



**MINUTES**  
**COLLEGE OF PUBLIC SAFETY ADVISORY COMMITTEE**  
**ST. PETERSBURG COLLEGE**

**October 25, 2021 (Zoom Online)**

**Members Present**

Kenneth Afienko  
James Angle  
Amber Bartelme  
Rosanne Beck  
Richard Bishop  
Geoffrey Brown  
Sara Brown  
Chelsea Buchans  
Susan Demers  
Michael DiBuono  
Lynn Ernst  
Jennifer Fee  
Eric Ford

Michael Hughes  
William Lawson  
Michelle Mann  
Carol Mashburn  
Deborah McDonald  
Carol Rasor  
Chris Riley  
Michael Rios  
Kevin Thomas  
Jewel Wilson-Murphy  
Jamal Williams

**Members Excused**

Dale Koning  
Natashia “Heather” Meade  
Alexandra Phillips

**Others Present**

Marilyn Browne

**Call to Order**

Michelle Mann called the meeting to order at 10:01 am followed by a welcome and introduction of members present.

**Agenda Items**

**Introduction – Dr. Susan Demers, Dean, College of Public Safety**

Dr. Demers welcomed the advisory committee members and provided a brief summary of the role that each member has on the committee. Following state statutory mandates, St. Petersburg College has advisory committees comprised of alumni, industry and community leaders whose expertise helps keep our curriculum relevant, provides a forum for the exchange of ideas and offers opportunities for students to network with industry executives. Dr. Demers emphasized keys areas of participation by committee members:

1. Recruiting information. Provide the requirements and characteristics for a successful employee in the agency/business.
2. Skillsets. What skills and abilities should our students own in order to be considered for employment?

This information will ensure our programs are relevant and up to date and will guarantee our students are equipped upon entering their chosen career path.

### **Program Updates**

Each Public Safety Department developed Sub-Committees and went into their individual breakout rooms where discussions were held concerning each individual program. Michael Hughes headed the sub-committee for Criminal Justice & Public Safety Administration. Lynn Ernst headed the sub-committee for Crime Scene Technology. Kevin Thomas headed the sub-committee for Digital Forensic. Geoffrey Brown headed the sub-committee for Fire Science Technology & Emergency Management.

### **Criminal Justice/Public Safety Administration Upper Division**

The Associate and bachelor's Public Safety programs were reviewed by Program Director, Michael Hughes. Mr. Hughes spoke about the components of CCJ1020 Introduction to Criminal Justice and reviewed the current textbook. Mr. Hughes shared the upper division implementation of the digital forensics program (*note: this is follow-up item from the Spring 2021 PS Advisory Board meeting.*) A discussion was held concerning the implementation of Homeland Security course work. Mr. Hughes advised that Public Safety had previously had courses geared toward a Homeland Security certificate, but the student response minimum, so it was faded out. Advisory Board member, Trenton Campbell discussed additional courses in Terrorism for students to have enhanced knowledge in this area. Full Time Faculty member, Dr. Carol Rasor inquired about opportunities to work with Coast Guard, which could include volunteer opportunities for students. Additional discussion included: moving from SPC custom published books to eBooks and giving students the option. The final discussion involved working closer with the Police Academy and possibly having an introduction to police academy process to help students understand the expectation of the academy and set students up for success completion of the program.

### **Crime Scene Technology:**

Crime Scene Technology reviewed CJE 2645 Introduction to Forensic Science and reviewed the current textbook: **Criminalistics: An Introduction to Forensic Science**. A discussion was held concerning CST student's opportunities within related agencies, fore example, A Forensic Unit and the Medical Examiner's Office as guest speakers whether it be in person or virtual. Students visiting private laboratories and going to the National Training Center (NFSTC).

## **Digital Forensics Computer Forensic Investigations:**

Kevin Thomas provided a snapshot of the courses being offered in the Digital Forensic and Computer Investigations Associate of Science degree. Michael Rios is developing a course concentrating on mobile device for forensics. The department hosted a seminar for students, Online Security 101 during the Summer. The seminar was also used as a recruitment tool to make students aware of the program.

## **Emergency Administration & Management:**

### **Emergency Administration & Management AS**

Designed for both people currently in the field looking for promotion and People looking to get started in the field.

Degree offers option for one of two Certifications.

**Emergency Administration & Management Cert. (24 credits)  
Or Homeland Security Cert. (24 credits)**

## **The AS Leads to BAS Public Safety Administration Degree**

But requires additional Gen Ed courses (15 credits)

## **Created a New Transferrable AS in Emergency Administration & Management**

Increased Gen Ed. courses

Reduced Major electives

This saves students who know they will continue

Time & Money

**Two courses in Fire Science were changed to Face-to-face  
FFP2510 Codes & Standards  
FFP2521 Plans Review**

In the process of converting FFP2510 so let's look at the MLO's

### **FFP2510**

1. The student will use the different codes and demonstrate their applications.
2. The student will demonstrate understanding of the authority structure for code enforcement.
3. The student will explain building construction types and occupancy requirements.
4. The student will describe a proper citation for a fire code violation.

They want us to look at the MLO's for an Emergency Management Course also.

### **DSC1004**

1. The student will analyze the National Response Framework.
2. The student will review the

## **Fire Science Technology:**

Fire Science Program- Mainly designed for Active Firefighters  
Not restricted to them  
Just designed with the knowledge base of FF in mind

## **AS Leads to BAS Public Safety Administration Degree**

But requires additional Gen Ed courses (15 credits)

## **Created a New Transferrable AS in Fire Science**

Increased Gen Ed. courses  
Reduced Major electives  
This saves students who know they will continue Time & Money

The courses are designed to prepare FF to obtain various Certification to support promotional opportunities.

## **Recently changes and updates:**

Instructor III is fairly new (December 2020)  
Above Instructor II-AS, - III Requires BAS or Higher

### **Added:**

BFST16701 Florida Training Manager (24 CEU)

Fire Safety Inspector III – Also New as of June 2021  
Inspector II Cert.

## **Community Connections**

In the Crime Scene sub-committee, it was discussed Fingerprinting children with local Law Enforcement and assisting with any law enforcement activities and events that are being held.

## **Public Safety Events**

The College of Public Safety recently hosted the following events:

**On June 6, 2021**, Digital Forensics hosted: **Online Security 101** for SPC students, staff, and faculty. Facilitated by Mr. Kevin Thomas, Lead Instructor for Digital Forensics. This workshop provided valuable information regarding identity theft, including tools and strategies for protection.

**On Thursday, September 16, 2021**, Lead Instructor, Lynne Hurst and CSI Faculty hosted

**CRIME SCENE INVESTIGATION OPEN HOUSE**

On the SP/Gibbs Campus Library Room 101. This event was well attended, and students enjoyed the props and hands on activities that were showcased.

**Final Thoughts and Conclusion:**

During this meeting, we recognized the retirement of Administrative Assistant, Carol Mashburn.

St. Petersburg faculty, staff and Advisory members were thanked and reminded of the next meeting in Spring 2022.

*Meeting was adjourned at 11:38 am.*