

Human Services
Student Internship Checklist
Social & Human Services A.S. Degree (HUS-AS)
Subplan: Addiction Studies (ADS)

HUS 2949 Co-op Work Experience in Human Services- 3 credits

This course is designed to provide students with major-related, supervised, evaluated practical training work experiences which may be paid or voluntary. Students are graded on the basis of documented learning acquired through hands-on experiences in an actual work setting. The student must fulfill the requirement of 60 on-the-job hours for each credit earned in addition to written assignments. (Note: This course may be taken up to 4 times for a total of 12 credits.)

Requirements

- _____ Satisfy all Social & Human Services AS degree General Education requirements
- _____ Completion of all Social & Human Services Major Support and Core Courses
- _____ Completion of all Subplan Courses

Support Courses

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| _____ PHI 1600 Studies in Applied Ethics or | 3 |
| _____ PHI 1600H Honors Studies in Applied Ethics | |
| _____ PSY 1012 General Psychology or | 3 |
| _____ PSY 1012H Honors General Psychology | |

Major Core Courses (27 credits)

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| _____ HUS 1111 Introduction to Intra and Inter-Personal Processes | 3 |
| _____ SYG 2324 Principles of Substance Abuse | 3 |
| _____ HUS 1001 Principles and Strategies for Human Services | 3 |
| _____ HUS 1318 Domestic Abuse and Family Violence | 1 |
| _____ HUS 2302 Basic Counseling Skills | 3 |
| _____ HUS 1320 Theories and Foundations of Crisis Intervention | 1 |
| _____ HUS 1450 Dual Diagnosis I | 2 |
| _____ HUS 2540 Building Stronger Families and Communities | 3 |
| _____ HUS 1445 Practices for Working With Dysfunctional Family Systems | 2 |
| _____ HUS 2550 Social Services and the Disenfranchised | 3 |
| _____ HUS 2200 Dynamics of Groups and Group Counseling | 3 |

Subplan Courses (12 credits)

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| _____ HUS 1431 Issues in Addiction Prevention | 2 |
| _____ HUS 1480 HIV/AIDS & Drug Crisis | 2 |
| _____ HUS 2420 Evaluation of Treatment Environments OR | 3 |
| _____ HUS 2421 Methods for Identification and Intervention in Substance Abuse | |
| _____ HUS 2428 Treatment and Resources in Substance Abuse | 3 |
| _____ See curriculum for recommended courses. | 2 |

Student Next Step Checklist

- ☐ Meet all requirements.
- ☐ Complete the [Internship Application](#) and upload an *employer-ready resume* to Optimal Resume before the [application deadline](#).
- ☐ Attend a Pre-Internship Workshop facilitated by your Internship Coordinator **or** complete all Career Services workshops and the "Ready to Register for Co-op" survey located in the MyCourses Human Services Commons.
- ☐ Begin your Internship search after receiving approval from your Internship Coordinator.
- ☐ When you secure your internship, submit a position description and your supervisor's contact information to your Internship Coordinator for approval.
- ☐ Once your placement is approved, contact the Internship Coordinator or Program Director to register for the course.
- ☐ Attend the **mandatory** Internship Orientation.