

Human Services
Student Internship Checklist
Social & Human Services A.S. Degree (HUS-AS)
Subplan: Generalist/Social Services (SOC)

HUS 2949 Co-op Work Experience in Human Services- 3 credits

This course is designed to provide students with major-related, supervised, evaluated practical training work experiences which may be paid or voluntary. Students are graded on the basis of documented learning acquired through hands-on experiences in an actual work setting. The student must fulfill the requirement of 60 on-the-job hours for each credit earned in addition to written assignments. (Note: This course may be taken up to 4 times for a total of 12 credits.)

Requirements

- _____ Satisfy all Social & Human Services AS degree General Education requirements
- _____ Completion of all Social & Human Services Major Support and Core Courses
- _____ Completion of all Subplan Courses

Support Courses

_____ PHI 1600 Studies in Applied Ethics or	
_____ PHI 1600H Honors Studies in Applied Ethics	3
_____ PSY 1012 General Psychology or	
_____ PSY 1012H Honors General Psychology	3

Major Core Courses (27 credits)

_____ HUS 1111 Introduction to Intra and Inter-Personal Processes	3
_____ SYG 2324 Principles of Substance Abuse	3
_____ HUS 1001 Principles and Strategies for Human Services	3
_____ HUS 1318 Domestic Abuse and Family Violence	1
_____ HUS 2302 Basic Counseling Skills	3
_____ HUS 1320 Theories and Foundations of Crisis Intervention	1
_____ HUS 1450 Dual Diagnosis I	2
_____ HUS 2540 Building Stronger Families and Communities	3
_____ HUS 1445 Practices for Working With Dysfunctional Family Systems	2
_____ HUS 2550 Social Services and the Disenfranchised	3
_____ HUS 2200 Dynamics of Groups and Group Counseling	3

Subplan Courses (12 credits)

_____ HUS 1013 Strategies for Building Self Esteem	3
_____ HUS 1530 Survey Developmental Disabilities	3
_____ HUS 2315 Studies in Behavioral Modification	3
_____ See curriculum for recommended courses.	3

Student Next Step Checklist

- Meet all requirements.
- Complete the [Internship Application](#) and upload an *employer-ready resume* to Optimal Resume before the [application deadline](#).
- Attend a Pre-Internship Workshop facilitated by your Internship Coordinator **or** complete all Career Services workshops and the "Ready to Register for Co-op" survey located in the MyCourses Human Services Commons.
- Begin your Internship search after receiving approval from your Internship Coordinator.
- When you secure your internship, submit a position description and your supervisor's contact information to your Internship Coordinator for approval.
- Once your placement is approved, contact the Internship Coordinator or Program Director to register for the course.
- Attend the **mandatory** Internship Orientation.