



Health Information Technology

Advisory Committee Meeting Minutes

Date: Wednesday, November 14, 2018

Time: 8:00 a.m. – 9:00 a.m.

Location: SPC EpiCenter

Members Present: Denise Fonzo, Michelle Harahan (New Member), Karen Coleman, Melissa Myrick (New Member), and Lisa Wilusz (New Member).

St. Petersburg College Staff Present: Marcia Castle, Mrs. Kengia Sabree, Dr. Sheila Newberry

Student Present: Iliana Brown

Members Absent: Bonnie Capra, Andrea Falvey, Vicky Huther, Ronnie Irvin, Denisha Lich, Keeva Russell, Tonia Thompson, Lucelly Miller

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| <p>Topic/Discussion</p> <p>1. <u>Old Business</u></p> <ul style="list-style-type: none"> ➤ Review and approval of 4/10/2018 Meeting ➤ Current Status <ul style="list-style-type: none"> • Current Students | <p>Mrs. Kengia Sabree called the meeting at 8:02 am on Wednesday, 11/14/2018.</p> <p>Before getting started on New Business, Kengia discussed Florida State Framework that she failed to provide at the previous meeting. She passed it around and stated that she would email a copy for everyone to review at their leisure. She also mentioned that the CAHIIM 2018 standards remain in draft, and she would provide a copy as soon as it becomes available. She asked all members to review to have an understanding of what is expecting to be included in AS-HIT programs.</p> <p>Kengia also handed out the content outline for the RHIT exam, which was requested by Susan Eber at the previous meeting.</p> |
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1. Discussion/Action

- Current Graduates
- Number Students in PPE III/ Potential Graduates

➤ RHIT Pass Rates

Every one reviewed the old minutes. The minutes were approved by Melissa Myrick and seconded by Karen Coleman.

The number of current students in the program are:

- Certificate - Were not reported in this meeting.
- Coding - Were not reported in this meeting.
- AS Degree - 131

The number of current graduates for the year is 15.

Current YTD:15 (27 pending for Fall, 2018)

➤ Program Changes

Mrs. Sabree announced that as of 9/30/2018, the Credentialing pass rate is 83%. Out of 23 that took the exam, 19 people passed.

In addition, the repeat rate is 80% success rate. Out of 5, 4 people passed.

The course success rate for Summer, 2018 was 88% with a 2.1% withdrawal rate and for Spring, 2018, the success rate was 92.3% with a 2.3% withdrawal rate.

➤ Curriculum Changes

Kengia stated that there are no program changes, at this time. She mentioned the proposed curriculum changes which is combining HIM1000/HIM1110, HIM2222/2722, HIM1430/1442, and HIM1102/HIM1212. She also mentioned being torn about statistics. She expressed interest in wanting to keep it apart of the curriculum even though it is no longer a significant portion of the exam. Melissa suggested it is removed from the curriculum. The group discussed further, which included teaching it but not dedicating a full course to it. A vote was held and the committee unanimously voted that Healthcare Statistics should no longer represent an entire course in the program. Kengia mentioned being on a tight schedule with the C&I committee but stated that she would attempt to open a proposal to make that change. Kengia then gave a brief update on the CDI sub plan which is on track to be completed by the end of the year.

2. Adjournment

anticipated that the advisory committee will meet at more frequent intervals when warranted to review program goals, curricula, etc. The advisory committee must play an active role in developing program goals and performing program evaluation as reflected in the program's annual goals.

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Kengia stated that should would email this to the committee.

2.Discussion/Action

Motion to adjourn by Kengia Sabree, Seconded by Marcia Castle. Meeting adjourned at 8:45 a.m.

Respectfully submitted,
Marcia Castle, Recorder