

User Guide

Last updated: August 2018

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Click an icon to navigate to that page.







Refinance your student loans



Manage your student loans



Student loan educational library

Create an account

1. Visit www.iontuition.com and click on "Create Account."

2. If you are using a mobile device, touch the button on the top right corner of the screen. You can also download our iOS or Android mobile app.

3. On the "Create an Account" screen, fill in the required fields. If you have a referral code you may enter it. If you do not hav ea referral code, leave the field blank.





Create an Account	IonTuition Toolkit			
First Name	-∱ IonManage	៍ឲ្យី lonPay		
Last Name Date of Birth	 Student Loan Dashboard & Monitoring Alerts Repayment Planning Calculators Personalized Counseling 	 Automatic Payments via Payroll Deduction¹ Repayment Assistance from your Employer¹ 		
January \Leftrightarrow 1 \Leftrightarrow 2017 \Leftrightarrow Email	 IonMatch College Search Engine Compare Real-world 	IonLearn Financial Literacy Modules Multimedia Resources		
Password 🕡	Salaries • ROI-based School Comparisons			
Confirm Password	🇳 IonPerks			
Referral Code (Optional)	Members Only Discount Program ² Special Offers Locally and Nationwide ²			
By clicking "Create Account", you agree to our Terms Of Use				

Link to your school

1. After your create your account, you'll be directed to the **Membership Program** screen. Select "School Subscription."



Link to your school

2. To link your account to your school, enter and confirm your social security number and date of birth.

3. Click "Get School Updates." Your federal loans will now be loaded to your IonTuition account.



Link to your school

4. If we are not able to authenticate you with your social security number at this time, you can still create an account by entering in your school email address.

Link Your Account	
K Back	
Sorry, we could not link you to a school at this time.	
Please provide your school email address below.	
Email Address Send	OR
4	

Navigate the dashboard

The IonTuition dashboard makes it easy to navigate to the tool the of your choice, update your preferences, and read IonTuition's blog.

1. These icons navigate between the homepage and each of IonTuition's tools.

2. The blog has helpful articles.

3. The gear icon allows you to update your settings.

4. IonManage has your student loan dashboard, repayment plans, and access to counselors.

5. Visit the refinancing section to prequalify for a better interest rate.

6. Visit lonLearn to improve your financial literacy.



Not all organizations offer the same tools. Your dashboard may vary from the picture shown.

IonManage

student loan management and repayment planning



Link Your Federal Loans

Before you can manage your loans, you must load your loan information into IonTuition. We can link your IonTuition account directly with information from the National Student Loan Data System using your FSA ID.

- 1. Enter your FSA ID username and password.
- 2. Click "Save and Refresh." Your loan information will refresh automatically.

3. You can remove your FSA credentials by clicking the "Remove FSA ID from IonTuition." You can re-enter a new FSA ID at any time.

 Dashboard Loan Detail 	Let's Get Your Loans	
🛗 Plan My Payments		 0
<i>i</i> My Federal Servicer	Federal Loans	Private Loans
Family Access	Load or refresh your loan information directly from the National Student Loan Data System using your FSA ID. FSA ID Username Password Dask Refresh Date - 4/26/2017 SAVE AND REFRESH SAVE AND REFRESH Don't know your FSA ID?	Have Private loans? Select a lender from the list below to import your private loan info. Select Lender

Link Your Private Loans

Before you start, make sure you know your username and password to log into your private lender's site.

1. On the Let's Get Your Loans page, select your lender from the drop-down list. If you haven't uploaded loans yet, this page will be the first thing you see when you log in to IonTuition. You can also get to this page by clicking ADD PRIVATE LOAN on the Loan Detail tab.

DashboardLoan Detail	Let's Get Your Loans	
🛗 Plan My Payments		
<i>i</i> My Federal Servicer	Federal Loans	Private Loans
🛞 Monitor and Alerts		
Ramily Access	Load or refresh your loan information directly from the National Student Loan Data System using your FSA ID.	Have Private loans? Select a lender from the list below to import your private loan info.
	FSA ID Username	Select Lender
	Password	GET DETAILS
	Last Refresh Date - 4/26/2017	
	SAVE AND REFRESH	
	Remove FSA ID from IonTuition	
	Don't know your FSA ID?	

Link Your Private Loans

2. Enter your username and password for the lender's site. IonTuition will automatically fetch your loan information and populate the dashboard.

3. If you have multiple private loans, you must log in to each lender's site to ensure you get an accurate picture of your loan balance. Use the ADD PRIVATE LOAN button on your Loan Detail page to add additional private loans.

 Dashboard Loan Detail 	Institution Details		
 Plan My Payments My Federal Servicer Monitor and Alerts Family Access 	Discover Student Loans Please enter your Discover Student Loans User ID and Password req User ID Password SUBMIT Cancel	uired for login. Con Detail Plan My Payments My Federal Servicer Monitor and Alerts Family Access	Loan Detail ADD PRIVATE LOAN C REFRESH ADD ALITHORIZED LISERS ADD ALITHORIZED LISERS Servicer: NELNET Servicer: GREAT LAKES
		an help you connect CALL 1-855-456-2	Servicer: DEPT OF ED/ECSI FEDERAL PERKINS SERVIC

My Dashboard

My dashboard shows the current total loan balance of your federal and private loans, the average interest rate across your loans, your current monthly payment, and how much interest your loans accrue daily.

- **1.** See the status of your loans, e.g., if your are in repayment, forbearance, delinquent, etc.
- 2. Links to our repayment calculators and refinancing.
- **3.** Access the other features of IonManage.
- 4. Every page on IonManage has buttons to call or chat with a loan counselor.



Loan Detail

The Loan Detail shows your loans and grants in list view as well as who services your loans.

- **1**. Your loans are organized by servicer.
- **2.** Click the down arrow to see the loans issued by the servicer.
- **3.** Click the right arrow to see the principal, interest, type, and repayment date.
- **4.** Click "More Information" to read all of the details available for that loan.

	C REFRESH ADD AUTH	ORIZED USERS			2
ederal Loar	15				V
Servicer: NELN					\$13,188.00 ^
School Name	Current Balance	Interest Rate	Scheduled Payment Amount	Current Status	
Jnknown	\$3,306.00	5.41%	\$53.00	In Repayment	
Loan Type: DIRECT : Date Entered Repay Unknown	ment: November 1, 2016 \$7,306.00	6.21%	\$53.00	In Repayment	-
Date Entered Repay		6.21% 7.21%	\$53.00 \$41.00	In Repayment	4
Date Entered Repay	\$7,306.00 \$2,576.00				4 > \$15,371.00 ~

an Detail > Federal Loan Details	
ederal Loan [Jetalis
Loan Information	
Current Status	In Repayment
Loan Type	Direct Stafford Unsubsidized
School Name	Unknown
Loan Date	January 1, 2016
Date Entered Repayment	November 1, 2016
Loan Period Begin	January 1, 2016
Loan Period End	November 1, 2016
Loan Amount	\$4,500.00
Disbursement Amount	\$4,500.00
Canceled Amount	\$0.00
Outstanding Principal	\$3,299.00
Outstanding Principal Date	November 1, 2016
Outstanding Interest	\$7.00
Outstanding Interest Date	November 1, 2016
Interest Rate	5.41%
Repayment Plan Begin	November 1, 2016

Plan My Payments - Save Money On Interest

1. This repayment calculator determines how much interest you can save and how early your loan can be repaid by making additional payments.

Enter in how much extra you can pay each month or how much you want to save on interest.
 Click calculate.

4. The results show how much you can save in interest and how early you will repay your loan.



Plan My Payments - Lower My Payments

1. This repayment calculator determines which repayment plans you may qualify for to lower your monthly payment.

- **2.** Enter an amount that is less than your current monthly payment.
- **3.** Click calculate.



User Guide

Plan My Payments - Lower My Payments

4. The calculator will provide a possible repayment option. Click on VIEW INCOME DRIVEN REPAYMENT PLAN OPTIONS to continue.

5. Enter in additional information to view income driven repayment plans that meet your criteria and click CALCULATE.

▲ Back	
	Income Driven Repayment Eligibility
You may be eligible for	We need a little more info to determine if you
REPAYE ⁰	are eligible for payments estimated at about \$100 per month.
with starting payments estimated at \$79/month , increasing every 2 years to \$302/month .	Are you married? Single 🔻
	* State:
VIEW INCOME DRIVEN REPAYMENT PLAN OPTIONS	Georgia 🔻
	* Number of members in your family:
	* Current salary:
	\$ 27600
	CALCULATE

Plan My Payments - Lower My Payments

6. The calculator will show which plans you may be eligible for. Click on the "*i*" symbols to read more information about how the plan works or details on estimates.

7. Our student loan counselors are available by phone or chat to answer your questions or help enroll you in a repayment plan.

8. Refinancing is also an option for lowering monthly payments.

▲ Back	
Income Driven Repayment Eligibility	
We need a little more info to determine if you	You may be eligible for
are eligible for payments estimated at about \$100 per month.	Income Based Repayment [®]
Are you married? Single 🔻	estimated between \$119 and \$338/month [@]
* State:	Revised Pay As You Earn ⁰ 6
Georgia 🔻	estimated betwee IBR
* Number of members in your family:	Income-Based Repayment (IBR) is designed to reduce monthly payments based on your income. To qualify for IBR, you must have a partial financial hardship. You have a partial
1	financial hardship if the monthly amount you would be required to pay on your IBR-
* Current salary:	eligible federal student loans under a 10-year Standard Repayment Plan is higher than the monthly amount you would be required to repay under IBR. Your payment amount
\$ 27600	may increase or decrease each year based on your income and family size. Once you've initially qualified for IBR, you may continue to make payments under the plan even if
CALCULATE	you later no longer have a partial financial hardship. Your remaining loan burden may be forgiven after repaying on this plan over 25 years, however you will be required to
	pay taxes on any amount forgiven.
8	CLOSE
HOW CAN I REFINANCE	
REFINANCE MY LOANS	We can help you connect with your federal servicer.
	CALL 1-855-456-2656

Monitor and Alerts

Customize how IonTuition notifies you about important updates.

- **1.** Select where you would like to receive notifications: email, text, or mobile app.
- **2.** Choose the type of alerts you would like to receive.
- **3.** Set up payment reminders for other monthly bills.

-∲ Loan Detail						
🛗 Plan My Payments	Monitor a	nd Alerts	S			
i My Federal Servicer	Where do you want to red	ceive notifications?				
(Monitor and Alerts	e Email					
Ramily Access	Text Messages: Phone Numbe	r				
	🗷 Mobile App					
	SAVE					
	Which notifications would	you like to receive?	•2			
	🗷 HIGH		MEDIUM	■ LOW		
			Entered Consolidation		d Deferment	
	 Entered Deferment Entered Forbearance 		I Exited Default Monthly Statement		al Loan Update Error al Loan Updated	
	 Entering Repayment 	_	montary statement		Servicer Change	
	Exited Forbearance				Grant Disbursed / Added	
	IDR Recertification Notice			New I	Loan Disbursed / Added	
	SAVE					
	Payment Reminders					
	*Reminder Day and Due Day repre	sent a day of the month.				
	Recipient	Amount	Reminder Day*	Due Day*		
	Rent	\$899.00	1	1	ø ×	
	ADD REMINDER					

User Guide

Family Access

1. Click on "Family Access" to give a family member access to IonTuition. Add them by clicking "Add an Individual."



Family Access users will be able to use IonTuition the same as yourself with some exceptions:

- They won't have access to the Family Access tab.
- Their account is authorized by you and tied to your membership.
- They won't have access to employer contribution functions.

Family Access

User Guide

- **2.** A screen will appear asking for the individual's name and email address.
- **3.** You also have the option to share your loan data with your family member.

Name					
Email				2	
cman					
Share	my loan data wi	th above indiv	idual		
<u> </u>	4				

Family Access

4. An email will be sent to your family member containing a link for them to create an account.

5. Your family member will be prompted to create their own account. The referral code should populate automatically.

- -

●●●●● Verizon ● 10:30 AM ● ✓ > 99% ● ≠ < Back 2 Messages >
Trisha has invited you to use IonTuition
IonTuition is your best resource for student Ioan management, expert Ioan counseling, financial education materials, and more. Even better, it's free for you thanks to Trisha
With IonTuition, you can:
 Manage your student loans View any student loan information Trisha shares with you Explore repayment options to lower your monthly payment or save on interest
Don't have student loans? IonTuition still has plenty to offer! Some features you have access to may include:
 An ROI-based college search engine with acceptance odds, cost estimator, and salary predictor Our financial literacy library with articles, how-tos, and infographics
A member exclusive discount shopping platform
Create your free account today! Use the referral code JGE22-YBZDB-7URAR FX7YN-PHRKT during registration.
Create my account

Creat	e an A	ccount	t
irst Name			
.ast Name			
Date of Birth	1	⇒ 2017	¢
Email			
Password			6
Confirm Password			
Referral Code (Opti	onal)		
JGE22-YBZDB-7UR	AR-FX7YN-	PHRKT	
By clicking "Create erms Of Use	Account", y	ou agree to	our

Family Access

Your family member can now access IonTuition using their own account. They will be able to upload their own student loan information and access the same features you have (except employer contribution programs).

- 6. You can choose to share or unshare your loan detail at any time on your Family Access page.
- 7. You can remove your family member's account at any time on your Family Access page.



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Budget

You can create a personalized budget to manage your income and expenses.

- **1.** Click on the gear on the top right of any page on IonManage.
- 2. Select "IonManage Settings" from the drop down menu.



Budget

3. Select "Budget"



Budget

You can create a personalized budget to manage your income and expenses.

4. Scroll down to manually input your monthly income, expenses, and student loan payment.

5. You can edit existing lines by clicking on the pencil icon, you can create new lines by clicking the "+" icon.



Notes + Documents

You can upload and store documents to your account. This is helpful to save information from your servicers.

- **1.** Click on the gear on the top right of any page on IonManage.
- 2. Select "IonManage Settings" from the drop down menu.



Notes + Documents

You can upload and store documents to your account. This is helpful to save information from your servicers.

3. Select "Notes + Documents"



Notes + Documents

You can upload and store documents to your account. This is helpful to save information from your servicers.

4. Write notes specific to a servicer and upload documents.

Notes + Documents		
Notes		~
Select a servicer: NELNET		
Add Note		
SAVE		Remaining characters: 1000
My Notes		
Name + Date	Notes	
NELNET first late 7/7/2017 notice		
Documents		~
Place documents specific to your student loans in DocSpot to ensure that this in Valid file types: .txt, .doc, .docx, .pdf, .xls, .xlsx with a max size of 10 MB per file.		
Choose File No file chosen		
UPLOAD		
My Files		
Nelnet - Late Notice.pdf		0,51 MB ×

IonRefinance multi-lender marketplace



User Guide

Why refinance?

There is a lot to consider before refinancing. Most importantly, refinancing converts all of your loans into one private loan. You may lose some protections provided under the federal lending program.

1. This content describes the differences between federal and private student loans so it will be clear what conditions are attached to refinanced loans.



Should you refinance?

We will never push somebody to refinance if it will not save them money on their payments. We also don't want to suggest somebody apply for refinancing if they won't be approved.

2. This page reviews the requirements candidates will need to refinance.



NerdWallet Refinancing Offers

After reviewing our pre-qualification information, you have the option to explore refinancing offers through our multi-lender partner.

3. You'll be presented with offers from lenders that have exclusive offers for IonTuition users. Compare each offer and choose the best option.



IonLearn student loan educational library



IonLearn contains materials to improve your financial literacy.

1. To access IonLearn, go to the dashboard of your IonTuition account and click one of the IonLearn icons.



Financial Literacy

2. Financial Literacy Library: Read informative content on buying, saving, investing, and more.



3. Loan Forgiveness: See ways that your loans can be forgiven, canceled, or discharged.



4. Loan Consolidation: Watch a video to learn if loan consolidation is right for you.



You can consolidate your Federal Student Loans into Private Consolidation loans if you can fin repayment plan and interest rate. You can also consolidate your private loans into a private co well. The main advantage: you may get a lower interest rate which will lower both your month

repayment amount. But be wary before you sign the terms as private loans don't have the sa

5. Glossary: Look up definitions of various terms related to student loans.



Releasing a borrower from the obligation to repay all or a portion of his or her loan. This ge discharge or forgiveness of the balance, including unpaid interest.

Back To Top

Capitalization

6. Forbearance: Learn more about forbearance, including the two types and how to request it.



Discretionary Forbearance

For discretionary forbearances, your lender decides whether to grant forbearance or not. You can request a discretionary forbearance for the following reasons: Financial hardship or Illness

Mandatory Forbearance

7. Deferment: Read about situations where you may request a deferment on your federal student loans.

	📕 lonLearn			
There is more to managing money than just depositing a paycheck. Budgeting, saving, ma just the tip of the iceberg in taking control of your personal finances. IonLearn gives you handle your money.				
Financial Literacy	Situations When You May Apply			
	Loan Servicer During a period of at least half-time enrollment in	Direct Loans	FFEL Program Loans	Perkins Loans
Deferment Loan Consolidation	college or career school	\bigtriangledown	$\langle \checkmark \rangle$	(\checkmark)
Defaulted Loans glossary alphabet Glossary	During a period of study in an approved graduate fellowship program or in an approved rehabilitation training program for the disabled	\oslash	\bigcirc	\oslash
	During a period of unemployment or inability to find full-time employment (for up to 3 years)	\bigcirc	\bigcirc	\bigcirc
	During a period of economic hardship (includes Peace Corps service) (for up to 3 years)	\bigcirc	\bigcirc	\oslash
	During a period of service qualifying for Perkins Loan discharge/cancellation	\bigcirc	\bigcirc	\oslash
	During a period of active duty military service during a war, military operation, or national emergency	\bigcirc	\oslash	\oslash
	During the 13 months following the conclusion of qualifying active duty military service, or until you			

8. Defaulted Loans: Compare your options for recovery if you have defaulted on your student loans.

						lonLearn			
	to managing money than just the iceberg in taking control of noney.		a						
and Co	Financial Literacy		Forbearar	ce Defaulted L	Loan For Oans	giveness			
R	Deferm 8	F	Loan Cor		(\times)			(F)	
	Defaulted Loans	glossa [Greek glos glossary alphabet a	Glossary	Rehabilitation	Consolidation	Compromise	Partial Payment	Disability	Cancellations
				Loan Rehab	pilitation				
			Loan Rehabilitation is an excellent way to get a fresh start. Provided you have eligible loans, you may be able to:						
				Enter into a repayment agreement based on your income regardless of your loan balance					
				• Remove your loan from federal default once your loan funds and is assigned to a servicer					
				 After making 6 consecutive and qualifying monthly payments the default on these loans will not prevent you from receiving <u>Title IV Aid</u> provided there are no other blocks. If you have other student loans in default, that are being serviced elsewhere, you will need to resolve those defaulted student loans. You can only reinstate your Title IV once; and you must continue to make payments under the repayment schedule in effect or you will lose Title IV eligibility. 					
				 After you complete loan(s) will be wat 		our loan is transferred to	o the new servicer any re	emaining <u>collection fe</u>	<u>es</u> on your
				 After you complete the program and your loan is transferred to the new servicer you will no longer be subject to having your taxes offset as a result of these loans; however if you are certified for offset, you will be offset until the account is transferred to the new servicer. Entering into the rehabilitation program will not stop the offset. 					

9. Private Loans: Find answers to frequently asked questions about private student loans.



- $\odot\,$ You're refinancing loans for a lower interest rate
- \odot You **do not qualify** for federal aid
- What should I do before I apply for a private student loan?