

Health Information & Informatics

Advisory Committee Meeting Minutes

Date: Wednesday, April 18, 2012 **Time:** 8:00 a.m. – 10:00 a.m. **Location:** Health Education Center, Provost Conference Room, 7200 66th Street North, Pinellas Park, FL

Members Present: Perry Ellie

St. Petersburg College Staff Present: Amy Brush, Dr. Eric Carver, Dr. Shirley Collar, Dr.Sheila Newberry, Liz Rickerman,

Members Absent: Sandra Cassity, Kristin Dailey, , Emily Giorgi, Shirley Fietz, Lucelly Miller, Melissa Myrick, Danielle Ruiz, Diane Schmidt, Mary Schobel, Tonia Thompson

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Topic/Discussion	
1. <u>Welcome</u> :	
• Introductions	1. Discussion/Action
 2. Open Business ➢ Spring Open House 	2. Discussion/Action Sheila shared that approximately 30 student and Faculty was present. The Faculty met from 6:00 to 7:00 pm, and the Students met from 7:00 to 8:00. Dawn Janusz explained Angel. Sheila presented them with different services of the College. They will be doing these Open Houses at the beginning of the Fall and Spring Sessions.
	A new Online Orientation will be piloted this Summer session. It will follow the Face to Face Orientation Format.
RHIT Exam Results	Sheila discussed the new RHIT Exam Results from January 2011 to September 2011. Everyone was pleased with the results and the increase. Still looking into changes that were also discussed previously to implement a new standard to have students take the RHIT as part of the course.
3. New Business → Purchase of Encorder	3. Discussion/Action Sheila shared that the purchase of the 3M Encorder is in process. It will serve 64 users. It will come with all the training. Shirley and Sheila are discussing how to implement fully into the courses.
> APAR	Went over APAR Handout.

➢ Grant Extension	The Grant that ended in August 2011 was re-opened in January 2012 until June 30 th . The courses will be re-developed. Dr. Nicotera, Sheila, Eric and Shirley will be reviewing the courses. HIM added 4 new books for Summer and 9 new books for Fall.
ICD-10 Transition	ICD-10 has been pushed back so no changes to the curriculum this Fall but ICD will have some ICD-10 integrated into the courses.
4. Announcements	 4. Discussion/Action Amy Brush announced that the next Advisory Committee will be the Annual Joint Meeting. It will be held at EPI Center. September 6th & 7th. Thursday September 6th will be Breakfast and Dinner and on Friday, September 7th it will be Lunch. Eric will design a Survey Form to send out to the Committee Members to see the majority decision for Breakfast, Lunch or Dinner. Sheila will be reviewing the Advisory Committee Members for the 2012-2013 year and will be inviting new members. She is looking into adding some of the Department's Clinical Site HIM Directors or Managers. Meeting adjourned at 10:00 a.m.
5. Adjourn	Respectfully submitted, Liz Rickerman, Recorder