ADVISORY COMMITTEE MEETING MINUTES

WOMEN ON THE WAY (WOW)

DATE: September 16, 2016 10:15 AM - 11:15 AM - Hilton Picasso Ballroom, St. Petersburg, FL

MEMBERS PRESENT: Laura Bentz, Belinthia Berry, Cynthia Burnham, Nikki Gaskin-Capehart, Patricia Colin, Shirley Crumbley, Ann Donald, Loretta Horne, Dr. Misty Kemp

SPC: Rena Bello, Pepper Harth, Mary Wall, Nikishea Wright, Jackie Skryd

MEMBERS ABSENT: Dr. Linda Hogans, Qiona Gibbons, Terri Lipsey-Scott

TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION
Welcome	Meeting called to order at 10:15	A motion was made by
	am by Chairman Dr. Misty Kemp	Dr. Misty Kemp for approval
		of 6/3/16 minutes.
		-Minutes approved by
		Cynthia Burnham
		-Motion seconded by
		Laura Bentz
Introductions	Dr. Misty Kemp announced the	
	opening of the Seminole and St.	
	Petersburg/Gibbs WOW centers:	
	-Pepper Harth, Seminole Advisor	
	-Rena Bello, St. Petersburg/Gibbs	
	Advisor	
	-Dr. Kemp asked new Advisors to	
	update on their success	
	PEPPER:	
	-Shared space in portable with	
	Student Support Center while	
	University Partnership Center	
	(UPC) was under construction.	
	WOW moved into the UPC on July	
	28, 2016 (UP115).	
	-The students are very excited the	
	program is now on campus, and	
	look forward to our first meeting	
	scheduled for Tues, Sept 13 th .	
	RENA:	
	-WOW is located in the Social Arts	
	Building , room 125 (SA125)	
	-Over 70 students visited WOW at	
	the Gibbs campus the 1 st week	

TOPIC Review of Action Items from	-New Member Orientation is scheduled Tues, 9/20/16 ~ 6-7 pm -First meeting is scheduled for Wed, Sept 28 ~ 12:30-1:30 pm DISCUSSION/RECOMMENDATIONS DR. KEMP:	ACTION
6/3/16	Thanked Cynthia for St. Pete Free Clinic tour of Baldwin Women's Residence CYNTHIA: -St. Pete Free Clinic has 8	
	programs, one is the Baldwin center for women with substance abuse history, Ages 18-62, with no children ANN:	SHIRLEY:
	-Jason is heavily involved in projects, but is excited to assist us with creating online opportunities for our studentsGlad to see textbook form online	Jason Nicholson, Cyber Advisor, will be contacted regarding webinar opportunities for workshops, new member orientation, etc.
WOW Updates	SHIRLEY: -WOW is Celebrating 35 years at SPC! -Tarpon Springs will be up and running Summer 2017 -Received 300 applications for membership into WOW -Four New Student Orientations scheduled for this session -Fall 2016 ~ 318 students enrolled as of Sept 15 -2015-16 ~ 409 students served (unduplicated) -Students take classes at all campuses	
	NIKKI GASKIN-CAPEHART: Do students apply every semester?	SHIRLEY: We take applications twice a year: July 1-Aug 31 and Dec 1-Jan 31

TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION
WOW Updates (cont.)		SHIRLEY: Requirements for member- ship into WOW: enrolled at SPC and complete a My Learning Plan (MLP)
	LORETTA: Is an online orientation in the works?	SHIRLEY: We are moving in that direction. We have Face to Face orientations at present, but we will be working with a Cyber Advisor to create an online orientation
	DR. KEMP: Recommended cataloging workshops in MyCourses for student access	Orientation
	ANN: -Some workshops are already in place, but will need to research on how program can verify proof -Best references for help: Chris Harvey, Doyle Callahan and Jason Nicholson	SHIRLEY: Reach out to references to schedule meeting on program needs for online webinars and New Member Online Orientation
	SHIRLEY: -WOW is now on Facebook!	
	-Upcoming Community Service events/projects:	
	1. PB&J for Tampa Bay, Sat, Oct 22 Prepare and deliver 1,000 bag lunches to the homeless. Our day of service will give our members the opportunity to work as a team, and give back to the community.	MARY: Email members PB&J flyer for possible donations
	2. Salvation Army Bell Ringing, Fri, Nov 183. CASA Tour – Advisors only Fri, Oct 7	

TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION
Leadership Conference	DR. KEMP:	DR. KEMP:
	Draft of Leadership Conference discussion items and Professional Development topics were distributed	-Requests members to respond with 10-20 list of Professional Development topics and then will be narrowed down for sessions
	DR. KEMP: -Theme: "Branding the Professional Woman" -March, 24, 2017 9am-2pm at EPI –	and speakers by Fri, Sept 23 -Request for possible key note speakers
	Tech Boardroom. Date is before midterms, after Spring Break	SHIRLEY:
	SHIRLEY: March is the perfect time to have a conference for women as March is Women's History Month	-Free for students -Looking for sponsorship from companies
	CYNTHIA: Is there a cost? How to fundraise?	CYNTHIA: Will invite some women from Baldwin Women's Residence to attend leadership conference
	PATRICIA: Suggested apply to SGA for funds	
	JACKIE: Please keep in mind end of fiscal year coming soon for sponsorship from companies	
	LORETTA: End of year for individuals as well	
	LAURA: Some companies have to spend at the end of the year and some receive funding at the beginning of year – play both ends	
	DR. KEMP: -This is a great opportunity to garner financial support at Bucs Event	BELINTHIA: Invited Dr. Kemp and Shirley Crumbley to attend Tampa Bay Buccaneers Women of Red Event Wed, Sept 21 to build relationship and seek sponsorship

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Annual Appreciation Luncheon	SHIRLEY: -Fri, Nov 4 at Seminole Campus 11:30 am to 1:00 pm -Attendees must RSVP -A table will be reserved for Advisory Committee	MARY: Will send invitation to all committee members DR. KEMP: Will make an announcement about the 2017 Leadership Conference
Open Forum	JACKIE: -Recommended Grants Department facilitate workshops to help students with applying for Foundation Scholarships -Initiative is to plan scholarship workshops twice a year before deadline -Possibly invite WOW Advisors to serve on selection committee	
	LAURA: Request donation envelopes at Appreciation Luncheon JACKIE: Are Adopt-A-Family (AAF) letters going out soon?	SHIRLEY: We will have more donation envelopes at the tables MARY: AAF letters will be mailed Mon, Sept 19
Adjournment	Meeting was adjourned at 11:17 am -A motion was made by Laura Bentz -Motion seconded by Patricia Colin	SHIRLEY: -Next meeting Appreciation Luncheon, Fri, Nov 4 -Informal 30 minute meeting after Appreciation Luncheon, Seminole campus