teleconference:** Shirley Collar, Kristin Dailey, Melissa Myrick, Sherry Kristmann

**Members Absent:** Iris Alcantara, Amy Brush, Barbara Clare, Angela Dinh, Anita Doupnik, Perry Ellie, Shirley Fietz, Emily Giorgi, Susan Goldman, Mary Hoover, Valerie McCleary, Kelly McLendon, Lucelly Miller, Brian Olson, Martin O’Neil, Steve Price, Mary Schobel and Stan Vittetoe

<p><b>Topic/Discussion</b></p> <p><b>1. <u>Welcome:</u></b></p> <p><b>a. Introductions</b></p>	<p><b>1. Discussion/Action</b></p> <p><b>A. Introductions – Provost Update</b></p> <ol style="list-style-type: none"> <li>1) Overall enrollment increase:             <ul style="list-style-type: none"> <li>➢ 25% at SPC, 15% at HEC</li> </ul> </li> <li>2) Biggest driver: economy, need for retraining</li> <li>3) President replacement has been narrowed down to 8 candidates; looking to confirm new President by April 2010; Interim President is <a href="#">Dr. Thomas Furlong</a>, former Senior VP at SPC.</li> </ol> <p><b><u>New Adjunct Opportunity</u></b></p> <ul style="list-style-type: none"> <li>• Looking to recruit adjuncts to teach courses in HIM, Coding, Informatics (especially Medical Terminology)</li> <li>• Link to: <a href="#">Adjunct Instructional Information</a> <ul style="list-style-type: none"> <li>➢ Scroll down to “<b>Adjunct Instructor, Healthcare Informatics</b>”</li> </ul> </li> </ul> <p><b><u>New Program Director</u></b></p> <ul style="list-style-type: none"> <li>• Dr. Nicotera currently serving in the interim</li> <li>• Interviewing in progress</li> <li>• Hope to make an offer within 45 days and have new director start by Summer 2010 (May)</li> </ul>
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## **2. 2010 HIM/Healthcare Informatics Current**

### **Projects:**

- a. Certificate/A.S. Programs
  - Certificate Graduates
  
- b. Incumbent Worker Training
  - Grant Activities
- c. Job Fair Results
- d. Youth Outreach Program (Pinellas County Schools)
  - Meeting with PCS
- e. Student Scholarships
- f. Faculty Development Program
  - CERNER AES – March 2010

## **3. HIM/Healthcare Informatics Courses Update:**

- a. Enrollment Numbers
- b. Changes in Textbooks
- c. Informatics AS degree potential course changes

## **2. Discussion/Action**

### **A. Certificate/A.S. Programs**

- 1) Graduates:
  - 59 - Dec 2009
  - 20-30 – May 2010 (projected)
  - 10-15 – Jul 2010 (projected)TOTAL: approx. **100**

### **B. Incumbent Worker Training**

- 1) Online training product to help with the conversion to electronic health records (EHR) and provide CE credit.
- 2) Offer another Symposium before the grant ends in June? TBD once new program director is appointed

### **C. Job Fair Results - WorkNet Pinellas**

- Complete and all objectives met.
- Thank you WorkNet!

### **D. Youth Outreach Program (PCS)**

- 1) Preliminary meeting scheduled to discuss dual enrollment opportunity for high school students in the Medical Magnet program

### **E. Student Scholarships**

- 1) Due to approved budget modification, were able to award an additional 10+ scholarships
  - Students began in January and will graduate in July 2010

### **F. Faculty Development Program**

- 1) \$95K grant awarded by the Department of Education to foster hands-on CERNER Academic Education Solutions opportunity which simulates clinical information systems commensurate to actual systems used in healthcare
- 2) Secured 3-year contract
- 3) Looking to rollout prototype – March 2010
- 4) Goal: infuse EHR simulation in certain Informatics courses initially, then infiltrate into HIM & Coding courses

## **3. Discussion/Action**

### **A. Enrollment Numbers**

- 1) More students this year than ever before in the HIM program.

### **B. Changes in Textbooks**

### **C. Informatics AS degree potential course changes**

- 1) Will explore further once new program director is appointed

<p><b>4. <u>Medical Coder Program:</u></b></p> <ul style="list-style-type: none"> <li>a. New Adjuncts</li> <li>b. ICD-10</li> <li>c. New Cohort Program</li> </ul> <p><b>5. <u>Marketing Strategies:</u></b></p> <ul style="list-style-type: none"> <li>a. N/A</li> <li>b. No-Cost Extension</li> </ul> <p><b>6. <u>Conference Updates:</u></b></p> <ul style="list-style-type: none"> <li>a. None scheduled</li> </ul> <p><b>7. <u>Future Advisory Committee Meetings:</u></b></p> <ul style="list-style-type: none"> <li>a. Meeting Information</li> <li>b. AS degrees – Program Developments</li> <li>c. Change in department name</li> <li>d. Questions / Discussion</li> </ul> <p><b>Meeting adjourned at 10:00 a.m.</b></p> <p><b>Respectfully submitted,</b></p> <p>Krista Fusari, Recorder</p>	<p><b>4. Discussion/Action</b></p> <p><b>A. New Adjuncts</b></p> <p><b>B. ICD-10</b></p> <ul style="list-style-type: none"> <li>1) No update available at this time</li> </ul> <p><b>C. New Cohort Program</b></p> <ul style="list-style-type: none"> <li>➤ No cohort model will be established, just accepting eligible students into the program as they apply</li> </ul> <p><b>5. Discussion/Action</b></p> <p><b>A. Target areas/Populations update</b></p> <ul style="list-style-type: none"> <li>1) Marketing campaign not as crucial due to overwhelming Informatics program demand.</li> <li>2) Currently marketing through brochures, website and SPC Career fairs.</li> </ul> <p><b>B. No-Cost Extension</b></p> <ul style="list-style-type: none"> <li>1) Budget modification request has been approved and Grant has been extended to June 30, 2010.</li> <li>2) Allows the program to be sustained and award additional scholarship opportunities.</li> <li>3) Assists with expending all grant funding (which is the ultimate goal)</li> </ul> <p><b>6. Discussion/Action</b></p> <p><b>A. Grant Conference</b></p> <ul style="list-style-type: none"> <li>➤ May attend conference regarding packaging grant materials and compiling data as end of grant approaches</li> </ul> <p><b>7. Discussion/Action</b></p> <p><b>A. Meeting Information</b></p> <ul style="list-style-type: none"> <li>1) Q13 - Friday, April 16, 2010 <ul style="list-style-type: none"> <li>➤ Location: Health Education Center – Provost Conference Room</li> <li>➤ Call-in #: 727-394-6290</li> </ul> </li> <li>2) Meeting minutes will be circulated post advisory committee assembly.</li> </ul> <p><b>B. AS degrees – Program Developments</b></p> <ul style="list-style-type: none"> <li>1) Will solicit input from Advisory Committee before any changes are implemented and once new program director is appointed.</li> </ul> <p><b>C. Change in department name</b></p> <p><b>D. Questions / Discussion</b></p> <ul style="list-style-type: none"> <li>1) Non-credit opportunity – organize meeting with Jim Connolly &amp; Denise Kerwin to discuss further and generate ideas</li> </ul>
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