



Health Information Technology

Advisory Committee Meeting Minutes

Date: Thursday, April 02, 2015

Time: 08:40 a.m. – 10:10 a.m.

Location: East Annex – Room HC-EA109

Members Present: Vicky Ellis, Denise Fonzo, Arnold Miller, Evelyn Rousso, Tonia Thompson, Denisha Torres-Lich

St. Petersburg College Staff Present: Dr. Shirley Collar, Dr. Sheila Newberry, Jennie Orama, Marcia Castle

Members Absent: Perry Ellis, Altheia Griffin, Ronnie Irvin, Colleen McComas, Pat Schnering, Suzanne Spigner, Amy Storozuk, Karen Youmans

Topic/Discussion	
<p>1. <u>Welcome/Introductions:</u></p> <p>2. <u>Old Business</u></p> <ul style="list-style-type: none"> ➤ Approved Minutes from 9-10-14 Meeting ➤ My Courses Update (new LMS) 	<p>1. <u>Discussion/Action</u></p> <p>Dr. Sheila Newberry welcomed the attendees to the new Spring meeting. Everyone introduced themselves.</p> <p>2. <u>Discussion/Action</u></p> <p>Approved by Denise Fonzo and Seconded by Denisha Torres-Lich.</p> <p>Sheila gave an update on My Courses (D2L) describing the first two months cleaning up the new system. The D2L issues are few and getting better. She also explained a little about the D2L problems with the faculty and system.</p> <p>There are further meetings to go. They are running reports that calculate the number of students for example that passed versus those that failed. It will be a drill for us. These reports are for all different kinds of categories. There are reports for example that separate a specific group of students and will show the progression of these students. Another report is for courses that are too easy or too hard. Right now they are maintaining what documentation they have; setting up additional information and troubleshooting.</p>

➤ FL DOE Changes in Curriculum

Sheila went over the proposed curriculum changes for August 2015, which the state passed.

HIT-AS Program

- Not changing in credit hours - remains at 70 cr. hr.
- Changes to two courses with the program:
 - HIM 2215 - changing from 2 cr. hrs. to 1 cr. hrs.
 - HIM 2960 - changing from 1 cr. hrs. to 2 cr. hrs.

Medical Coding Certificate Program

- The state is adding 3 cr. hrs. to this program – 34 to 37 cr. hrs.
- Change one course within the program:
 - HIM 2960 - changing from 1 cr. hr. to 2 cr. hrs. (+1)
- Add:
 - HIM 1110 – 2 cr. hrs. (+2)

Healthcare Informatics Certificate Program

- The state is adding 6 cr. hrs. to the program - 18-24 cr. hrs.
- Change one course within the program:
 - HIM 2960 – changing from 1 cr. hr. to 2 cr. hrs. (+1)
- Add:
 - HIM 1110 – 2 cr. hrs. (+2)
 - HIM 2012 – 2 cr. hrs. (+2)
 - HIM 2215 – changing from 2 cr. hrs. to 1 cr. hr. (-1)

Sheila said that we are already receiving calls from students asking if they have to take another class. We have a designated advisor, Kristin Pecchio, who will assist students in completing their Learning Plan.

This Spring a new pre-requisite was added that applies to all students. CGS 1100 Computer Application course was added to the program changing the number of credit hours from 1 cr. hr. to 3 cr. hrs. (+2). As of January 1st, 2015 all students are required to take this course before they apply to any program. If they have not, they will be denied admittance in to the program.

HIM 2215 – Health Data Analysis which is an analytical course, will now include teaching the students how to use excel, spreadsheets and more the 2nd half of the term.

Ms. Evelyn Roussos commented that she uses YouTube videos explaining how she teaches better skills to her employees and students.

<p>➤ Advanced Technical Certificate (ATC) Update</p> <p>3. <u>New Business</u></p> <p>➤ New Staff Assistant</p> <p>➤ APAR</p> <p>➤ Need for Faculty</p>	<p>This Spring, there is a new change with Anatomy. They are offering an anatomy class with lab on - line changing to 4 cr. hrs. (+1). We will be doing Alternate Satisfactions for students to graduate.</p> <p>Discussion was held regarding switching from ICD 9 coding to ICD 10 coding. Sheila stated that we should know in October whether we are changing to ICD 10. If so, we would start using in Spring. Right now the coding book we are using contains around 20% of ICD 10 codes.</p> <p>Ms. Tonia Thompson stated that it is a nightmare and she is at a roadblock. She will need guidelines for both 9 and 10 and the employees will need to know anatomy because of the magnitude of changes in coding.</p> <p>Ms. Evelyn Roussos said they did a study at the VA and that within 6 months they were back to the daily quotas.</p> <p>Mr. Arnold Miller said that with National Library of Medicine you can sign up free for UMLS and they have guideline information.</p> <p>Sheila took a student without a coding background and had her do just ICD 10 coding and the student loved it.</p> <p>The ATC (Advanced Technical Certificate) in Health Data Management will be ready for enrollment in the Spring session. Having 18 credit hours will allow the individual to sit for CHDA credentialing if the individual meets AHIMA's requirements – 3 years of Health Data Experience. This brings new levels of eligibility to the students. We marketed to the hospitals and have 6 or 7 interested. One person did 3 courses in the Spring and the 2nd 3 courses this summer. It will be offered in the Fall and it is all on-line.</p> <p>Ms. Tonia Thompson asked Sheila to come down to Sarasota and teach.</p> <p>.</p> <p>3. Discussion/Action</p> <p>Marcia Castle was introduced as the new staff assistant replacing Liz Rickerman who is now the assistant to the Provost at HEC.</p> <p>The APAR self study was due March 1st and was completed. We have no statistics to share. CAHIM is protective of the information so we have no copies to share.</p> <p>Sheila expressed the need we have for faculty. They have to have a Master's Degree. If you know of anyone, please refer them to Sheila. Face-to-face coding classes are capped at 20 students (largest has been 16 students and the smallest has been 4 students).</p>
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➤ Coding

We are considering a plan that would add 3 CPT classes in fall, one for face-to-face classes. Also, in the fall we will have mandatory PPE I classes to be held in the Annex. We will work with the students 3 hours face-to-face. The first semester it would be a weekday (Thursday) and anyone within a 50 mile radius must attend a face-to-face class; anyone outside the 50 mile radius (1 way) we would consider on-line. The class would be 3 hours and the first 2 hours they would be teaching class and 1 hour have someone come in and speak to the class like Ms. Tonia Thompson about her coders. Each week would be a different speaker. They could do interviewing one week and the committee members would be the interviewers. Another person could talk to them about dress and etiquette for the internship. We also have available to the student, Optimal Resume, an online program sponsored by the College.

➤ Program Statistics

The program is serving an estimated 1,246 students. Medical Terminology has 310 students; Professional Practice Experience III – externship has 21. We have around 300 students in various stages. Students who are waiting to be accepted into the program are now registered in the Associate In Science Program and their Plan is Health Sciences Major until accepted. Then their plan will show the actual program they are in. This is all displayed on the student’s transcript.

4. Questions/Concerns

4. Discussion/Action

Ms. Evelyn Roussos brought up the possibility of hosting Health Analytics. It would be for one hour at the East Annex, the club would pay for the insurance and it would be free for the students. She will let Sheila know.

Mr. Arnold Miller stated that Health Insurance is getting more involved. If you are interested, you can request materials from him such as flyers, etc.

Ms. Tonia Thompson said that the hospital is in need of coders. They hear from 10% of students needing jobs but they are not getting qualified applicants. She knows that SPC students are qualified. She will send Sheila a small posting.

Sheila explained that for the first time we are partnering with Tampa General for internships with students. Out of 21 students we had only 5 students interested. Three students went every Thursday for 10 weeks and 2 went for 2 ½ weeks straight. The students had a rough start but Tampa General ended up offering 5 students a paid internship. Ms. Tonia Thompson asked Sheila for the information. She would like to talk to them.

Sheila explained how she proposed a Health Information Management Bachelor of Science Degree. A moratorium is now in affect in Florida, so they are not adding anymore Bachelor’s Degree programs. A copy of the curriculum was passed out at the meeting.

<p>5. <u>Announcements</u></p> <p>6. <u>Adjournment</u></p>	<p>Ms. Tonia Thompson brought up Healthcare Reimbursement. She said they are implementing 3M, retraining the coders but there isn't anywhere to tell them to check edits (NCCI edits). Sheila said she would look at it. Clinical sites – the papers are up to date.</p> <p>5. Discussion/Action Sheila announced that the next meeting will be Thursday 9/24. The meeting will be from 4:30 – to 6:00 PM and dinner will be directly after the meeting at 6:00 PM at the Seminole Campus. She will notify the committee members with more details.</p> <p>6. Discussion/Action Motion to adjourn by Arnold Miller, Seconded by Sheila Newberry Meeting adjourned at 10:10 a.m.</p> <p>Respectfully submitted, Marcia Castle, Recorder</p>